

**REGULAR BOARD MINUTES  
BOARD OF TRUSTEES  
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO  
DISTRICT OFFICE**

**October 27, 2014**

**7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office of Florence County School District No. Two on Monday, October 27, 2014.

**Those present:**       **Mrs. Elleveen T. Poston**  
                              **Mr. Thadis D. Calcutt, Jr.**  
                              **Mrs. Angela P. Keith**  
                              **Mrs. Mona Lisa M. Andrews**  
                              **Mr. Johnny R. Jenkins**  
                              **Mr. Raleigh O. Ward, Jr.**

**Absent:**               **Mr. Bradford C. Poston**

**Call to Order**

Mrs. Elleveen T. Poston called the meeting to order at 7:00 p.m. by welcoming the visitors. Mrs. Angela P. Keith, served as secretary.

**Recognition of Visitors**

**Leader in Me - HPEM Staff Members** *(See Communication to the Board)*

**Minutes**

A motion was made by Mrs. Angela P. Keith and seconded by Mr. Raleigh O. Ward, Jr., to accept the following minutes as written:

- September 9, 2014, Special Minutes
- September 22, 2014, Regular Minutes
- October 7, 2014, Special Minutes

The motion carried 6-0. Signed copies of the minutes are on file in the Superintendent's office.

**Communication to the Board**

A presentation was made by Mrs. Julie Stone, a Teacher at Hannah-Pamplico Elementary/Middle School (HPEM), on the *Leader in Me Model*. First, Mrs. Stone informed the Board how she, Mrs. Debbie Carter, Mrs. Rhetta Calcutt, Mrs. Amy Poston, and Mrs. Victoria Welch attended a conference and was excited to learn how one school incorporated these principles into their school environment with outstanding results. Mrs. Stone highlighted how this model is based on Stephen R. Covey's book entitled, **Seven Habits of Highly Effective People**. She stated these principles help in building self-confidence and skills needed to thrive in the 21<sup>st</sup> Century. She also stated how our district should focus not only on test scores, but on helping our students meet their full potential by taking the initiative, being creative, setting goals, meeting goals, and getting along with people of different backgrounds and cultures. At this time, Kingstree Middle School and St. Stephen Middle School are two schools using this model with the following results: increase in student confidence, teamwork, creativity, initiative, leadership, problem-solving, communication, diversity awareness, self-directed learning, and improved school culture. Also, an increase in teacher pride, engagement, along with, greater parent satisfaction and involvement were also sighted. These two schools saw an overall decrease in disciplinary issues. Mrs. Stone told the Board that Leader in Me is not Character Education, which is taught as a curriculum, but are life skills instilling principles where *every* child can be a leader. It works from the inside out and starts with the teachers, then the students and their parents. Ms. Stone said she saw this model in practice when she visited Mt. Pleasant. Mrs. Stone gave the following example using new language terms that is being understood by the students - "**Reactive** is like shaking a soda bottle and then opening it - You are all over everyone. On the other hand, **Proactive** is like shaking a bottle of water and opening it. - You will remain calm". She stated the students are currently learning how to reason and prioritize using everyday life scenarios, for example, in the classroom, at sporting events, or at home. She has even witnessed her own children using this new language at home. Mrs. Debbie Carter also showed two videos of students using this model at school. Hannah-Pamplico Elementary/Middle School is currently seeking ways to fund this \$90,000 program (\$30,000/year for three years) consisting of training for all HPEM staff members and books for each student. Mrs. Carter said the program can be funded through Title I, but since most of these funds pay salaries, the school is looking at other ways to fund this program, i.e., grants and businesses. Mrs. Stone invited the Board and the public to read this book and do some additional research online. Mr. Sullivan commended HPEM for going ahead and instilling these principles despite the program being fully funded. Mrs. Carter asked if anyone knew of any assistance available for funding this model to please let the school know.

**Report of the Superintendent**

Mr. Sullivan presented the Board with the **8% Bond Survey**. Mr. Sullivan highlighted the top five (5) items on the list that has been chosen by staff members. The following items are technology upgrades:

1. Security Camera Upgrade - HPEM/HPH/ECC
2. Technology Hardware - Smart Boards, Wireless, Projectors
3. Telephone System - Voice Over IP, Call Back System
4. Emergency Notification System
5. Technology Software - Bandwidth

Mr. Sullivan told the Board that surveys are still being tallied and this could possibly change the list. Since this is still a draft, no money has been allocated to these projects. A copy of the complete prioritized survey is on file in the Superintendent's office.

Mr. Sullivan informed the Board concerning the **Test Scores for the Report Card**. He stated an appeal is being submitted to have a possible change reflecting the true data (Changing the Report grade from a "F" to a "D") on the Report Card prior to being printed by the State Department of Education. Mr. Timothy Gibbs gave a brief presentation on the current test scores. At this time, Florence Two has a passing rate of 85% on the Advanced Placement Examination resulting in our district being Number 8 in the State and Number 1 in Florence County. The SAT growth increase by 120 points from the 2012-2013 school year to the 2013-2014 school year. The ACT scores have ranked Florence Two as being Number 6 in the State out of 224 schools. The Administrative Staff will give a detailed presentation at the upcoming November 17, 2014, Board Meeting.

A motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mr. Johnny R. Jenkins to give Mr. Sullivan permission to proceed with the **South Carolina Department of Transportation (SCDOT)** acquisition of the property in the amount of \$3,100. The motion carried 6-0. Copies of these documents are available in the Superintendent's office.

A motion was made by Mrs. Angela P. Keith and seconded by Mrs. Mona Lisa M. Andrews to accept one candidate under the **Act 155 Diploma Request**. The motion carried 6-0. The deadline for these requests is December 31, 2015.

Mr. Sullivan presented the Board with the **Finance Report** as follows:

Year-to-Date Revenue as of 9/30/2014 .....	\$1,531,850.87
Year-to-Date Expenditure of 9/30/2014 .....	\$1,532,956.60

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As of 9/30/2014, the cashflow balance is \$2,919,133.33. Mr. Sullivan informed the Board that the State Department of Education is becoming more automatic with their three-tier system. Everything is now processed online through the computer resulting in less room for error for grants. Mr. Sullivan stated the CATE Program was the first to go online with this new system.

Mr. Sullivan presented the Board with the **Booster Club - Final Weight Room Payment**. Mr. Sullivan informed the Board that the final payment of \$1,745 has been earmarked for the startup of the Middle School Athletic Program. Mr. Sullivan thanked Mrs. Creel, the Booster Club Members, and community for their continuous support for the Athletic Program. On behalf of the Board, Mrs. Elleveen T. Poston also thanked the Booster Club for being instrumental in supporting the Athletic Program. The five-year commitment between the Booster Club and Florence District Two was approved during the 2008-2009 school year. Mr. Sullivan also informed the Board that Coach Al Calcutt is handling the Softball Coach Vacancy. Copies of these documents are on file in the Superintendent's office.

Mr. Sullivan reminded the Board that the November meeting will be held on the third Monday, **November 17, 2014**. The district will be closed the week of November 24-28, 2014, for the Thanksgiving Holidays.

The Board decided on **Monday, December 8, 2014**, to have their December Board Meeting. The meeting is scheduled to be held at the Railway Charcoal and Grill and Club Car in Lake City at 7:00 p.m.

**Old Business**

A motion was made by Mr. Raleigh O. Ward, Jr., and seconded by Mr. Thadis D. Calcutt, Jr., to accept 2<sup>nd</sup> Reading of the following policies:

1. **GBC** - Staff Compensation
2. **GCB** - Professional Staff Contracts and Compensation
3. **IHAA** - English/Reading/Writing/Language Arts Education
4. **IHAB** - Mathematics Education
5. **IHAM** -Health Education
6. **JICG** - Tobacco Use by Students

The motion carried 6-0. These policies will be sent to the South Carolina School Boards Association to be codified and sent back to go in the policy manual. Copies of these policies are on file in the Superintendent's office.

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**New Business**

On recommendation of the Administration, a motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mrs. Angela P. Keith to allow Ms. Donna Creel and the Eighth Grade Committee to proceed with signing the contract, preparing the preliminary package for the fund raisers for the **Eighth Grade Out-of-State Trip** to Washington, D.C. The trip is scheduled for April 15-17, 2015. The motion carried 6-0. A copy of the trip request is on file in the Superintendent's office.

A motion was made by Mrs. Angela P. Keith and seconded by Mr. Johnny R. Jenkins to approve the **Gifted & Talented Stakeholder's Plan** for Florence County School District Two. The motion carried 6-0. The Board can request a complete copy of the plan from Mrs. Angela Tanner, Assistant Principal of Hannah-Pamplico Elementary/Middle School.

A motion was made by Mr. Johnny R. Jenkins and seconded by Mr. Thadis D. Calcutt, Jr., to accept 1<sup>st</sup> Reading of the following policies:

1. **ADC** - Tobacco-Free School District
2. **BEDA** - Board Meeting Notification
3. **BEDB** - Board Agenda
4. **EFE** - Competitive Food Sales/Vending Machines
5. **GBED** - Tobacco-Free Schools/Staff
6. **IHBH** - Charter Schools
7. **IHD** - Adult/Community Education
8. **IKF-R** - Graduation Requirements
9. **JH-R** - Student Absences and Excuses
10. **JRA** - Student Records
11. **KFA** - Open Community Use of School Recreational

The motion carried 6-0. Copies of these policies are on file in the Superintendent's office.

At 8:05 p.m., Mrs. Mona Lisa M. Andrews made the motion to go into Executive Session to discuss the Superintendent Search Process (BWP & Associates). Mrs. Angela P. Keith seconded the motion. The motion carried 6-0.

At 9:35 p.m., Mr. Thadis D. Calcutt, Jr., made the motion to come out of Executive Session. Mr. Raleigh O. Ward, Jr., seconded the motion. The motion carried 6-0.

In Open Session, no action was taken.

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The following documents were mailed to the Board on **October 13, 2014**, as information.

- 1. Board Minutes - September 22, 2014 [Please Review]**
- 2. Special Board Minutes - October 7, 2014 [Please Review]**
- 3. October 2014 Calendar of Events - HPEM**
- 4. October 2014 Calendar of Events - HPHS**

Copies of these documents are available in the Superintendent's office.

**Adjournment**

At 9:35 p.m., Mr. Thadis D. Calcutt, Jr., made the motion to adjourn. The motion was seconded by Mr. Johnny R. Jenkins. The motion carried unanimously.

***In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.***

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 9:35 p.m.

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Mrs. Elleveen T. Poston  
Board Chairman

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Mrs. Angela P. Keith  
Secretary