



**San Jacinto High School
Comprehensive School Safety Plan
2018-2019
Pursuant to California Education Code 32280 – 32289**

Mission Statement

At San Jacinto High School we will challenge and empower all students to be independent thinkers, lifelong learners, and responsible citizens.

Safety Team Vision Statement

San Jacinto High School prides itself on providing the highest level of public safety services to the students, staff, and community in support of its academic mission. Through dedication, compassion and integrity San

Jacinto High School will uphold and administer school policies and procedures while providing a safe environment in which our students can excel. Our school has been vigilant about ensuring that safety plans are in place so that we are as prepared as possible to protect students in the event of an unforeseen crisis situation. We are committed to comprehensive safety education and awareness, maintaining consistent safe behavior and preventing accidents, alerting and notifying appropriate agencies when disaster strikes; coordinating all agencies that respond; ensuring resources are available; developing plans and procedures for response to and recovery from disasters; and developing and providing preparedness materials for students, staff, and the community.

Review of
2017 – 2018 School Year
Safety Plan

School Safety Planning Checklist
School Year: 2017-2018

Item	Date Completed	Comments
School Safety Team Members Identified	September 2017	Safety Committee formed
Create Calendar for School Safety Team Meetings	September 2017	
Appropriate Strategies Have Been Identified & Reviewed with the Team for Compliance With EC 32282 (2) A-I -Child Abuse Reporting: BP 5141.4 -Disaster Procedures (Hour Zero) -Suspension/Expulsion BP/AR 5144.1 -Procedure for Notifying Teachers of Dangerous Students -Discrimination/Harassment: BP/AR 5145.3, 5145.7 & 5145.9 -Parent/Student Handbook that addresses School Discipline procedures -Safe Ingress & Egress (Hour zero)	August 2017 October 4, 2017	Staff in-service prior to school starting. As a staff, Hour-Zero protocols, Keenan Safe Schools training, reporting procedures, and school safety data were reviewed at beginning of school year. Additional Hour-Zero training and compliance oversight completed.
Review Bully Reporting and Investigation Process & Procedures BP 5131.2	September 2017	Bully reporting and investigation process reviewed. Use of Victim, Witness and Intervention screens within Aeries reviewed.
Assessment of School Crime Reviewed w/Team	Monthly	School Crime data reviewed and needs identified
Assessment Results Reviewed w/Team -Suspensions -Expulsions -Discipline Referrals to Office -CHKS -Parent Safety Survey -Teacher Safety Survey -Focus Group -Staff Observations	August 2017	California Healthy Kids Survey data (2016-2017 results) discussed and needs identified by counseling team and used to develop small group interventions and classroom lessons. Student discipline data reviewed.

Team Identified Priorities List Based on Assessment Review	August 2017	Team identified four priorities based on discipline data and California Healthy Kids Survey.
Identify and Review Current Efforts to Address Priorities w/ Team	August 2017	Interventions discussed, new interventions determined, how interventions will be implemented discussed.
An Action Plan Has Been Developed To Address Each Priority Identified	August 2017	Action Plan developed with interventions discussed on how to roll out.
School Resource Officer Reviews Plan	February 2018	Reviewed by Deputy Dunlap
Safety Plan for 2018-19 Due by February 7, 2018	February 2018	<ul style="list-style-type: none"> *Email 2018-2019 Comprehensive School Safety Plan in Word document w/appendix to Director of Student, Community & Personnel Support
Notification of Meeting on Plan Review Sent to Appropriate Individuals EC 32288 (b) (2) (A-F)* -Mayor -SJTA & CSEA Presidents -PTA/PTO President -ASB President -Local Church Representative -Local Civic Leaders -Chamber of Commerce -Director of Student Support	February 7, 2018	*Include copy of notification in appendix
Public Meeting Held on the Safety Plan	February 27, 2018	Public meeting held with School Site Council
End of Year Evaluation of 2017-18 Safety Plan	June 2018	2017-2018 Safety Plan evaluated and key findings determined.
Key Findings From End of Year Evaluation of 2017-18 Safety Plan by Team	June 2018	Action Plan(s) for EOY key findings developed
Safety Plan Available for Public Review	At all times	

**School Safety Team
2017-2018**

Group	Name	Position
Principal or Designee	Courtney Hall	Assistant Principal
Classified Employee(s)	Tod Shores Walter Guzman Julie Meneses	District Campus Security Site Facilities Manager Site Office Manager
Certificated Employee(s)	Dennis Albright Tamara Savage Antoinette Miles	Teacher Teacher Teacher
Parent(s)	Sandra Peñaloza Cherice Smith	Parent / School Site Council voting member Parent / School Site Council voting member
Other Members	Terrence Crook Brianna Iniguez	Student Student
School Resource Officer	Deputy Dunlap	School Resource Officer

Note: School Safety Team may be the School Site Council. The Team MUST include Parents.

**Meeting Dates
Of
School Safety Team**

Month	Day	Time	Location	Comments/Needs
July 2017				
August	August 30, 2017		Office 119	School Site Safety Committee formed
September	September 27, 2017		Office 119	Great CA Shakeout Prep
October				
November				
December	12/11/2017		Office 119	Overview of 2017-2018 Safety Plan
January 2018			Office 119	
February	02/27/2018	2:00pm	SJUSD - Trailer A	Safe School Plan to be shared with SSC and public
March	03/28/2018	3:00pm	Office 119	Recruitment of students, Hour Zero, CHKS, Bullying Survey, Gathering of Data (Discipline data, CHKS, etc.)
April	04/25/2018	3:00pm	Office 119	Review Hour-Zero debrief information from Great CA Shakeout; Make plans for 2018-2019 event.
May	05/23/2018	3:00pm	Office 119	Review Hour-Zero & Keenan protocols; CHKS Data if available.
June				

**School Safety Assessment Data
2017-18**

Data Source	Comments	Analysis
School Crime-Incidents Involving SJP	Fighting ATOD (Alcohol, Tobacco, and Other Drugs) Discipline data reviewed. SJP Citation and Felony reports reviewed.	During the 1 st Semester of the 2017-2018 School Year, there were (45) EC 48900(a)(1) Fighting/Verbal Altercation entries, (2) EC 48900(a)(2) Serious Injury/Assault entries, (4) EC 48900(b) Dangerous Objects entries, and (7) EC 48900(c) Drugs entries in Aeries. There should be continued care taken in assuring incidents involving multiple students (i.e. Fighting/Verbal Altercation) indicate the same incident number. Incidents involving law enforcement (listed above) declined from 2016-2017 Semester 1 to 2017-2018 Semester 1 by 22.67%, a continued trend from the year before (a decrease of 13.8% from Semester 1 of the 2015-2016 SY)
Suspensions	Suspension data reviewed for the 1 st semester of the 2017-2018 school year.	<p>Recognizing the concern raised in the 2017-2018 Safety Plan regarding EC 48900(k) Disobedience/Defiance suspensions, as well as disproportionate suspension trends among student subgroups, great care has been taken to provide interventions in lieu of suspension or prior to suspension. As such, the EC 48900(k) violations have decreased by approximately 77.8% from Semester 1 of the 2016-2017 School Year.</p> <p>EC 48900(i) Profanity (Habitual) violations were noted as a 2015-2016 concern. Over the last two school years, There has been a continued decrease in suspensions in this category, as interventions in lieu of suspension have been implemented.</p> <p>EC 48900(a)(1) Fighting/Verbal Altercation suspensions continue to be a concern, though overall incidents have decreased from the 2016-2017 School Year by 33.53%.</p>
Expulsions	Expulsion data reviewed and expulsion procedures.	The number of expulsions continue to demonstrate a declining trend. Alternatives to expulsion are greatly considered, especially in regard to student need and resources available.

Office Discipline Referrals	Student referrals for Defiance (172), Electronic Device (264), Truancy (189) and Disruptive Behavior (115) are the leading causes of students being sent to the office.	Continue PBIS model for positive interventions that are teacher driven. Staff has been provided with resources for implementing progressive discipline strategies within the classroom prior to office referrals. Teachers that have been able to implement strong classroom management techniques have shared with staff. The goal continues to be to keep students in the educational environment.
Reports of Bullying	School complaint procedures discussed. Uniform complaint procedures discussed. Information is provided in student/parent handbook as well as on the school and district websites.	Investigation and documentation procedures have been discussed. Use of the “Intervention”, “Victim”, and “Witness” screens allow for Incident Numbers to correlate to discipline screens as necessary and as appropriate.
2016-2017 California Healthy Kids Survey	Key findings: Students experiencing any harassment/ bullying, feeling safe at school and mental/physical health are areas of concern.	The percentage of students reporting at risk behaviors in key indicator areas for mental/physical health, school safety, and substance abuse continue to be a concern. Continued steps to provide interventions to support students within the educational environment have been implemented and will continue to be implemented through on-site counseling, #TigerVibes and other initiatives/programs on campus.
Parent Safety Surveys	Fall 2017 surveys reviewed	The majority of the parents that completed the survey responded with “Agree” or “Strongly Agree” when given the statement “My child feels safe in the classroom(s). The survey results indicate that positive feedback increased in every category.
Facilities Stakeholder Meeting	Facility needs continue to be discussed as SJHS enrollment and course offerings continue to grow.	Investment has been made to replace and install additional security/surveillance technology. All security/surveillance cameras were replaced with higher performing technology. Additional cameras were also installed in high traffic areas as well as areas that previously left a “blind spot” on campus. In addition, visitor check-in technology, Lobby Guard, continues to be utilized district wide, alerting site security and administration of any visitor that is registered as a sex offender or otherwise failed the applicable “background check”.
Bullying Plan	Staff and Students surveyed to discuss hot spots for bullying/fighting on and around campus	Incident locations analyzed to note areas of a high concentration of incidents. Additional cameras were also installed in areas that previously left a “blind spot” on campus. Continued strategies to increase campus security presence in hot spots without sacrificing coverage in high population areas are being discussed.

Staff Awareness	Staff awareness before/after school, during class, passing period, nutrition, and lunch.	As school staff members become aware of incidents or situations on campus or with individual students throughout the day, they have multiple methods of reporting information, including incident reports, email, and referrals. A new tool implemented this year when staff feels that there is an emergency situation that needs immediate attention is the use of the urgentsjhs@sanjacinto.k12.ca.us email. This is automatically sent to site administration, counseling, secretaries, and SRO. This email has been used eight times since it's implementation in October 2017. Feedback from staff has been positive.
Other		

Policies and Procedures Reviewed & Revised

Policy/Procedures	Reviewed w/Team Y/N	Comments	Revisions
Child Abuse	Yes	Procedures presented to staff during staff in-service days prior to school start.	
Emergency Response (Hour-Zero)	Yes	Emergency response presentation to staff; Opportunity to complete Hour-Zero training modules.	
Suspensions and Expulsions	Yes	Communicated through student handbook and policies	Parent/Student sign acknowledgment for registration
Notification of Dangerous Pupils	Yes	Procedures presented to staff during staff in-service days prior to school start.	
Discrimination and Harassment	Yes	Communicated through student handbook and policies	Parent/Student sign acknowledgment for registration
School Dress Code	Yes	Communicated through student handbook and policies	Parent/Student sign acknowledgment for registration
Safe Ingress and Egress	Yes	Emergency response presentation to staff; Opportunity to complete Hour-Zero training modules.	
Safe and Orderly Environment	Yes	Staff meeting/Campus Security meetings	
Rules and Procedures on Discipline	Yes	Communicated through student handbook and policies	Parent/Student sign acknowledgment for registration
Hate Crimes/Bullying Reporting	Yes	Incident reporting forms, uniformed complaint forms, student/parent handbook, school website	Parent/Student sign acknowledgment for registration

**Current Activities & Programs
2017-2018**

Current Activities/Programs	Priority Targeted	Funding Sources
After suspension or major incident, re-entry meeting with counselor and or administrator for interventions/guidance	Students involved in fights, ATOD (Alcohol, Tobacco, and Other Drugs), vandalism, anger management, suicidal 51/50	General fund
Anger Management Support Groups	Students who are referred for fights and involved with heightened conflict. These students are also referred through investigations.	General fund
Black Out Bully Prevention Day	Positive peer population who want to serve as ambassadors for a safe school environment	ASB/Clubs
Anti-Bullying Club	Positive peer population who want to serve as ambassadors for a safe school environment	ASB/Clubs
Youth Accountability Team (YAT)	Students at risk of violating public laws and or education code	San Jacinto Police Department
Red Ribbon Week	All Students and staff to bring awareness of ATOD	General fund
Bullying Guidance Lessons conducted for all 9 th grade students during their physical education class.	9 th Grade	General Fund
11 Early Warning Signs of Violence (CC Linked Lessons) conducted for 10 th grade students in English 2	10 th Grade	General fund
Success 101	9 th Grade	General Fund
ATOD Intervention Group Counseling	All Students	General Fund
Intervention Group Counseling on Boys Leadership	All Students	General Fund

Intervention Group Counseling on Girls Leadership	All Students	General Fund
Link Crew: Peer mentorship, positive culture lessons, social activities promoting positive culture and habits.	9 th Grade	General Fund
#TigerVibes: Presented to all students by Link Crew students during intervention period.	All Students	General Fund
Guest Speakers/Assemblies: Presentation and discussion regarding equity, leadership, overcoming obstacles	All Students	General Fund

**Priorities Identified
For
2017/2018**

Priority Area	Data Source	Justification
<p><u>Priority One</u> Continued Rollout and Implementation of PBIS</p> <p>Continue to reduce suspension rates in all areas.</p>	<p>There were a total of 92 incidents that resulted in suspension.</p>	<p>PBIS address positive behavior intervention supports to provide positive learning experiences and expectations to students rather than suspension.</p>
<p><u>Priority Two</u> Provide resources, supports, and positive outlets for anger with the intention of preventing physical altercations between students.</p>	<p>63 of the 92 incidents that resulted in suspension were EC 48900(a)(1) Fighting/Verbal Altercation or EC 48900(a)(2) Serious Injury/Assault violations. 2015-2016 California Healthy Kids Survey data indicate that 27% of 9th Graders and 17% of 11th Graders were afraid of being beaten up or had been in a physical fight within the last year of completing the survey.</p>	<p>California Healthy Kids Survey data indicate that many students feel unsafe at school due to the threat of a fight or physical altercation with another student. SJHS wants all students to feel safe at school without the threat of possible physical harm.</p>
<p><u>Priority Three</u> Provide resources, supports, and positive interventions for students experiencing concerns as they relate to physical and mental health.</p>	<p>2015-2016 Spring California Healthy Kids Survey data indicate that 33% of 9th Graders and 34% of 11th Graders reported experiencing chronic sadness/hopelessness within the last year of completing the survey. Further, 16% of students within each grade level have considered suicide.</p>	<p>SJHS realizes that academic achievement greatly suffers among students that experience mental health issues. Staff continue to realize the role that positive interactions between adults and students on campus can have on students' success.</p>

Action Plan Priority One

Priority 1:

Incorporating PBIS

Continue to reduce suspension rates in all areas.

Activities: Prevention & Intervention	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
Develop PBIS committee calendar for the 2017-2018 SY.	09/01/2017	Admin Counseling PBIS Team	General fund	PBIS committee to drive PBIS on campus and to recruit and educate staff	Y
New PBIS committee members attend training as necessary	09/2017	Admin Counseling PBIS Team	General fund		Y
Continue implementation of "Word of the Week"	09/01/2017	ASB PBIS Committee	General fund	Continue process of changing school culture among students by introducing character words and actions	Y
Develop staff concerns list and prioritize	10/01/2017	PBIS Committee	General fund	Identify needs on campus that need to be addressed to incorporate positive expectations of students	Y
Develop systematic positive supports	10/01/2017	PBIS Committee Focus Groups	General fund	Develop rewards system for students for positive reinforcement and continued expectations of positive behavior on campus.	Y
Staff Meeting with Staff, share data and PBIS implementation	11/01/2017	Admin PBIS Committee	General fund	Continue discussion of what PBIS is and why PBIS is being implemented district wide; Show data	Y
Staff training	11/01/2017	PBIS Committee Collaborative Learning Solutions	General fund	On-going support for staff on how to create teachable moments.	Y

Action Plan Priority Two

Priority 2:

Provide resources, supports, and positive outlets for anger with the intention of preventing physical altercations between students.

Activities: Prevention & Intervention	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
Link Crew 9 th Grade Orientation	08/09/2017	Admin Link Crew Advisor	General Fund		Y
Continued Implementation of #TigerVibes presentations within classrooms each week	09/01/2017 – continued weekly throughout the school year	Admin Link Crew Advisor	General Fund		Y
Small Group counseling groups addressing anger management	10/01/2017 – continued on a monthly basis	Admin Counseling	General Fund	Students identified as potentially “high risk” based on previous school discipline data and EC 48900(a)(1) or EC 48900(a)(2) violations	Y

Action Plan Priority Three

Priority 3:

Provide resources, supports, and positive interventions for students experiencing concerns as they relate to physical and mental health.

Activities: Prevention & Intervention	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
Link Crew 9 th Grade Orientation	08/09/2017	Admin Link Crew Advisor	General Fund		Y
Continued Implementation of #TigerVibes presentations within classrooms each week	09/01/2017 – continued weekly throughout the school year	Admin Link Crew Advisor	General Fund		Y
Small Group/Individual counseling groups addressing mental health concerns	10/01/2017 – continued on a monthly basis	Admin Counseling	General Fund		Y

**Priorities Identified
For
2018/2019**

Priority Area	Data Source	Justification
<p><u>Priority One</u> Continued Rollout and Implementation of PBIS</p> <p>Continue to reduce suspension rates in all areas.</p> <p>Continue to utilize SSR in lieu of suspension to provide interventions to students within the educational environment.</p>	<p>There were a total of 71 incidents that resulted in suspension.</p>	<p>PBIS address positive behavior intervention supports to provide positive learning experiences and expectations to students rather than suspension.</p>
<p><u>Priority Two</u> Continue to provide and build upon current resources, supports, and positive outlets for anger with the intention of preventing physical altercations between students.</p> <p>Provide staff training in conflict mediation to be implemented after verbal altercations to avoid potential physical altercations.</p>	<p>47 of the 71 incidents that resulted in suspension were EC 48900(a)(1) Fighting/Verbal Altercation or EC 48900(a)(2) Serious Injury/Assault violations. 2016-2017 California Healthy Kids Survey data indicate that 12% of 9th Graders and 9% of 11th Graders were afraid of being beaten up or had been in a physical fight within the last year of completing the survey.</p>	<p>California Healthy Kids Survey data indicate that some students feel unsafe at school due to the threat of a fight or physical altercation with another student. SJHS wants all students to feel safe at school without the threat of possible physical harm.</p>
<p><u>Priority Three</u> Continue to provide resources, supports, and positive interventions for students experiencing concerns as they relate to physical and mental health.</p> <p>Provide counseling support with additional MFT, small groups, and intentional/targeted intervention for at-risk</p>	<p>2016-2017 Spring California Healthy Kids Survey data indicate that 29% of 9th Graders and 38% of 11th Graders reported experiencing chronic sadness/hopelessness within the last year of completing the survey. Further, 11% of 9th grade students and 17% of 11th grade students have considered suicide.</p>	<p>SJHS realizes that academic achievement greatly suffers among students that experience mental health issues. Staff continue to realize the role that positive interactions between adults and students on campus can have on students' success.</p>

students.		
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Action Plan Priority One

Priority 1:

Incorporating PBIS

Continue to reduce suspension rates in all areas.

Continue to utilize SSR in lieu of suspension to provide interventions to students within the educational environment.

Activities: Prevention & Intervention	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
Develop PBIS committee calendar for the 2018-2019 SY.	09/01/2018	Admin Counseling PBIS Team	General fund	PBIS committee to drive PBIS on campus and to recruit and educate staff	
New PBIS committee members attend training as necessary	09/2018	Admin Counseling PBIS Team	General fund		
Continue implementation of #TigerVibes	09/01/2018	ASB PBIS Committee	General fund	Continue process of changing school culture among students by introducing character lessons within intervention period	
Develop staff concerns list and prioritize	10/01/2018	PBIS Committee	General fund	Identify needs on campus that need to be addressed to incorporate positive expectations of students	
Develop systematic positive supports	10/01/2018	PBIS Committee Focus Groups	General fund	Develop rewards system for students for positive reinforcement and continued expectations of positive behavior on campus.	
Staff Meeting with Staff, share data and PBIS implementation	11/01/2018	Admin PBIS Committee	General fund	Continue discussion of what PBIS is and why PBIS is being implemented district wide; Show data	
Staff training	11/01/2018	PBIS Committee Collaborative Learning Solutions	General fund	On-going support for staff on how to create teachable moments.	

Share SSR data and correlation data (attendance, repeat behaviors, etc.)	9/1/2018	Admin SSR Staff			
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Action Plan Priority Two

Priority 2:

Provide resources, supports, and positive outlets for anger with the intention of preventing physical altercations between students.

Provide staff training in conflict mediation to be implemented after verbal altercations to avoid potential physical altercations.

Activities: Prevention & Intervention	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
Link Crew 9 th Grade Orientation	08/09/2018	Admin Link Crew Advisor	General Fund		
Continued Implementation of #TigerVibes presentations within classrooms each week	09/01/2018 – continued weekly throughout the school year	Admin Link Crew Advisor	General Fund		
Small Group counseling groups addressing anger management	09/01/2018 – continued on a monthly basis	Admin Counseling	General Fund	Students identified as potentially “high risk” based on previous school discipline data and EC 48900(a)(1) or EC 48900(a)(2) violations	
Provide data and information related to conflict mediation resources and its effect on decreased violent incidents.	10/1/2018	Admin Counseling			

Action Plan Priority Three

Priority 3:

Provide resources, supports, and positive interventions for students experiencing concerns as they relate to physical and mental health.

Provide counseling support with additional MFT, small groups, and intentional/targeted intervention for at-risk students.

Activities: Prevention & Intervention	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
Link Crew 9 th Grade Orientation	08/09/2018	Admin Link Crew Advisor	General Fund		
Continued Implementation of #TigerVibes presentations within classrooms each week	09/01/2018 – continued weekly throughout the school year	Admin Link Crew Advisor	General Fund		
Small Group/Individual counseling groups, and peer mediation addressing social/emotional or mental health concerns	09/01/2018 – continued on a monthly basis	Admin Counseling	General Fund		
Provide information to staff on how to make appropriate referrals to counseling/MFT resources	9/1/2018	Admin Counseling			

Safety Plan Revisions

Date Revised During the Year	Person Responsible	Date of Public Meeting	Summary of Revision(s)

Note: Plans must be adopted by the School Safety Team prior to March 1st of every year pursuant to Education Code 32286. Plans must be submitted to the Director of Student, Community & Personnel Support prior to July 1st of every year.

**End of Year Evaluation
School Safety Plan 2017-2018**

Priority Area	Met Y/N	Comments
<p><u>Priority One</u></p> <p>Incorporating PBIS</p> <p>Continue to reduce suspension rates in all areas</p>	Yes	<p>The implementation of PBIS at SJHS continues to be a strategic process in order to create “buy in” by a large staff of over 200 personnel. While PBIS conversations have started at the school site and a diverse PBIS committee has been formed, implementation of PBIS to the fullest extent will continue.</p> <p>Incidents resulting in suspension under EC 48900(k) have decreased by 77.8%. Overall suspension rates continue to decrease.</p>
<p><u>Priority Two</u></p> <p>Provide resources, supports, and positive outlets for anger with the intention of preventing physical altercations between students.</p>	Yes	<p>Violations of EC 48900(a)(1) and EC 48900(a)(2) have seen a 25.4% decrease during the 1st semester of the 2017-2018 school year.</p>
<p><u>Priority Three</u></p> <p>Provide resources, supports, and positive interventions for students experiencing concerns as they relate to physical and mental health.</p>	Yes	<p>SJUSD and SJHS have hired a full time counselor designated for providing resources and support focused on mental health. This is in addition to the five counselors already on staff, with an effort to ensure that support is available when needed.</p>

Appendix

1. Sign-In Sheets from all School Safety Team Meetings
2. Board Policies
3. School Discipline Handbook
4. Parent/Student Handbook
5. Plan Notification Letter/Email
6. Prior End of Year Evaluation