

**UNITED SCHOOL DISTRICT
REQUEST FOR RECONSIDERATION OF
BOOKS AND INSTRUCTIONAL MATERIALS**

INSTRUCTIONS: Please complete this Reconsideration of Books and Instructional Materials document in its entirety.

Request initiated by (Name): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

School: _____ Date: _____

Title: _____

Author: _____

Publisher or Producer: _____

Do you represent (Check one): Yourself

Organization _____
(Name of Organization)

Other _____
(Identify)

Type of Material (Check one): Print Non-Print Electronic Source

All requests for reconsideration must be made in writing on this form and must include a statement as to why the book or material in question is objectionable or educationally inappropriate. If sufficient space is not provided, attach additional sheets (please be sure to sign your name to each additional sheet).

A copy of the completed form should be forwarded to the school library media specialist or building principal within thirty (30) days. If the following is not completed in its entirety, and returned to the school library media specialist or building principal within thirty (30) days, the matter will be considered resolved.

A review committee consisting of representatives of administration, faculty, and the community will conduct a re-evaluation of the materials in question after the receipt of the form by the school library media specialist or building principal. A written report will be rendered when the review committee completes the re-evaluation of the materials in question. The complainant will receive a copy of the written decision.

1. Have you reviewed the entire book or instructional material? Yes No
2. Which elements of the work are objectionable? (Please be specific, include pages, words, passages, description of portion of other media, etc.)

3. What do you believe is the theme or purpose of this material?

4. Do characters speak in a language true to their situation, environment, time and locale?

5. Does the material lend itself to a greater understanding of the behavior of others?

6. For which segment of the school population would you recommend this material?

7. Is there anything of value in this material?

8. Are you aware of any review/judgments of this material by literary critics?

Please explain: _____

9. What would you prefer the school do about this work:

- Do not assign Remove from collection
 Relocate materials to another level Other (specify) _____

(Signature) _____ (Date) _____

(Address) _____

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