

GRANDVIEW HEIGHTS CITY SCHOOL DISTRICT
Student Acceptable Use Policy 2013-2014

Technology is fundamental to the daily lives of our students. The Grandview Heights City School District provides students with access to a computer network and the Internet for educational purposes. This document is a guideline for acceptable use of the District's network and computer-related equipment. All students must sign the Acceptable Use Policy. If the student is under the age of 18, a parent or guardian must also sign.

The District defines "network" as electronic devices linked together to transfer data. This includes the access to computers, mobile devices, the Internet, and Internet-based storage.

Responsibilities

The efficiency of the District network depends on responsible usage. Students may not:

- Install or copy any software without the consent of a district administrator;
- Execute any personally acquired software on District equipment;
- Attempt to access any other user's data without permission;
- Tamper with district network, network connections, computers, and technology;
- Provide shared wireless network service from a personal device;
- Block or remove any tracking features of software including, but not limited to, "private browsing" settings in Internet browsing or removing cached history of accessed material;
- Intentionally damage any network or computer equipment;
- Attempt to send, view, or retrieve inappropriate, vulgar, obscene or otherwise offensive materials;
- Cause any interruption to network or computer uptime; or,
- Login as someone else or allow someone else to use their login
- Connect District equipment to non-District networks while at school

Students are responsible for safeguarding their own passwords as well as anything that happens under their login.

Content Creation and Publishing

The usage of District resources is a privilege, not a right. Through this usage, students may create and publish content on the network and the Internet, within the following guidelines.

Students are prohibited from publishing, transferring or creating content that:

- Threatens, harasses or defames another student or school employee;
- Violates laws or school rules and policies;
- Disrupts class or school business;
- Plagiarizes a resource, person or copyrighted material;
- Links any personal website or social media to district web sites unless approved by the Director of Technology Operations;
- Discloses anyone's personal contact information;
- Can be deemed commercial, political, or advertising material;
- Could provide a monetary gain; or,
- May be deemed inappropriate by District Administration.

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Network Enabled Personal Devices

A member of the technology department must approve the usage of any personal devices with accessible Internet features. Students using these approved personal devices at school must follow the guidelines of the Acceptable Use Policy. The district is not responsible for any support of personal devices. A “guest” wireless connection with limited access to the Internet may be made available without the requirement of preapproval.

Electronic Communication

The District defines “electronic communication” as any connection or exchange with another party distributed by any network enabled device. This also includes any information digitally posted or broadcasted that may be seen by others. Forms of electronic communication include but are not limited to e-mail, instant messages, text messages, social networking sites, chat rooms, blogs, online forums or discussion boards. All electronic communication distributed via the District network is the property of the District. All online communication must follow the guidelines of the Acceptable Use Policy, bullying policy and student handbook, regardless of when the communication is accessed or what network was used to initiate communication.

Student Accounts

Students may be given access to a district provided account intended for school related electronic communication. This may include, but not limited to, email, chat or social networking. A district staff member must approve direct communication with someone other than staff or students beforehand.

Monitoring and Privacy

Students using district networks consent to monitoring. Students have no expectation of privacy in data submitted or accessed via the network. The district reserves the right to:

- Monitor and review data to analyze the use of systems and/or compliance with policies;
- Disclose any electronic message or file to an appropriate third party; and,
- Access any information on school networks, including information that is password-protected.

Internet Content

The District utilizes Lightspeed Inc. technology for Internet content filtering. Although the district makes its best effort to filter and limit access to inappropriate material on the Internet, students may occasionally be able to access items that are illegal, defamatory, inaccurate, or potentially offensive.

Internet Safety

Using appropriate behavior when interacting on social networking sites or chat rooms is essential in becoming a responsible digital citizen. Inappropriate online communications targeting others may be deemed as cyber bullying. Any student who possesses knowledge of a cyber bullying act or feels s/he was a victim of harassment, intimidation, bullying or aggressive behavior online is encouraged to immediately report his or her concerns. A report may be made in-person or on-line via the District’s website.

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Student Agreement

I have read and understand the Acceptable Use Policy. I agree to follow the terms and conditions contained in this Policy. I understand that if I violate the rules, my use of the computing resources can be terminated, and I may face additional disciplinary action.

Name (please print) _____ Grade _____
User's Signature _____ Date _____

PARENT/GUARDIAN

As the parent or legal guardian of the student signing above, I have read and understand the District Acceptable Use and Internet Safety Policy and grant permission for my child to access the district network, Internet and email, pursuant to the terms and conditions set forth in this policy. I understand that the District's resources are designed for educational purposes and it is impossible to restrict access to all controversial materials. I will not hold the District responsible for materials acquired on the network. I understand that individuals and families may be held liable for violations. I accept full responsibility for supervision when my child's use is outside of school. I understand that if the Student violates the rules, his/her use of the computer resources can be terminated and the Student may face additional disciplinary action.

Parent /Guardian Name (please print) _____
Parent/Guardian Signature _____ Date _____
