



**OAK GROVE SCHOOL DISTRICT**  
**SAFETY COMMITTEE MINUTES**  
**October 18, 2016**

In attendance:

Neil Rauschhuber  
Fred Dickey  
Ruth Martin  
Karen Lemm  
Anthony Valdez  
Becky Schwartz  
Colleen Fanciullo  
Brian Brown  
Mariane Pham

Neil called the meeting to order at 3:00 p.m. Neil introduced Ron Gonzales, Chief of Operations with Knowledge Saves Lives Inc. They are contracted through SCIP to assist with campus safety training and juvenile crime prevention.

Ron Gonzales presented what their organization can do to help Oak Grove with Lockdown training and drills. They also will do a site safety assessment and report for each site. Their training is customized for each site. They will also do Administrator's Professional Development Safety Course and Substance Abuse Recognition for school administrators. If Oak Grove would like to contract for their services, they are to contact ASCIP as soon as possible.

The committee discussed what the next step would be if we want to contract with Ron Gonzales. Colleen stated it probably would need to be moved forward by Neil. Ruth stated she would like to have lockdown training and drill at the DO. Colleen stated one was scheduled but it was canceled due to a conflict. Colleen will try and reschedule the drill with Neil. The committee discussed having the assessment done since it was free. Anthony stated at this point it would not be effective. We know we can get on all our sites in seconds.

The committee reviewed and approved the September Safety Committee minutes. Yolanda will post the minutes on the internet.

Committee Reports:

Karen Lemm reported out for Risk Management:

There were 12 injuries for the month of September. 5 were tagged as preventable. There is not action for the committee to take to help prevent the accidents. It is a case of the employee being more aware of the surroundings.

Mariane Pham reported out for student accidents:

Mariane was absent last month. The report is for August and September. There were 38 incidents. The committee reviewed the injuries. It was stated when there is an accident on the

playground structure pictures should be taken asap. Parents have two years to sue the District. You want to have documentation and pictures to prove your structure was in good shape. Fred stated at times wood chips will get kicked under the slides, around the structure and should be raked out so there is proper level of protection to prevent an injury from a fall.

Karen stated we started posting job vacancies on Peach Jar. The response has been fantastic. The phone has rung all day. Before the district posted on Edjoin only. People applying for classified positions are not familiar with Edjoin. The response to Craigs List, Facebook, Peach Jar are more likely. Anthony stated he would like custodian subs placed on Peach Jar.

Fred reported out for M&O:

- Alarm system is moving forward.
- The M&O handbook is with Sylvia Alvarez.
- There has been zero incidents
- Training on November 21<sup>st</sup> will contain OSHA requirements:
  - Asbestos
  - Lead
  - PCB
  - Indoor Air Quality
  - Confined Spaces
  - Storm Water
  - Ladder Safety
  - Slip Trips and Falls including roof safety
  - Back and lifting
  - Safety handbooks

Anthony reported for Custodial and Transportation:

- Custodial had no real safety issues. He is in need of subs.
- Transportation – buses are breaking down.
- Custodian blew out his back. Was not preventable.

Becky reported for site liaison:

Becky would like to see standardizing emergency procedures. The first step is having a person at each site assigned to Safety. This person should be released for a half day during the year to work on the arc, ordering supplies, attending meetings, etc. It is a BIG job if it is done correctly. It was discussed last year the AB day would be a great day to dedicate to Safety.

Becky mentioned the supplies that were delivered this week for Thursday. That does not give time to log it in, put it in the arc, etc.

Ruth reported items were delivered for the Great Shake Out. She thought the sites would appreciate having the supplies for the drill.

- Arc items - \$12,000 has been spent to update arcs
  - 1 canopy tent
  - 1 crank radio
  - Rain gear
- The question was asked who updates food and back pack – Parents club?

Meeting was adjourned at 4:03 pm

The next meeting will be November 29, 2016 at 3:00pm.