

**MINUTES OF THE REGULAR MEETING  
OF THE  
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1  
GOVERNING BOARD**

**CALL TO ORDER:** The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mrs. Marilee Ervien, President, at 6:00 p.m., April 20, 2017, in the District Board Room, 800 Apache Avenue, Second Floor, in Winslow.

**PRESENT:** Mrs. Marilee Ervien  
Mrs. Josephine Montoya  
Mr. Joey Hartnett  
Mrs. Sharon Greenwood

**ABSENT:** Mr. Allen Leonard

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was said.

**APPROVAL OF THE AGENDA:** Mr. Hartnett made a motion to approve the agenda. The motion was seconded by Mrs. Montoya and carried with an affirmative vote from all members present.

**APPROVAL OF MINUTES:** Mrs. Greenwood made a motion to approve the minutes of the special meeting held March 30, 2017. The motion was seconded by Mr. Hartnett. All members present voted in the affirmative. Motion carried.

**CALL TO PUBLIC:** Mrs. Ervien invited public comments on any listed items on the agenda at this time. She requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. She stated that no action will be taken as a result of public comments. She reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

There were no comments from the public this evening.

**OLD BUSINESS:** None

**NEW BUSINESS:** A. Mrs. Jodie Garner, Principal of Jefferson Elementary School, presented a report regarding activities and achievements occurring this year. She thanked the parents for bringing their students to the Board meeting and distributed folders to the Board members. Mrs. Garner said some exciting changes have been made this year and she discussed the following items.

- Theme: Be a Buddy, not a Bully
- Be Kind program
- Grandparent Volunteers
- Accelerated Reader
- Math Fluency
- Reading Under the Stars
- Intersession
- RTI and ICHOOSE enrichment activities
- Personalized Mastery
- STEM program and STEM Extravaganza
- Reading Rocks

Mrs. Beth Bordner, 2<sup>nd</sup> Grade Teacher, and her students, Emily, Caleb, Gwen, Jaycob, Autumn, Kale and Kimora demonstrated a math fluency activity.

After the conclusion of the presentation, Mrs. Ervien asked the Board and the audience if they had any questions. There were none. The Board offered their compliments and thanks to Mrs. Garner, Mrs. Bordner and the students.

B. As Mr. McReynolds was not present, Mrs. Mattox spoke to the Board about the request to honor Mrs. Carol Gilliam. Mrs. Gilliam is retiring after 37 years of service to the students of Winslow, and to show appreciation, it is requested that the library at Bonnie Brennan School be named in her honor. There will be a reception at a later date.

Mrs. Greenwood said that Mrs. Gilliam is a great teacher who has touched the lives of many, many students and this honor is a great idea.

Mrs. Montoya made a motion, which was seconded by Mr. Hartnett, to name the Bonnie Brennan School Library in honor of Mrs. Carol Gilliam. A vote was taken and all members present voted "aye". Motion carried.

C. Request ratification of expense and payroll vouchers per Ratification List No. 799 totaling \$1,334,613.65. This is a routine procedure to allow the District to submit vouchers to the County School Superintendent between board meetings.

Mrs. Montoya made a motion to approve all vouchers on Ratification List No. 799. Mrs. Greenwood seconded the motion. All members present voted "aye" and the motion carried.

D. Mrs. Mattox recommended that the Governing Board approve the hiring of the following personnel:

- Anita Green – Substitute Teacher – District
- Joe Marquez – Emergency Substitute Teacher – District

Mrs. Mattox recommended that the Governing Board approve the rehire of the following personnel for the 2017-2018 year:

- Michael Logue – Science Teacher – High School (Mr. Logue's resignation was previously approved by the Governing Board, but he has rescinded it and he is now recommended for rehire for next year.)

Mrs. Mattox recommended that the Governing Board approve the transfer of the following personnel:

- Romalea Chatwin – from Classroom Aide at Bonnie Brennan School to Title 1 Reading Aide at Jefferson School
- Audrey Leonard – from Reading Aide at Jefferson School to Classroom Aide at Bonnie Brennan School
- Athena Luna – from Classroom Aide at Washington School to Part-time Classroom Aide at Washington School and Part-time Classroom Aide at the Junior High School
- Deana McKinney – from Academic Coach to Assistant Principal at the High School
- Analisa Scofield – from Part-time Classroom Aide to High Needs Sp Ed Aide at Jefferson School
- Aimee Tafoya – from Classroom Aide to Counseling Office Secretary at the High School
- Lorey Thomas – from Counseling Office Secretary at the High School to Part-time Classroom Aide at Jefferson School

Mrs. Mattox recommended that the Governing Board approve the resignation of the following personnel:

- Amy Barreras – Speech Pathologist – District – Effective 5-25-17
- Angie Begaye – Bus Driver – District – Effective 2-16-17
- Shelly Clay – Payroll Specialist – District – Effective date to be determined later at conclusion of replacement training
- Ciara Enriquez – Classroom Aide – Bonnie Brennan School – Effective 5-25-17
- Elvira Gonzales – Classroom Aide – Junior High School – Effective 3-28-17
- Brian Horn – Science Teacher – High School – Effective 5-25-17
- Liz McLaws – Varsity Volleyball Co-Coach – High School – Effective 2-10-17
- Joy Renfro – Custodian – Junior High School – Effective 4-21-17
- Marianne Richardson – Classroom Aide – High School – Effective 5-25-17
- Reva Searle – 5<sup>th</sup> Grade Teacher – Washington School – Effective 5-25-17
- Leah Wischmann – Reading Aide – Jefferson School – Effective 5-25-17

Mrs. Mattox recommended that the Governing Board approve the retirement of the following personnel:

- Sandy Light – High Needs Sp Ed Aide – Jefferson School – Effective 5-25-17

Mrs. Mattox said that Mrs. Light is retiring after fifteen years with the District. We wish her well.

Mrs. Mattox also offered congratulations to Mrs. Deana McKinney for the new position she will be taking.

Mrs. Greenwood made a motion, which was seconded by Mr. Hartnett, to approve the hiring, rehiring, transfer, resignation and/or retirement of personnel as recommended. A vote was taken and the motion passed with all members present voting "aye".

E. Mrs. Mattox asked that the Governing Board accept the following donations.

- \$121.27 to Bonnie Brennan Elementary School from SW Karma for Sonic Night
- \$96.95 plus \$118.52 to Jefferson Elementary School from SW Karma for Sonic Night

Mrs. Mattox expressed thanks to Sonic for their continued support of our schools. She directed staff to recognize or acknowledge their generosity.

Mr. Hartnett made a motion to accept the donations. The motion was seconded by Mrs. Montoya and carried with a vote of "aye" from all members present.

F. Mrs. Mattox asked that the Governing Board approve the following out-of-state travel. She explained that the clubs will cover the cost of these trips.

- Five employees and 41 students to travel to Albuquerque, New Mexico, June 7 – 9, 2017 for a football camp
- Three employees and 17 students to travel to San Diego, California, June 28 – July 3, 2017 for a girls' basketball tournament

Mrs. Montoya made a motion to approve the out-of-state trips. Mrs. Greenwood seconded the motion, which carried with a vote of "aye" from all members present.

G. Mrs. Mattox presented the Board with a resolution written by Arizona School Boards Association (ASBA). This resolution relates to Senate Bill 1431 and opposes the expansion of education savings accounts. ASBA is asking for support (in opposing) from school boards throughout the state.

After discussion, Mrs. Greenwood made a motion to issue the resolution. Mr. Hartnett seconded the motion. All members present voted "aye" and the motion carried.

H. Mrs. Lomeli asked the Board to adopt the Revised #1 2016-2017 Budget as reviewed in the previous public hearing.

Mrs. Ervien thanked Mrs. Lomeli for her work and called for a motion. Mrs. Montoya made a motion to adopt the revised budget as presented. The motion was seconded by Mr. Hartnett and carried with a vote of "aye" from all members present.

- I. Mrs. Mattox asked the Board to approve new Salary Placement Schedules for Certified/Academic Coaches/GEAR UP Coordinator, Classroom Aides, Directors, and School Front Office Personnel. She said that some minor discrepancies were found and corrections were made to add a few positions previously omitted and to ensure that new employees don't come in at a higher salary than current employees.

A motion to approve these four Salary Placement Schedules was made by Mrs. Greenwood and seconded by Mr. Hartnett. All members present voted in the affirmative and the motion carried.

- J. Mrs. Lomeli presented the Board with information regarding a request for proposals on employee insurance. As a result of the two responses received, the current insurances will continue, with the rates being very stable. There will be some very minimal increases, which the District will cover for the individual employees.

The Board discussed this matter and Mr. Hartnett then made a motion to approve the insurance plans as presented. This motion was seconded by Mrs. Montoya and carried with a vote of "aye" from all members in attendance.

- K. Mrs. Lomeli asked the Board to award RFP 2018-02 for psychological services to Dr. Michael Gerner of Flagstaff. Dr. Gerner has been our provider in the past and he does a great job. His response was the only one received. Mrs. Lomeli added that this has an option for renewal for four additional years.

A motion to award RFP 2018-02 for psychological services to Dr. Michael Gerner was made by Mrs. Greenwood and seconded by Mrs. Montoya. All members present voted "aye" and the motion carried.

- L. Mrs. Lomeli addressed the Board regarding quotes received for student counseling services for the upcoming year. She said a request for quotes went out to seven providers, and two responses were received. It is recommended that Mrs. Kim McReynolds of Synergistic Works, Inc. provide student counseling services for the 2017-2018 school year. Mrs. Lomeli added that this has an option for four additional years.

Mrs. Montoya made a motion, which was seconded by Mrs. Greenwood, to hire Mrs. Kim McReynolds to provide student counseling services for next year. All members present voted "aye" and the motion carried. Mrs. Montoya expressed thanks for Mrs. McReynolds's work on behalf of our students.

- M. At this time, the Board discussed possible items to submit to Arizona School Boards Association to help develop their 2018 Political Agenda. Each member of the Board indicated their preferences and the results were tallied. Mrs. Mattox reviewed the items that received the top five votes.

These top five items were:

- Provide additional state funding for nationally competitive salaries to attract, recruit and retain talented teachers.
- Ensure 100% funding for all JTEDs.
- Fully fund all-day kindergarten and include kindergarten students in the override calculations.
- Repeal any program that gives public funds for private schools, ESAs and STOs or prevent any future expansion.
- Fund the implementation and ongoing costs of Arizona standards, assessments and technology.

Mrs. Montoya made a motion that the Board submit the above items to ASBA as their choices for the 2018 Political Agenda. This motion was seconded by Mr. Hartnett and carried with a vote of “aye” from all members present.

- N. Mrs. Mattox asked the Board to change the delayed start calendar for the Junior High by adding April 26 back in as a delayed start date. The reason for this request is that the date is no longer needed for AzMERIT testing and the teachers would benefit from more PLC time.

A motion to schedule April 26, 2017, as a delayed start day for the Junior High was made by Mrs. Montoya and seconded by Mrs. Greenwood. A vote was taken, with all members present voting “aye”. Motion carried.

- O. Mrs. Mattox addressed the Board about the addition of a new elective to the Junior High curriculum. The more opportunities we can provide for students, the better. She asked Mrs. Darlene McCauley, Principal, to give the Board more information. Mrs. McCauley said the new class would be “Percussion” and she discussed the benefits of adding this elective.

Mrs. Montoya made a motion to add the course of Percussion to the Junior High curriculum. The motion was seconded by Mrs. Greenwood and carried with an affirmative vote from all members present.

- P. Mrs. Mattox asked the Governing Board to approve the intergovernmental agreement with the Northern Arizona Vocational Institute of Technology (NAVIT). She said this is a routine, annual procedure and the agreement has been approved by legal counsel.

A motion to approve the NAVIT agreement was made by Mrs. Montoya and seconded by Mr. Hartnett. All members present voted in the affirmative and the motion carried.

Q. Mrs. Mattox addressed the Board regarding textbooks. She said textbooks for the Junior High career technology class have been put on display and after sixty days, the Board may be asked to adopt them. She added that these books will help the students prepare for the ECAPs they will work on when in high school.

R. Mrs. Greenwood made a motion to enter into executive session pursuant to A.R.S. 38-431.03(A)(1) for the purpose of reviewing the Superintendent's employment contract. This motion was seconded by Mr. Hartnett and carried at 7:06 p.m. with a vote of "aye" from all members present.

The regular meeting (open session) resumed at 7:28 p.m.

S. Specific details of the Superintendent's employment contract have been reviewed and Mr. Hartnett made a motion to offer the contract as discussed to Cyndie Mattox for the 2017-2018 year. This motion was seconded by Mrs. Greenwood. All members present voted "aye" and the motion carried.

**REPORTS:**

A. The Board was presented with district financial reports for March, 2017. Mrs. Lomeli reported that 75% of the year had been completed at the end of March and actual expenditures were at 71%.

B. Superintendent's Reports

Mrs. Mattox reported on the progress regarding the card key system at the high school gym. She said that two locks will be added, one will be deactivated and training will be provided. A quote for the work has been received and a purchase order will be in place soon. Mr. Hartman said that the regular key locks have all been recoded and this will add to the security of the building. The matter of fire alarm releases was discussed, and Mr. Hartman said that the athletic director will be charged with making key cards for individuals.

Mrs. Mattox has also been working on the solar panel matter. She said our panels have been sold three times and are now owned by a company called Terraform. When she connected with the right person, representatives were here the next day. Our district will have access to the computer dashboard, where usage can be monitored and reports can be accessed. The contract will be reviewed with the representative. Arrangements are being made for repairs and maintenance.

Mrs. Mattox commented on the Be Kind program that our schools are utilizing. She said this is a huge program; she has seen the emblem on many cars all over. She thinks this is a very good program.

C. Board President's Reports

Mrs. Ervien said she is pleased with the enthusiasm of all the administrators even though it is a very busy time of the year. Mr. Hartnett added that it will be interesting to see the forward movement continue next year.

**BOARD  
COMMENTS:**

Mrs. Greenwood said it was exciting to see all the good things happening at Jefferson School and thanked them for their presentation.

Mr. Hartnett told the teachers and staff that they have the support of the Board. He reminded everyone that transparency is very important.

Mrs. Montoya thanked Mrs. Garner, staff and students for their presentation. She asked about the STEM Extravaganza and Mrs. Garner explained more about it and the partnership with APS and the Arizona Science Center.

**ADJOURNMENT:**

Mrs. Montoya made a motion to adjourn the meeting. Mr. Hartnett seconded it. All members present voted "aye" and the motion carried. The time was 7:43 p.m.

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President

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Vice-President

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Clerk

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Member

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Member

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Cyndie Mattox, Superintendent