

Enter Student Grades

To Enter Grades, Select the Enrollment Tab and then Select on Grades. Aim gives you the option to enter grades throughout the semester or year. In addition, AIM gives you the option to enter comments on the student, such as; High Achiever, Excessive Absences.

Enter a grade in the grading period column of your choice and enter a grade (A, B, C, D, F). The Final Grade column is what will show on a student's record. Progress grades are optional.

To enter a comment, Double Click in the comment box and a comment box will appear.

The screenshot shows the AIM software interface for class management. The 'Grades' tab is active. A table displays a list of students enrolled in the section. The 'Final' column is highlighted with a red box, and a red arrow points to it with the text 'Enter Final Grade'. A text box on the left indicates that the list of students shown is for those enrolled in the section.

Student ID	Student Name	Course Code	High School	Grade Level	H.S. ID#	Status	Comment	6W	12W	Final
BAK	Apple Valley Higl	12	C							A
BAK	Apple Valley Higl	12	C							A
BAK	Apple Valley Higl	10	C							B
BAK	Apple Valley Higl	12	C							
BAK	Apple Valley Higl	12	C							
BAK	Apple Valley Higl	12	C							
BAK	Apple Valley Higl	12	C							
BAK	Apple Valley Higl	12	C							
BAK	Apple Valley Higl	12	C							
BAK	Apple Valley Higl	12	C							
BAK	Apple Valley Higl	12	C							
BAK	Apple Valley Higl	12	C							
BAK	Apple Valley Higl	12	C							
BAK	Apple Valley Higl	12	C							
BAK	Apple Valley Higl	12	C							
BAK	Apple Valley Higl	12	C							

Select as many comments as you would like.

The screenshot shows the 'Comment Codes' dialog box for ANDERSON, TOMASINA ZOE. It features a 'Quick Edit' field and a 'Hint...' button. Below is a table with columns for Code, Description, Progress Report, and Selected. The 'Selected' column is highlighted with a red box.

Code	Description	Progress Report	Selected
1	Superior Achievement and Leadership	<input type="checkbox"/>	<input type="checkbox"/>
2	Asset To Class/Excellant Attitude	<input type="checkbox"/>	<input type="checkbox"/>
3	Skills not at Class Level	<input type="checkbox"/>	<input type="checkbox"/>
4	Skills Do not meet Industry Standards	<input type="checkbox"/>	<input type="checkbox"/>
5	Poor Classroom Conduct	<input type="checkbox"/>	<input type="checkbox"/>
6	Failure to follow Classroom Regulations	<input type="checkbox"/>	<input type="checkbox"/>
7	Low Test Scores	<input type="checkbox"/>	<input type="checkbox"/>
8	Excessive Absences	<input type="checkbox"/>	<input type="checkbox"/>
9	Achievement is not up to ability	<input type="checkbox"/>	<input type="checkbox"/>

Section 802 Fiscal Year 2011 Location Apple Valley High School ROP Capacity 13
Course BAK Term 2 Room Enrolled 25
Course Title BAKERY OCCUPATIONS Section Start 08/11/2011 Seats Available -12
Teacher CELIE KRISTIN Section End 10/21/2011

Section Details Enrollment Walk-Ins Roster Signature Sheets

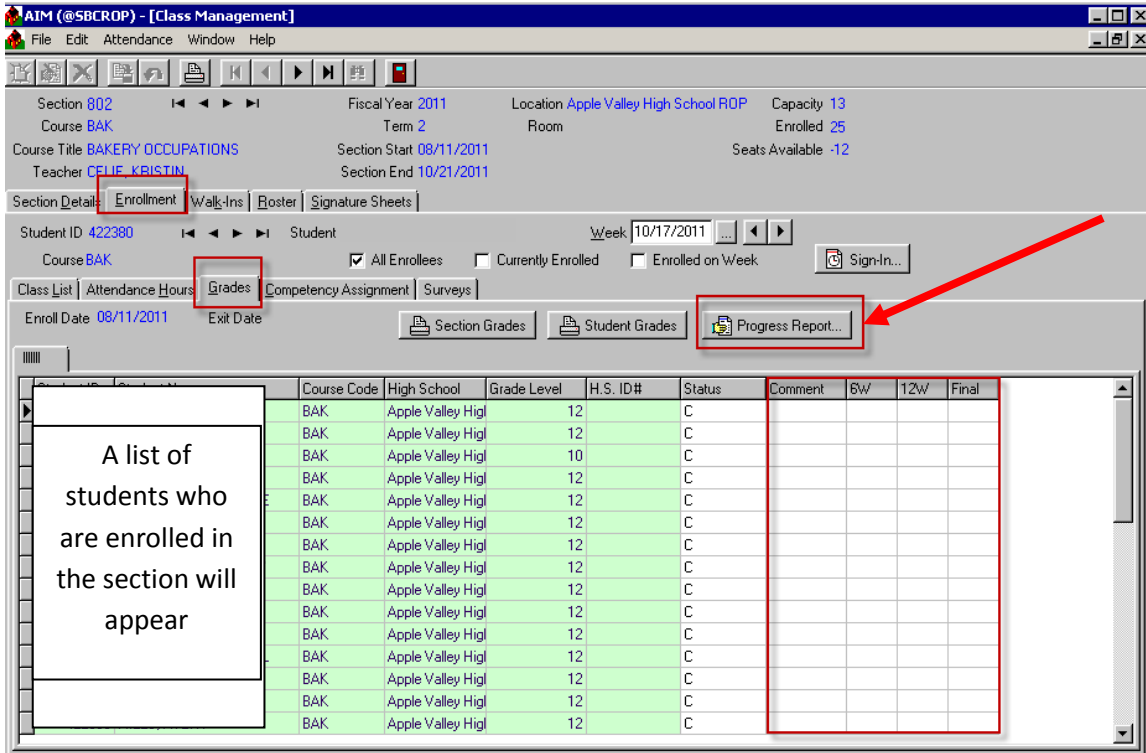
Student ID 422380 Student . Week 10/17/2011
Course BAK All Enrollees Currently Enrolled Enrolled on Week Sign-In... Student

Class List Attendance Hours Grades Competency Assignment Surveys

Enroll Date 08/11/2011 Exit Date Section Grades Student Grades Progress Report...

Student ID	Student Name	Course Code	High School	Grade Level	H.S. ID#	Status	Comment	6W	12W	Final
		BAK	Apple Valley Higl	12		C	1,2,3	C	C	B
		BAK	Apple Valley Higl	12		C				
		BAK	Apple Valley Higl	10		C				
		BAK	Apple Valley Higl	12		C				
		BAK	Apple Valley Higl	12		C				
		BAK	Apple Valley Higl	12		C				
		BAK	Apple Valley Higl	12		C				
		BAK	Apple Valley Higl	12		C				
		BAK	Apple Valley Higl	12		C				
		BAK	Apple Valley Higl	12		C				
		BAK	Apple Valley Higl	12		C				

Aim gives you an option to print a Progress Report for your students.



The Progress Report has all the Course Information and all the information you've entered for your students (Attendance, Grades, Comments). Comments are listed as numbers; AIM provides a key at the bottom of the page for easy reference.

