

Orville T. Bright Elementary
10740S. Calhoun Street
Chicago, IL 60617

Professional Personnel Leadership Committee Minutes

The November 8, 2017 regular meeting of the Bright Elementary School PPLC was called to order by chairperson, Mrs. Macklin, at 3:08 p.m. room 205.

Members in attendance were: Angel Macklin, Christine Chavez, Erica Fox, Savannah Zeien, Sara Katzenbach, and Ms. Whitfield (3:20).

The minutes from the November 8, 2017 meeting were amended to include Pre-K and then approved as read. Previous month's minutes were approved.

PPLC Chairperson, Macklin, discussed old business of the scheduled meeting with the principal. Our principal meeting will be on the last Tuesday of the month from 2:45 to 3:45. The meeting will be open for everyone to attend and committee members will notify the team by the morning of the meeting if a committee member is unable to attend.

The team discussed the urgency of developing CIWP foci: Quality Teaching. PPLC Chairperson Macklin stressed the importance of having small group instruction professional development beyond in house grade level development related to planning, implementation, utilizing data to plan for small group instruction, and assessment. The team recommends timeframe of safe practice to implement new strategies, obtain constructive feedback, and post-professional development needs surveys to provide ongoing differentiated professional development. Teacher to teacher feedback utilizing the Network 13 look fors for small group instruction will support all teachers in understanding the expectations of small group instruction.

The team plans to conduct research about creating a sensory room. The team recommends the room next to the parent engagement center or the student lounge to double as a sensory space as well. The committee discussed rethinking the renewal of the following tools for SY 18-19: Coach Digital (online worksheets) and Stride Academy.

Next month's agenda was discussed and approved: Old Business: Curriculum for ELA and Math; CIWP Foci Professional Learning

The meeting was adjourned at 3:57 p.m.
Next meeting will be held on December 13, 2017.

(Secretary's Signature)

These minutes were approved as read (corrected) on _____.

