
REEF BOARD MEETING MINUTES

**March 9, 2016
5:30 PM – 7:30 PM**

REEF Meeting (public meeting open to all members)

Board Member Roll Call/Establish Quorum: (✓ if present at meeting)

Directors (Expiring 6/17)			Directors (Expiring 6/16)			Non-Voting Members	
✓	9	<i>Lisa Hall ~ Vice President</i>		2	<i>Kent Mixon ~ President</i>	✓	<i>Christy Mendivil ~ Principal</i>
✓	1	<i>George Polchin ~ Treasurer</i>		6	<i>Tammi Flemming ~ AR/ Financial Secretary</i>	✓	<i>Megan Arce ~ Teacher Liaison</i>
✓	11	<i>Maureen Burke ~ Secretary</i>	✓	8	<i>Kristin Story ~ Parliamentarian</i>	✓	<i>Laurel Phelps ~ Teacher Liaison</i>
	5	<i>Ian Jay ~ Hospitality</i>	✓	4	<i>Stella Pynn ~ Nominating Committee</i>		
✓	3	<i>Dawn Battles ~ Rose Run</i>		12	<i>Sabrina Koceman ~ Nominating Committee</i>		
	7	<i>Silla Siebert ~ RESIGNED</i>		10	<i>Open</i>		
	13	<i>Scott Fooks ~ Budget Committee</i>		14	<i>Open</i>		

Meeting notice posted to school bulletin: February 29, 2016.

I. BOARD BUSINESS

- **Welcome/Roll Call**

- Call to order at 5:37 p.m.
- Roll call & sign-in sheet circulated
- Meeting Minute approvals postponed to end of meeting due to lack of quorum.
- Agenda additions: 1.) discuss time change for REEF meeting start 2.) telescope update
- Lisa Hall conducted the meeting in Kent's absence.

II. MEMBERSHIP BUSINESS

a.) Principal's Report (Read by Lisa Hall on behalf of Christy Mendivil).

- *NOTE: Ms. Mendivil arrived later in the meeting.*
- Rose Run assembly kick-off this Friday, March 11. 8:45 – 9:15 and 9:30 – 10:00
- Min day on this Friday. Noon dismissal.
- Spirt week next week:
 - Monday: college and career day
 - Tuesday: crazy sock day
 - Wednesday: crazy hair or hat
 - Thursday: spirit day (green and gold)
 - Friday: pajama day
- Conference week next week - noon dismissal for grades 1-6
- School lunch behavior improving
- UCSB dancers on campus Thursday: K-3 in morning and 4-6 in afternoon

b.) Teacher's Liaison Report (Laurel Phelps)

- Teachers getting ready for conference week next week. Parent Square has required some ramp up effort but now seems to be in place. Some parents needed nudging to sign up for conferences and needed help with translation.
- Variety Show planning starts next week. Laurel Phelps will head up. Date of show is: Tuesday, May 24. Auditions will be second week back from Spring break.
- Mrs. McGee (formerly Ms. Lopez) provided Wellness Day update. Event planned for March 21st. Each teacher will have activities in class and schoolwide activity at lunch. There will be three stations students can rotate through: physical fitness/wellness, mental wellness and nutrition. Students will get a 'stamp' at each station to enter into a raffle to win a prize pack. There will be 3-5 winners. Lunch event includes "Rethink your Drink" display showing how much sugar in each drink and an opportunity for kids to fill hand ball courts with positive messages about their bodies and wellness Ms. Bise, Ms. Browne and Mrs. McGee are planning Wellness Day.
- Funding request for supplies for day is approximately \$105. Lisa Hall agreed to donate bags. George makes a motion to cover the cost of up to \$150 if teachers cannot get donations from parents via Parent Square. Kristin seconds. Vote held until end of meeting.
- Update on 3rd grade sales: Roosevelt received grant from Village Properties Teachers Fund. May consider putting Montecito Bank funds into reserve. George to talk to Tammi about how best to handle.
- Rummage Sale update: No teacher has come forward to take the lead for this year. Dawn Battles said Rose Run committee can help but also mentioned that Ms. Barr suggested a teacher should be involved because so much happens during school hours. Suggest 3rd graders do cash transactions since learning about it now. Also

supports the message ‘this is what kids can do for the school’. Dawn to take the lead in coordinating next steps with Rose Run Committee and teachers. Date to follow.

c.) Rose Run update (Dawn Battles):

- Raised nearly \$31K from corporate sponsors. A school record!
- There are 13 volunteers actively getting prize donations. Priority is on screen-free prizes (i.e. active, outdoor-type prizes).
- Focused on bringing in funds from community:
 - Shopping night sponsored by SB Running Company is next Friday, March 18. 10% off plus 10% to Roosevelt. Hours: 5-7 pm. SB Running Company is giving away raffle prizes every 15 minutes. Offering 20% off entire month of April.
 - Mex Authentic night on April 21. 20% off all day, includes take out and eat in.
- Notices going out to TK/K grade parents to introduce the Rose Run and “what Rose Run is all about.” Next week, 6th grade kids will go into TK/K classes to do a mock example of how to ask for pledges.
- At kick-off on Friday, March 11, Rose Run will announce the goal. Guests are coming to the kick off. Two Olympic medalists (a female silver medalist and her coach) from track and field will attend the first session. The guest for the second session is a long distance runner. Speakers will discuss:
 - how to prepare your body
 - not drinking too much water while running
 - setting goals and pushing yourself
- Committee will also announce the principals and teachers challenge
- Pledge packets will be coming home on Friday
- Rose Run is Friday, April 15

d.) Garden Committee (Carmen)

- Secured water donation for Rose Run from Sol Wave. Sol Wave will donate \$25 to Roosevelt for every new customer who signs up for water. Committee also secured biodegradable cups for the event.
- Dawn Battles noted that two weeks prior to Rose Run event they will start collecting volunteers (to hand out water and all other tasks).
- Yvonne Chin created designs for planters inside school grounds (see attached). Some plants are donated. Time will be donated. Asking for additional \$79.17 for plants over and above the committee’s \$200 budget. Kristin motions to increase Garden committee budget by \$100 and take from discretionary budget. Stella seconds motion. Vote postponed to end of meeting when have quorum.

e.) Annual Fund (Dawn Fitzgerald):

- Dawn didn't have exact numbers but estimates that about one week ago, Roosevelt was at 55% of goal and about 32% of participation. The neighborhood appeal letters were successful. Raised approximately \$2,500 (exact numbers to follow) from that effort.
- Committee continues with push for 100% by classroom. There are 3 classrooms at 50% of goal. Incentivizing classes to reach 100% with Cloud 10 gift cards for every child in classroom.
- The "100% in 100 days" drive will be over on April 12.

f.) Poker Night (John Ellis)

- *NOTE: This was an impromptu addition to the agenda.*
- Event is one month away on April 9.
- The Texas Hold 'Em tournament made over \$20K gross last year (\$14K net). Seeking new attendees with TK/K and 1st grade parents.
- 75 dads attended in past. Angela Bevan donates the Carriage House for venue each year. Food and prizes are donated by local companies.
- Encouraging more people to attend. All are welcome. Will have professional dealers this year who can assist with inexperienced players. Also selling food and beer tickets only. Event includes blackjack and corn hole tables. Buy tickets in advance online.

g.) Nominating Committee/Elections (Stella Pynn)

- Still accepting bios through April 15. Seven 2-year seats and one 1-year seat available. So far have one incumbent and 4 other interested parents.
- George Polchin suggests board training when new members roll on. Kristin Story to assist with this effort.

h.) Treasurers Report (George Polchin)

- Check reimbursements total \$52,563.62. Expect two reimbursements (such as SBIFF reimbursement for busses.) Checks include \$50K partial salary for art teacher, carnival bill, and Goleta Valley storage (which went up since was previously donated by Roosevelt family who no longer attends the school).
- New set of reports available by teacher/class so can track funds spent and remaining funds available for each teacher.
- With Annual Funds down this year, REEF may have to tap into cash reserves next year and re-look at some budgeting. Annual budget survey to membership is coming soon.
- Balance sheet includes new curriculum specialist.

- OTHER: Telescope update: Great telescope! Can see moon and Jupiter's moons. Suggest to bring telescope to science fair on April 7 for students to use. Possibly tie it into an upcoming family night as well (TBD).
- OTHER: George also noted ASEP registration at 50% of usual enrollment as compared to previous sessions. Ms. Mendivil will work with George to correct the link to the ASEP sign-up website on Parent Square and school website.

III. BOARD BUSINESS (Continued)

- Suggest to move start time from 5:30 to 6:00 pm since many board members and parents are not able to arrive by 5:30 pm. Further discussion and vote postponed until next meeting when REEF President is present.
- Board member Tammi Flemming called to establish quorum. Motions on the table:
 - a) Wellness Committee request for funds of \$150: 7 approve. 0 abstained. 0 nays. Budget approved.
 - b) Garden Committee budget increase of \$100: 7 approve. 0 abstained. 0 nays. Budget increase approved.
- Maureen motions to approve February meeting minutes. Stella seconds. 7 approve. 0 abstained. 0 nays. Minutes approved.
- Kristin motions to approve monthly budget as presented by George which includes total amount of checks of \$52,563.62. Maureen seconds. 7 approve. 0 abstained. 0 nays. Monthly budget and checks approved.

Meeting Adjourned at 7:05 PM.

Next Meeting April 13, 2016, 5:30pm in the School Library.