

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING & BUDGET HEARING

Millburn Township Board of Education
Monday, April 28, 2014
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On May 29, 2013, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

D. MINUTES

- 1. Minutes of the Regular Public Meeting of April 7, 2014
- 2. Minutes of the Executive Session # 1 of April 7, 2014
- 3. Minutes of the Executive Session # 2 of April 7, 2014

E. PRESENTATION

- 1. MHS Guidance Department - Roles, Responsibilities and Accomplishments
- 2. SY 2014-15 Budget Hearing - Public Hearing

F. BOARD PRESIDENT'S REPORT

G. BOARD COMMITTEE REPORTS

- 1. Finance Committee Report
- 2. Personnel Committee Report
- 3. Property Committee Report
- 4. Negotiations Committee Report
- 5. Middle School Student Liaison Committee Report

H. SUPERINTENDENT’S REPORT

1. Bus Evacuation Drills for Spring 2014 (per NJAC 6A:27-111.2)

Spring evacuation drills for all routes contracted with Barker Bus Company and Millburn Township buses were held in the AM between April 8, 2014 and April 11, 2014, at the following school locations, and were supervised by the school principals. Signed documentation of each drill is on file at the Transportation Offices.

Millburn High School	4/09/14
Millburn Middle School	4/09/14
Hartshorn School	4/11/14
Glenwood School	4/11/14
Deerfield School	4/11/14
Wyoming School	4/11/14
South Mountain	4/11/14

I. ASSISTANT SUPERINTENDENT’S REPORT

J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT

K. DISCUSSION

L. PUBLIC COMMENTS (not to exceed 30 minutes)

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 4/3/14 to 4/22/14 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- c. Resolve to approve tuition for the following contract with an out of district public school for a special education student, in accordance with the student's Individual Education Plan, for 44 days from April 29, 2014 to June 30, 30 2014:

Student #	School	Program	Amount
14365	Windsor Learning Center	SY	\$12,574.76

Agenda - April 28, 2014

2. Personnel Agenda Items
 - a. Resolve to approve the Personnel Report dated April 28, 2014.
 - b. Resolve to acknowledge Tenure for the 2014-2015 school year.
 - c. Resolve to approve Personnel Appointments (MASA) for the July 1, 2014 to June 30, 2015 school year.
 - d. Resolve to approve Personnel Appointments (MEA) for the July 1, 2014 to June 30, 2015 school year.
 - e. Resolve to approve Other Non-Aligned Employee Appointments for the July 1, 2014 to June 30, 2015 school year.
 - f. Resolve to approve Bus Driver, Bus Aide Appointments for the July 1, 2014 to June 30, 2015 school year.
 - g. Resolve to approve Buildings and Grounds Appointments for July 1, 2014 to June 30, 2015 school year.
3. Business Agenda Items
 - a. Resolve to approve budget transfers for the month of March, 2014.
 - b. Resolve to approve Treasurer of School Moneys report for period ending March 31, 2014.
 - c. Approval and Certification of Board Secretary's Report for period ending, March 31, 2014.
 - d. Resolve to approve Bill Schedule #11 dated April 28, 2014 in the amount of \$7,398,779.39.
 - e. Resolve to authorize the acquisition of a school bus for a price not to exceed \$87,000 through the Middlesex County Regional Educational Services Commission (MRESC) Cooperative Purchasing program bid number 13/14-24 (item 8 as modified), subject to availability of funds. Furthermore the Board authorizes the application for funding through the MRESC Cooperative Small Ticket Lease Purchase Financing Program bid number 13/14-23 in an amount not to exceed \$87,000 and for a term not to exceed 5 years. The Board hereby declares its intent to issue the Lease in the expected maximum principal amount of the Lease set forth herein and to use the proceeds of the Lease to pay or to reimburse expenditures for the costs of the purpose for which the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law.

Business Agenda Items continued:

- f. Resolved to approve the Settlement Agreement dated March 17, 2014 between the Millburn Township Board of Education and the parents of student numbers 14873 and 14853.

Be It Further Resolved, the Board hereby rescinds resolution M.3.c from the April 7th, 2014 Board meeting.

- g. **RESOLUTION REGARDING 2014-15 BUDGET ADOPTION**

WHEREAS, the Millburn Township Board of Education must approve a FY 2014/2015 school district budget;

THEREFORE BE IT RESOLVED to approve a FY 2014/2015 school district budget:

	<u>Budget</u>		<u>Local Tax Levy</u>
General Fund	\$ 81,955,223	\$	74,808,608
Special Revenue Fund	\$ 1,437,943		
Debt Service Fund	\$ 4,895,832	\$	4,466,798
Total Base Budget	\$ 88,288,998	\$	79,275,406

And

WHEREAS, N.J.A.C. 6A:23A-7.3 requires districts to establish in the annual school budget a maximum expenditure that may be allotted for travel; and

THEREFORE BE IT RESOLVED, that the Millburn Township Board of Education hereby establishes the maximum expenditure that may be allotted for travel supported by state, federal and local funds for the 2014 – 2015 school year shall not exceed \$81,400; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

- h. Resolve to enter into a professional services agreement with Outsource IT, West Caldwell, NJ to provide technical support services on a temporary basis due to a district employee's medical leave of absence. This agreement shall commence April 29, 2014 and continue until such time as the district employee can return to full duty. Outsource IT shall be paid \$7,500 per month.

Agenda - April 28, 2014

- N.** OLD BUSINESS
- O.** NEW BUSINESS
- P.** PUBLIC COMMENTS (not to exceed 30 minutes)
- Q.** BOARD MEMBER COMMENTS
- R.** EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, April 28, 2014, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

1. Personnel

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

- S.** ADJOURNMENT