

**REGULAR BOARD MINUTES  
BOARD OF TRUSTEES  
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO  
DISTRICT OFFICE  
July 24, 2017  
7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office on Monday, July 24, 2017.

**Those present:**      **Mr. Thadis D. Calcutt, Jr.**  
                             **Mrs. Angela P. Keith**  
                             **Mrs. Elleveen T. Poston**  
                             **Mrs. Mona Lisa A. Andrews**  
                             **Mr. Johnny R. Jenkins**  
                             **Mr. Robert B. Singletary**  
                             **Mr. Raleigh O. Ward, Jr.**

**Call to Order**

Mr. Thadis D. Calcutt, Jr. called the meeting to order at 7:00 p.m. by welcoming visitors and staff. Mrs. Elleveen T. Poston served as secretary.

**Declaration of FOIA**

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, local news media and public were notified of the time, date, place, and agenda of the meeting.

**Recognition and Awards**

Mr. Thadis D. Calcutt, Jr. along with Mr. Neal Vincent recognized the Pamplico Ponytails All-Star Team as the 2017 Ponytails Softball State Champions.

Ryan Spencer Poston was recognized by Mr. Calcutt and Mr. Vincent as a 2017 Summer Graduate.

Mr. Calcutt recognized Mrs. Angela P. Keith for reaching Level 1 in the Boardmanship Institute. The SCSBA's Boardmanship Institute offers a year-round training curriculum focused on leadership skills for board members on state and national educational issues.

**Consent Agenda Items**

A motion was made by Mrs. Elleveen T. Poston to accept Consent Agenda Items: Approval of Agenda, Approval of Board Minutes, and the Approval of Financial Reports. Mr. Raleigh O. Ward, Jr. seconded the motion. The motion carried unanimously.

**Public Participation**

None

### **Superintendent Update**

Mr. Neal Vincent provided the Board with an update. Mr. Vincent stated that InfoSnap codes for online registration have been sent out by email with 150 returned because of not having a valid email address. Those snapcodes will be mailed in a letter. Opening day for the district will be August 16, 2017 at Hannah-Pamplico Elementary/Middle School. Because of the anticipated solar eclipse on August 21, the first day of school will be Thursday, August 17 with August 21 as a holiday. Mr. Vincent concluded the update by stating that the 2016-2017 audit process will begin soon. The audit will be brought back in November for the Board's approval.

### **Action Items**

**2017-2018 Federal Project - Title III** - Mr. N. Charles Hyman, Jr. requested approval of the Board allowing Mr. Vincent to apply for Title III grant funds in the amount of \$3,291.00. Mrs. Angela P. Keith made a motion to approve this request and Mr. Johnny R. Jenkins seconded. The motion carried unanimously.

**Policy Updates – ADF, DKA** - Policy updates were presented by Mr. Vincent for second readings. Policy ADF was revised to comply with new USDA administrative changes. SCSBA recommended additional changes for consideration. Policy DKA was revised to change pay dates to the 15<sup>th</sup> and 30<sup>th</sup> of each month. Mrs. Elleveen T. Poston made a motion to approve Policy Updates - ADF and DKA. Mr. Johnny R. Jenkins seconded the motion. The motion carried unanimously.

### **Reports and Items for Discussion**

**Promotion and Recruitment Materials** - Mr. Vincent shared that funds from the Center for Educator Recruitment, Retention, & Advancement (CERRA) Rural Recruiting allocation were used to enhance the perception of the district through promotion materials. Mr. Vincent introduced Mr. Barry Townsend who gave a presentation with ideas on how to effectively use the promotional and recruiting materials.

**2018 Board Elections** - Mr. Hyman shared with the Board that there were several options for the 2018 Board Elections. The Board could continue to run its own election as it has done in the past with a committee, utilize the services of the Florence Election Commission to run the election, or request the Election Commission to run and hold elections during the general elections pending local legislation. After a lengthy discussion, the Board decided to continue discussing the options at a later date.

**Paperless Board Meetings** - Mr. Vincent discussed with the Board the option for paperless board meetings. He shared that he could explore purchasing devices for members to use to view board packets instead of the current practice of printing the packets.

**Capital Update** - Mr. Hyman provided the Board with an update on current capital improvement projects in progress. He stated that Mr. Hayes from the South Carolina Department of Transportation will be present at the August board meeting to answer any questions concerning

the Highway 51 road project. Mr. Hyman informed the Board that the concession area in the field house now has air conditioning. The new stadium lights are up on the football field and power will be connected the following week. Mr. Hyman added that the concrete pad and bleachers for the visitors side of the football field are being constructed and the bleachers should be installed by August 14. Carpet and tile replacement and painting in all areas should be completed by the first day of school, August 17.

**2018 Graduation Tickets** - Mr. Vincent shared with the Board information regarding the use of graduation tickets and the high school gym's capacity as staff prepare for the 2018 graduation.

**Policy Updates - DBG, DJ, GCD, GDD** - Policy updates were presented by Mr. Vincent for first reading. Policy DBG - Budget Adoption Process was revised to comply with S.123/Citizens' Meeting if a millage increase is needed. Policy DJ - Purchasing was revised to show the last procurement revision was approved on March 27, 2017. Policy GCD - Professional Staff Vacations was revised to reflect current practice. Policy GDD - Support Staff Vacations and Holidays was revised to reflect current practice.

**2017-2018 Board Conferences** - Mr. Thadis. D. Calcutt, Jr. asked the Board for clarification as to what conferences members should attend and the Board's travel budget.

### **Executive Session**

None

### **Adjournment**

At 8:40 p.m., Mr. Raleigh O. Ward, Jr. made a motion to adjourn. The motion was seconded by Mrs. Elleveen T. Poston. The motion carried unanimously.

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 8:40 p.m.

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Mr. Thadis D. Calcutt, Jr.  
Chairman

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Mrs. Elleveen T. Poston  
Secretary