



# Palisades Charter High School

More Than 50 Years of Innovation and Excellence



## BOARD OF TRUSTEES

### BOARD OF TRUSTEES MEETING AGENDA

**Tuesday, December 16, 2014  
5:00 PM, Gilbert Hall**

#### I. PRELIMINARY

- A. Call to Order
- B. Roll Call

MARK EPSTEIN	JEANNE SAIZA
ALLISON HOLDORFF POLHILL	JAMES PASTO
MONICA IANNESSA	BEN SAFVATI
EMILIE LAREW	MICHAEL STRYER
GREG NEPOMUCENO	MYSTIC THOMPSON
LESLIE WOOLLEY	
KIMBERLEY ALLEN (CALLING IN FROM POST & BEAM, 3767 SANTA ROSALIA DR. LOS ANGELES CA 90008)	

*DIAL IN NUMBER: (605) 475-5900. ACCESS CODE: 660-0134*

#### **PCHS Management/Staff:**

Executive Director/Principal, Dr. Pam Magee  
Chief Business Officer, Greg Wood

#### II. APPROVAL OF THE MINUTES: (5:05 PM - 5:10 PM)

- A. REGULAR MEETING – November 20, 2014
- B. SPECIAL MEETING – December 4, 2014

#### III. PUBLIC COMMENT: (5:10 PM - 5:20 PM)

*Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.*

#### IV. PRESENTATION ITEMS: (5:20 pm – 5:42 pm)

- A. Administrative Compensation - Greg Wood (tabled until January)
- B. Homeless Count - Stephanie Inyama (3 minutes)
- C. Marching Band - Arwen Hernandez
- D. VAPA Department - Joshua Elson, Rick Steil (7 minutes)
- E. Special Education - Mary Bush (7 minutes)
- F. Goal Update - Customer Service/School Climate - Dr. Magee (3 minutes)

**V. ORGANIZATIONAL REPORTS: (5:42 PM – 6:20 PM)**

*Organizational reports shall be submitted in writing, it is recommended that oral reports be limited to less than 3 minutes.*

- A. EXECUTIVE DIRECTOR & PRINCIPAL'S REPORT – Dr. Pamela Magee
- B. CHIEF BUSINESS OFFICER FIRST INTERIM FINANCIAL REPORT – Greg Wood
- C. DIRECTOR OF OPERATIONS- Dave Riccardi
- D. HUMAN RESOURCES DIRECTOR–Jim Schiffman
- E. CLASSIFIED REPORT – Kimberly Thomas
- F. STUDENTS' REPORT – Ben Safvati
- G. PARENTS' REPORT – Allison Holdorff Polhill, Mark Epstein, Greg Nepocumeno
- H. FACULTY REPORT – Jeanne Saiza
- I. BUDGET AND FINANCE COMMITTEE REPORT – Sara Margiotta
- J. AUDIT COMMITTEE – Mark Epstein

**VI. DISCUSSION ITEMS: (6:20 pm – 6:44 pm)**

- A. Amending School-wide Goal A of the 2014-2015 to add as a “reach” goal that the increases set forth in the goal be achieved by each class.

**Action item:**

**1. Amend School-wide Goal 1A Mark Epstein**

- B. Proposed Board Resolution regarding Academic Department Presentations - Mark Epstein

**Action: Adopt Resolution regarding Academic Presentation (see “Attachment A”**

- C. Direct the Los Angeles County Office of Education (LACOE) to:
  - 1. Open a new, separate fund for the Retiree Health Care (OPEB) assets.
  - 2. Transfer \$4,522,196 from the General Fund account into the new OPEB fund.
  - 3. Designate Board officers as signators on the account – Mike Stryer.

**Action items:**

**a. Direct the Los Angeles County Office of Education (LACOE) to:**

- 1. **Open a new, separate fund for the Retiree Health Care (OPEB) assets.**
- 2. **Transfer \$4,522,196 from the General Fund account into the new OPEB fund.**
- 3. **Designate Board officers as signators on the account – Mike Stryer.**

D. Determination of the amount of compounded interest income earned by the Retiree Health Care assets (2008-2014) and transfer of this amount from the General Fund to the Retiree Health Care assets - Mike Stryer

**Action Item:**

**a. Determination of the amount of compounded interest income earned by the Retiree Health Care assets (2008-2014) and transfer of this amount from the General Fund to the Retiree Health Care assets.**

E. Ewing Job Study – Jim Schiffman

**Action items**

**a. Action: Approval of Human Resource Specialist**

**b. Action: Approval of Maintenance Technician**

**c. Action: Approval of Resolution Job Study (Resolution see “Attachment B”)**

F. Budget and Finance Committee Roles and Responsibilities

G. CA Charter School Conference Sign Up

H. Academic Accountability Committee

**VII. Action Items:**

**a. LACOE Certificate of Signatures**

**VIII. CONSENT AGENDA: (6:50 PM-6:55 PM)**

- A. APPROVAL OF REIMBURSEMENTS FOR EXECUTIVE DIRECTOR PRINCIPAL
- B. APPROVAL OF FIELD TRIPS
- C. OUTSTANDING BUSINESS

**IX. NEW BUSINESS**

*Board chair to announce items for closed session.*

**X. CLOSED SESSION: (6:55 PM – 7:25 PM)**

*Board Chair will report publicly on any closed session action items for which a vote occurred.*

- A. PENDING, THREATENED OR POTENTIAL LITIGATION
- B. UTLA
- C. PESPU
- D. Executive Director Principal Evaluation

**XI. OPEN SESSION:**

**XII. ADJOURNMENT: (7:30 PM)**

*(Meeting Materials can be found on the Pali website under Governance, Board of Trustees, Agendas and Minutes, Material for Board Meetings)*