

**Minutes of the
August 17, 2015
Regular Meeting of the
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, August 17, 2015. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Joe Kucera, Director of Special Education Cherish Hermes, Executive Director of Business and Finance Brenda Poteet, Executive Director of Instructional Services Jennifer Crook, Kevin Pitts, Miranda Brown, Mike Kelly, Heather Jenkins, and Kim Coe met with the following trustees: John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham.

1. Call to Order

President of the Board John Palmer called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

2. Prayer

The prayer was led by Jeff Bradburn.

3. Pledge of Allegiance

The pledge was led by Dr. Marc Faulkner.

4. China Spring ISD Mission, Vision, and Beliefs statements

Board President John Palmer read the following statements:

A. MISSION STATEMENT

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

B. VISION STATEMENT

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

C. BELIEF STATEMENT

All students can reach their greatest potential by becoming independent, productive life-long learners.

Miranda Brown, DAEP/TAG Principal presented a new TAG graduate, Daniel Sebastian Correa, to the board and Dr. Faulkner presented him with his diploma.

5. Public Comment

There was no public comment.

6. Approval of minutes from the regularly scheduled board meeting held on July 20, 2015 and special called meeting August 6, 2015 (Action Item)

Jeff Garrett moved and Boyd Kent seconded the motion to approve the minutes from the regularly scheduled board meeting held on July 20, 2015 and the special called meeting held on August 6, 2015. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

7. Drama Production – Kendra Tatsch

Current year drama officers – Kendalyn Tatsch, President; Lindsey Stone, Vice President; Preston Gleaton, Secretary; Cassidy Mayfield, Historian – spoke to the board and expressed their appreciation for the support of the board through the past years and thanked them for funding the construction of the recent Black Box addition to the Performing Arts Center.

8. Reports to the Board (Information Item)

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- A. Executive Director of Business and Finance Report**
- B. Executive Director of Instructional Services Report**
- C. Director of Special Education Report**
- D. Assistant Superintendent**
- E. Campus Principals**
- F. Superintendent**
 - 1. Resignation**
 - 2. Administration Building Update**

Reports to Board were given by the following: Brenda Poteet, Executive Director of Business and Finance presented the Business and Finance Report highlighting the district's preliminary FIRST rating and final NSLP Results for 2014-15; Jennifer Crook, Executive Director of Instructional Services, presented the Instructional Services report highlighting the district's accountability ratings; Cherish Hermes, Special Education Director, presented the Special Education Report; Dr. Kucera reported on status of district maintenance projects; Campus principals reported on campus successes; Dr. Faulkner reported on staff resignations and gave an update on the status of the Administration Building project.

9. Consideration, discussion, and possible approval of the High School Campus Improvement Plans (Action Item)

Jeff Bradburn moved and Rick Hines seconded the motion to approve the High School Campus Improvement Plans. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

10. Executive Session, Govt. Code 551.074 and 551.072

- A. Report on employees hired as of July 20, 2015 (Information Item)**
- B. Discussion of Real Property**
- C. Superintendent / Board Goals**

The Board went into executive session at 7:19 p.m. pursuant to the following section of the Texas Open Meeting Act, Govt. Code 551.074 and 551.072.

The Board returned from executive session at 9:17 p.m. with no action taken.

11. Action arising from Executive Session (Action Item)

Rick Hines made a motion and Holly Dunham seconded the motion to approve an 11 month probationary contract for Kelly Levesque as Assistant Principal at the Intermediate School. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

12. Approval of district purchases of supplies and personal property (Action item)

Jeff Garrett moved and Jeff Bradburn seconded the motion to approve district purchases of supplies and personal property. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

13. Consideration, discussion, and possible approval of changing the attendance recording hour for our district (Action Item)

Boyd Kent moved and Mike Dill seconded the motion to approve changing the attendance recording hour for our district from 9:00am to 9:30am to capture attendance better with the way our class schedules are designed. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

14. Consideration, discussion and possible approval to grant 4-H organization extracurricular status and possible approval of appointment of McLennan County Extension Staff to status of adjunct faculty for China Spring ISD (Action Item)

Jeff Garrett moved and Mike Dill seconded the motion to grant the 4-H organization extracurricular status and approve the appointment of McLennan County Extension Staff to the status of adjunct faculty for China Spring ISD. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

15. Consideration, discussion and possible approval of adoption of tax rate for the 2015-2016 school year (Action Item)

Jeff Bradburn moved and Jeff Garrett seconded the motion to approve adoption of a tax rate of \$1.516068 for the 2015-2016 school year (\$1.04 M&O, \$.476068 I&S). John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

16. Consideration, discussion, and possible approval of a Memorandum of Understanding (MOU) with McLennan County Challenge Academy for JJAEP services. (Action item)

Jeff Garrett moved and Boyd Kent seconded the motion to approve a Memorandum of Understanding (MOU) with McLennan County Challenge Academy for JJAEP services. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

17. Consideration, discussion, and possible approval of a Memorandum of Understanding (MOU) between China Spring ISD and Bosqueville ISD for DAEP/TAG services, Fuel, and specific special education services when needed. (Action item)

Jeff Garrett moved and Jeff Bradburn seconded the motion to approve a Memorandum of Understanding (MOU) between China Spring ISD and Bosqueville ISD for DAEP/TAG services, Fuel, and specific special education services when needed. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

18. Consideration and discussion of a resolution created by MCC for the McLennan County Appraisal district. (Action item)

No action taken.

19. Consideration, discussion, and possible approval of selecting the method of procurement of construction services that provides the best value to the District for its New Administration Building Project and Life skills room at the HS and to authorize the Superintendent or designee to select and publish section criteria, prepare the procurement documents, publish, receive and publicly open submissions, and propose a ranking for the Board's consideration. (Action item)

Jeff Garrett moved and Rick Hines seconded the motion to approve selection of Competitive Sealed Proposals as the method of procurement of construction services for its New Administration Building Project and Life skills room at the HS and to authorize the Superintendent or designee to select and publish section criteria, prepare the procurement documents, publish, receive and publicly open submissions, and propose a ranking for the Board's consideration. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

20. Consideration, discussion, and possible approval of adopting the prevailing wage schedule (hourly rates only) to be used as the prevailing Wage Schedule for the administration building construction and Life Skills Room construction. (Action item)

Rick Hines moved and Boyd Kent seconded the motion to approve the adoption of the prevailing wage schedule (hourly rates only) to be used as the prevailing Wage Schedule for the administration building construction and Life Skills Room construction. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

21. Consideration, discussion, and possible approval of selecting a delegate for the TASA/TASB convention. (Action item)

Rick Hines nominated Holly Dunham as the delegate for the TASA/TASB convention and Mike Dill seconded the motion. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, and Michael Dill voted in favor of the motion. Holly Dunham voted against the motion. Motion carried. Holly Dunham nominated Mike Dill for alternate delegate to the TASA/TASB convention and Boyd Kent seconded the motion. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

22. Long Range Planning and District Growth Discussion (Information Item)

Board noted items that have been discussed in regards to the long range projections of growth for the district. Dr. Faulkner will be seeking information on acquiring a growth study/projection for the district to assist the board in future planning for current and future buildings and land management for the district. Victor Quiroga with Frost Bank will also prepare a bond debt analysis for the next board meeting for information purposes for the board to use in long range planning.

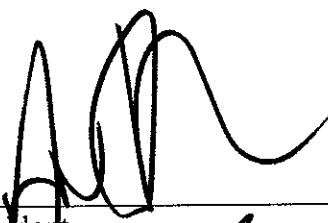
23. Discussion of future agenda items for September's regular board meeting (Information Item)

Campus Attendance Review Committee approval
Review and approve the District Investment Policy
Construction Update
Finalize TASA/TASB plans

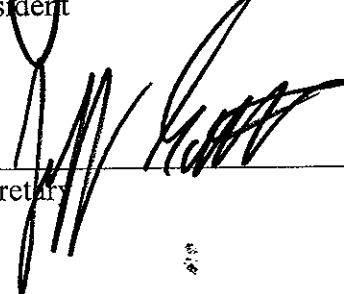
24. Adjourn

Jeff Garrett moved and Holly Dunham seconded the motion to adjourn the meeting. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 9:41 p.m.



President



Secretary