

MINUTES OF THE REGULAR MEETING OF THE  
GOVERNING BOARD OF THE  
BUENA PARK SCHOOL DISTRICT  
November 12, 2013

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Agenda documents that have been distributed to the Governing Board less than  
72 hours before the meeting are available for public inspection at  
6885 Orangethorpe Avenue, Buena Park, California.

The Agenda and all corresponding exhibits are available online 72 hours before  
the meeting at  
[www.bpsd.k12.ca.us](http://www.bpsd.k12.ca.us)

CALL TO ORDER

The meeting was called to order at 5:30 p.m. by the President, Mr.  
Brian Chambers.

FLAG SALUTE

MEMBERS PRESENT

Mr. Brian Chambers; Ms. Helen Lee; Mrs. Barbara Michel; Mrs. L.  
Carole Jensen; Mr. Samuel Van Hamblen.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Dr. Deanna Glenn, Assistant  
Superintendent, Educational Services; Mr. Kelvin Tsunozumi,  
Assistant Superintendent, Administrative Services; Mrs. Carma  
Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mrs. Jensen made the motion, seconded by Ms. Lee, to approve  
the agenda.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so  
recorded in the minutes.

Minutes, November 12, 2013 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF OCTOBER 28, 2013

Agenda Exhibit A.

Mrs. Michel made the motion, seconded by Mr. Hamblen, to approve the Minutes of the Regular Meeting of October 28, 2013.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. CLOSED SESSION

At 5:32 p.m., Ms. Lee made the motion, seconded by Mrs. Michel, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

IV. RECONVENE

At 6:03 p.m., Mrs. Michel made the motion, seconded by Ms. Lee, that the Governing Board reconvene.

AYES: 4; NOES: 1; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

V. REPORTING OUT OF CLOSED SESSION

.01 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #569 (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the California School Employees Association, Chapter #569 (Government Code #54957.6).

.02 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE BUENA PARK TEACHERS ASSOCIATION (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Buena Park Teachers Association (Government Code #54957.6).

Minutes, November 12, 2013 (Continued)

V. REPORTING OUT OF CLOSED SESSION (Continued)

.03 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE UNREPRESENTED EMPLOYEES (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Unrepresented Employees (Government Code #54957.6).

VI. HEARING SESSION

No comments.

VII. PROGRAMS AND REPORTS

.01 Whitaker School Report

Whitaker School Principal Julie Linnecke recognized seven students for exemplifying the District's core ethical values. Makaya Galindo, Nataly Mejia, Eric Quintero, Brian Mancillas, Bismah Imran, Garret Parker, and Olandis Sanchez received certificates of recognition from the Governing Board.

Ms. Linnecke and Whitaker teachers' Larry Keifer and Lori Smock presented a report to the Governing Board entitled "Technology for the 21<sup>st</sup> Century." Whitaker students have access to technology through the computer lab, roving iPad carts, ELMO display systems, interactive whiteboards in the Tier III RSP classroom, and schoolwide wireless access. In addition, every teacher has their own iPad which they use for collaboration, classroom instruction and other professional responsibilities such as taking attendance, completing report cards, grading, email, and parent conferences. Culminating the Whitaker report, several students instructed Governing Board members in a ST Math lesson on their iPad.

.02 Educational Services

- Technology Report

The 2012-2015 Education Technology Plan was developed as the primary tool to guide the district's acquisition, sustainability, and integration of technology to support the district's curricular goals. Dr. Glenn reviewed the Plan's curriculum goals as well as the number and age of computers throughout the district to support this plan. Dr. Glenn discussed the Smarter Balance testing requirements, technology deficiencies in the District, and preparations for online testing.

Minutes, November 12, 2013 (Continued)

VII. PROGRAMS AND REPORTS (Continued).02 Educational Services (Continued)

Due to limited financial resources, maintenance and expansion of technology hardware/software has been challenging but with LCFE and Common Core funding there are new possibilities in the horizon. Smarter Balance continues to have a number of unknowns but the District is positioning itself to be ready to pilot this year and fully implement in 2014-15.

VIII. ACTION CALENDAR.01 APPROVAL OF 2013-14 SINGLE SCHOOL PLANS FOR STUDENT ACHIEVEMENT

Agenda Exhibit B.

Mr. Magnuson requested the Single School Plans for Student Achievement (SPSA) exhibit be tabled until the November 25, 2013 Governing Board meeting. Mr. Hamblen made a motion to table the SPSAs.

Mr. Hamblen made the motion, seconded by Mrs. Michel, that the Governing Board table the 2013-14 Single School Plans for Student Achievement.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 RATIFICATION OF THE NEGOTIATED CONTRACT SETTLEMENT FOR 2013-14 WITH THE BUENA PARK TEACHERS ASSOCIATION AND APPROVAL OF RELATED AB 1200 DISCLOSURE OF COLLECTIVE BARGAINING

Agenda Exhibit C.

Government Code Section 3547.5 requires public school employers to publicly disclose the provisions of all collective bargaining agreements prior to approval. The attached format has been made available for public viewing prior to Governing Board approval and forwarded to the County Superintendent of Schools as part of their criteria for regular solvency review.

The Reserve for Economic Uncertainties percentage is projected at 6.5%, 4.1% and 1.8% for 2013-14 through 2015-16 respectively. While the percentages are sufficient to meet the State mandated requirement for economic uncertainty of 3% in the first two years, it is below the threshold in the final year, i.e., 2015-16.

VIII.ACTION CALENDAR (Continued).02 RATIFICATION OF THE NEGOTIATED CONTRACT SETTLEMENT FOR 2013-14 WITH THE BUENA PARK TEACHERS ASSOCIATION AND APPROVAL OF RELATED AB 1200 DISCLOSURE OF COLLECTIVE BARGAINING (Continued)

To meet the reserves requirement in 2015-16, the District is monitoring/considering the following: (1) LCFF revenues for fiscal year 2014-15 forward are based on the more conservative growth rate assumption provided by School Services of California. If funding growth is closer to that proposed by the Department of Finance, there will be additional funding above and beyond what is currently included in the Multi-Year Projection and this will reduce or possibly eliminate deficit spending; (2) implement additional budget reductions; (3) release unrestricted designated reserves related to OPEB and Instructional Materials funds totaling \$1.3 million to meet the required 3% reserve.

Restoration of the 7 furlough days will be paid as follows: Common Core funding (2 days of certificated staffing), use of IMFRP reserves (equivalent of 2 days), increased contributions from the Deferred Maintenance Fund (1 day) and General Fund reserves for the remainder.

Mrs. Michel made the motion, seconded by Mr. Hamblen, that the Governing Board approve the Ratification of the Negotiated Contract Settlement for 2013-14 With the Buena Park Teachers Association and Approval of Related AB 1200 Disclosure of Collective Bargaining.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.03 RATIFICATION OF THE NEGOTIATED CONTRACT SETTLEMENT FOR 2013-14 WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND APPROVAL OF RELATED AB 1200 DISCLOSURE OF COLLECTIVE BARGAINING

Agenda Exhibit D.

Government Code Section 3547.5 requires public school employers to publicly disclose the provisions of all collective bargaining agreements prior to approval. The attached format has been made available for public viewing prior to Governing Board approval and forwarded to the County Superintendent of Schools as part of their criteria for regular solvency review.

Minutes, November 12, 2013 (Continued)

VIII.ACTION CALENDAR (Continued)

.03 RATIFICATION OF THE NEGOTIATED CONTRACT SETTLEMENT FOR 2013-14 WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND APPROVAL OF RELATED AB 1200 DISCLOSURE OF COLLECTIVE BARGAINING (Continued)

The Reserve for Economic Uncertainties percentage is projected at 6.5%, 4.1% and 1.8% for 2013-14 through 2015-16 respectively. While the percentages are sufficient to meet the State mandated requirement for economic uncertainty of 3% in the first two years, it is below the threshold in the final year, i.e., 2015-16.

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Restoration of the 7 furlough days will be paid as follows: Common Core funding (2 days of certificated staffing), use of IMFRP reserves (equivalent of 2 days), increased contributions from the Deferred Maintenance Fund (1 day) and General Fund reserves for the remainder.

Mrs. Michel made the motion, seconded by Mr. Hamblen, that the Governing Board approve the Ratification of the Negotiated Contract Settlement for 2013-14 With the California School Employees Association and Approval of Related AB 1200 Disclosure of Collective Bargaining.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, November 12, 2013 (Continued)

VIII.ACTION CALENDAR (Continued)

.04 APPROVAL OF REVISED INSTRUCTIONAL CALENDAR FOR 2013-2014

## Agenda Exhibit E.

In conjunction with tentative agreements reached with the Buena Park Teachers Association and the California School Employees Association, Chapter #569, Administration provided for Governing Board consideration the revised 2013-2014 Instructional Calendar which conforms to bargained agreements and reinstates the previously approved seven furlough days.

The revised 2013-2014 Instructional Calendar complies with existing bargaining unit contracts and Education Code requirements relating to staff contractual work days and student attendance. Therefore, the calendar does not impose any additional fiscal requirements.

Mrs. Michel made the motion, seconded by Mr. Hamblen, that the Governing Board approve the Revised Instructional Calendar.

AYES: 4; NOES: 1; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

IX. DISCUSSION CALENDAR.01 2014 CSBA Delegate Assembly Nomination Form

## Agenda Exhibit F.

Following a brief discussion regarding a nomination by the Governing Board, Mr. Hamblen made a motion to table this discussion, seconded by Ms. Lee. The vote was 5-0.

X. CONSENT CALENDAR.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

Mrs. Jensen requested Item .02 Personnel Action Report #13-14-08 be removed from the consent calendar.

Minutes, November 12, 2013 (Continued)

X. CONSENT CALENDAR (Continued)

.11 APPROVAL OF CONSENT CALENDAR

Mrs. Jensen made the motion, seconded by Mr. Hamblen, that the Governing Board approve Consent Calendar Items .03, .04, .05, .06, .07, .08, .09, and .10, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit H.

November 14, 2013 - "ECERS-R-Early Childhood Environment Rating Scale (Revised) National Model" - T. Lew

November 15, 2013 - "Maintenance Network Workshop" - M. Anderson

November 15-16, 2013 - "California Association of School Counselors Conference - "Get To The Core" - A. Rifsdal, Y. Cuara

November 21, 2013 - "Adobe In Design CS6 - Part 1" - T. Moreno

December 4, 2013 - "Ontario Heavy Duty Air Brake Training Class" - S. Villalobos

January 15-17, 2014 - "Every Child Counts Symposium 2014" - M. Mukanos

February 6-7, 2014 - "Early Childhood STEM Conference (Science Technology Engineering Math)" - T. Lew

.04 INTER-DISTRICT TRANSFERS, 2013-2014

Agenda Exhibit I.

Permits granted to date: In: 151  
Out: 147

.05 BUSINESS SERVICES REPORT

Agenda Exhibit J.

a. Purchase Orders dated 10/29/13-11/12/13 were approved in the total amount of \$196,077.80.

.06 INTERDISTRICT TRANSFER REQUEST: DANIEL ADDO.07 INTERDISTRICT TRANSFER REQUEST: FRIMPOMAA ADDO.08 INTERDISTRICT TRANSFER REQUEST: KOFI ADDO



X. CONSENT CALENDAR (Continued).09 INTERDISTRICT TRANSFER REQUEST: ZACHARY ARREOLA.10 INTERDISTRICT TRANSFER REQUEST: ZOE ARREOLADISCUSSION OF ITEM REMOVED FROM CONSENT CALENDAR.02 PERSONNEL ACTION REPORT #13-14-08

Regarding Classified Personnel Item II. Curriculum Work, page 3, Mrs. Jensen wanted to know what parent meetings at Buena Park Junior High would require child care. Dr. Glenn indicated that the child care would be provided to support the Grupo CRECER meetings.

X. CONSENT CALENDAR (Continued).12 ITEMS REMOVED FROM CONSENT CALENDAR

Mrs. Jensen made the motion, seconded by Mrs. Michel, that the Governing Board approve Consent Calendar Item .02 Personnel Action Report #13-14-08, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #13-14-08

Agenda Exhibit G.

CERTIFICATED PERSONNELI. NEW HIRES

Alcaraz, Graciela - 11/13/2013

Substitute Teacher

Carrillo Lomeli, Juan - 11/12/2013 (Ratification)

Substitute Teacher

Sugg, Nicole - 11/13/2013

Substitute Teacher

Villavicencio, Catherine - 11/12/2013 (Ratification)

Substitute Teacher

Vu, Monika - 11/12/2013 (Ratification)

Substitute Teacher

II. SEPARATION

#0800002009 - 11/06/2013

Substitute Teacher

X. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #13-14-08 (Continued)CERTIFICATED PERSONNEL (Continued)III. TEMPORARY SALARY ADJUSTMENT: INTERIM DIRECTOR OF STUDENT PROGRAMS AND STAFF DEVELOPMENT

In order to ensure the continued and effective implementation of programs and activities during the temporary vacancy of the Director of Student Programs & Staff Development position, Ms. Seri Hwang will serve as the Interim Director and assume duties and responsibilities associated with the Director position.

The vacancy is anticipated to remain vacant during a review of the current job description, a posting and recruitment period, and until a candidate recommendation is made to the Governing Board. It is anticipated this process will take approximately six to eight weeks, however, due to the holiday period, which could extend the time line, the anticipated completion date for the entire process is anticipated to occur no later than January 31, 2014. Should the vacancy be filled sooner, Ms. Hwang would be released to return to her regular position and duties prior to the January 31 end date.

During the temporary vacancy, in addition to her regular salary, Ms. Hwang shall receive a temporary salary adjustment for an out-of-class duty assignment equal to 5% per diem, an additional \$28.94 per day (includes payroll benefits), as additional compensation for taking on duties and responsibilities associated with the Director position. Funding for this assignment will be payable from District SLIP funds, and shall neither exceed fifty (50) days, nor shall it exceed a total cost of \$1,447.

IV. TEMPORARY SALARY ADJUSTMENT: INTERIM ASSISTANT PRINCIPAL

In order to ensure the continued and effective implementation of school site programs and activities during the temporary absence of the Assistant Principal of Buena Park Junior High School, Ms. Emily Bruhns will serve as a temporary Assistant Principal and assume duties and responsibilities associated with the Assistant Principal position.

X. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #13-14-08 (Continued)CERTIFICATED PERSONNEL (Continued)IV. TEMPORARY SALARY ADJUSTMENT: INTERIM ASSISTANT PRINCIPAL (Continued)

The need for a temporary Assistant Principal is anticipated to extend through no later than January 31, 2014. Should there cease to be a need sooner, Ms. Bruhns would be released to return to her regular position and duties prior to the January 31 end date.

During the temporary assignment, in addition to her regular salary, Ms. Bruhns shall receive a temporary salary adjustment for an out-of-class duty assignment equal to 5% per diem, an additional \$25.69 per day (includes payroll benefits), as additional compensation for taking on duties and responsibilities associated with the Assistant Principal position. Funding for this assignment will be payable from the General Fund, and shall neither exceed fifty (50) days, nor shall it exceed a total cost of \$1,285.

CLASSIFIED PERSONNELI. NEW HIRES

Irving-Singleton, Regina - 11/13/2013  
 Substitute Typist Clerk  
 Substitute Playground  
 Stephen, Meghan - 11/13/2013  
 Substitute Instructional Assistant  
 Substitute Playground Supervisor

II. CURRICULUM WORK

Child Care During Parent Meetings, Pendleton School  
 Pendleton School will be hosting nine PIQE parent meetings throughout the 2013-14 school year. These parent meetings will focus on strengthening parent involvement in their child's literacy skills and supporting their child's reading program at home. In order to increase parent participation, child care will be provided. One instructional assistant will provide child care during each meeting and will be paid the current hourly rate of pay (a range of \$18.63 - \$32.66, depending on job classification, includes benefits), not to exceed eighteen hours, payable from Pendleton School Title I funds, for a total not to exceed \$588.

Minutes, November 12, 2013 (Continued)

X. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #13-14-08 (Continued)

CLASSIFIED PERSONNEL (Continued)

II. CURRICULUM WORK (Continued)

Child Care During Parent Meetings, Buena Park Junior High School

Buena Park Junior High School will host eight parent workshops throughout the 2013-14 school year to train parents in helping their student succeed in school. In order to increase parent participation, child care will be provided. Two instructional assistants will provide child care during each meeting and will be paid the current hourly rate of pay (a range of \$18.63 - \$32.66, depending on job classification, includes benefits), not to exceed sixteen hours, payable from Buena Park Junior High Title I funds, for a total not to exceed \$1,046.

XI. BOARD COMMENTS

Mr. Hamblen walked the Pendleton School campus with Assemblywoman Sharon Quirk-Silva during her visit to the school on October 30, 2013.

Mrs. Jensen congratulated staff on the well-organized Governing Board Facility Tour on October 28, 2013.

XII. INFORMATION/CORRESPONDENCE

.01 Correspondence

- 2013-14 OCDE First Quarter Williams Settlement Legislation Report

Agenda Exhibit K.

For the 2013-2014 fiscal year, Buena Park School District is considered to be in compliance with the terms of the Williams Settlement Legislation concerning the sufficiency of textbooks and instructional materials for decile 1-3 schools' Pendleton and Whitaker.

Minutes, November 12, 2013 (Continued)

XII. INFORMATION/CORRESPONDENCE (Continued)

.01 Correspondence (Continued)

- OCDE Overall Findings for Decile 1-3 Schools and Schools Participating In the Quality Education Investment Act (QEIA) Program

Agenda Exhibit L.

Per Education Code Section 1240, the County Superintendent of Schools is responsible for conducting a review of decile 1-3 schools based on the 2009 Academic Performance Index (API). The overall findings of the Superintendent's review of Whitaker School indicate sufficient textbooks and instructional materials, no deficiencies were reported regarding the safety, cleanliness and adequacy of school facilities; the School Accountability Report Card was reviewed with respect to sufficiency of instructional materials and the good repair of facilities and found to be accurate; and teacher assignments were found to be in compliance.

.02 Major Topics for Governing Board

Agenda Exhibit M.

The Governing Board requested a Facility Workshop be scheduled for November 25, 2013, prior to the start of the Governing Board meeting.

XIII. ADJOURNMENT

At 7:32 p.m., Mr. Hamblen made the motion, seconded by Mrs. Michel, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

\_\_\_\_\_ President  
 \_\_\_\_\_ Clerk  
 \_\_\_\_\_ Member  
 \_\_\_\_\_ Member  
 \_\_\_\_\_ Member