

**Montour School District  
Board of School Directors  
Regular Monthly Meeting  
Thursday, May 28, 2015  
Place: Administrative Board Room #361  
Time: 6:30 p.m.**

**CALL TO  
ORDER**

The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Caliguire at 6:35 p.m.

**PLEDGE**

The Pledge of Allegiance was said.

**ROLL  
CALL**

**ROLL CALL: The following members were present:**

Mr. Suess, Mr. Miller (arrived at 6:40 pm), Mr. Young, Mr. DiClemente,  
Mr. Barclay, Mrs. Snell, Mr. Dudash and Mr. Caliguire

**Also present at the Board Meeting:**

Janet Burkhardt, Solicitor                      Dr. Michael Ghilani, Deputy Superintendent  
Teresa DiCenzo, Board Secretary/Recording Secretary

**Vacancy**

Mr. Caliguire announced the Board would be appointing a replacement for the vacant Board seat. Mr. Kenneth Barth is here this evening to fill that vacancy. Mr. Caliguire asked for a motion to appoint Mr. Barth.

Mr. Dudash made the motion to appoint Kenneth Barth to fill the vacancy created by Duane Faith on the Board of School Directors for the remainder of his term seconded by Mrs. Snell.

ROLL CALL:                      All Present Voted "YES"  
***MOTION CARRIED***

Honorable Carla Swearingen gave the Oath of Office to Mr. Barth, congratulations from those in attendance were expressed and Mr. Barth took his seat.

**Recognitions**

Mr. Caliguire called on the Administration to present the Recognitions/Presentations to the Board and public as follows:

Administration recognized the following accomplishments and retirements:

**David E. Williams**

2015 Children's Choice Awards

**First Place** – Katie Liu, Julianna Paulin, Vanessa Rodgers and Brendan O'Leary.

**Second Place** – Paige Vergenes, Jamie Lanuka and Nicholas Schindehette.

Invention Convention Winners

**First Place** – Olivia Lyscik, 5<sup>th</sup> Grade; Julianna Paulin, 6<sup>th</sup> Grade

**Triple Crown Winners (for 3 years of participation)** – McKenna Robinson, 5<sup>th</sup> Grade; Hannah George, 5<sup>th</sup> Grade; Julianna Paulin, 6<sup>th</sup> Grade.

**Burkett Elementary School**

Invention Convention Winners

**First Place** – Aidan O'Leary, 3<sup>rd</sup> Grade

**Second Place** – Nicolette Lyscik, 3<sup>rd</sup> Grade

**Third Place** – Paulina Sanchez, 3<sup>rd</sup> Grade

**Honorable Mention** – Zoey Zychowski, 3<sup>rd</sup> Grade

**Forest Grove Elementary School**

Invention Convention Winner

**First Place** – Bobby Scott, 1<sup>st</sup> Grade

Retirees:

**Burkett Elementary School**

Carol Mahoney

Clare Smoller

**Forest Grove Elementary School**

David Beilby

Mary Zivic

**David E. Williams Middle School**

Thomas Davis

Thomas Radovic

**High School**

Zoe Akhtar

Kathy Forse

Arthur Strauch

**Central Office**

Teresa DiCenzo

**Facilities**

Paul Gerger

Patricia Krenz

Francis Porta

**Transportation**

Edward Babinecz

Keith Gaughan

**President**

Mr. Caliguire requested a motion for items 1-3 under the Presidents Report as follows:

1. Accept the Parkway West Career & Tech Center Joint Committee meeting minutes of April 7, 2015.
2. Approve the minutes of the Montour Board of School Directors Special Meeting of April 16, 2015, the Regular Monthly Meeting of April 23, 2015, and the Special Board Meeting of May 21, 2015.
3. Appoint Tiffani Suriano-Doyle as Board Secretary to finish the term from July 1, 2015 through June 30, 2016.

ROLL CALL: Mr. Suess, Yes; Mr. Barth, Abstain; Mr. Miller, Yes; Mr. Young, Yes; Mr. DiClemente, Yes; Mr. Barclay, Yes; Mrs. Snell, Yes; Mr. Dudash, Yes; Mr. Caliguire, Yes

***MOTION CARRIED***

Mr. Caliguire opened the floor for nominations for Treasurer of the Board for a term beginning July 1, 2015 to June 30, 2016.

Mrs. Snell nominated Darrell Young, seconded by Mr. Barclay.

Mr. Caliguire asked if there were any other nominations, hearing none he requested a motion to close the nominations

Mr. Dudash made the motion to close the nominations, seconded by Mr. Barclay

ROLL CALL: Mr. Suess, Yes; Mr. Barth, Abstain; Mr. Miller, Yes; Mr. Young, Yes; Mr. DiClemente, Yes; Mr. Barclay, Yes; Mrs. Snell, Yes; Mr. Dudash, Yes; Mr. Caliguire, Yes

***MOTION CARRIED***

Mr. Caliguire requested a motion to appoint Mr. Young as Treasurer for a term beginning July 1, 2015 to June 30, 2016.

Mr. Dudash made the motion to appoint Mr. Young, seconded by Mr. DiClemente.

ROLL CALL: Mr. Suess, Yes; Mr. Barth, Abstain; Mr. Miller, Yes; Mr. Young, Yes; Mr. DiClemente, Yes; Mr. Barclay, Yes; Mrs. Snell, Yes; Mr. Dudash, Yes; Mr. Caliguire, Yes

***MOTION CARRIED***

Mr. Caliguire called on Dr. Ghilani to present the Superintendent's Report.

Dr. Ghilani requested a motion for the following items under the Superintendent's Report as follows:

1. Approve Architectural Innovations, LLC services to modify the plumbing & sink drawings for the new Elementary School project at a cost of \$4,200.
2. Approve the participation of the Montour School District in the 2015-2016 Component III Consortium.
3. Approve the AIU *Notice of the Adoption of Policies* and the *Procedures for Use of Funds* as required by the Allegheny Intermediate Unit.
4. Approve the two year contract with Facilities Management Systems (FMS) in the amount of \$116,000 to provide a facilities assessment, inventory of all equipment, and manage our custodial, maintenance, and grounds crew staff.

Mrs. Snell made motion to approve items 1-4, seconded by Mr. Dudash.

ROLL CALL: Mr. Suess, Yes; Mr. Barth, Abstain; Mr. Miller, Yes; Mr. Young, Yes; Mr. DiClemente, Yes; Mr. Barclay, Yes; Mrs. Snell, Yes; Mr. Dudash, Yes; Mr. Caliguire, Yes

***MOTION CARRIED***

Supt.

Dr. Ghilani introduced the following new employees:  
 Justin Aglio – Director of Technology & Innovation  
 Darryl Yonkers – Supervisor of Technology

Mr. Caliguire called on Mrs. Borsos to present the Treasurers Report and Budget & Finance and requested a motion for the following items under that Agenda:

**Treas. Rpt.  
 Budget &  
 Finance**

**Treasurer's Report**

FUND			
10	GENERAL FUND	YTD TOTALS	
	Revenues Year to Date	\$53,239,195.49	
	Expenditures Year to Date	\$46,389,483.37	
	FNB Bank Balance as of 4/30/15	\$12,081,738.68	
	PSDLAF Bank Balance as of 4/30/15	\$ 4,634.25	
	Fund Balance as of 6/30/14	\$ 4,648,376.00	
30	CAPITAL PROJECTS FUND		
	<u>Elementary Project #3777:</u>		
	Total Value of Contracts	\$36,675,028.08	
	Change Orders Approved	\$ 0.00	
	Change Orders Pending	\$ 0.00	
	Construction Dollars Spent to date	\$ 0.00	
	Soft Costs Spent to Date	\$ 873,170.00	
	PLGIT-2015 Bond Balance of 4/30/15	\$44,858,812.43	
	FNB Bank Balance as of 4/30/15	\$ 83,390.21	
	Fund Balance as of 6/30/14	\$ 241,948.00	
32	CAPITAL RESERVE FUND		
	Elementary Project	\$ 3,334,496.26	
	Site Work Project	\$ 2,610,809.41	
	Driveway Project	\$ 2,039,166.60	
	Fifth Third Bank Balance as of 4/30/15	\$ 3,195,842.76	
	Fund Balance as of 6/30/14	\$ 3,229,365.00	
50	CAFETERIA FUND		MONTHLY TOTALS
	Revenues Year to Date	\$ 994,818.70	
	Expenditures Year to Date	\$ 896,193.88	
	FNB Bank Balance as of 4/30/15	\$ 128,680.64	
	Fund Balance as of 6/30/14	\$ (139,574.00)	
	# of Breakfast served in April' 15		5,019
	# of Lunches served in April' 15		22,847
	April's 2015 Ala Carte dollar sales		\$ 40,472.75
70	FIDUCIARY FUND		
	FNB Bank Balance as of 4/30/15	\$ 76,618.25	

**BUDGET & FINANCE**

1. Approve the payment of bills and ratify the payment of bills:
  - a) Fund 10 – General Fund: \$4,121,753.18; Ratify \$8,516.73
  - b) Fund 30 – Capital Projects Fund: \$6,990.00; Ratify \$745.00  
Elementary Building: \$540,474.12
  - c) Fund 32 – Capital Reserve Fund: 150,894.12
  - d) Fund 50 – Cafeteria Fund: Ratify \$100,733.83
  - e) Fund 70 – Activity Fund: Ratify 44,658.01

2. Approve the following budget transfers from May 2015:

\$6,480	FROM	10-3212-610-000-30-800-510-000-0800	Theater Supplies
	TO	10-1100-610-000-30-800-110-000-0800	Regular Education Supplies
\$1,615	FROM	10-3210-610-000-30-800-510-000-0800	School Student Activity Supplies
	TO	10-2380-580-000-30-800-000-000-0800	Office of Principal Travel
\$495	FROM	10-1100-610-000-30-800-110-000-0800	Regular Education Supplies
	TO	10-2380-761-000-30-800-000-000-0800	Office of the Principal Non Cap
\$1,800	FROM	10-1360-640-000-30-800-130-000-0800	Business Education Books
	TO	10-2380-611-000-30-800-000-000-0800	Office of the Principal Graduation Supplies

3. Approve the renewal of the Central Susquehanna Intermediate Unit accounting software for the 2015-2016 school year at a cost not to exceed \$29,500.

ROLL CALL: Mr. Suess, Yes; Mr. Barth, Abstain; Mr. Miller, Yes; Mr. Young, Yes; Mr. DiClemente, Yes; Mr. Barclay, Yes; Mrs. Snell, Yes; Mr. Dudash, Yes; Mr. Caliguire, Yes

***MOTION CARRIED***

**Education**

Mr. Caliguire called on Mr. Burik to present the Education Agenda and requested a motion for the following items under the Education Agenda:

1. Accept the donation of lumber from Mr. Conlon to the Technology Education Department.
2. Approve placement of a Montour High School student in the Allegheny Intermediate Unit’s Regional Support Program, Community School West, for the remainder of the 2014-2015 school year.
3. Approve revised policy 202 - Residency and Non-Resident students to provide proof of residency each year for cyber school eligibility.
4. Accept the books that were earned through Scholastic Company to be added to the David E. Williams library collection as submitted.
5. That the Board place an 8<sup>th</sup> grade student in the MAP program until further review at the end of the 2014-2015 academic year.
6. Approve the utilization of the Allegheny Intermediate Unit’s Waterfront Learning platform as the district’s approved credit recovery and / or acceleration provider as paid for by the parents in the summer months.

7. Approve the purchase of (2) Amazon Fire Reading tablets for the Elementary Accelerated Reading Rewards at a cost of \$126.00 per unit.
8. Accept the Sprout Fund grant for the Montour Summer STEAM Camp in the amount of \$12,000.
9. Approve the agreements with United Inflatable Rides, Inc. at a cost of \$1,086.50, and ELF Entertainment, Inc. at a cost of \$2,000 for the Senior Class Picnic to be paid for by SAEM Student Activity Account.

Mr. Dudash made the motion to approve the items 1-9, seconded by Mr. Barclay.

ROLL CALL: Mr. Suess, Yes; Mr. Barth, Abstain; Mr. Miller, Yes; Mr. Young, Yes; Mr. DiClemente, Yes; Mr. Barclay, Yes; Mrs. Snell, Yes; Mr. Dudash, Yes; Mr. Caliguire, Yes

***MOTION CARRIED***

**Facilities**

Mr. Caliguire called on Mr. Burik to present the Facilities and Operations Agenda and requested a motion for the following item:

1. It is recommended that the Board approve the disposal of televisions, VCR's, DVD's, tape recorders, and promethean boards located at the Ingram and Forest grove locations that are broken.

Mr. Dudash made the motion to approve the disposal of equipment, seconded by Mrs. Snell.

ROLL CALL: All Present Voted "YES"  
***MOTION CARRIED***

**Personnel**

Mr. Caliguire called on Mrs. Testa to present the Personnel (section A 1-7, B 1-6, C 1) and requested a motion to approve those items as follows:

**Professional**

1. Approve the retirement/resignation of Kathleen Forse, Montour High School, English Teacher effective the end of the 2014-2015 school year.
2. Approve the request of Julia McHugh – Burkett 4<sup>th</sup> Grade Special Education Teacher for a paid/unpaid FMLA effective August 19, 2015 and returning on November 23, 2015.
3. Approve the request of Laura Showman – Burkett Special Education Teacher for a paid/unpaid FMLA effective August 19, 2015 and returning on January 25, 2016.
4. Approve the request of Vicky Benson – Montour High School Music Teacher for an Educational Sabbatical for the first semester of the 2015-2016 school year.
5. Approve the request of Jason DeRose for an unpaid leave of absence for the 2015-2016 school year.
6. Approve the May Conference request grid.
7. Approve the request of Robert Massucci – 4<sup>th</sup> grade Burkett Teacher for a Medical Sabbatical for the 2015-2016 school year.

**Administrative Support**

1. Approve Kevin Spring to the Substitute Custodian list pending documentation.
2. Approve the request of Francis Porta – MHS Custodian for a paid FMLA leave of absence effective May 18, 2015 through June 30, 2015.
3. Approve the retirement/resignation of the following custodians:
  - a) Francis Porta – High School Custodian effective June 30, 2015

- b) Paul Gerger – Forest Grove Custodian effective August 1, 2015
- 4. Approve Bernadine Parrish to the Extra Driver List pending documentation and clearances.
- 5. Approve Marianne Spishak as a Custodian with Salary and Benefits in accordance with the Montour Education Support Professionals Association.
- 6. Approve the following Bus Washers effective June 15, 2015 through August 4, 2015:
  - a) Anthony Hartwick at \$9.50/hr.
  - b) Jared Campbell-Murphy at \$9.50/hr.
  - c) Michael Tracy at \$9.50/hr.
  - d) Jim Lewellyn, Supervisor at \$13.75/hr.

**Athletics**

- 1. Accept the resignation of Tom Davis as Boys and Girls Head Varsity Tennis Coach.

Mr. Dudash made the motion to approve Personnel A 1-3, Personnel B 1 & 2, and Personnel C 1-6 as presented seconded by Mr. Barclay.

ROLL CALL: Mr. Suess, Yes; Mr. Barth, Abstain; Mr. Miller, Yes; Mr. Young, Yes; Mr. DiClemente, Yes; Mr. Barclay, Yes; Mrs. Snell, Yes; Mr. Dudash, Yes; Mr. Caliguire, Yes

***MOTION CARRIED***

**Tech.**

Mr. Caliguire called on Mr. Burik to present the Technology Agenda as follows:

- 1. Accept \$1,500 from UPMC Urgent Care to advertise on the digital scores table in the Montour Athletic Center.
- 2. Approve the disposal of outdated/obsolete technology equipment identified by Vartek and confirmed by Mr. Darryl Yonkers.

Mr. Miller made a motion to approve items 1-2 under the Technology Agenda seconded by Mr. Dudash.

ROLL CALL: All Present Voted "YES"

***MOTION CARRIED***

**Transp.**

Mr. Caliguire requested a motion as follows:

- 1. Approve the following vehicles for auction at the 422 Bus & Car Auction on June 27<sup>th</sup> with all proceeds going to the Veterans of Foreign Wars:
  - 1) 2003 Bluebird/Ford Microbird, 30 passenger school bus, #75
  - 2) 2003 Bluebird/Ford Microbird, 30 passenger school bus, #78

Mr. Dudash made the motion to approve vehicles for auction, seconded by Mr. Miller.

ROLL CALL: All Present Voted "YES"

***MOTION CARRIED***

**Solicitor**

Mr. Caliguire called on the solicitor Mrs. Burkhardt to present the solicitors report.

Mrs. Burkhardt requested a motion to approve the settlement of litigation with Robinson Township in the Court of Common Pleas of Allegheny County at GD 13-09853 under the terms submitted by the Solicitor and approved by the Board of Commissioners of Robinson Township.

Mr. DiClemente made the motion to approve the settlement, seconded by Mr. Dudash.

ROLL CALL: Mr. Suess, Yes; Mr. Barth, Abstain; Mr. Miller, Yes; Mr. Young, Yes; Mr. DiClemente, Yes; Mr. Barclay, Yes; Mrs. Snell, Yes; Mr. Dudash, Yes; Mr. Caliguire, Yes

***MOTION CARRIED***

**Comment**

Mr. Caliguire asked if there were any comments from those in attendance, hearing none he requested a motion to adjourn.

**Adjourn**

Mrs. Snell made the motion to adjourn seconded by Mr. Dudash at 8:05 pm.

VOICE

ROLL CALL: All Present Voted "YES"

***MOTION CARRIED***

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Dean Caliguire, President

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Teresa DiCenzo, Secretary