

PATERSON CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY

196 W. Railway Ave., Paterson, NJ 07503

Tel: (973) 247-0600 Fax: (973) 247-1082

www.pcsst.org

BOARD OF TRUSTEES

REGULAR MEETING

Date : September 13, 2017/7:00 pm
Place : 196 W. Railway Ave., Paterson, NJ 07503/Library-Media Center

MINUTES

- I. The Regular Meeting of the Paterson Charter School for Science and Technology is called to order at 7:20 pm when the quorum of the board was reached. Mr. Aydin read the open public meeting act statement and thereafter led the flag salute.

Open Public Meeting Act Statement

This meeting has been publicized in accordance with the requirements of the New Jersey Open Public Meetings Act, Chapter 231, P.L. 1975 and notification given to all appropriate parties. The notice of this meeting was posted in The Record, The Herald News, Passaic County Clerk's Office, Paterson City Clerk's Office, and the school website.

Flag Salute

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

Roll Call by Board Secretary, Mr. Matt A. Anar:

Trustee	Attendance	Trustee	Attendance
Mr. Aydin	Present	Mrs. McDuffie	Absent
Mr. Yildiz	Present	Mr. Koroglu	Absent
Mrs. Brown	Present		

Also Present:

Member	Position	Attendance
Mr. Riza	Lead Person	Present
Mr. Anar	SBA/Board Secretary	Present
Mr. Yazici	Asst. SBA/Asst. Board Secretary	Absent

II. **Acceptance of Minutes**

Motion by Mr. Aydin seconded by Mr. Yildiz to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.):

- ❖ Regular Meeting of August 16, 2017.

Roll Call: All in favor. The motion **PASSED** unanimously.

III. Motion by Mr. Aydin seconded by Mr. Yildiz to adopt the agenda as presented.

Roll Call: All in favor. The motion **PASSED** unanimously.

IV. **Public Comment Session**

No public presence at the meeting

V. **Lead Person's Monthly Report - Mr. Riza**

Mr. Riza presented a report and informed the Board for student statistics, enrollment, discipline, athletics, parent outreach, activities, curriculum and instruction. Some of the highlights in the report as follows:

- Shooting for The Stars Reading Program started on September 8th. All students will read books and the eligible ones will be awarded with the incentives and gifts.
- 9/11 Memorial Day was held in the 2-6 campus on September 11th. Students collaborated on a project designed by art teacher, Mr. Mores, and the 9/11 project was exhibited in the main lobby. 9/11 Presidential Proclamation was read by Ms. Carter to all students and staff
- Back To School Night will be held on September 14 for 2 _ 6 grades parents on September 14th. Parents will meet the teachers and get information about the course expectations and procedures, Title I Services, and Standard Based Grading.
- Healthy U Kick Off Assembly will be held on September 15 in the gym. This program, that involves ways to incorporate healthy eating habits and physical activities, is a school-wide and whole-staff initiative.
- School Database and Apps Parent Workshop will be held on September 19 in the computer lab. via school sound system.
- PCSST Math Wizard Program will start on September 20. All students will solve math questions and the eligible ones will be awarded with the incentives and gifts.
- Healthy Eating Habits Workshop for parents will be held in the cafeteria at 5:30 pm on Wednesday, September 27th. The parents will be informed by the PE teachers about consuming healthy food and how to avoid the food that cause obesity.
- Parent Workshop (ESL & Special Ed. Departments) will be held in the library at 5:30 pm on September 29. Detailed information will be given to the parents about the special education services offered at PCSST
- Change in morning assembly procedures
- Special assembly in honor of September 11th
- Activities for Suicide Awareness Week
- Selected to do two presentations at the NJ Charter School Conference
- Teachers attended in two sessions of standards based grading training during orientation.
- All departments started to implement standards based grading in their instruction and assessments.
- The first STAR window is open
- All SGO's are due by October 31st
- Directors attended training for the new focused model for teacher observations
- Data dives occurred during orientation to identify areas of strengths and weaknesses in ELA & Math
- New Lesson plan template was created to support standards based instruction
- Informal observations are taking place
- Formal observations will begin the week of the 18th
- Fall Sports we participate: Cross Country, Girls Volleyball, Girls and Boys Soccer
- Fall Season officially started on September 6.

VI. **Education**

Motion by Mr. Aydin, seconded by Mrs. McDuffie to approve the following agenda item #E18-04 through #E18-10

E18-04: To approve the recommendation of the Lead Person to approve the field trips and transportation costs, those are provided under **Transportation Services** Agreement with **Northern Region Educational Services Commission** as attached. (Attachment forwarded to Trustees via email)

Field Trip	Date	# of Students	Grades	NJ Location	Estimated Cost
Cross Country	09-13-17	30	9-12	Mahwah	\$480.00
Cross Country	09-20-17	30	9-12	Paterson	\$480.00
Cross Country	09-27-17	30	9-12	Paterson	\$480.00
Cross Country	09-30-17	30	9-12	Mahwah	\$480.00
Cross Country	10-04-17	30	9-12	Mahwah	\$480.00
Cross Country	10-09-17	30	9-12	Paterson	\$480.00
JROTC Columbus Day parade	10-09-17	150	9-12	NYC	\$3,674.72
Montclair State	10-12-17	21	9-12	Montclair	\$595.26
Breast Cancer Walk	10-29-17	47	9-12	Ridgefield Park	\$595.26
Essex County Community College	11-17-17	85	9-12	Newark	\$1,200.15
Oasis Women's Shelter	12-15-17	45	9-12	Paterson	\$595.26
JA Finance Field Trip	01-11-18	47	9-12	Edison	\$595.26
Kean College Fair	03-08-18	183	9-12	Union	\$1,851.92
Meadowlands College Fair	04-25-18	188	9-12	Secaucus	\$1,851.92
JA Finance Field Trip	05-24-18	47	9-12	Edison	\$595.26

E18-05: To approve the recommendation of the Lead Person to approve the following club activities, events and schedules for the 2017-18 school year:

Student/Parent Program	Date	Grades	Estimated Cost
12th Grade Success Night	9/20/17	12th grade	\$0.00
CCP	9/27/17	6-11th Grade	\$200
JROTC Promotional Dinner	10/4/17	9-12th and Parents	\$200.00
Columbus Day Parade (Water)	10/9/17	9-12th Grade	\$4,000
Noche Hispana	10/13/17	ALL	\$200
Paint Night	10/19/17	ALL	\$0.00
Halloween Dance	10/27/17	9th-12th	\$0.00
Fashion Show	3/22/18	ALL	\$0.00
Community Clean-Up	4/20/18	10th-12thGrade	\$0.00

Multi-Cultural Night	4/27/18	ALL & Parents	\$0.00
Senior Prom	5/10/18	12TH	\$0.00
Community Clean-Up	5/24/18	8th Grade	\$0.00
Success Night – Grades 10 th & 11 th	09/26/17	Parents	\$300.

E18-06: To approve the recommendation of the Lead Person to approve the following **club activities, their advisors and schedules** for Grades 7-12 campus, 2017-18 school year:

Advisor	Club/ After School	Grades	Location	Days
Christine Coyle	Heroes and Cool Kids	10th	137	Thursday
Theodore Skwiat	Basketball Club	7th - 12th	Gym	Tuesday
Theodore Skwiat	Flag Football Club	7th-8th	Gym/Parking	Wednesday
Theodore Skwiat	Track Field Club	7th-12th	Gym/Parking	Friday
Paul Leporino	Strategist League	7th-12th	RM 225	Wednesday
Paul Leporino	25 Book Challenge	7th-12th	Rm 232	Friday
James Igohe	Junior Achievement	9th-12th	RM 245	Tue/Wed
Ozgur Yaglidere	Mecha Club(robotics)	8-9/9-10	RM 212	Wed/Thu
Gina Vintalore	Fitness Club	7th-12th	Gym	Tuesday
Allison Shultz	Literature Magazine Club	9th-12th	Rm 203	Tuesday
Nicolette Corrado	Middle School Chior	7th-8th	RM 336	Thursday
Kara Thomas	Silk City Stars Drama	7th -12th	RM 204	Tuesday
Patricia Stephenson	UMOJA	9-12th	RM Guidance	Tue/Wed
Farah Rahman	Trendsetters	9-12th	RM 238	Tuesday

Title	Advisor	Stipend
JROTC Program: Cyber Security, Leadership bowling Team, Academic Bowl Team, Raider Team, Drill Team, Color Guard, JCLC	Cl. Michael Hodges Sgt. Cedric Baker	\$9,000 \$9,000
Senior Advisor	Courtney McManus	\$1,500
Senior Year Book	Courtney McManus	\$1,500
The World is Our Classroom	Raven Felton	\$2,000
The Student Council	Courtney McManus	\$1,500
National Honors Society	Erica Hoffman	\$1,500
National Junior Honors Society	Erica Hoffman	\$1,500
Middle Cheerleading Team	Mrs. Devon Alexander	\$3,000
Middle School Basketball Team I	Mr. Shawn Diggs	\$1,500
Middle School Basketball Team II	Mr. Kiela Brevard	\$1,500
Embrace Relief Club	Necmi Coskun	\$3,000
8 th Grade Advisor	Christine Coyle	\$1,500

E18-07: To approve the recommendation of the Lead Person to approve the following **club activities, their advisors and schedules** for Grades 2-6 campus, 2017-18 school year:

Title	Advisor	Stipend
Science Olympiad Club	Jane Jenkins	\$500
Science Tutoring 5,6th Grade	Jane Jenkins	\$500
Science Olympiad Club	Vanessa Schwippert	\$500
Science Tutoring 4,5th Grade	Vanessa Schwippert	\$500
Soccer Club	David Rebels	\$500
Reading Club	William Smith	\$500
Basketball Club	William Smith	\$500
Computer 1 and 2 Clubs	Burhan Siginc	\$1,000
Big Brother & Big Sister	Megan Wilson	\$500
Homework Club	Megan Wilson	\$500
Art and Crafts Club	Paul Mores	\$500
Chorus Club	Ryan Zuccheri	\$500
Music Instruments Club	Ryan Zuccheri	\$500
Young Justice Club	Joseph Owens	\$500
Book Series Club	Joseph Owens	\$500
Book Club 1 & 2	Manucher Markoidze	\$1,000
Spanish Club	Maria Rivas	\$500
Spanish Tutoring Club	Maria Rivas	\$250
Reteach/Enrichment, Language Arts	Erica Bernard	\$1,000
Reteach/Enrichment, Special Education	Tara Brannan	\$1,000
Reteach/Enrichment, ESL & Language Arts	Mildred Saint-Hilaire	\$1,000
Reteach/Enrichment, Special Education	Jean Margaret Cantada	\$1,000
Reteach/Enrichment, Special Education	Sheene Clarke	\$1,000
Reteach/Enrichment, Math	Tulay Carikci	\$1,000
Reteach/Enrichment, Math	Reyhan Orcun	\$1,000
Reteach/Enrichment, Language Arts	Amanda Siegel	\$1,000
Reteach/Enrichment, Language Arts	Melissa Cahill	\$500
Reteach/Enrichment, Special Education	Charles Oglesby	\$1,000
Reteach/Enrichment, Math	Ammar Unal	\$1,000
Reteach/Enrichment, Math	Dilayar Celik	\$1,000
Reteach/Enrichment, Math	Karen Dooley	\$1,000
Reteach/Enrichment, Language Arts	Amanda Ziem	\$1,000
Reteach/Enrichment, Language Arts	Laura Baker	\$1,000
Reteach/Enrichment, Language Arts	Magdalena Jovanovski	\$1,000
Reteach/Enrichment, Language Arts	Jasmine Parchment	\$1,000
Reteach/Enrichment, Math	Goktug Akkus	\$1,000
Reteach/Enrichment, Language Arts	Suzanne Infante	\$500
Reteach/Enrichment, Language Arts	Danielle Castanaga	\$1,000
Reteach/Enrichment, Special Education	Kriste Galloway	\$1,000

Reteach/Enrichment	Ozlem Kalabek	\$1,000
Reteach/Enrichment	Lauren Bennet	\$1,000
Reteach/Enrichment	Reudebeth	\$1,000
Reteach/Enrichment	Gina Triantafillou	\$1,000
Reteach/Enrichment	Yomayra Sachnez	\$1,000
Reteach/Enrichment	Nicole Pena	\$1,000
Reteach/Enrichment	Maria Porporino	\$1,000
Reteach/Enrichment	Lindsay Vadas	\$1,000
Reteach/Enrichment	Michelle Taylor-Budhai	\$1,000
Reteach/Enrichment	Christina Portelli	\$1,000

E18-08: To approve the recommendation of the Lead Person to approve the following **activities and schedules**, 2017-2018 school year:

Student/Parent Program	Date	Grades	Estimated Cost
Yojo Anti-bullying Assembly	10/4/17	2-6	\$875.00
Scholar Breakfast	11/28/17	K-1	\$500.00
Scholar Breakfast	11/28/17	2-6	\$250.00
Scholar Breakfast	2/8/18	K-1	\$500.00
Scholar Breakfast	2/8/18	2-6	\$350.00
Scholar Breakfast	4/18/18	K-1	\$500.00
Scholar Breakfast	4/18/18	2-6	\$250.00
Shooting for the Stars Math Program Awards	Every month (Sept-June)	2-6	\$500.00
Shooting for the Stars Reading Program Awards	Every month (Sept-June)	2-6	\$500.00
Medals for successful students	10/1/17	2-6	\$350.00

E18-09: To approve the recommendation of the Lead Person to approve the following **parent involvement programs** and schedules, funded by **ESSA Title IA** for 2017-2018 school year:

Student/Parent Program Description	Date	Grades	Estimated Cost
Annual Title I Parent Meeting	9/13/17	7-12	\$530.00
Annual Title I Parent Meeting	9/14/17	K-6	\$300.00
Parent Workshop-School Database Session for the parents to follow up their kids' grades to be successful.	9/19/17	2-6	\$75.00
Parent Workshop-Healthy Eating Habits to give information about healthy food for preventing obesity with sample physical exercises.	9/27/17	2-6	\$75.00
Parent Workshop- General Information Session for the parents about ESL and Special Ed. Departments.	9/28/17	2-6	\$75.00

K-1 General Information Session about STAR Assessment test for Parents	9/25/17	K-1	\$1,125
Parent Workshop- Internet Safety how to prevent the kids from the negative effects of the using internet.	10/5/17	2-6	\$75.00
2nd Grade Family Literacy Night 1st Grade Family Literacy Night and Parent Information Session about How to Improve Reading Success of the students.	10/12/17	2	\$100.00
2nd & 3rd Grade General Information Session about STAR Assessment test for Parents	10/18/17	2,3	\$750.00
4th, 5th & 6th Grade General Information Session about STAR Assessment test for Parents.	10/19/17	4-5-6	\$750.00
Kindergarten Family Literacy Night 1st Grade Family Literacy Night and Parent Information Session about How to Improve Reading Success of the students.	10/24/17	K.	\$100.00
1st Grade Family Literacy Night and Parent Information Session about How to Improve Reading Success of the students.	10/25/17	1	\$100.00
3rd Grade Family Literacy Night 1st Grade Family Literacy Night and Parent Information Session about How to Improve Reading Success of the students.	10/26/17	3	\$100.00
Grade K for giving information the parents about the 1st quarter and how to improve students' grades	11/2/16	K	\$500.00
1st Grade for giving information the parents about the 1st quarter and how to improve students' grades	11/3/17	1	\$500.00
2-3 Grades for giving information the parents about the 1st quarter and how to improve students' grades.	11/7/17	2-3	\$750.00
4-5-6 Grades for giving information the parents about the 1st quarter and how to improve students' grades.	11/8/16	4-5-6	\$750.00
Thanksgiving Dinner with Parents and the information Session about how to improve students' success in the second quarter comparing with the 1st quarter results.	11/21/16	K-6	\$2,000.00
2nd Grade Family Reading Night for the Parents to encourage the students how to increase their reading level.	11/30/16	2	\$100.00
Art Fair and the General Parent Session about the general information about the 1st half of the year.	12/7/16	2-6	\$150.00
Grand Parents' Night for giving information the parents about the 1st quarter and how do grandparents as a role model to improve students' grades.	1/10/17	2-6	\$100.00
Black History Month with Parents to give information about the upcoming Standardized State PARCC tests how to get the best results.	2/9/17	K-6	\$1,500.0
Valentine's Day Dance K-3 and general information session for K-3 Parents about 2nd quarter and the 3rd quarters.	2/14/17	K-3	\$100.00
Special Ed. Parent Information night	2/22/17	2-6	\$75.00

Spring Art & History Fairs and the General Parent Session about the general information and all test results in the 2nd half of the year.	5/31/17	K-6	\$200.00
Kindergarten Moving Up Ceremony and general Information about the Kindergarten students and how to be prepared to the 1st grade.	6/14/17	K	\$300.00

E18-10: To approve the recommendation of the Lead Person to **adopt** the following New/Revised/Abolished school policies/regulations (P&R forwarded to Trustees via email)

Number	P.	R.	Policy/Regulation Title
8432	X		Hazard Communication Program
8420.8		X	Fire Prevention Plan

Roll Call for item #E18-04 through #E18-10

<u>Trustee</u>	<u>Vote</u>	<u>Trustee</u>	<u>Vote</u>
Mr. Aydin	Yes	Mr. Koroglu	Absent
Mr. Yildiz	Yes	Mrs. McDuffie	Absent
Mrs. Brown	Yes		

VII. Human Resources

Motion by Mr. Aydin, seconded by Mr. Yildiz to approve the following agenda items #HR18-19 through #HR18-26:

HR18-19: To approve the recommendation of the Lead Person to hire the following **New Staff** for the **2017-2018 School Year** on an emergent basis for a period not to exceed three months, pending completion of criminal history records check, with benefits:

Last Name	First Name	Title	Salary	Salary Scale	10/12 Month	Start Date
Dent	Ameer	Custodian	\$26,000	N/A	10	09/14/2017
Ketterer	John	Hallway Monitor - Leave Replacement	\$24,000	N/A	10	08/28/2017 11/17/2017
Beco	Elaynny	Hallway Monitor	\$23,000	N/A	10	09/01/2017
Velasquez	Irlanda	Student Aide	\$25,000	N/A	10	09/18/2017
Shteingradt	David	Teacher	\$62,500	PhD/13	10	09/18/2017
Takeyia	Jefferson	Night Janitor	\$13/Hr.	N/A	10	09/18/2017

HR18-20: To approve the recommendation of the Lead Person to approve the following **Fall Sports - Head Varsity, Assistant Varsity and Stipends** for the **2017-2018 School Year**:

Last Name	First Name	Position	Sport	Stipend
Dunbar	Blanche	Assistant Varsity	Girls' Volleyball	\$3,500
Diggs	Shawn	Assistant Varsity	Girls' Soccer	\$40 per game

HR18-21: To accept the recommendation of the Lead Person to **Revise the Salary/Title** of the following staff member for the **2017-2018 School Year**:

Last Name	First Name	Title	New Salary
Morris	Candice	Teacher	BA/5 - \$51,500
Leara	Jamie	Teacher	BA/2 - \$50,000
Rivas	Maria	Teacher	MA/1 - \$52,500
Cruz	Jacquelin	Teacher	MA/7 - \$55,500

HR18-22: To accept the recommendation of the Lead Person to approve the **2017 Summer Employment** for the following staff:

Last Name	First Name	Position	Stipend	Effective Dates
Mazari	Izmir	Custodian	\$130 per diem	August 17-18

HR18-23: To accept the recommendation of the Lead Person to appoint the following as **Elementary School Bus Aides and Substitute Bus Aides** for 2017-2018 school year for am and pm routes:

EL Bus Aides	EL Substitute Bus Aides	Stipend
Lightner, Nicole	Wakisha McKoy	\$22.50 per route

HR18-24: To accept the recommendation of the Lead Person to accept the following **FMLA/NJFLA Leave** for the 2017-2018 school year – revised dates:

Last Name	First Name	Leave	Dates	Paid/Unpaid
Baliev	Nickolay	FMLA/NJFLA	Aug. 31- Sept. 22 Aug. 31- Sept. 7 Sept. 8 – Sept. 19 Sept. 19 – Sept. 22	FMLA/NJFLA 3Wks. 5 Vacation Days 8 Sick Days 3 Bereavement Days
Alexander	Devon	FMLA/NJFLA	Aug. 21 – Sept. 19	4 weeks – No pay

HR18-25: To accept the recommendation of the Lead Person to accept the **Resignation** of the following staff for the **2017-2018 School Year**:

Last Name	First Name	Title	Effective
Murphy	Glen	Teacher	12/20/2017

HR18-26: To accept the recommendation of the Lead Person to approve the attendance to and costs of the following **Workshops/Conferences** as requested by the following faculty members: **WHEREAS, the Faculty listed below** will be attending workshops; and **WHEREAS,** the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and **WHEREAS,** the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and **WHEREAS,** the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it **RESOLVED,** that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it

RESOLVED, that the excess is justified and therefore reimbursable.

Employees	Date/Time	Program Name	NJ Location	Event Cost
Mursel Gunes	8/22/17, 9/18/17, 10/17/17, 12/11/17, 01/10/18, 2/21/18	New Superintendents Academy	West Trenton	Free
Matt Anar	9/14/17, 10/5/17, 1/23/18, 3/20/17 (.5 Days)	NJASBO PD Programs	Rockaway	\$163
Hayley Geyer	9/29/17	ANJEE: Autumn Conference: From Inspiration to Impact in the Outdoors	Hillsborough	Free
Sara Pinto	10/2/17	PARCC ELA Prep-Essential Literacy Work	Monroe Township	\$149
Murat Yazici	10/5/17, 11/16/17, 2/13/18, 3/20/18 (.5 Days)	NJASBO PD Programs	Rockaway	\$163
Patricia Coban	10/6/17	James Madison Legacy Project-Continuation from Summer Institute	New Brunswick	Free
Patricia Stephenson	9/7/17	Knowing Our LGBT Students, Families and Staff	Montclair	Free
Kara Thomas	10/2/17	PARCC ELA Prep: Essential Literacy	Monroe	\$149.00
Mustafa Aytas	08/31/2017	Marzano iObservation Training	Freehold	\$269.00
Patricia Coban	10/03/2017	NJ/NHD Workshop	Wayne	Free
Patricia Coban	10/23/2017	NJCSS Fall Conference	New Brunswick	\$80.00

Roll Call for items # HR18-19 through #HR18-26

<u>Trustee</u>	<u>Vote</u>	<u>Trustee</u>	<u>Vote</u>
Mr. Aydin	Yes	Mr. Koroglu	Absent
Mr. Yildiz	Yes	Mrs. McDuffie	Absent
Mr. Brown	Yes		

VIII. School Resources

Motion by Mr. Aydin, seconded by Mr. Yildiz to approve the following agenda items #SR18-15 through #SR18-20:

SR18-15: To approve the recommendation of the Lead Person to approve following resolution:

WHEREAS, both the A148 Report of the Secretary and the A149 Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds of \$714,078.46 as of **July 31, 2017**;

WHEREAS, both the A148 Report of the Secretary and the A149 Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds of \$345,683.33 as of **August 31, 2017**;

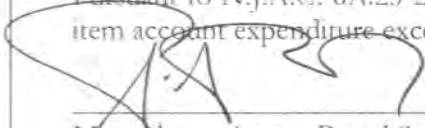
BE IT RESOLVED, that the Reports of the Secretary and the Reports of the Treasurer of School Moneys be accepted. (Reports forwarded to Trustees via e-mail)

SR18-16: To approve the recommendation of the Lead Person to approve the **List of Bills** for the period between August 12, 2017 and September 8, 2017 in the amount of \$638,975.00 this includes the payroll of August 15, 2017 in the amount of \$106,858.47 and the payroll of August 31, 2017 in the amount of \$90,962.53 (Bill List forwarded to Trustees via e-mail)

SR18-17: Certification of Accounts

1. Board Secretary's Certification of Accounts

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of **August 31, 2017**, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.


Matt Ahmet Anar – Board Secretary

September 13, 2017

Date

2. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's reports for **July and August 2017** and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Paterson Charter School for Science and Technology has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial

SR18-18: To approve the recommendation of the Lead Person to approve the following **Transfer of Fund** resolution for the period dated **August 31, 2017**:

BE IT RESOLVED, by the Board of Trustees of Paterson Charter School for Science and Technology that the following inter-appropriation transfer made on the financial records of the Board affecting 2017-2018 budget be affirmed and approved.
Total transfers are in the amount of \$16,000.00

Account Code	Account Name	Transfer From Code	Transfer To Code
11-140-100-101	9-12 Salaries Teachers	\$16,000.00	
11-190-100-640	Textbooks		\$6,000.00
11-422-100-101	Salaries/Summer School		\$800.00
11-000-231-610	Supplies & Materials (Nurse)		\$6,200.00
11-000-230-890	Misc. Expense (Admin)		\$3,000.00
	Total	\$16,000.00	\$16,000.00

SR18-19: To approve the recommendation of the Lead Person to approve the **architectural design proposal** by Heritage Madison Architecture for existing media room at the 7-12 Library to be expanded and converted to an art classroom at a cost of \$2,500.

SR18-20: To approve the recommendation of the Lead Person to approve the representation agreement with **Weichert Commercial Brokerage**, Inc. in order to search, identify and negotiate a property suitable for the school's new building need on behalf of PCSST. (The agreement forwarded to Trustees via email)

Roll call for items SR18-15 through SR18-20

<u>Trustee</u>	<u>Vote</u>	<u>Trustee</u>	<u>Vote</u>
Mr. Aydin	Yes	Mr. Koroglu	Absent
Mr. Yildiz	Yes	Mrs. McDuffie	Absent
Mrs. Brown	Yes		

IX. Adjournment

Motion by Mr. Aydin, seconded by Mrs. McDuffie to adjourn the meeting at 8:09 pm

Roll call: All in favor. The motion **PASSED** unanimously

Respectfully submitted,



Matt A. Anar
Board Secretary