JOB TITLE: TECHNOLOGY LEARNING COORDINATOR

OVERVIEW
Joint Venture Silicon Valley Network is a dynamic new model of regional rejuvenation. Our vision is to create a community collaborating to compete globally. Two of Joint Venture’s Initiatives, The 21st Century Education Initiative and Smart Valley, Inc., have launched Challenge 2000, a five-year effort to spark an educational renaissance in greater Silicon Valley. Challenge 2000 has received a five-year federal grant to improve teaching methodologies and student learning through the integration of new technologies into the K-12 classroom and the development and piloting of new multi-media curriculum.

There will be a Technology Learning Coordinator (TLC) for each of the four Renaissance School Teams. They will provide technical support and training to the schools in their Renaissance Team, as well as assist with project evaluation. The TLC’s will report to the Team Leaders. The Team Leaders are accountable to the Technology Challenge Project Manager for the TLC’s activities.

QUALIFICATIONS:
The TLC should have a demonstrated ability to integrate technology into an instructional program. He or she should have direct experience using multimedia technology tools and experience with project-based learning. He or she must have strong communication and technology instructional skills.

Education
B.A. or equivalent degree is desirable
Must have K-12 experience (minimum of 3 years)

DUTIES AND RESPONSIBILITIES

Primary
• Provide training and assist teachers with the design and implementation of student projects supported by multimedia software.

• Identify and address professional development needs.

• Support training efforts for the team in cooperation with subcontractors.

• Serve as a coach to support the integration of technology into instructional programs.

• Initially provide on-site technical support for the user of multimedia software and network tools.

• Work with the schools to develop a long-term plan for on-side technical support that incorporates district and county level technical plans and support.

Secondary
• Be available to the project evaluation team. Provides classroom demonstration lessons and ongoing peer counseling.