

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
September 22, 2014

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY
Any individual with a disability who requires reasonable accommodation to
participate in a Board meeting may request assistance by contacting the
Superintendent's Office
(714)522-8412; fax (714)521-4475

Agenda documents that have been distributed to the Governing Board less than
72 hours before the meeting are available for public inspection at
6885 Orangethorpe Avenue, Buena Park, California.

The Agenda and all corresponding exhibits are available online 72 hours before
the meeting at
www.bpsd.k12.ca.us

CALL TO ORDER

The meeting was called to order at 5:01 p.m. by the President, Ms.
Helen Lee.

FLAG SALUTE

MEMBERS PRESENT

Ms. Helen Lee; Mr. Samuel Van Hamblen; Mrs. Barbara Michel; Mrs. L.
Carole Jensen; Mr. Brian Chambers.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunozumi,
Assistant Superintendent, Administrative Services; Mr. Ramon
Miramontes, Assistant Superintendent, Educational Services; Mrs.
Carma Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mrs. Michel made a motion, seconded by Mr. Hamblen, that if
the Special Hearing Session ended prior to 6:00 p.m. that the
Governing Board go into Closed Session. The Agenda was
approved as amended.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

Minutes, September 22, 2014 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF SEPTEMBER 8, 2014

Agenda Exhibit A.

Mrs. Jensen requested a correction be made to Item I. Approval of Minutes to reflect that Mrs. Jensen made the motion to move Calendar Item .06 forward on the agenda. The minutes were approved as amended.

Mrs. Jensen made the motion, seconded by Mr. Hamblen, to approve the Minutes of the Regular Meeting of September 8, 2014, as amended.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. SPECIAL HEARING SESSION: Board Policy 4119.22/4219.22/4319.22 Dress and Grooming

The Governing Board heard comments from eight members of the audience regarding the proposed Dress and Grooming Board Policy.

IV. PUBLIC HEARING SESSION (Time certain: 6:00p.m.)
No comments.

XII. CLOSED SESSION

At 5:20 p.m., Mr. Chambers made the motion, seconded by Mr. Hamblen, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XIII. RECONVENE

At 5:55 p.m., Mr. Chambers made the motion, seconded by Mrs. Jensen, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, September 22, 2014 (Continued)

XIV. REPORTING OUT OF CLOSED SESSION

- .01 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE BUENA PARK TEACHERS ASSOCIATION (GOVERNMENT CODE #54957.6)
Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Buena Park Teachers Association (Government Code #54957.6).
- .02 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE NON-REPRESENTED EMPLOYEES
Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Non-Represented Employees.
- .03 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE CONTRACT EMPLOYEES
Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Contract Employees.

V. HEARING SESSION

No comments.

VI. PRESENTATION

- .01 SELF-INSURED SCHOOLS OF CALIFORNIA (SISC) BENEFIT PLAN PROPOSAL
Ms. Patricia Moore, Alliant Insurance Services Representative, provided an update on the Health & Welfare medical marketing results. After a thorough evaluation of all medical program options evaluated for Buena Park School District, Alliant's recommendation is that the District proceed with the proposal presented by SISC (Self-Insured Schools of California). Some key reasons driving this recommendation include: SISC offers the most financially competitive quote that is approximately 3.1% under current MEBA rates, no medical provider disruption, Anthem rates are guaranteed for 21 months and Kaiser for 9 months, subsequent renewals based on the pooled renewal for all SISC districts, and the district can leave the SISC pool on any October 1 date by notifying SISC of it's intent to leave by August 15 of that plan year.

Minutes, September 22, 2014 (Continued)

VII. PROGRAMS AND REPORTS

.01 HEALTH SERVICES REPORT

Kathy Tedone, Coordinator of Health Services, shared aggregate data regarding the number of students who received care and the types of services provided by the health services staff during the 2013-2014 school year. In addition, Ms. Tedone provided assessments in vision and hearing; basic speech, nutrition, height, weight and dental; provided classroom and public health education presentations on Family Life/Growth and Development; hygiene, hand washing, dental care, nutrition, and blood borne pathogens; and conducted scoliosis screenings for all 7th grade girls and 8th grade boys. The health services department also assisted with the "We've Got Your Back" program which provides backpacks filled with food for children experiencing chronic hunger.

Sarah Conlin, Nurse, reported on her activities working with children ages 0-5 within our community and their families to provide vision/hearing/dental screening, height/weight/BMI screening, developmental screening, immunization review and education for children and parents. Through the Community Building Initiative (CBI), Ms. Conlin has worked with the parent groups at Gilbert and Whitaker Schools to provide Farm 2 Families (fresh produce for all students), collaborated with a Gilbert Teacher to provide resources to children and families participating in the Summer Reading program at Bellis Park, and assisted with the homeless population.

.02 FACILITIES IMPLEMENTATION PLAN UPDATE

Mat Gates, Senior Construction Manager with Erikson-Hall Construction, reviewed Phase I priority projects and next steps toward design development, construction documents, final budgets, bid process and DSA review and approval. Mr. Gates also discussed four construction delivery methods: hard bid-general contractor required, hard bid-multiple prime contractors required, lease leaseback, and design-build and the pros and cons of each delivery method.

At 6:50 p.m. Mrs. Michel made a motion, seconded by Mrs. Jensen, to move Action Calendar Item .05 Appointment of Mr. Tyler Morgan, Assistant Principal forward to the beginning of the Action Calendar. The vote was 5-0.

Minutes, September 22, 2014 (Continued)

VIII. ACTION CALENDAR

.05 APPOINTMENT OF TYLER MORGAN, ASSISTANT PRINCIPAL

Mr. Magnuson introduced Mr. Tyler Morgan, new hire for Assistant Principal at Buena Park Junior High School. Mr. Morgan holds a Bachelor of Science Degree in Kinesiology and earned his Single Subject Teaching Credential from National University. He has worked as a Physical Education teacher and has coached high school baseball, soccer and other summer sports.

Mr. Chambers made the motion, seconded by Mrs. Michel, that the Governing Board approve the appointment of Tyler Morgan, as Assistant Principal, effective September 29, 2014.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.01 APPROVAL OF REVISED JOB DESCRIPTION: DIRECTOR OF HUMAN RESOURCES

Agenda Exhibit B.

Under administrative direction of the Superintendent, the Director of Human Resources plans, organizes, directs and controls the Human Resources program of the District, including personnel transactions and procedures for certificated and classified employees, recruitment, testing, selection, credentialing, transfer/promotion, termination, policies and procedures, salary administration, retirement, employee benefits, and workers' compensation; assists in classified and certificated negotiations as directed; supervises department staff; and performs other related duties as directed.

This job classification requires a bachelor's degree or higher from an accredited college or university in business administration, or related field and equivalent to five (5) years of increasingly responsible human resources experience, preferably in a public school district.

Mrs. Michel made the motion, seconded by Mr. Chambers, that the Governing Board approve Revised Job Description: Director of Human Resources.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it

so recorded in the minutes.
Minutes, September 22, 2014 (Continued)

VIII. ACTION CALENDAR (Continued)

.02 APPROVAL OF NEW JOB DESCRIPTION: HUMAN RESOURCES SPECIALIST AND ACCOMPANYING SALARY SCHEDULE

Agenda Exhibit C.

Under administrative direction of the Director of Human Resources, the Human Resources Specialist will perform specialized technical, analytical, and complex clerical duties related to the operation of the District's human resources programs and perform other related work as required.

This job classification requires an Associate's Degree (AA), or equivalent units of general college work; a Bachelors degree is preferred. Four (4) years of recent, increasingly responsible office/clerical experience, two (2) years of which directly related to human resources work, preferably in a public school district and experience with credentialing, workers' compensation, and/or public education setting strongly preferred.

Mr. Chambers made the motion, seconded by Mrs. Michel, that the Governing Board approve the new Job Description: Human Resources Specialist and Accompanying Salary Schedule.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.03 RESOLUTION #14-06: PUPIL TEXTBOOK AND INSTRUCTIONAL MATERIALS COMPLIANCE

Agenda Exhibit D.

Pursuant to Education Code Sections 60119 and 60422(b), the Governing Board is required to hold a public hearing to encourage participation of parents, teachers, members of the community interested in the affairs of the school district and bargaining unit leaders as to whether each pupil in each school in the school district has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Section 60605 or 60605.8 in mathematics, science, history-social science and English language arts, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the state board.

Minutes, September 22, 2014 (Continued)

VIII. ACTION CALENDAR (Continued)

.03 RESOLUTION #14-06: PUPIL TEXTBOOK AND INSTRUCTIONAL MATERIALS COMPLIANCE (Continued)

The Governing Board, as part of the required hearing, shall also make a determination as to whether each pupil enrolled in a foreign language and health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for those subjects.

For the 2014-2015 school year, the Governing Board makes the determination that each pupil of the district has available sufficient textbooks, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 in each subject area listed above, consistent with the content and cycles of the curriculum framework adopted by the State Board and adopted by this Governing Board in accordance with the procedures established.

Mrs. Michel made the motion, seconded by Mr. Hamblen, that the Governing Board approve Resolution #14-06: Pupil Textbook and Instructional Materials Compliance.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.04 APPROVAL TO TERMINATE DISTRICT MEMBERSHIP IN THE METROPOLITAN EMPLOYEES BENEFITS ASSOCIATION (MEBA) AND AUTHORIZE DISTRICT MEMBERSHIP IN THE SELF-INSURED SCHOOLS OF CALIFORNIA JOINT POWERS AUTHORITY

Agenda Exhibit E.

The Buena Park School District (BPSD) currently obtains medical, vision and life insurance coverage through the Metropolitan Employees Benefits Association (MEBA), a trust comprised of BPSD and six (6) other districts. In recent years, Health & Welfare (H&W) benefit rates have increased dramatically and as such, a H&W Benefits Committee comprised of representatives from Buena Park Teachers Association, Classified School Employees Association and management was formed to collaboratively define actions to mitigate increases in our health & welfare costs and recommended that the District hire Alliant Benefits to obtain H&W proposals from other providers.

VIII. ACTION CALENDAR (Continued).04 APPROVAL TO TERMINATE DISTRICT MEMBERSHIP IN THE METROPOLITAN EMPLOYEES BENEFITS ASSOCIATION (MEBA) AND AUTHORIZE DISTRICT MEMBERSHIP IN THE SELF-INSURED SCHOOLS OF CALIFORNIA JOINT POWERS AUTHORITY (Continued)

The most competitive quote Alliant obtained was from Self-Insured Schools of California (SISC); MEBA provided an uncompetitive quote. BPSD's agreement with MEBA specifies that we must notify MEBA by October 1st to terminate membership in the Trust. The Governing Board took action to approve the request to terminate district membership in the Metropolitan Employees Benefits Association (MEBA) Trust and to obtain medical, vision, and life insurance benefit coverage from SISC and/or other providers.

Mr. Chambers made the motion, seconded by Mrs. Jensen, that the Governing Board terminate the District Membership in the Metropolitan Employees Benefits Association (MEBA) and Authorize District Membership in the Self-Insured Schools of California Joint Powers Authority.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.06 BOARD POLICY 4119.22/4219.22/4319.22 DRESS AND GROOMING

Agenda Exhibit F.

Mrs. Michel made a motion, seconded by Mr. Hamblen, to table Board Policy 4119.22/4219.22/4319.22 Dress and Grooming and bring back for further discussion at the October 27, 2014 Board meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

VIII. ACTION CALENDAR (Continued).07 RESOLUTION #14-07: ESTABLISH BUILDING FUNDS NO. 2124 AND 2126

Agenda Exhibit G.

Education Code 15140 provides that the Governing Board shall issue bonds on behalf of the District in order to renovate, repair, make improvements and construct classrooms in order to provide students with access to computers and modern technology which enhances the learning process. The Governing Board authorized the Buena Park School District Administration to establish a School Building Fund and a Bond Rebate Fund with the County Treasurer effective September 23, 2014 to record the issuance of general obligation bonds in an aggregate principal amount not to exceed \$71,000,000 as authorized by the Bond Election of June 2, 2014.

Mr. Hamblen made the motion, seconded by Mrs. Jensen, that the Governing Board approve Resolution #14-07: Establish Building Funds No. 2124 and 2126.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.08 SALARY SCHEDULE ADJUSTMENT FOR MANAGEMENT AND CONFIDENTIAL POSITIONS

Agenda Exhibit H.

The Governing Board amended the Salary Schedule Adjustment for Management and Confidential positions and approved a 2.5% increase off-schedule for one time only.

Mr. Chambers made the motion, seconded by Mrs. Michel, that the Governing Board approve the Salary Schedule Adjustment for Management and Confidential Positions.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

IX. CONSENT CALENDAR.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

No items were removed from the consent calendar.

.09 APPROVAL OF CONSENT CALENDAR

Mr. Hamblen made the motion, seconded by Mrs. Jensen, that the Governing Board approve Consent Calendar Items .02 through .08, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #14-15-06

Agenda Exhibit I.

CERTIFICATED PERSONNELI. NEW HIRES

The following certificated employee has been selected for hire effective as indicated below, subject to contract stipulations, employment conditions, and, if applicable, grant requirements. Position is 1.0 FTE unless otherwise indicated.

Employee: Mo-Wong, Crystal - 09/22/2014
(Ratification)

Position: Teacher #08009J015

The following certificated substitute has been selected for hire effective as indicated.

Employee: Hong, Sally - 09/16/2014 (Ratification)
Position: Substitute Teacher

II. SEPARATION

Quintana, Lynda - 09/08/2014
Substitute Teacher

Villavicencio, Catherine - 09/11/2014
Substitute Teacher

CLASSIFIED PERSONNELI. NEW HIRE

Calderon, Myra - 09/15/2014 (Ratification)
Library Media Clerk #081129J001

Kim, Soo - 09/23/2014
Substitute Instructional Assistant
Substitute Playground Supervisor

Minutes, September 22, 2014 (Continued)

IX. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #14-15-06 (Continued)

CLASSIFIED PERSONNEL (Continued)

II. REHIRE

Vangilder, Janet - 08/04/2014
Substitute Lead Child Care Associate
Substitute Child Care Associate
Substitute Instructional Assistant

III. CHANGE OF ASSIGNMENT

Chavez, M. Bertha - 09/23/2014

Current Assignment:

Typist Clerk #081144J001
Substitute Typist Clerk
Substitute Health Clerk
Substitute Instructional Assistant
Substitute Instructional Assistant II
- Bilingual
Substitute Playground Supervisor

Delete: Typist Clerk #081144J001

Add: Attendance Clerk #081104J001

Gutierrez, Eduardo - 09/23/2014

Current Assignment:

Substitute Cafeteria

Add: Substitute Custodian

Hornung, Phillip - 10/01/2014

Current Assignment:

Computer Technician III #081144J001

Delete: Computer Technician III #081144J001

Add: Information Systems Analyst #081219D001

IV. CURRICULUM WORK

Additional Hours for Clerical Support for McKinney Vento Program (Homeless Education)

Clerical support is needed to help verify accuracy of information submitted on McKinney Vento forms. Classified employees and substitutes may help in this area and will be paid at the current rate of pay (a range of \$18.44 - \$32.33, depending on job classification, includes benefits), payable from McKinney Vento funds, for a total not to exceed \$2,500.

Minutes, September 22, 2014 (Continued)

IX. CONSENT CALENDAR (Continued)

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit J.

October 1-3, 2014 - "AVID District Leadership-Secondary"
- K. Yuen

October 10, 2014 - "Services for English Learners" - J.
Case, K. Love, J. Barry, E. Bruhns, S. Hwang

October 10, 2014 - "The 16th Annual Fullerton Fluency
Conference" - E. Prosser

October 28-29, 2014 - "Navigating the New State/Local
School Facility Relationship" - K. Tsunozumi, M. Anderson

January 22, 2015 - "Services for English Learners" - S.
Dain, M. Leerhuber, A. Oei, C. Hackett, B. Mize, A. Ngo,
C. Campbell, C. Flores, K. Quijada, C. Reider, S. Santos

.04 INTER-DISTRICT TRANSFERS, 2014-2015

Agenda Exhibit K.

Permits granted to date: In: 127
Out: 151

.05 BUSINESS SERVICES REPORT

Agenda Exhibit L.

a. Purchase Orders dated 09/09/14-09/22/14 were
approved in the total amount of \$226,756.77.

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 193

Agenda Exhibit M.

Contract #: 15-67
Contractor: San Diego County Office of Education
Site Dept. Manager: G. Magnuson
New Contract/Amendment: New

Description of Services: Program and classes in Outdoor
Science and Environmental Education for sixth grade
students of District. Attendance as follows:

Beatty will attend week of January 12, 2015

Corey will attend week of January 5, 2015

Gilbert will attend week of April 20, 2015

Pendleton will attend week of December 15, 2014

Whitaker will attend week of January 15, 2015

Minutes, September 22, 2014 (Continued)

IX. CONSENT CALENDAR (Continued)

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 193 (Continued)

Contract Period: July 1, 2014 - June 30, 2015
Funding Source: Site HSO & District
Total Expenditure: Not to Exceed \$134,900

Contract #: 15-68
Contractor: Pali Institute
Site Dept. Manager: G. Magnuson
New Contract/Amendment: New

Description of Services: Program and classes in Outdoor Science and Environmental Education for sixth grade students of District. Attendance as follows:

Emery will attend week of February 17, 2015

Contract Period: February 17, 2015-February 20, 2015
Funding Source: Emery Eagles & District
Total Expenditure: Not to Exceed \$25,460

.07 INTERDISTRICT TRANSFER REQUEST: LARISA MAYORAL

.08 INTERDISTRICT TRANSFER REQUEST: PAOLA MAYORAL JIMENEZ

X. BOARD COMMENTS

Mrs. Michel attended the retirement event for Ken Ball, Classified School Employees Association, Chapter #569's Labor Representative. She also introduced Mr. Andy Garofalo, the Chapter's new Labor Representative who was in the audience.

Mr. Chambers attended Back to School night activities at Corey, Gilbert and Pendleton Schools and the HSO meeting at Whitaker School.

Mrs. Lee and Mr. Chambers accompanied Superintendent Magnuson and Assistant Superintendent Miramontes on the Pendleton School visitation September 18, 2014.

Mrs. Jensen expressed her appreciation for the District's Facebook page.

XI. INFORMATION/CORRESPONDENCE

.01 Correspondence

None.

Minutes, September 22, 2014 (Continued)

XI. INFORMATION/CORRESPONDENCE (Continued)

.02 Major Topics for Governing Board

Agenda Exhibit N.

The Governing Board requested AB 1200 Disclosure documents be included on the October 13 Board Agenda and that Board Policy 4119.22/4219.22/4319.22 Dress and Grooming be brought back as a discussion item on the October 27, 2014 Board Agenda.

.03 School Site Activities Calendar

Agenda Exhibit O.

.04 Orange County Treasurer-Tax Collector Treasurer's Management Report

Agenda Exhibit P.

As of July 31, 2014, the current yield on investments in the Orange County Treasurer Tax Collector's Educational Investment Pool is 0.42%.

XV. ADJOURNMENT

At 7:09 p.m., Mrs. Jensen made the motion, seconded by Mrs. Michel, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

_____ President

_____ Clerk

_____ Member

_____ Member

_____ Member