

TUITION PAYMENT MANAGEMENT



Manage your family's tuition with convenience and flexibility.

With FACTS Tuition Management you can:

- Add multiple payment methods to your online FACTS profile (i.e. credit card, bank account)
- Switch between payment methods throughout the year (credit card to bank account or vice versa)
- Make a tuition payment in advance
- Make up missed tuition payments

FACTS Tuition Payment Plan Set Up For Returning Families Only

Returning families will be automatically reenrolled in FACTS for the 2018-19 school year on April 1. Your payment plan will be available for review within 2 weeks after completion of your online registration in Sycamore.

FACTS Tuition Payment Plan Set Up For New Families Only

1. Go to <https://online.factsmgt.com/signin/3CW42> to find the FACTS St. Francis of Assisi home page.
2. Click the **Create a username & password** button in the New Account section on the right.
3. Enter your email address and click "Next".
4. Continue the registration process following the prompts.

Once you register, access your FACTS account anytime at <https://online.factsmgt.com>.

If you have any questions, you can contact a FACTS representative at 866-441-4637 or inquiry@factsmgt.com