

St. Marys Area School District  
Board of School Directors  
Regular Meeting  
January 9, 2017, 7:00 P.M.  
Library, St. Marys Area High School

Minutes

- I. The St. Marys Area Board of School Directors held their regular meeting January 9, 2017 at 7:00PM in the Library of the St. Marys Area High School. The meeting was called to order by board president Dr. Clythera S. Hornung.
- II. Pledge of Allegiance
- III. Directors Present: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman. Directors Absent: Kathryn Blake.  
  
Others Present: Dr. G. Brian Toth, Ginger Williams, James Wortman, Robin Johnson, Noel Petrosky, Dan Vollmer, Christine Kuhar, Julie Boyer, Karen Lucanik, Terry Straub, Mark Romain, Dan Elder, Mike Belovesick, Aaron Simbeck, Jody Young, Atty. Richard Brown, a representative from *The Daily Press*, and twenty-four (24) visitors.
- IV. Comments from visitors including comments on federal programs.
- V. Presentations
  - a. South St. Marys Street Elementary School Student Council
  - b. Health Care presentations
- VI. Superintendent Comments
- VII. The minutes of the regular meeting held on December 6, 2016 were approved.  
  
Motion by Stacy McKee, seconded by Danielle Abrahamson – motion carried by a voice vote of all members present.
- VIII. The treasurer's report for November 2016 was approved.  
  
Motion by Jerry Zimmerman, seconded by Eric Wonderling – motion carried by a voice vote of all members present.
- IX. Approved Payment of Bills

General Fund	January 2017 and office checks for December 2016
Bond Fund	January 2017
Food Service Fund	January 2017
Athletic Fund	December 2016
Payroll Wire Fund	December 2016
Payroll Fund	December 2016

  
Motion by Jerry Zimmerman, seconded by Bryan Chiappelli; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Jerry Zimmerman. Eric Wonderling abstained from voting – motion carried.
- X. Board Procedures
  - A. Policy
    1. The following revised/new policies were approved:
      - a. 252 Dating Violence (new) (Attachment No. 1)

- b. 317.1 Educator Misconduct (new) (Attachment No. 2)
- c. 824 Maintaining Professional Adult/Student Boundaries (new) (Attachment No.3)
- d. 008 Organizational Chart (revised) (Attachment No. 4)
- e. 321 Political Activities (revised) (Attachment No. 5)
- f. 610 Purchases Subject to Bid/Quotation (revised) (Attachment No. 6)

Motion by Robert Sorg, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XI. Business Affairs

A. Single Audit

The single audit report for the fiscal year ended June 30, 2016 was approved. (Copies are on file in the Business Office.)

Motion by Jerry Zimmerman, seconded by Robert Sorg; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

B. Commitment of Fund Balances (For Information Only)

Based on Final Audit for June 30, 2016 transfers between funds as Board approved June 13, 2016. (Attachment No. 7)

C. City Tax Collector Salary

Approved the annual salary for the elected tax collector for the City of St. Marys as follows:

2018	\$37,641
2109	\$38,394
2020	\$39,162
2021	\$39,946

Motion by Bryan Chiappelli, seconded by Robert Sorg; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

D. Commissions for Tax Collectors of Fox, Jay and Benezette Townships

Approved setting the commission for tax collectors of Fox, Jay and Benezette Townships at \$4.95 per duplicate for the 2018 school year and increasing \$0.10 per year for 2019, 2020 and 2021.

Motion by Danielle Abrahamson, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

E. 2017 City Tax Office Budget

Approved the 2017 city tax office budget in the amount of \$140,143.00. The school district's share will amount to \$39,648.00.

Motion by Bryan Chiappelli, seconded by James Condon; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

F. Repository of Unsold Properties

Approved the following offers for property held in repository of unsold properties as listed with Elk County Tax Claim Bureau. (Attachment No. 8)

1. Tax Parcel Map #03-19-195-8625
2. Tax Parcel Map #03-19-195-8386
3. Tax Parcel Map #13-13-173-9541
4. Tax Parcel Map #13-13-174-5925.198

Motion by Bryan Chiappelli, seconded by Robert Sorg; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

G. LERTA Application

Approved LERTA application from 1013 Delaum Road Holdings, LLC, 1013 Delaum Road, St. Marys, for a 6,000 square foot steel warehouse building and increase the office area by 364 square feet for an estimated cost of \$300,000.00.

Estimated tax exemption schedule as follows: (Attachment No. 9)

LERTA Exempt Schedule

Year 1	100% Exempt	\$4,968.00
Year 2	100% Exempt	4,968.00
Year 3	75% Exempt	3,726.00
Year 4	50% Exempt	2,484.00
Year 5	0% Exempt	0.00
<u>Total Exempt</u>		<u>\$16,146.00</u>

Motion by Bryan Chiappelli, seconded by Robert Sorg; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling. Voting no: Jerry Zimmerman – motion carried.

H. Bond Items

Approved rejection of all bids for auditorium sound and lighting project which was to be funded with Series A of 2015 Bond Proceeds. (Attachment No. 10)

Motion by Bryan Chiappelli, seconded by Danielle Abrahamson; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XII. General School Affairs

Motion made by School Board President to combine Sections A&B under XII. General School Affairs as one vote.

A. Occupational Advisory Committees

Approved the St. Marys Area High School Occupational Advisory Committees and members. (Attachment No. 11)

B. Student Clubs

Approved St. Marys Area Middle School 6<sup>th</sup> Grade club, club advisers, and officers for the 2016-2017 school year as presented in Attachment No. 12.

Motion by Danielle Abrahamson, seconded by Eric Wonderling; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

C. Support Organizations (For Information Only)

The following support organizations have submitted necessary information for the 2016-2017 school year as required under Policy No. 915.

St. Marys High School Swim and Dive Boosters (Attachment No. 13)  
St. Marys Wrestling Boosters (Attachment No. 14)

XIII. Transportation

A. School Vehicle Driver

Approved Floyd Beck as a school vehicle driver for Muccio Transportation.

Motion by Jerry Zimmerman, seconded by Robert Sorg; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XIV. Student Activities

A. Football Program

Approved the delineation of football teams as presented by the High School Principal, Director of Activities and the High School football coaches. Beginning with the 2017 season the St. Marys Area School District would sponsor Varsity (grades 11 & 12), Jr. Varsity (grades 9 & 10) and Jr. High (grades 7 & 8) football teams. This would eliminate the current Freshmen program.

Motion by Jerry Zimmerman, seconded by Bryan Chiappelli; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XV. Personnel

Approved personnel actions as listed. All employment approvals are provisional for thirty days pending receipt of Act 151 clearance documentation.

Motion made by School Board President to combine Sections A & B under XV Personnel as one vote.

A. Hire, Personnel

1. Name: Shelly Bauer  
Position: Personal Care Aide  
Terms : \$9.00/Hour; 5 Hours per day; 5 Days per week  
Effective: January 9, 2017  
Experience Present: Source4Teachers – Para professional  
Experience: 1 Year: DuBois Village – Home Health Aide  
Experience: 2 Year: Fayette Resources – Direct Professional  
Building: South St. Marys Street Elementary School
2. Name: Ashley Chiappelli  
Position: Long Term Substitute Teacher 2<sup>nd</sup> Semester 2016-2017 SY  
Terms : Bachelors, Step 1  
Effective: January 16, 2017  
Degree: BS in Education  
Certification: Elementary and Kindergarten Education (K-6)  
University: Penn State University; University Park  
Experience Present: Long Term Substitute Teacher; St. Marys Area School District  
Building: South St. Marys Street Elementary School
3. Name: Christine Gavazzi  
Position: Library Aide  
Terms : \$13.33/Hour; 7.5 Hours per day; 5 Days per week  
Effective: January 10, 2017  
Degree: Bachelor of Science in Business Administration  
Business Education Teacher Certification

Experience Present: Source4Teachers; St. Marys Area High School Substitute  
Experience: 1 Year: St. Marys Area School District; Substitute Teacher  
Experience: 2 Year: DuBois Business College; Business Education Teacher  
Building: St. Marys Area High School

4. Name: Janel Krise  
Position: Personal Care Aide  
Terms : \$9.00/Hour; 5 Hours per day; 5 Days per week  
Effective: January 9, 2017  
Experience Present: Pro Process LLC - Operator  
Experience: 1 Year: Shoe Sensation – Asst. Manager  
Experience: 2 Year: Peebles – Sales Associate  
Building: South St. Marys Street Elementary School
5. Name: Logan Krise  
Position: Personal Care Aide  
Terms : \$9.00/Hour; 4 Hours per day; 5 Days per week  
Effective: November 19, 2016  
Experience Present: NHS Human Services - TSS  
Experience: 1 Year: Edinboro University – Computer Lab Asst.  
Experience: 2 Year: Fox Township Park & Recreation – Phys. Education Instructor  
Building: Fox Township Elementary School

B. Hire, Supplemental Contracts, 2016-2017 School Year

1. Name: Pam Armanini  
Position: Girls Basketball Coach – 3<sup>rd</sup> & 4<sup>th</sup> Grade Intramural  
Terms: \$403.00 (Renew)
2. Name: Michael Kunes  
Position: Weight Room Supervisor  
Terms: \$15.00 per Hour effective 12/7/2016 – New Rate
3. Name: Tom Lyons  
Position: Girls Basketball Coach – 3<sup>rd</sup> & 4<sup>th</sup> Grade Intramural  
Terms: Volunteer (Renew)
4. Name: Peter McMackin  
Position: Baseball Coach – Jr. High Asst.  
Terms: Volunteer (New)
5. Name: Travis Mahovich  
Position: Cheerleading Asst. Coach  
Terms: Volunteer (New)
6. Name: Amy Reed  
Position: Girls Volleyball – 7<sup>th</sup> and 8<sup>th</sup> Grade  
Terms: \$500.00 (New)
7. Name: Mark Anthony  
Position: Girls Volleyball – Jr. High  
Terms: Volunteer (New)
8. Name: Christopher Gankosky  
Position: Marching Band Director  
Terms: \$2,593.00 – Prorated for ½ of the 2016-2017 school year (Renew)
9. Name: Frank Bouch  
Position: Boys Baseball – Jr. High  
Terms: Volunteer (New)

10. Name: Aaron Bowes  
Position: Girls Softball - Asst. Jr. Varsity  
Terms: \$1,050.00 (Renew)
11. Name: Eric Catalone  
Position: Girls Softball – Jr. Varsity  
Terms: Volunteer (New)
12. Name: Greg Copelli  
Position: Girls Softball - Asst. Varsity  
Terms: \$1,260.00 (Renew)
13. Name: Gary Bothun  
Position: Girls Softball - Asst. Varsity  
Terms: \$1,260.00 (Renew)
14. Name: John Coudriet  
Position: Boys Baseball – Head Jr. High  
Terms: \$500.00 (New)
15. Name: Dave Fledderman  
Position: Girls Softball – Jr. Varsity  
Terms: Volunteer (Renew)
16. Name: David Grotzinger  
Position: Girls Softball – Asst. Jr. Varsity  
Terms: Volunteer (New)
17. Name: James Hanslovan  
Position: Girls Softball - Asst. Jr. High  
Terms: \$500.00 (New)
18. Name: Christopher Shaw  
Position: Girls Softball – Asst. Jr. Varsity  
Terms: Volunteer (New)
19. Name: Eric Wonderling  
Position: Girls Softball – Head Coach  
Terms: Volunteer (Renew)
20. Name: Justin Nappe  
Position: Track & Field - Asst. Coach - Jr. High  
Terms: \$1,323.00 (Renew)

Motion by James Condon, seconded by Danielle Abrahamson; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Jerry Zimmerman. Eric Wonderling abstained from voting – motion carried.

C. New Supplemental Contract

Approval was given to create a new supplemental position of Assistant Marching Band Director. Stipend to follow guidelines for Band Director as listed in the SMAEA contract.

Motion by Stacy McKee, seconded by Danielle Abrahamson; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

Motion was made by School Board President to combine sections D&E under XV Personnel as one vote.

D. Hire, Homebound Personnel, 2016-2017 Contract Pay Rate

Name: Kelly Peterson  
Current Position: Title I Tutor, Middle School  
Certification: Elementary Education  
Effective: January 10, 2017

E. Extended Sabbatical

Approved an additional one semester extension of medical sabbatical leave as per teacher request. (Attachment No. 15)

Motion by Bryan Chiappelli, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XVI. Board Discussion

XVII. Executive Session

An executive session was held immediately following adjournment to discuss personnel.

XVIII. Adjournment

Motion by Bryan Chiappelli; seconded by James Condon - meeting adjourned 8:43PM

---

Board President, Dr. Clythera S. Hornung

---

Board Secretary, Ginger Williams