

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education
Monday, November 28, 2011
7:45 PM – EDUCATION CENTER

- A.** CALL TO ORDER
- B.** SILENT COUNT OF BOARD MEMBERS PRESENT
- C.** ANNOUNCEMENT OF MEETING NOTICE

On May 3, 2011, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

D. MINUTES

- 1. Regular Meeting of November 14, 2011
- 2. Closed Meeting of November 14, 2011

E. PRESENTATION

Annual Financial Audit Report (CAFR) FY 2010/2011 – Kathryn L. Mantell of Nisivoccia & Co, LLC

F. BOARD PRESIDENT’S REPORT

G. BOARD COMMITTEE REPORTS

- 1. Finance Committee Report
- 2. Personnel Committee Report
- 3. Special Education Committee Report
- 4. Negotiations Committee Report

H. SUPERINTENDENT’S REPORT

I. ASSISTANT SUPERINTENDENT’S REPORT

J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT

K. DISCUSSION

School Calendars for:

- School Year 2011/2012
- School Year 2012/2013
- School Year 2013/2014

L. PUBLIC COMMENTS (not to exceed 30 minutes) – Agenda Items Only

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

a. Resolution to accept donations:

- (1) J.C. Kellogg Foundation for Hartshorn School in the amount of \$5,000 to enhance learning opportunities through technology;
- (2) Wyoming School PTO in the amount of \$5,025 to purchase technology equipment for the classrooms.

b. Approval of School Calendars for

- (1) School Year 2011/2012
- (2) School Year 2012/2013
- (3) School Year 2013/2014

c. Resolution to accept the NJ Quality Single Accountability Continuum (NJQSAC) Statement of Assurance for School Year 2011-12, as reviewed and accepted by the Program Committee on November 9, 2011.

d. Approval of Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.

e. Resolution to send student #11610 to Newmark School of Plainfield, NJ for the period December 5, 2011 to June 30, 2012 at a cost of \$32,650.

ADDENDUM:

f. Approval of legal settlement regarding student #11925 in the amount of \$60,000 for the SY 2011 - 2012.

M. 2. Personnel Agenda Items

Approval of Personnel Report, dated November 28, 2011

3. Business Agenda Items

- a. Approval of budget transfers for the month of October 2011.
- b. Approval of Treasurer of School Moneys report for period ending October 31, 2011.
- c. Approval and Certification of Board Secretary's Report for period ending October 31, 2011.
- d. Approval of Bill Schedule # 6 dated October 28, 2011 in the amount of \$7,096,607.79.
- e. Resolution to accept and approve the FY 2010-2011 Comprehensive Annual Financial Report and Auditors' Management Report on Administrative Findings-Financial, Compliance and Performance (commonly referred to as "Audit") and to accept the Corrective Action Plan.
- f. Resolution to approve professional services agreement for architectural / engineering services with Parette & Somjen of Rockaway, NJ necessary for the following projects:
 - (1) for the renovation of the Middle School Auditorium for a flat fee of \$120,000 plus allowable reimbursable fees;
 - (2) for the renovation of the bleachers, press box and sound system of the athletic field at the Millburn High School for a flat fee of \$19,000 plus allowable reimbursable fees;
 - (3) additional services in connection with the bleachers project to evaluate other system upgrades that may be allowable within the budget. The fee for these services to identify/evaluate other potential work shall be a flat fee of \$4,500.
- g. Resolution to approve a contract with Centennium Consultants, LLC, in the amount of \$9,500 (plus travel expenses) for Strategic Planning facilitation services during the 2011-12 school year.

ADDENDUM:

- M.** 3. h. Resolution regarding bill payments during the month of December:

WHEREAS, on December 19, 2011, a check register will be run which represents the bill schedule for December 2011;

NOW THEREFORE BE IT RESOLVED, that the Millburn Township Board of Education authorizes the payments of bills absent a board meeting in accordance with the procedure established by the Business Administrator.

4. Approval to vacate the following regulations that are no longer in use or that have been superseded by other policies and/or regulations:

3270 Teaching Staff - Professional Responsibilities
3432 Teaching Staff - Sick Leave
4432 Support Staff - Sick Leave
7421 Property - Indoor Air Quality Standards
8470 Operations - Strike Emergencies
8530 Operations - Cafeteria Rules
8690 Operations - Monitoring Devices on School Vehicles
9324 Community - Sex Offenders Registration and Notification

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS (not to exceed 30 minutes)

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, November 28, 2011, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

Agenda - November 28, 2011

S. ADJOURNMENT