

**Palos Verdes Peninsula Unified School District
District Wide
Classified Staff Development Day
Friday, January 26, 2018**

Employee groups report to the following locations:

ELL Aides – 8:00 a.m. Palos Verdes Peninsula High School – Room H53 – 27118 Silver Spur Road

Food Services Employees – 8:00 a.m.-1:00 p.m.-Library-Miraleste Intermediate School - 29323 PV Drive East, RPV

MELA/VELA Employees – 8:00 a.m.-MELA - 6245 Via Canada, RPV

OT – 8:00 a.m. Palos Verdes Peninsula High School – Room H50 – 27118 Silver Spur Road

Student Services/Special Education – 8:00 a.m.-2:30 p.m. – Palos Verdes High School – 600 Cloyden Rd., PVE

All Other Classified Employees – 8:00 a.m. Gymnasium, Palos Verdes High School – 600 Cloyden Rd., PVE

PVHS SITE AGENDA

“LET’S BE THE DIFFERENCE”

Goal: Engage Classified staff in an understanding of how their work directly supports and enhances PVPUSD goals.

Objectives: Job Alike employee groups meet to share best practices and concerns

8:00 a.m. **SIGN IN**-Registration at designated site location listed above
Light continental breakfast provided by PVPUSD

8:15 **Welcome – PVHS Gymnasium**

8:30 **Job Alike Meetings – Check Room Assignments**
Opportunity to network with other staff members, to share best practices, discuss concerns, efficiency and procedures.

Admin Aide/Fiscal/Accounting/Student Store	327	Kathy Ueunten/Aileen Smithsuvan
Attendance Clerk	330	TBD
Campus Supervisor/Study Hall	331	Run-Fight-Hide Awareness and Planning
College/Career Counseling	318	Joanne Lewis, PVHS
CPI Training	315	Emiko Chapman/Nathan Levy
Custodians/Grounds	512/513	Donna Hughes
Health Clerks	Life Skills Rm	Kathy Barry, R.N.
Intermediate Typist Clerk	328	TBD
Library Aides	Library	Melanie Edlestein
M & O – Tradesmen/Warehouse/Printshop	303	Terry Kamibayashi
Office Managers/Secretaries	304	Oldair Sayula
Registrar	329	McCall Cuffell
Student Services/Special Education	MPR/OAR	Emiko Chapman/Nathan Levy
Technology Aides	317	Trent Bahardursingh
Additional Break Out Room	316	

10:45 **Break**

10:45 – 11:00 **Dr. Don Austin**

11:00 -11:30 **“Positive Behavior Intervention System Support by Classified Employees” - Dr. Matthew Horvath**

11:30 **Dismissal – Remember to sign out at the gymnasium.
Employees who have remaining hours in the workday, please return to your site.**