

Board of Education Meeting – January 17, 2018

The Audit Committee held a meeting at 6:00 p.m.

A Public Hearing regarding the Smart Schools Bond Act was held at 6:00 p.m.

Call to Order at 6:30 p.m., Penn Yan Elementary School Cafeteria, Three School Drive, Penn Yan, NY; President Morehouse presiding.

Board Members Present: J. Morehouse, K. Guenther, R. Johnson, P. Bacher, D. Willson, L. Warren, L. Terpolilli, R. Bloom

Others Present: H. Dennis, C. Milliman, G. Baker, K. Dean, R. Perrault, W. Kinsey, E. Foote, K. Burcroff, D. Pullen, T. Tansey, K. Johnson, S. Barden, Students, Teachers, Parents, Community Members, Media Representatives

A motion was made by Mrs. Guenther and seconded by Mrs. Johnson to approve the agenda as revised. All present voted yes. Motion carried, 8-0.

Information and Reports

- A. PYEA Report - PYMS Teacher Kendra Reed shared information regarding a grant from PETCO that Matthew Culver successfully applied for and received. PYMS is enjoying their new pet turtle and aquarium that Matthew purchased through the grant.
- B. Gregory Baker, Edward Foote, Kelley Johnson and David Pullen presented information regarding student data for PYE (Term I), PYMS (Quarter I) and PYA (Quarter I) (FY-2018-78)
- C. Assistant Superintendent for Instruction and Staff Development Gregory Baker provided an update on the Smart Schools Bond Act.
- D. Edward Foote, Heather Hulse and Sara Droney reported on the Primary Project at PYE.

Board Member and Superintendent Comments

Superintendent Howard Dennis congratulated Mrs. Becky Perrault and Mr. John Kriese on the Cornell Agriculture grant they received. The grant funds will be utilized for student work experience.

Mr. Dennis indicated the Village of Penn Yan is requesting financial assistance with a Request for Proposal for a School Zone Review Study. Further discussions will take place at a future board meeting.

Items for Board Discussion/Action

A motion was made by Mrs. Johnson and seconded by Mrs. Guenther to approve the Smart Schools Bond Act. All present voted yes. Motion carried, 8-0. (FY-2018-79)

Superintendent Howard Dennis and Assistant Superintendent for Business Cathy Milliman reviewed the 2018-19 Draft Budget Proposal. (FY-2018-80)

Policy Matters

A motion was made by Mrs. Guenther and seconded by Mrs. Warren to approve the First Reading of Proposed Policy Revisions (FY-2018-81)

Policy

- 5640 - Smoking/Tobacco Use (revisions)
- 5670 - Records Management (revisions)
- 7320 - Alcohol, Tobacco, Drugs, and Other Substances (revisions)
- 7520 - Accidents and Medical Emergencies (revisions)
- 7550 - Dignity for All Students (revisions)
- 7670 - Due Process Complaints: Selection and Board Appointment of Impartial Hearing Officers (revisions)

After discussion, a motion was made by Mrs. Guenther and seconded by Mrs. Johnson to table the approval until 1/31/18. Motion to table approved, 8-0.

Consent Agenda/Routine Matters

A motion was made by Mr. Willson and seconded by Mrs. Johnson to approve the following routine matters:

- A. Acceptance of December 13, 2017 Board of Education Meeting Minutes (FY-2018-82)
- B. Approval of Overnight Field Trip Requests:
 - 1. Freshmen Academy/9th Grade, Allegany State Park, April 23-24, 2018 (FY-2018-83)
 - 2. PYA Debate Club, Cleveland, OH, March 1-3, 2018 (FY-2018-84)
- C. Approval of Non-Public School Transportation Request

<u>Name</u>	<u>School</u>
Ethan and Emily Catlin	Emmanuel Baptist
Randall, Lyndon and Shane Stauffer	Country Echos
- D. Approval of Resolution for Records Management Grant

WHEREAS the Penn Yan Central School District has appointed Kathleen Dean as their Records Management Officer (RMO). The RMO is responsible to develop the district records management program, and

WHEREAS the Penn Yan Central School District has adopted the New York State Education Department Records Retention and Disposition Schedule ED-1, and

BE IT RESOLVED the Penn Yan Central School District is authorized to apply for funding through the New York State Archives, Local Government Records Management Improvement Fund to assist in establishing a records management program and develop systems for the sustained management of records.

All present voted yes. Motion carried, 8-0.

Consent Agenda/Finance Matters

A motion was made by Mrs. Bloom and seconded by Mrs. Warren to approve the following financial matters:

A. Acceptance of Monthly Financial Reports – December, 2017 (FY-2018-85)

1. Treasurer’s Report
2. General Fund
 - a. Revenue Status Report
 - b. Budget Status Report
3. School Lunch Fund
 - a. Revenue Status Report
 - b. Budget Status Report
4. Federal Fund
 - a. Revenue Status Report
 - b. Budget Status Report
5. Trust & Agency Fund
 - a. Revenue Status Report
 - b. Budget Status Report
6. Capital Fund
 - a. Revenue Status Report
 - b. Budget Status Report

B. Approval of Budget Transfers:

From: A9711-762-00-0000	Interest-Serial Bonds	\$120,903.76
To: A9711-662-00-0000	Principal-Serial Bonds	\$120,903.76
Reason: Refinancing		

From: A9731-600-00-0000	Principal-BAN Construction	\$ 35,000.00
A9711-762-00-0000	Interest-Serial Bonds	\$ 14,999.34
To: A9731-700-00-0000	Interest-BAN Construction	\$ 49,999.34
Reason: Refinancing		

From: A2630-490-08-0000	BOCES-Computer Support	\$ 8,000.00
To: A2630-460-08-0000	Principal-Serial Bonds	\$ 8,000.00
Reason: Software		

C. Acceptance of Donations:

1. \$50 for PYA Academic Excellence Day (anonymous)
2. Approximately \$550 in new books from Donors Choose Project for PYA
3. Approximately \$748 in new books from Donors Choose Project for PYE
4. \$283.00 to PYA Choir from P.Y.A. Music Boosters

D. Acceptance of \$50 Donation for the Richard Rickman Memorial Scholarship from Christina and John Brooks

E. Authorization to Surplus Used School Buses (Traded in to New York Bus for \$1,000 each):

<u>Bus #</u>	<u>Mileage</u>	<u>Year, Make & Model</u>	<u>VIN #</u>	<u>Capacity</u>
#225	197245	2004 International Blue Bird	1HVBBAAN94H617918	65 Pass
		Underneath body mounts rusted out		
#229	193071	2005 Blue Bird Vision	1BAKFCKA35F226739	65 Pass
		Transmission		

F. Approval of Extraclassroom Activity Funds and Single Audit Reports for Year Ended June 30, 2017 (FY-2018-86/87)

G. Approval of Appointment of Central Treasurer/Extra-Classroom Activity Accounts: Penn Yan Academy – Steven Vogt, at no additional salary

Mrs. Johnson thanked the various individuals and businesses for the very generous donations.

All present voted yes. Motion carried, 8-0.

Personnel Matters

A motion was made by Mrs. Guenther and seconded by Mrs. Bacher to approve the following personnel matters:

A. Approval of Non-Certified Personnel Report

Appointment(s)

<u>Name</u>	<u>Position</u>	<u>Eff. Date, Step, Sch.</u>
Rose Kerrick	School Bus Attendant Long Term Sub	11/7/17, step 1, sch. 7

Completion of Probation/Permanent Appointment

<u>Name</u>	<u>Position</u>	<u>Eff. Date, Step, Sch.</u>
Melissa Blauvelt	Keyboard Specialist	1/19/18, step 2, sch. 3

Probationary Appointment(s)

RESOLVED, that upon the recommendation of Howard Dennis, Superintendent of Schools, **Jennifer Golden** be appointed as **Keyboard Specialist**, step 1, sch. 3, 12 months/year, 7.5 hrs./day, probationary status effective **January 2, 2018**, with a period of probation to be fifty-two (52) weeks extended by periods of authorized or unauthorized absence in excess of an aggregate of ten work days.

Resignation

<u>Name</u>	<u>Position</u>	<u>Eff. Date</u>
Robert Bennett	Building Maintenance Worker	1/18/18*
*	For purpose of retirement. Mr. Bennett began at PYCSD March 2002	

B. Approval of Certified Personnel Report

Resignation(s)

<u>Name</u>	<u>Position</u>	<u>Eff. Dates</u>
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Betsy Oster	Building Level Facilitator	9/1/17
Heather Tillman	Academy Prod. Spring, Ass't Dir.	11/28/17
Sarah Pullen	Teaching Assistant	1/26/18

Extended School Day Appointments

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Kati VanEtten * previously hired as a Program Assistant	Program Leader	\$25/hr. (eff. 12/12/17) *
Henry Salamy	Program Leader	\$25/hr.

Appointments

Name of Appointee: Tonya Pedder

Tenure Area: Teaching Assistant Long Term Sub

Date of Commencement of Service: 11/15/17 (retroactive)

Expiration Date of the Appointment: 1/8/18

Salary: Step 1 \$ 20,347
Total Salary \$ 20,347 (pro-rated)

Name of Appointee: Courtney Ovenshire

Tenure Area: Teaching Assistant

Date of Commencement of Service: January 2, 2018

Expiration Date of the Appointment: January 2, 2022

Salary: Step 2 \$ 21,500
Total Salary \$ 21,500 (pro-rated)

Name of Appointee: Breanna Summers

Tenure Area: Long Term Substitute Special Education

Date of Commencement of Service: January 2, 2018

Expiration Date of
the Appointment: June 22, 2018

Salary: Step 1 \$ 40,687
Total Salary \$ 40,687 (pro-rated)

Name of Appointee: Claire Kenney

Tenure Area: Long Term Substitute English Teacher

Date of Commencement
of Service: March 26, 2018 (tent. date)

Expiration Date of
the Appointment: June 22, 2018

Salary: Step 1 \$ 40,687
36 hrs. @ \$60 \$ 2,160
Total Salary \$ 42,847 (pro-rated)

Name of Appointee: Tonya Pedder

Tenure Area: Teaching Assistant

Date of Commencement
of Service: January 18, 2018

Expiration Date of
the Appointment: January 18, 2022

Salary: Step 1 \$ 20,347
Total Salary \$ 20,347 (pro-rated)

Extracurricular Advisor Appointment(s)

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Ted Cox	Clay Target Shooters Club	\$868
Katie Bailey	Yearbook, PYE	\$527
Brian Cobb	Academy Prod. Spring, Ass't Dir.	\$761
Sandy Welker	Elementary Drama Production Director	\$790 (.5)
Sandy Welker	Elementary Drama Production Asst. Dir.	\$527 (.5)

Coaching Appointments

<u>Name</u>	<u>Position</u>	<u>Block</u>	<u>Yrs. Exp.</u>
Brian Hobart	Head Varsity Boys Lacrosse	A	25
Harry Queener	Asst. Varsity Boys Lacrosse	D	36

Chris Redington	Asst. Varsity Boys Lacrosse	Unpaid Coach
Adam Christensen	Modified Boys Lacrosse	E 9
Ryan Enright	Asst. Modified Boys Lacrosse	E 1 *
Derek Chisom	Asst. Modified Boys Lacrosse	E 1 *
* JV Lacrosse position will be divided 50-50 for the salary @ Modified rate		
K'Leigh Vanaman	Head Varsity Girls Lacrosse	A 3
Kari DeWick	Asst. Varsity Girls Lacrosse	D 3
Patricia Queener	Modified Girls Lacrosse	E 25
Meredith McMichael	Asst. Modified Girls Lacrosse	E 1 *
* JV Lacrosse position will be the salary @ Modified rate		
Nathan Kraemer	Head Varsity Boys Tennis	C 12
Dan Miller	Modified Boys Tennis	F 5
Willy Hillberg	Head Varsity Baseball	A 3
Kevin McMahan	Asst. Varsity Baseball	Unpaid Coach
Brent Johnson	JV Baseball	D 3
Marty Kubli	Head Varsity Softball	A 34
Bruce Rood	Asst. Varsity Softball	Unpaid Coach
Melissa Armsden	JV Softball	D 7
Christine Peck	Modified Softball	E 2
Rick Smith	Head Varsity Boys/Girls Track	A 16
Aaron Mumby	Head Varsity Boys/Girls Track	A 9
Kurt Soppe	Asst. Varsity Track	D 5
Patrick Newby	Asst. Varsity Track	D 1
Warren Kinsey	Asst. Varsity Track	Unpaid Coach
Steven Vogt	Modified Boys/Girls Track	E 4
Chris Redington	Strength & Conditioning (M/W/F)	D 4 *
Chris Redington	Strength & Conditioning (T/Th)	F 4 *
* Start date: Mon. 9/11/17 & End date: Fri. 2/16/18 (21 weeks / 101 days)		
Tobin Tansey	Strength & Conditioning (M/W/F)	D 3 *
Tobin Tansey	Strength & Conditioning (T/Th/)	F 3 *
* Start date: Mon. 2/26/18 & End date: Fri. 6/11/18 (15 weeks / 66 days)		
Rob Bennett	Strength & Conditioning	Unpaid Coach
Ryan Griffiths	Strength & Conditioning	Unpaid Coach
Nick Bell	Strength & Conditioning	Unpaid Coach

C. Approval of Substitute List Additions (FY-2018-88)

D. Approval of Creation of a Teaching Assistant Position (FY-2018-89)

E. Approval of Payment of 6th Teaching Assignments (second semester) in Accordance with the PYEA Contract for the following individuals:

Chris Hansen	Kendra Reed	Chris Redington
Melissa Bretz	Michelle Griffin	Ryan Enright
Jared Wigden	Jeff Webber	Frank Straub
Phil VanHarken	Cle Ross	Becky Prine (.5)
Lisa Garvey	Deb Curbeau (.5)	Marty Gibson
Melissa Lamphier	Tina Webber (.5)	Heather Fitzgerald (.5)
Ann Paige	Jon Pragle	Judy Willing
Patti Harling	Jon Giglio	John Kriese
Sherry Blanco	Melissa Armsden	Beth Fultz

Vicki Strickland
Krista Smith
Rachael O'Connor
Heather Tillman

Nicole Russell
Jennifer Chaffee
Nancy Jameson

Elaine Meyer
Pam Fingar
Bobbie Dardano

All present voted yes. Motion carried, 8-0.

A motion was made by Mrs. Bacher and seconded by Mrs. Johnson to call for Executive Session at 7:23 p.m. for discussion of the employment history of a particular person and appointment of Kathy Guenther as Clerk Pro-Tem for the remainder of the meeting. Motion carried, 8-0.

The Board returned to Open Session at 7:32 p.m. on a motion made by Mrs. Terpolilli and seconded by Mrs. Warren. Motion carried, 8-0.

The meeting was adjourned at 7:33 p.m. on a motion made by Mrs. Warren and seconded by Mrs. Terpolilli. All present voted yes. Motion carried, 8-0.

Respectfully submitted,

Kathleen M. Dean
District Clerk

Kathy Guenther
Clerk Pro-Tem