

**Minutes of the
November 14, 2016
Regular Meeting of the
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, November 14, 2016. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Kevin Pitts, Executive Director of Instructional Services Jennifer Crook, Director of Special Education Cherish Hermes, Executive Director of Finance Brenda Poteet, Max Rutherford, Miranda Brown, Mike Kelly, Heather Jenkins, and Kim Coe met with the following trustees: Rick Hines, Jeff Garrett, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick.

1. Call to Order

Rick Hines called the meeting to order at 6:01 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

2. Prayer

The prayer was led by Jeff Bradburn.

3. Pledge of Allegiance

The pledge was led by Kim Coe and Shanna Sanders.

4. China Spring ISD Mission, Vision, and Beliefs statements

A. MISSION STATEMENT

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

B. VISION STATEMENT

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

C. BELIEF STATEMENT

Attitudes and actions drive change for significant improvement.

5. Faculty and Staff Members of the Month

A. Elementary Faculty Member of the Month – Paula Hutchinson

B. Secondary Faculty Member of the Month – Angelica Guerrero

C. Staff Member of the Month – Officer Shanna Sanders

D. Cougar Kitchen Winners – Intermediate School

Superintendent Marc Faulkner acknowledged Elementary faculty member of the month, Paula Hutchinson, Secondary Faculty Member of the Month, Angelica Guerrero, and Staff Member of the Month, Shanna Sanders. Dr. Kevin Pitts and Jill Sanders, Sodexo manager, recognized Fay Hudgins and the Intermediate School food service staff as the Cougar Kitchen winners.

6. Public Comment

There was no public comment.

7. Approval of minutes from the regularly scheduled board meeting held on October 17, 2016. (Action Item)

Jeff Garrett moved and Holly Dunham seconded the motion to approve the minutes from the regularly scheduled board meeting held on October 17, 2016. Rick Hines, Jeff Garrett, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

8. Consideration, discussion, and possible approval of financial audit report from Pattillo, Brown & Hill for the 2015-2016 school year (Action Item)

Paula Lowe, audit manager for Pattillo, Brown & Hill presented summary numbers from the Annual Financial Report for the 2015-16 school year. Jeff Bradburn moved and Dod Moore seconded the motion to approve the Annual Financial Report as presented. Rick Hines, Jeff

Garrett, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

9. Reports to the Board (Information Item)

A. Extra-Curricular

1. Athletics, 2. Band, 3. FCCLA, 4. FFA

B. Executive Director of Business and Finance

C. Executive Director of Instructional Services

D. Director of Special Education

E. Assistant Superintendent

F. Campus Principals

G. Superintendent

Reports to Board were given by the following: Gayla Parker reported on athletic activities; Pam Hyatt reported on Band activities; Dawn Wilson & FCCLA students reported on FCCLA activities; there was no FFA report; Brenda Poteet presented the Business and Finance Report; Jennifer Crook presented the Instructional Services report; Cherish Hermes presented the Special Education Report; Dr. Pitts reported on maintenance, transportation and food service issues; campus principals reported on campus successes; Dr. Faulkner reported on Education Foundation activities, Lions Club raffle, and his Superintendent's Student Advisory Council.

10. Review district purchases of supplies and personal property (Information Item)

There were no questions on the check register.

11. Executive Session, Govt. Code 551.074 and 551.072

A. Review Superintendent / Board Goals

B. Discussion of purchase/sale of real property

The Board went into executive session at 7:29 p.m. pursuant to the following section of the Texas Open Meeting Act, Govt. Code 551.074 and 551.072.

The Board returned from executive session at 9:10 p.m. with no action taken.

12. Action arising from Executive Session (Action Item)

None

13. Consideration, discussion, and possible approval of the SHAC (School Health Advisory Committee) members for 2016-2017 (Action Item)

Dr. Faulkner presented the proposed membership for the 2016-17 SHAC as follows: Kevin Pitts-CoChair, Jill Borland-Parent, Jason Phillips- Parent, Brent Hensley- Parent, Faith Springer-Parent, Crystal Bradburn-Parent, Lynzee Clark-Parent, Laurie Hendricks-Parent, Joy Elliot-Parent, Holly Dunham-Parent, Chris Littleton-Parent, Robyn Donaho-Parent, Brandon Garrett-Parent, Jill Sanders-Director of Food Services, Cindy Davis-At Risk Counselor, Cheri Stone-Elementary Nurse, and Max Rutherford-High School Principal. Dod Moore moved and Chris Gerik seconded the motion to approve the membership list as presented. Rick Hines, Jeff Garrett, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

14. Consideration, discussion, and possible approval of purchasing scoreboards for baseball and softball (Action Item)

Jeff Bradburn moved and Jeff Garrett seconded the motion to approve the purchase of baseball and softball scoreboards from Daktronics for \$38,600. Rick Hines, Jeff Garrett, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

15. Consideration, discussion and possible approval of purchasing a burglar alarm at the high school (Action Item)

Jeff Garrett moved and Holly Dunham seconded the motion to authorize the purchase of a burglar alarm system for the high school. Rick Hines, Jeff Garrett, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

16. Consideration, discussion and possible approval to pass a resolution to initiate the process to become a District of Innovation (Action Item)

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Jeff Bradburn moved and Holly Dunham seconded the motion to authorize a resolution to initiate the process to become a District of Innovation. Rick Hines, Jeff Garrett, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

17. Consideration, discussion and possible approval of changing the December Board Meeting from December 19, 2016 to December 12, 2016 (Action Item)

Jeff Garrett moved and Holly Dunham seconded the motion to approve changing the December Board Meeting from December 19, 2016 to December 12, 2016. Rick Hines, Jeff Garrett, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

18. Discussion of future agenda items for December's regular board meeting (Information Item)

Reading of Continuing Ed Hours
Budget Amendments
Superintendent's Contract and Benefits Package
Public Hearing on District of Innovation Status

19. Adjourn (Action Item)

Jeff Garrett moved and Dod Moore seconded the motion to adjourn the meeting. Rick Hines, Jeff Garrett, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 9:38 p.m.



President



Secretary