FREEHOLD TOWNSHIP BOARD OF EDUCATION
March 27, 2018
Regular Meeting Minutes

The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and lifelong learners.

The Freehold Township Board of Education met in Regular Session on Tuesday, March 27, 2018, at the Board Office of the Freehold Township School District, 384 West Main Street, Freehold, New Jersey, County of Monmouth.

The meeting was called to order at 7:33 p.m.

Mr. Levy read the following statement in conformance with the "Open Public Meetings Act", Chapter 231, PL1975, effective January 19, 1976:

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, and published in the Asbury Park Press on January 10, 2018 and sent to the News Transcript on January 8, 2018."

PLEDGE OF ALLEGIANCE
Mr. Levy led the Board in the pledge of allegiance.

ROLL CALL
Board Members Present: Mr. Amoroso, Mrs. Cozzolino, Mrs. Holtz, Mr. Matthews, Mrs. Patten, Mrs. Lambert, Mr. Levy
Board Members Absent: Mr. DiBlasio, Mrs. O'Sullivan
Also Present: Dr. Ross Kasun, Superintendent; Mr. Neal Dickstein, Assistant Superintendent; Dr. Pamela Nathan, Assistant Superintendent; Mr. Robert DeVita, Business Administrator; Michael Gross, Board Attorney; staff members; township residents.

EXECUTIVE SESSION
On motion of Mr. Amoroso, seconded by Mr. Mrs. Patten, the following resolution was moved and adopted:

RESOLVED, this board met in executive session on Tuesday, March 27, 2018 at 7:35 p.m., for the purposes of discussing School Security & the Board’s legal authority over budget and appropriations, from which the public may be excluded under the Open Public Meetings Act, PL 1975, Chapter 231. It is anticipated that matters discussed in this executive Session will be made public when the need for confidentiality no longer exists.

Motion carried unanimously by voice vote.

Mrs. O'Sullivan joined the meeting at 7:40 p.m.
Mr. DiBlasio joined the meeting at 7:44 p.m.

MOTION TO RECONVENE THE MEETING AT 8:16 P.M.
On a motion of Mr. Amoroso, seconded by Mrs. Patten, the board reconvened as follows:

Motion carried by voice vote as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy

Nays: 

Abstain: 

Absent: 
APPROVAL OF MINUTES
On a motion of Mr. Amoroso, seconded by Mr. Matthews, authorization was given to approve the following:

March 13, 2018 Regular and Executive Meeting Minutes

Motion carried by voice vote as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mr. Matthews, Mrs. O’Sullivan, Mrs. Patten, Mr. Levy

Nays:

Abstain: Mrs. Holtz, Mrs. Lambert

Absent:

COMMUNICATION - None

PRESIDENT’S REMARKS - None

ADMINISTRATIVE REPORT - Dr. Kasun reported that there were 2 report HIB cases and 1 was confirmed and the other was unfounded.

Health Insurance Presentation – Representatives from Arthur J. Gallagher discussed the District’s move to self-insurance from a fully insured model.

Budget – Mr. De Vita presented to the Board the tentative budget to be approved. The highlights included an increase of 2% in the tax levy, a move to full day pre-school, increased appropriations for security and playgrounds.

PUBLIC PARTICIPATION – None

BOARD REPORTS AND ACTIONS

PERSONNEL/POLICIES/COMMUNICATIONS COMMITTEE

On Motion of Mr. Amoroso, seconded by Mrs. Lambert, authorization was given to approve the following:

BULLYING INVESTIGATION REPORT
1. The Superintendent recommends approval to accept the bullying investigation reports received from March 9, 2018 through March 23, 2018.

RETIREMENT
2. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff member:

   NAME: Laura Collins
   POSITION: Teacher – Barkalow Middle School
   POSITION CONTROL #: 1103-023-IS-003
   ACCOUNT #: 11-130-100-101-10-000
   EFFECTIVE: June 30, 2018

NEW EMPLOYMENT
3. The Superintendent recommends approval to issue a contract to the following staff members for the 2017-2018 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.
NAME: Frank Favale  
POSITION: Part Time Custodian (.4) – Erickson Elem. School  
SALARY: $15,977.60  
GUIDE: Custodian  
STEP: 1  
ACCOUNT #: 11-000-262-100-10-000  
EFFECTIVE: March 28, 2018 through June 30, 2018

NAME: Laura Lopes  
POSITION: Bus Driver (red circle run)  
SALARY: $17,115.08  
ACCOUNT #: 11-000-270-161-10-000  
EFFECTIVE: April 9, 2018 through June 30, 2018

RESCIND OFFER OF EMPLOYMENT  
4. The Superintendent recommends rescinding the offer of employment to the following staff member for the 2017-2018 school year:  

NAME: Chelah Cesar  
POSITION: Replacement Teacher – Donovan Elementary School  
SALARY: $56,082.00  
GUIDE: C  
STEP: 2  
ACCOUNT #: 11-240-100-101-10-000-026  
EFFECTIVE: March 19, 2018 through June 30, 2018

ADJUST START DATE  
5. The Superintendent recommends approval to adjust the start date of the following staff member for the 2017-2018 school year:  

NAME: Vincent Balestrieri  
POSITION: Replacement School Psychologist  
SALARY: $76,408.00  
GUIDE: G  
STEP: 8  
ACCOUNT #: 11-000-219-104-10-000-026  
FROM: May 14, 2018 through June 30, 2019  
TO: May 15, 2018 through June 30, 2019

LEAVES OF ABSENCE  
6. The Superintendent recommends approving the following leave of absence of the following staff member for the 2017-2018 school year:  

NAME: Leah Curatolo  
POSITION: Teacher of the Deaf – District  
POSITION CONTROL #: 2405-023-IS-004  
ACCOUNT #: 11-000-217-100-10-000  
UNPD NJ/FED FMLA: April 10, 2018 through June 22, 2018  
UNPD LEAVE: June 23, 2018 through June 30, 2018

ADDITIONAL COMPENSATION  
7. The Superintendent recommends approving a stipend for the following staff member for the 2017-2018 school year:  

NAME: Thomas Smith  
POSITION: Interim Principal – Barkalow Middle School  
SALARY: $100.00 per day stipend  
EFFECTIVE: April 9, 2018 through May 11, 2018
JOB DESCRIPTION

8. The Superintendent recommends approval of the following job description:

SCHOOL COUNSELOR T.1. CERTIFIED QUALIFICATIONS
1. Holds a valid School Counselor certificate or Student Personnel Services certificate from the New Jersey Department of Education
2. Masters Degree from an accredited college or university

REPORTS TO: Building Principal and Assistant Superintendent

MAJOR DUTIES AND RESPONSIBILITIES:
1. Provide individual and group counseling opportunities for students.
2. Ensure that district procedures are followed in the generation of student referrals to the Child Study Team, including gathering data and obtaining appropriate signatures.
3. Coordinates Intervention and Referral Services Process, including facilitating requests for assistance, acting as chairperson for the meetings, communicating with parents, generating personalized interventions, maintaining action plans, monitoring implementation of interventions, and maintaining a log of students served through this process.
4. Develop an understanding of the school curriculum and communicate that information to students, parents, and faculty.
5. Share and interpret individual student data to staff members as permitted by student records law and code.
6. Maintain a current list of sources for faculty and parents for personal, social, and educational assistance.
7. Assist teachers, administrators, and parents in understanding individual academic, behavioral and social/emotional differences of students.
8. Coordinate the gathering of information and make recommendations for student placement to building administrators.
9. Coordinate and assist in the registration and course selection for eighth grade graduates entering high school.
10. Accumulate for the purpose of educational decision making meaningful student information through student, parent and teacher conferences, standardized test scores, academic records, and any other personal data.
11. Coordinate state assessments as the School Testing Coordinator.
12. Act as Anti Bullying Coordinator and chair School Safety Team.
13. Facilitate the reporting and investigation process for incidents of harassment, intimidation and bullying.
14. Conduct training for staff and students in anti bullying strategies.
15. Coordinate the threat assessment process with students as necessary.
16. Provide a list of appropriate agencies for parents needing assistance or crisis intervention.
17. Develop 504 plans according to district procedures.
18. Plan and conduct activities to assist students in their transition from grade to grade in the middle school.
19. Promote the School Counseling program by maintaining high visibility, conducting classroom lessons on character education and bullying related topics, planning assemblies and events, etc.
20. Assist administration in the development of the building master schedule including the incorporation of individual student needs.
21. Produce individual schedule changes during the year and generate quarterly class lists.
22. Maintain pupil records for students including 504 plans, HIB forms and Fit to Return forms.
23. Assist teachers and administrators in the analysis of standardized test scores.
24. Keep current on effective school counseling practices.
25. Performs other duties that are within the scope of employment and certification that may be assigned by building or central administration.

Middle School Specific
1. Coordinate and monitor the work of the Guidance Secretary.
2. Coordinate and assist in the registration and course selection for eighth grade students entering high school.
3. Plan and conduct an orientation program for students and parents entering middle school.

TERMS OF EMPLOYMENT:
Ten months per year elementary school
Eleven months per year middle school

EVALUATION: According to N.J.S.A.18A, N.J.A.C. Title 6, and Freehold Township Board of Education Policy

ABOLISH JOB DESCRIPTION
9. The Superintendent recommends approval to abolish job description T.1.a Elementary Guidance Counselor.

RATIFYING-MONITORS
10. The Superintendent recommends ratifying the following staff members to serve as district monitors at the district’s monitoring rate for the 2017-2018 school year:

   Jacqueline Rapisarda  Kathryn Pringle
   Irena Gazzillo  Karen Rieg

RATIFYING-CLASS COVERAGE
11. The Superintendent recommends ratifying the following staff members to provide coverage for classes during the regular school day during their prep at the contracted curriculum rate, as needed:

   Nina Codispoti

HONORARIA
12. The Superintendent recommends approval for the following honoraria for the 2017-2018 school year:

   Social Skills Program  Kathleen Pascale  $1000

VOLUNTEER
13. The Superintendent recommends approval for the following volunteer for the 2017-2018 school year:

   Paul Grasso – Eisenhower Baseball

CERTIFIED SUBSTITUTES
14. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.
SUPPORT STAFF SUBSTITUTES
15. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq., 39-17 et seq., 6-4.13 et seq.

<table>
<thead>
<tr>
<th>Teacher Assistant</th>
<th>Office Assistant</th>
<th>Lunchroom Assistant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Krista Ribas</td>
<td>Krista Ribas</td>
<td>Krista Ribas</td>
</tr>
<tr>
<td>Michelle DiSimone</td>
<td>Michelle DiSimone</td>
<td>Michelle DiSimone</td>
</tr>
<tr>
<td>Sandra Flannelly</td>
<td>Sandra Flannelly</td>
<td>Sandra Flannelly</td>
</tr>
<tr>
<td>Heather Kodran</td>
<td>Heather Kodran</td>
<td>Heather Kodran</td>
</tr>
<tr>
<td>Bus Driver</td>
<td>Bus Aide</td>
<td></td>
</tr>
<tr>
<td>Michelle Perricone</td>
<td>Michelle Perricone</td>
<td></td>
</tr>
<tr>
<td>Richard Hanson</td>
<td>Kimberly Sebar</td>
<td>Gina Cordisco</td>
</tr>
</tbody>
</table>

SALARY ADJUSTMENT
16. The Superintendent recommends ratifying the salary adjustment of the following staff members:

- **NAME:** Janiece Kirton  
  **POSITION:** Teacher – Barkalow Middle School  
  **POSITION CONTROL #:** 11-130-100-101-10-000-023  
  **FROM:** $59,582.00 GUIDE: C STEP: 5  
  **TO:** $67,553.00 GUIDE: C STEP: 5+1 teaching period every day  
  **ACCOUNT #:** 11-130-100-101-10-000-023  
  **EFFECTIVE:** April 9, 2018 through June 30, 2018

- **NAME:** Jessica Pagenkopf  
  **POSITION:** Teacher – Donovan Elementary School  
  **POSITION CONTROL #:** 11-213-100-101-10-000-026  
  **FROM:** $72,022.00 GUIDE: A STEP: 12  
  **TO:** $81,415.00 GUIDE: A STEP: 12+1 teaching period every day  
  **ACCOUNT #:** 11-213-100-101-10-000-026  
  **EFFECTIVE:** April 9, 2018 through June 30, 2018

STUDENT MENTOR
17. The Superintendent recommends ratifying the following staff member to serve as a student mentor at the Barkalow Middle School for a total of 200 hours at the district’s curriculum rate for the 2017-2018 school year:

Kathy Masella

CHANGE OF ASSIGNMENT/SALARY ADJUSTMENT
18. The Superintendent recommends approval for the following change of assignment/salary of the following staff member:
Motions carried by roll call vote as follows:
Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy
Nays: 
Abstain: 
Absent: 

CURRICULUM/STAFF DEVELOPMENT COMMITTEE

On Motion of Mrs. Cozzolino, seconded by Mr. Amoroso, authorization was given to approve the following:

HOME INSTRUCTION
1. The Superintendent recommends ratification for the following student to receive home instruction:

   Student: 8068593110  
   Tutor: Krista Hughes  
   Cost: $50/hour - not to exceed 10 hours per week  
   Start Date: 03/05/18  
   End Date: TBD

COURSE APPROVAL
2. The Superintendent recommends approval of the following course requests for the 2018 Spring Semester and subsequent reimbursement after successful completion:

   **Caldwell University**
   Robyn Klim  Internship of Superintendent’s Program

   **New Jersey Principals and Supervisors Association**
   Robyn Klim  Leaders to Leaders Year 2

STUDENT TEACHER PLACEMENT
3. The Superintendent recommends approval of the following student teacher/practicum placement for the 2018-2019 school year:

   **STUDENT**  **COORDINATING STAFF**  **DATES**
   Gwendolynn Kirsten  Kristina Zak  9/4/18-12/14/18 (TCNJ)

Motion carried by voice vote as follows:
Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy
Nays: 
Abstain: 
Absent: 
FINANCE/FACILITIES/TRANSPORTATION COMMITTEE

On Motion of Mrs. Patten, seconded by Mr. Amoroso, authorization was given to approve the following:

CERTIFICATION
1. Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), the Board Secretary certifies that as of February 28, 2018, NO budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:22A-16.10(a), N.J.S.A. 18A:22-8 and 18A:22-8.1.

SECRETARY/TREASURER REPORTS
2. The Superintendent recommends acceptance of the Board Secretary’s report for the month of February 2018 and the Treasurer’s report for the month of February 2018.

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we certify that as of February 28, 2018, the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of the district officials, we have no reason to doubt that the district has sufficient funds to meet its financial obligations for the remainder of the fiscal year.

BILLS & CLAIMS
3. The Superintendent recommends approval of the following list of bills dated March 27, 2018, which have been reviewed and approved by a Board member:

<table>
<thead>
<tr>
<th></th>
<th>Machine Print Checks</th>
<th>Hand Checks</th>
<th>Total Bills</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Expense (General)</td>
<td>$1,465,444.81</td>
<td>$10,176.58</td>
<td>$1,475,621.39</td>
</tr>
<tr>
<td>Current Expense</td>
<td>$9,147.55</td>
<td></td>
<td>$9,147.55</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Education Job Fund</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Revenue</td>
<td>$22,806.27</td>
<td></td>
<td>$22,806.27</td>
</tr>
<tr>
<td>Capital Project</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debt Service</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Bills</td>
<td>$1,497,398.63</td>
<td>$10,176.58</td>
<td>$1,507,575.21</td>
</tr>
</tbody>
</table>

TRANSFER
4. The Superintendent recommends approval of the following transfer for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Amount</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>$900</td>
<td>11-000-252-500-06-000 Admin Tech Other Purch Svc.</td>
<td>11-000-230-530-06-000 Communications</td>
</tr>
<tr>
<td>$7,410</td>
<td>11-000-263-420-60-000 Grounds Services</td>
<td>12-000-263-730-60-000 Grounds Equipment</td>
</tr>
<tr>
<td>$3,331</td>
<td>11-000-270-615-50-000 Transportation Supplies</td>
<td>11-000-270-593-50-000 Misc. Transportation</td>
</tr>
</tbody>
</table>
PAYROLL TRANSFERS

The Superintendent recommends approval of the following payroll transfers for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>From</th>
<th>Salary, Extraordinary Services</th>
<th>$26,374.02</th>
</tr>
</thead>
<tbody>
<tr>
<td>11-000-217-100-10-000-</td>
<td>Salary, CST</td>
<td>$28,576.57</td>
</tr>
<tr>
<td>11-000-219-104-10-000-000</td>
<td>Salary, Curriculum</td>
<td>$20,974.00</td>
</tr>
<tr>
<td>11-000-221-102-10-000-025</td>
<td>Salary, Curriculum</td>
<td>$25,868.26</td>
</tr>
<tr>
<td>11-000-221-102-10-000-026</td>
<td>Salary, Custodial</td>
<td>$60,000.00</td>
</tr>
<tr>
<td>11-000-262-100-10-000-</td>
<td>Salary, Transportation SE</td>
<td>$37,536.69</td>
</tr>
<tr>
<td>11-105-100-101-10-000-070</td>
<td>Salary, Pre-School RE</td>
<td>$35,041.00</td>
</tr>
<tr>
<td>11-110-100-101-10-000-020</td>
<td>Salary, Kindergarten</td>
<td>$52,786.65</td>
</tr>
<tr>
<td>11-130-100-101-10-000-023</td>
<td>Salary, Grades 6 - 8</td>
<td>$42,813.90</td>
</tr>
<tr>
<td>11-130-100-101-10-000-024</td>
<td>Salary, Grades 6 - 8</td>
<td>$42,548.90</td>
</tr>
<tr>
<td>11-190-100-106-10-000-021</td>
<td>Salary, Instructional Assistants</td>
<td>$53,104.62</td>
</tr>
<tr>
<td>11-212-100-101-10-000-021</td>
<td>Salary, MD Teacher</td>
<td>$87,352.71</td>
</tr>
<tr>
<td>11-212-100-101-14-000</td>
<td>Salary, MD ESY</td>
<td>$18,127.85</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$531,105.17</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To</th>
<th>Salary, OT, PT, Speech</th>
<th>$62,694.77</th>
</tr>
</thead>
<tbody>
<tr>
<td>11-000-216-100-10-000-</td>
<td>Salary, Grounds</td>
<td>$124.80</td>
</tr>
<tr>
<td>11-000-263-100-10-000-</td>
<td>Salary, Bus Aides Subs</td>
<td>$13,788.81</td>
</tr>
<tr>
<td>11-000-270-107-11-000</td>
<td>Salary, Bus Drivers RE</td>
<td>$6,228.64</td>
</tr>
<tr>
<td>11-000-270-160-10-000-</td>
<td>Salary, Grades 1-5</td>
<td>$14,958.46</td>
</tr>
<tr>
<td>11-120-100-101-10-000-020</td>
<td>Salary, Grades 1-6</td>
<td>$32,464.78</td>
</tr>
<tr>
<td>11-120-100-101-10-000-021</td>
<td>Salary, Grades 1-7</td>
<td>$37,868.47</td>
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<tr>
<td>11-120-100-101-10-000-025</td>
<td>Salary, Grades 1-8</td>
<td>$4,662.02</td>
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<tr>
<td>11-120-100-101-10-000-030</td>
<td>Salary, Grades 1-9</td>
<td>$244,672.90</td>
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<tr>
<td>11-120-100-101-11-000</td>
<td>Salary, Subs Grades 1-5</td>
<td>$49,408.65</td>
</tr>
<tr>
<td>11-204-100-106-11-000</td>
<td>Salary, LLD Aides Subs</td>
<td>$5,995.80</td>
</tr>
<tr>
<td>11-212-100-106-10-000-021</td>
<td>Salary, MD Aides</td>
<td>$1,116.19</td>
</tr>
<tr>
<td>11-213-100-106-10-000-020</td>
<td>Salary, Resource Room Aides</td>
<td>$21,516.42</td>
</tr>
<tr>
<td>11-213-100-106-10-000-024</td>
<td>Salary, Resource Room Aides</td>
<td>$26,134.43</td>
</tr>
<tr>
<td>11-216-100-106-10-000-070</td>
<td>Salary, Pre-School Aides</td>
<td>$9,470.03</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$531,105.17</strong></td>
<td></td>
</tr>
</tbody>
</table>
APPROVAL OF TRAVEL AND RELATED EXPENSES

6. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>EVENT</th>
<th>DATES</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Dombrowski, Debbie</td>
<td>Speech Language Therapist</td>
<td>Transitioning from PECs to SGDs</td>
<td>4/24/18</td>
<td>$100.00</td>
</tr>
<tr>
<td>2 Fossetta, Nancy</td>
<td>Speech Language Therapist</td>
<td>Transitioning from PECs to SGDs</td>
<td>4/24/18</td>
<td>$100.00</td>
</tr>
<tr>
<td>3 Griffin, Janet</td>
<td>Media Specialist</td>
<td>Winners Judy Freeman</td>
<td>5/15/18</td>
<td>$209.00</td>
</tr>
<tr>
<td>4 McKim, Christine</td>
<td>District ELA Supervisor</td>
<td>ASU GSV 2018</td>
<td>4/15/18 – 4/19/18</td>
<td>$600.00</td>
</tr>
<tr>
<td>5 Reha, Stacey</td>
<td>Speech Language Therapist</td>
<td>Transitioning from PECs to SGDs</td>
<td>4/24/18</td>
<td>$100.00</td>
</tr>
<tr>
<td>6 Tuccillo, Kimberly</td>
<td>Speech Language Therapist</td>
<td>Transitioning from PECs to SGDs</td>
<td>4/24/18</td>
<td>$100.00</td>
</tr>
<tr>
<td>7 Turley, Steve</td>
<td>Maintenance</td>
<td>Master HVACR</td>
<td>5/9/18</td>
<td>$110.00</td>
</tr>
<tr>
<td>8 Corrigan, Donna</td>
<td>LDT-C</td>
<td>How the Handbook Helps</td>
<td>5/11/18</td>
<td>$103.00</td>
</tr>
<tr>
<td>9 Maher, Jennifer</td>
<td>School Psychologist</td>
<td>Eden Autism Princeton Lecture Series</td>
<td>4/19/18 – 4/20/18</td>
<td>$130.00</td>
</tr>
<tr>
<td>10 Lawlor, Jennifer</td>
<td>LDT-C</td>
<td>How the Handbook Helps</td>
<td>5/11/18</td>
<td>$103.00</td>
</tr>
<tr>
<td>11 Flinn, Kaitlin</td>
<td>BCBA</td>
<td>Adolescents and Adults with Autism</td>
<td>4/20/18</td>
<td>$75.00</td>
</tr>
<tr>
<td>12 Strazzella, Sarah</td>
<td>Special Education Teacher</td>
<td>Oppositional, Defiant &amp; Disruptive Children &amp; Adolescents</td>
<td>4/19/18</td>
<td>$119.99</td>
</tr>
<tr>
<td>13 Sharma, Richa</td>
<td>School Psychologist</td>
<td>Princeton Lecture Series</td>
<td>4/19/18</td>
<td>$90.00</td>
</tr>
<tr>
<td>14 DeVita, Robert</td>
<td>School Business Administrator</td>
<td>Preparing for the Audit</td>
<td>4/17/18</td>
<td>$136.00</td>
</tr>
<tr>
<td>15 Abuawad, Amnah</td>
<td>General Ledger Accountant</td>
<td>Preparing for the Audit</td>
<td>4/17/18</td>
<td>$136.00</td>
</tr>
<tr>
<td>16 Fernandez, Carola</td>
<td>Spanish Teacher</td>
<td>Annual FLENJ Conference</td>
<td>4/13/18</td>
<td>$160.00</td>
</tr>
</tbody>
</table>

DISPOSAL

7. The Superintendent recommends disposal of the following items which are broken and no longer used for educational purposes:

1. Dwight D. Eisenhower Middle School
   Kiln by LL Kilns
   Model # JD2927
   Serial # 121102-F
   Inventory # 007572

   Wheelchair

CHANGE ORDER

8. The Superintendent recommends approval of a deduction change order for the HVAC Replacement by Industrial Cooling Corporation at Marshall W. Erickson Elementary School in the amount of $24,678. This is due to a credit for unused allowances.
ADOPTION OF THE TENTATIVE BUDGET FOR 2018-2019

9. The Superintendent recommends approval to adopt the tentative budget for 2018-2019:

Capital Reserve Withdrawal – Other Capital Projects
RESOLVED that included in budget line 620, Budgeted Withdrawal from Capital Projects – Excess Cost & Other Capital Projects, is $1,525,684 for other capital projects cost. The district intends to utilize these funds for the following projects:

<table>
<thead>
<tr>
<th>School</th>
<th>Description</th>
<th>Project #</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>JJ Catena</td>
<td>HVAC Controls Replacement</td>
<td>TBD</td>
<td>$306,000</td>
</tr>
<tr>
<td>CR Applegate</td>
<td>Multi-Zone HVAC Replacement</td>
<td>TBD</td>
<td>$969,479</td>
</tr>
<tr>
<td>MW Errickson</td>
<td>Multi-Zone HVAC Replacement</td>
<td>TBD</td>
<td>$250,205</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>$1,525,684</strong></td>
</tr>
</tbody>
</table>

BE IT RESOLVED that the tentative budget be approved for the 2018-2019 School Year using the 2018-2019 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

<table>
<thead>
<tr>
<th>2018-19 Total Expenditures</th>
<th>$77,148,264</th>
<th>$1,021,810</th>
<th>$3,440,700</th>
<th>$81,610,774</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less: Anticipated Revenues</td>
<td>$10,505,775</td>
<td>$1,021,810</td>
<td>$38,168</td>
<td>$11,565,753</td>
</tr>
<tr>
<td>Taxes to be Raised</td>
<td>$66,642,489</td>
<td>$0</td>
<td>$3,402,532</td>
<td>$70,045,021</td>
</tr>
</tbody>
</table>

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Freehold Township Board of Education, 384 West Main Street, Freehold, New Jersey on April 24, 2018 at 8:00 pm for the purpose of conducting a public hearing on the budget for the 2018-2019 School Year.

Travel and Related Expense Reimbursement 2018-2019
WHEREAS, the Freehold Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Freehold Township Board of Education established $125,000.00 as the maximum travel amount for the current school year and has expended $34,005.74, as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of $125,000.00 for all staff and board members for the 2018-2019 school year.
SETTLEMENT AGREEMENT

10. The Superintendent recommends approval of the following settlement agreement:

OAL Docket EDS-18375-2017
OAL Docket EDS-18376-2017

FTEA SIDEBAR AGREEMENT:

11. The Superintendent recommends approval of the following Sidebar Agreement between the Freehold Township Education Association and the Freehold Township Board of Education:

The current language as outlined in Article 20, Section E is deleted as written. The new language as agreed to between the Association and Board shall be inserted as follows and become effective this date: March 28, 2018

Section E:
In an effort to support the professional development of the staff, the district shall offer paid summer professional development opportunities. The schedule of summer professional development will be posted by June 15th and will be for pay, for hours towards the early release day in May or a combination of both pay and hours at the employees’ discretion. After that posting, other opportunities for summer professional development may be posted and at the Administration’s discretion will either be designated as a choice of pay, early release time, or a combination of both pay and early release time. Out of district professional development will not be compensated at an hourly rate of pay.

Discussion – Mrs. Cozzolino expressed concerns about travel item #4 because of the host of the event.

Motion carried by roll call vote on Nos. 1-5; No. 6 items 1-3, 5, 7-16; Nos. 7-8; No. 9 (except Travel Section); Nos. 10-11:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy
Nays: 
Abstain: 
Absent:

Motion carried by roll call vote on No. 6 item 4 and 6 as follows:

Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Lambert, Mr. Levy
Nays: Mrs. Cozzolino, Mrs. Patten
Abstain: 
Absent:

On Motion of Mrs. Cozzolino, seconded by Mrs. Patten, a request was made to move the Travel Section of No. 9 as a Separate vote:

Motion carried by roll call vote on Travel Section of No. 9 as follows:

Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Cozzolino, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Lambert, Mrs. Patten, Mr. Levy
Nays: 
Abstain: 
Absent:
On Motion of Mr. Amoroso, seconded by Mrs. Patten, authorization was given to move the Travel Section of No. 9 separately:

**Motion carried by roll call vote as follows:**

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Matthews, Mrs. O’Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy

Nays: 

Abstain: 

Absent: 

Discussion – Mr. De Vita explained that the Board is required to pass a maximum travel expenditure for the 18-19 budget for the State to approve it. Mr. De Vita reminded the Board that regardless of what this maximum expenditure was they still had the legal authority to reject any travel proposed on any future agenda.

**Motion carried by roll call vote on Travel Section of No. 9 as follows:**

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Matthews, Mrs. O’Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy

Nays: 

Abstain: 

Absent: 

OLD BUSINESS - None

NEW BUSINESS - None

PUBLIC PARTICIPATION – None

EXECUTIVE SESSION

On motion of Mrs. Patten, seconded by Mrs. Lambert, the following resolution was moved and adopted:

RESOLVED, this board met in executive session on Tuesday, March 27, 2018 at 9:41 p.m., for the purposes of discussing 2013 Payroll and FSA issue from which the public may be excluded under the Open Public Meetings Act, PL 1975, Chapter 231. It is anticipated that matters discussed in this executive Session will be made public when the need for confidentiality no longer exists.

Motion carried unanimously by voice vote.

MOTION TO RECONVENE THE MEETING AT 9:57 P.M.

On a motion of Mr. Amoroso, seconded by Mr. Lambert, the board reconvened as follows:

**Motion carried by voice vote as follows:**

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Matthews, Mrs. O’Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy

Nays: 

Abstain: 

Absent: 

ADJOURNMENT

On motion of Mr. DiBlasio and seconded by Mrs. Patten, and by unanimous voice vote of those present, the meeting adjourned at 9:57 p.m.

Respectfully Submitted,

Robert DeVita
Business Administrator/Board Secretary
RD:aw