BHUSD - District English Learner Advisory Committee Meeting

Agenda for the First Meeting

DATE of POSTING: Wednesday, September 30, 2014
Date of Meeting: Wednesday, October 1, 2014
Location: Board Room at District Offices
Starting Time: 4:45 p.m.
Proposed Ending Time: 5:45 p.m.

Meeting Participants:

DELAC members (May Vote):

- BHHS: Mr. Bob Newman
- BHHS: Michael Weinstock
- BHHS: Zhiqun Qiu
- BV: Tong Yin
- ER: Karen Attias
- ER: Mira Udovicic
- Haw: Daniel & Gali Ziv
- Haw: Marcelo Rezende
- HM: Katsuko Mihara
- HM: Nipol Maichon
- HM: Karen Attias
- HM: Shiva Senehi

All staff:

- District: Chris Hertz
- BHHS: Karen Moses
- BV: Ashley Hacker
- ER: Elizabeth Lopez
- Haw: Elizabeth Lopez
- HM: Elaine Cantella
- District: Dr. Jennifer Tedford

Other parents/guardians and members of the public invited to attend:

- Each person will be required to sign-in.
<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Action Requested</th>
<th>Responsible Person(s)</th>
<th>Time Limit</th>
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<tbody>
<tr>
<td>1. Call the Meeting to Order and Roll Call</td>
<td>None</td>
<td>Program Administrator</td>
<td>1 minute</td>
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<tr>
<td>2. Changes/Additions to the Agenda</td>
<td>Modify/Approve the agenda</td>
<td>Program Administrator</td>
<td>2 minutes</td>
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<td>3. Secretary’s Report</td>
<td>None (new committee)</td>
<td>Program Administrator</td>
<td>0 minutes</td>
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<tr>
<td>4. Committee Reports</td>
<td>None (new committee)</td>
<td>Program Administrator</td>
<td>0 minutes</td>
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<tr>
<td>5. Public Comment</td>
<td>This is an opportunity for members of the public to provide information to the DELAC. Please limit comments to 2 minutes. Under the open meeting law, no action related to public comment may be acted upon at the meeting. Issues raised at this meeting may be scheduled for another DELAC meeting.</td>
<td>Program Administrator</td>
<td>10 minutes</td>
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<tr>
<td>6. Unfinished Business</td>
<td>None (new committee)</td>
<td>Program Administrator</td>
<td>0 minutes</td>
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<td>7. New Business</td>
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<tr>
<td>a) Review the purpose of the DELAC.</td>
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<tr>
<td>• Advise &amp; Assist the Director and Board of Ed with refining EL Master Plan</td>
<td>Information and discussion.</td>
<td>Program Administrator</td>
<td>45 minutes</td>
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- Advise & Assist the Director and Board of Ed with Improvement Goals and Objectives
- Advise & Assist the Director with content & procedures for conducting a Needs Assessment
- Advise & Assist the Director and Board of Ed with a summary Needs Assessment for 2014-2015

b) Review District Goals and Common Core Plan with Dr. Tedford

c) Review the duties of DELAC members.

d) Review the roles and responsibilities of DELAC officers. Nominate and elect DELAC officers:
   - Chairperson
   - Vice-chairperson
   - Secretary

e) Discuss future meeting dates, training, and agenda items.

f) Parent Engagement:
   - Resources at the BH Library

Guides to Test Reports (2014–15 Edition)
- The Guides to Test Reports (GTRs) below are provided in English and other commonly used languages to

<table>
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<tr>
<th>Committee will submit its recommendations at the next meeting.</th>
<th>Chief Academic Officer</th>
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<td>Discussion, nomination and election of officers.</td>
<td>Chris Hertz</td>
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<tr>
<td>Discuss and approve a calendar of meeting dates. Discuss ideas for future agendas. Learn about great resources</td>
<td>Karen Moses and ELC teachers</td>
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</table>
assist CELDT coordinators with communicating CELDT results to staff, parents, and guardians. The GTRs provide information on interpreting the Student Performance Level Report. The Test Performance Descriptors, which describe what students at each level of the CELDT can do, are also provided for each grade span.

8. Evaluation (ways to improve the meeting)  Discussion  Chair  5 minutes

9. Adjournment  Approval to adjourn the meeting  Chair  1 minute

Materials Provided to DELAC members:
- List of DELAC members
- Calendar
- Guide to Test Reports
- Needs Assessment

Next Meeting: Dec 10, 4:45 – 5:45 District Board Room?