



## **Immaculate Conception High School Alumnae Association**

### **MEETING MINUTES November 16, 2017**

**Members Present:** JoAnn Beatrice '79, Debby Grasso '74, Kimberly Klain '90, Denise King '89, Mary Ann Muto '70

**Members Excused:** Khiana Duncan '14, Lisa Buono 75, Robin Manzo '73, Renee Gitto '91, Dana Regan '88

#### **Correspondence**

- Thank you notes sent to choir for Memorial Mass participation
- JoAnn spoke about a Senior at ICHS who just lost her father and Debby Grasso spoke about a staff member who lost her son in law. Denise will e-mail Renee to see if she can get contact information so that we can send condolences.

#### **Discussion**

- **Remembrance Mass** **recap of Sunday, November 5, 2017**
  - All agreed that it was a great day with a nice turnout of about 50 people, especially since we did not do postage mail and relied on e-mail database.
  - With so many more volunteers this year, Denise has suggested possibly setting a later set-up time. It was also noted that we had a large amount of food for the event.
  - There was concern about the event time going from 11:00 am to 11:15 am, as the church was not open and people were waiting outside in the rain. Debbie pointed out Alumnae members were not aware that the time had been adjusted.
  - Debby and Mary Ann voiced some concerns that members say they are not receiving e-mail notifications. Debby suggested bringing back an old alumnae Directory that used to be printed and sold as a fundraiser many years ago. Debbie also pointed out that on the Alumnae Association link of the school's website; only 13 alumnae contacts are listed.
  - Debby and Mary Ann also noted that, although Robin reached out to many local churches, not one put it in their church bulletins and it was also not advertised in the Religious Services section of the Community News. Also, they noted the second e-vite never went out.
  - Joann had suggested the event should be extended to entire present school body, as well as faculty and staff. Denise agreed and stated that was one of the reasons we changed the wording on the invites to include all friends and family of ICHS. Joann asked if there is a way we can see exactly who is included in the database and for next year make it a point to include current families and faculty/staff.

- **Collection for St. Croix**
  - Jane Wojslawowicz '64, reached out to us in regards to Susan Diverio '81, who currently runs a mission in St. Croix and the island is still in dire need of supplies and assistance since the devastation caused by Hurricane Maria. A supply list of items to be collected was provided. Mr. Azzolino is willing to involve the entire school in the collection but asked that the Alumnae might be willing to pay for the shipping costs.
  - All members present agreed to pay for/handle shipping the collected items to St. Croix via USPS. Nancy Eisenberg '66 and Jane Wojslawowicz '64 have also agreed to make a donation to help defray the shipping costs.
  - Members present at the meeting updated the supply list to make it more “mail-friendly”, leaving out liquids, flammables, or very bulky items.
  - Denise will prepare the updated list/info on the project and notify Mr. Azzolino and Renee Gitto of our willingness to pay for shipping costs and thanking them for their support.
  - Joann Beatrice agreed to have items marked in attention to her, as she is in the school. She is also going to start collecting large, strong boxes.
  - Debby Grasso will share info. on Alumnae Facebook page.

- **Taste Of...** **Thursday, April 26, 2018**
  - Debby provided an updated copy of her donation request letter to share with membership.
  - Although Debby did not have her contact list, we spoke of ways we could all help solicit prizes/food vendors. Debby asked for our assistance in going to local places that we currently frequent, as private businesses are more likely to support people who patronize their establishment. Also, if anyone has any corporate contacts, reach out to Debby to confirm that we are not hitting the same places twice.
  - Debby suggested that the price of Grand Prize raffle tickets could be reduced, as \$25 was too much last year and only 100 tickets sold.
  - Debby also asked if there was a way that we could figure out who actually purchased tickets to the event and perhaps this would help eliminate unnecessary postage costs.
  - Denise showed “Thank you” letter that was mailed to all previous food vendors of Taste of from 2015-2017. She also shared the list of contact info for the vendors as well. Membership reviewed an updated food vendor donation letter printed by Denise. Denise will share letter with Renee for final edits/letter head/logo design.
  - Kim Klain agreed to go to TGIF’s and Houlihan’s for donations/participation since Debby said those places, although chain restaurants are still privately owned. Debby will go to Chevy’s, as that arrangement was made through the corporate office.
  - Debby discussed the BOGO offer for food vendors. We decided that by offering this, we would be able to get more variety of foods but will use our discretion in offering this to vendors instead of just putting it into the original request letters. Debby noted that if a vendor agrees to the BOGO, they should be paid the night of the event, as Nadia waited until June for a check.
- **Other Topics**
  - Since there is no December meeting, Denise suggested maybe we could meet again earlier in January rather than wait until the 18<sup>th</sup>. Dates of Jan. 5<sup>th</sup> and Jan. 11<sup>th</sup> are going to be shared with the membership to check on everyone’s availability for these dates.

**Next Meeting Scheduled for January 18, 2018 at 6:30 pm in the Faculty Lounge of ICHS.**

Respectfully submitted by: Denise Poulos-King '89, President