

HIGHLAND HIGH SCHOOL



"The mission of Highland High School is to graduate every student with the knowledge and skills necessary to be competitively successful in post-secondary education, military or workforce pursuits."

SCOTSMEN INFORMATION GUIDE 2017 - 2018

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PRINCIPAL'S MESSAGE

Greetings Students and Parents,

Welcome to a **new** school year at Highland High School, Home of the Scots! We welcome over 550 9th grade students to Highland. Our Highland staff is eager to assist students as they journey through high school. Beyond the classroom, Highland offers abundant opportunities for students to explore – and excel – in visual & performing arts, career technical education, academics, athletics, and other activities. So students, show your “Pride in the Plaid” and get involved!

STUDENTS, Highland High School is dedicated to building a tradition of pride and excellence, and fundamental to this is an academic emphasis. Mastery of course content is the goal; so students, please remember that daily, on-time attendance is necessary – and required – as is completion of in-class assignments and homework. Arrive at each class prepared with your textbook, binder, pens/pencils, and effort. Ask questions when you don't understand, and seek tutoring when you need help. We rejoice in your accomplishments, so keep these “keys to success” in mind as you make your way through school: **PLAN... PARTICIPATE... PRACTICE.**

PARENTS, you are a vital link to your student's success, and we need your help. We recognize that student success and academic achievement depend upon a shared effort among staff, students and parents, so we appeal for your support in ensuring student punctuality, attendance and academic effort. We also need parents to participate in organizations such as School Site Council, booster groups for agriculture, athletics, and instrumental programs, English Language advisory group (ELAC). These organizations significantly contribute to Highland's programs through fundraising, scholarships, assistance in chaperoning events – and they provide an important way for you to remain connected with your student and the school. Working together, we can foster a successful high school experience for your student as well as preparation for post-high school educational and career endeavors, so please commit to this vital partnership!

Please enjoy the remainder of summer. Meanwhile, we happily prepare to welcome students to the first day of the school year on **Wednesday, August 16th**. We look forward to meeting parents at “Back to School Night” in Wesley Anderson Hall at 6:00 p.m. on Monday, August 28th. A **new** year, with **new** opportunities, while forming **new** partnerships -- This is going to be a GREAT year.

Sincerely,
Debra Vigstrom
Principal

ADMINISTRATIVE STAFF 2017-2018

Debra Vigstrom	Principal
Melissa Donez	Assistant Principal, Instruction
Brad Hull	Assistant Principal, Administration
Dr. Tsoguik Broutian	Dean of Students
Steve Matney	Athletic Director
Meaghan Barber-Smith	Activities Director
Brock Shannon	Program Specialist

2017-2018 BELL SCHEDULE

Details for all bell schedules can be found on our website at

<http://highland.kernhigh.org>

Please be advised that the entry gates to Highland High School may be locked after the tardy bell rings (8:23 A.M). Students who are habitually tardy to first period are subject to disciplinary interventions. Such interventions may include, but are not limited to, lunch detention, after school detention, and loss of extra/co-curricular privileges.

PLAID UP

Highland High School believes in creating a positive school climate where all students can reach their highest potential which is why, at Highland High School, we all "PLAID UP".

Plaid stands for: **PRIDE LEADERSHIP ATTITUDE INTEGRITY DETERMINATION**

Every Highland student is expected to display these positive behavior characteristics at all times:

HIGHLAND HIGH SCHOOL BEHAVIOR EXPECTATIONS

	Expectations	Examples in the classroom...	Examples outside the classroom...
P PRIDE Giving your best to be your best	<ol style="list-style-type: none">1. Have pride in your school2. Treat everyone you encounter with respect3. Make smart choices4. Actively participate in your education	<ul style="list-style-type: none">• Do your best work• Turn in work on time• Keep your classroom clean• Be on time everyday• Be ready to learn when the bell rings	<ul style="list-style-type: none">• Keep your campus clean• Use appropriate language• Display affection appropriately• Have pride in your appearance• Wear your school spirit shirt every Friday

		<ul style="list-style-type: none"> Stand for the pledge/flag salute 	<ul style="list-style-type: none"> Proudly represent Highland in the community
<p>LEADERSHIP Inspiring others to know, to do, or to be</p>	<ol style="list-style-type: none"> Model respect for everyone you meet Encourage others to make good decisions Create your own path Recognize the good in your community Put others before yourself 	<ul style="list-style-type: none"> Listen before speaking Be organized to help others Use the SLANT technique Lead by example Complete high quality work Be a good classmate Be a classroom group leader 	<ul style="list-style-type: none"> Defend someone from a bully Talking instead of fighting Be accepting of others Encourage others to throw away their own trash Use passing time wisely Be a group leader Be involved in Highland activities or join a club
<p>ATTITUDE Positive mindset that guides how you think, feel and behave</p>	<ol style="list-style-type: none"> Treat others how you want to be treated Display self control Be accepting of new people and ideas Have fun 	<ul style="list-style-type: none"> Have a growth mindset Be willing to learn Smile Respect teachers and each other Learn from your mistakes Use positive language 	<ul style="list-style-type: none"> Compliment or say something nice to someone every day Respect yourself Handle conflict respectfully Smile
<p>INTEGRITY Do the right thing, even when no one is looking</p>	<ol style="list-style-type: none"> Do your own work. Have respect for property and materials Be yourself instead of trying to fit in Stand up for others and speak up for what is right Be respectful and show kindness 	<ul style="list-style-type: none"> Always cite sources Do good deeds Tell the truth Study and complete assignments to the best of your ability 	<ul style="list-style-type: none"> Return items that don't belong to you Report suspicious behavior Do good deeds Lend a helping hand to those in need
<p>DETERMINATION Persevering towards a difficult goal in spite of obstacles</p>	<ol style="list-style-type: none"> Challenge yourself by taking new risks Ask for help when life gets hard Focus on your future Plan ahead for success Commit to giving 	<ul style="list-style-type: none"> Follow through with obligations Attend tutoring Don't give up Challenge yourself by taking the most rigorous courses you can 	<ul style="list-style-type: none"> Do your homework even when your friends say, "let's hang out" Never give up on your work/assignments Study for tests Honor your commitments

Highland High Expectations and Guidelines

Highland is a closed campus – Students cannot leave campus during the school day. We do not accept food deliveries during the lunch period.

Student Dress – Highland High school believes that appropriate attire contributes to a productive learning environment. Prohibited items include disruptive clothing, inappropriate slogans or illustrations, revealing attire, dangerous or unsafe apparel, and gang related articles. Any attire or adornment which creates a safety hazard for the wearer or others is prohibited. Included within these criteria is the expectation that all students will wear shoes. Specific learning activities in shops, labs, on-the-job training in business/industry, or co-curricular activities may have additional clothing and appearance regulations.

Cell phones and electronics – Students are permitted to use cell phones and electronics in common areas before and after school, during passing periods, and while at lunch. Highlands asks that students only use one headphone for safety purposes. Within the classroom the teachers establishes when electronics are acceptable to use and when they are prohibited. Violation of electronic policies may result in the item being confiscated and held for parent pick-up.

Entering and exiting the campus – Students can enter and exit the campus, before and after school, through the south lot or the bus loading zone gate. The bus loading zone gate is open when busses are present and closes after they depart. The south gate opens at 7am, before the start of school, and remains open after school as the main exit point for students who stay after for activities. Students should only enter the campus through the administration office when they are arriving late to campus and they are checking in with the attendance office, and they should only exit the campus through the administration office when they are being excused by the attendance office with an off campus slip.

Skateboards, scooters and bicycles – If you ride a skateboard to school, then you must lock it up in the skateboard locks located next to the administration office. You must provide your own lock. You cannot walk around campus with a skateboard or scooter. Bicycles should be locked up in the bike racks located on the north side of campus, next to the library. Bicycles should never be ridden on campus.

Do not litter on campus – All trash must be put into trash cans. Take pride in your school and keep it clean.

Escort Procedure – During class time students are not allowed out of class unless they are escorted by a campus supervisor or staff member. When a student needs to leave class they will be picked up and returned to class by a campus supervisor. One student at a time may be escorted. Escorts are not

provided during the first and last 10 minutes of each period. Students are advised to visit the restroom during passing periods.

ATTENDANCE AND TRUANCY

Highland High School, in conjunction with the Kern High School District, is committed to keeping students in school. We believe school attendance is essential to the academic success of our students. Highland High School has implemented both district wide and school wide interventions and programs which have been developed specifically to deter habitual tardiness and/or truancy.

California Law

California State Law requires that a students attend school EVERY day, ALL day. 48200 from the Education Code of the State of California states the following: *“Each person between the ages of 6 and 18 years is subject to compulsory full-time education.....and shall attend the public full-time day school or continuation school for the full school day.”*

TRUANCY

Who is a truant?

- A truant is a student who is absent from school 3 times in a school year without having a good reason (an excused absence) or permission from home or school. (Education Code 48260)

Who is considered a habitual truant?

- A habitual truant is a student who is absent from school 5 times in a school year without having a good reason (an excused absence) or permission from home or school (Education Codes 48260, 48261, and 48262).

CLEARING ABSENCES

Please remember...Highland is a closed campus, including lunch breaks. Daily, on-time attendance in every class is very important. **Because we value students’ instructional time we cannot interrupt classes with messages about school work, books, lunch money, balloon bouquets, flowers, etc.** In case of an emergency, be assured that your student will be contacted immediately.

How can I clear an absence for my student?

- If a student is ill or has an excused or warranted reason for his/her absence, a parent may call the school within 72 hours (3 school days) to clear the absence.
- Highland High School REGULAR HOURS (7:30 AM – 4:00 PM) line: 872-2777
- Highland High School AFTER HOURS line: **833-7305**.

What happens if I don’t clear my student’s absence?

- If the parent/guardian fails to clear a student’s absence within the 72-hour period (3 school days), the absence will automatically turn into a cut, or an unexcused absence. Three cuts will result in truancy, and the student will automatically be placed on the next STEP of the KHSD Truancy Program.

KHSD TRUANCY PROGRAM

The following STEPS are a series of progressive measures and interventions set by the KHSD to improve student attendance. Though each student will be held accountable for his/her actions and each parent held responsible for his/her student's truancy, it is an overall goal of each school to increase daily attendance for the purpose of ensuring student achievement and success.

- Step 1 Student is contacted. Parent is notified. Student is labeled as a Truant (CA Ed. Code Section 48260.5)
- Step 2 Student is contacted. Parent is notified. Intervention strategies may be implemented. Student may be placed on school probation. Student is labeled as Habitually Truant (CA Ed. Code Section 48262).
- Step 3 Parent is required to meet with School Site Truancy Administrator. Intervention strategies may be implemented.
- Step 4 Student and parent required to meet with Student Attendance Review Team (SART). Community and/or school service may be assigned.
- Step 5 Student and parent are required to meet with the School Attendance Review Board (SARB) at the KHSD District Office. Student and/or parent may be issued a citation to appear in court.
- Step 6 Citation of student and/or parent is filed in court by Deputy District Attorney. Student and parent will be required to appear in court. Fines and community service may be imposed.

Highland High School Senior Attendance Program

Because of the increased number of unexcused absences/cuts for seniors, the Kern High School District implemented guidelines in 2009 to encourage seniors to attend class on a consistent basis: **On Time, All Day, and Every Day**. Students who attend regularly have a higher grade point average as well as a higher graduation rate than students who miss 10 or more class periods.

Senior Attendance Levels (SAL) are determined by the number of class periods a student misses; whereas the STEP policy is based on the number of days in which a student has one or more period absences. The SAL is comprised of four (4) Levels:

Level 1: 10 period cuts. Student and parent notification.

Level 2: 20 period cuts. Student/parent notification and disciplinary interventions such as, but not limited to lunch detention, after school detention, and/or loss of extra/co-curricular privileges.

Level 3: 30 period cuts. Student/parent notification and a parent/student meeting with the Assistant Principal of Administration and counselor to inform them that with additional cuts the student will not be permitted to participate in the Commencement ceremony.

Level 4: 30+ period cuts. Student and parent will receive a letter stating that the Principal has removed the student's name from the Commencement ceremony.

Tardy Sweeps

- Tardy sweep announcements are made over the public address (PA) system. Occasionally Highland has “silent sweeps” in which teachers are notified via email but no announcement is made over the PA.

TRANSPORTATION

Transportation by school buses is provided for high school students who live over two miles from the school of attendance. Students who meet this criterion may board buses at stops established by the District Supervisor of Transportation. The **Bus Schedule** will be posted on the Kern High School District Website and copies will be available in the Administration Office lobby prior to the first day of school. For information call 827-3199.

STUDENT DROP OFF/PICK UP

Student drop off and pick up is in the south parking lot (by the gym). The east parking lot is for visitors and staff only. Bus loading zones are off limits for vehicles, and personal vehicles are subject to citation.

FOOD SERVICES

We participate in the *National School Meal Program*. Nutritious meals are offered for breakfast, lunch, after school (snacks) and dinner. Students may also purchase a la carte items from the snack bar. Free and/or reduced lunch applications are available on the district website, in your district summer parent information booklet, and in the Administration Office lobby. The student store is open 30 minutes before and after school in the gym foyer and during lunch by the cafeteria.

PARENT COMMUNICATION VIA SCHOOL MESSENGER

The Kern High School District has partnered with School Messenger, a company that provides notification services for parental outreach, emergency broadcasts, and student attendance communications for K-12 Education. Now parents can receive phone calls, text alerts, and emails about a range of important issues affecting their students’ safety and academic performance. Please see your counselor to sign up for text messaging alerts (fees may apply.)

TEXTBOOKS

All students are responsible for their own textbooks at all times. Textbooks are checked out to students by bar codes. Lost, damaged, or stolen books are the sole responsibility of the student. **Students will be charged for lost or damaged books.** Students may be excluded from participation in school activities until debts have been reconciled with the finance office. Please contact Darla Brown, Librarian, for related questions.

SPORTS INFORMATION

In order to be eligible to participate in athletics at Highland, 9th graders must have athletic physicals from their own physicians and provide appropriate documentation to the athletic/activities secretary. Students will not be allowed to participate on athletic teams without documentation of physical examination.

The following items must be completed and on record with the athletic department in order for a student to begin any participation with our sports teams:

- Physician-signed physical form must be on file in the Athletics office.
- Completed athletic packet returned to the Athletics office before conditioning or practice starts (available at the switchboard or athletics office).
- Students should be DEBT-FREE to participate in extracurricular activities and receive athletic equipment and awards.
- Meet all scholastic eligibility requirements. All incoming freshmen are eligible for the first grading period provided they meet C.I.F. and district participation standards. All other students must maintain a 2.0 grade point average (GPA) the previous grading period and meet all other C.I.F. and district standards. GPA is based on the previous grading period -- not a cumulative GPA.

Upon completion of all necessary paperwork, a Yellow clearance card will be issued for practice eligibility and to receive gear. If students have insurance coverage, they must pick up a verification form from the Athletics office.

KERN HIGH NETWORK

The **Kern High Network** actively promotes and showcases the students of the Kern High School District. The Network provides the public with accurate athletic schedules and standings, game broadcasts through our Livestream service, produces meaningful and thoughtful articles about the student athletes of our district, honors the legacies of those that have left their mark on the Kern County landscape, and provides resources for all stakeholders to help them get the answers to questions they may have. You can access the Kern High Network at www.kernhighnetwork.com and/or follow it on these social media sites: Facebook (Kern High Network), Twitter (@KHSDAthletics), and YouTube (Kern High Network).

FALL SPORTS

FOOTBALL

Week of July 31st

All Teams will practice 4:00 p.m. – 7:30 p.m.

Meet behind the gym, bring cleats and gym shoes

Head Coach - Mike Gutierrez

VOLLEYBALL

Week of July 31st

7:00 a.m. – 10:00 a.m. HHS Gym

Head Coach – Melani Gibson

GIRLS TENNIS

Practice Monday, July 31st

Highland tennis courts 8:00 a.m. – 10:00 a.m.

Head coach- John Marble

CROSS COUNTRY

Summer running begins Monday, July 31st

Meet in the south student parking lot at 9:00 am

Head Coaches – Rick Mayberry, Jonathan Wykoff

GIRLS GOLF

Practice begins July 31st

Head Coach –Brian Brandon

If you are interested in participating in one or more of the following sports, contact the Athletic office.

WINTER SPORTS

- Boys / girls basketball, boys / girls soccer, boys / girls wrestling

SPRING SPORTS

- Baseball, softball, boys' golf and tennis, track and field, swimming/diving

SCHOLAR ATHLETE AWARDS

Student/athletes who maintain a 3.5 GPA or higher during their season of sport earn awards. Report cards from the following grading periods will be used in this determination: **Fall** sports- Quarter 1 grades; **Winter** sports- Semester 1 grades; **Spring** sports- Quarter 3 grades

PE UNIFORM

The following items are acceptable as a PE uniform:

1. Blue or green gym shorts **and** white or gray t-shirt; any HHS t-shirt is acceptable
2. Fleece sweatpants and sweatshirt
3. Athletic tennis shoes

Highland PE uniforms may be purchased from the student store or finance office for \$25.

Loaner Clothes

Loaner uniforms will be provided for special circumstances deemed necessary by the instructor.

Lockers

Each student will be assigned a locker. Students should never share their locker or combination with anyone else.

**HIGHLAND HIGH SCHOOL
& Link Crew**

Welcomes the **Class of 2021** to
FRESHMAN ORIENTATION

**Wednesday August 16, 2017 1st - 3rd periods
Highland Gym**

**W.O.W.
Week of Welcome
August 16-18, 2017**

Day 1 - Green & Blue Day

Wear your HHS colors and be ready to have a great 1st day!

Day 2 - PLAID

Learn what it means to "Plaid Up"

Day 3 - Ready for a Great Year

Football Scrimmage after school and dance

Parent Involvement

Studies show that parental involvement in a student's education is one of the most important factors in raising student self-esteem and academic achievement. Moreover, most experts agree that parental involvement should go beyond attendance at teacher conferences and Back to School Night. We realize, however, that each of our families is unique – with its own priorities, needs, talents, and time constraints -- and so we try to provide as many different kinds of opportunities for parental involvement as possible.

Parent-Teacher-Student-Alumni

Contact: Debra Vigstrom, Principal

Highland Athletic Boosters

Contact: Brad Hull, Assistant Principal

Highland Ag Alumni

Contact: Dr. Tsogvik Broutian, Dean of Students

Highland Instrumental Music Boosters

Contact: Melissa Donez, Assistant Principal

Parent-Teacher-Student-Alumni Organization

This year we are forming a Parent-Teacher-Student-Alumni organization to strengthen the connection between home, school, and our community. We are looking for a diverse, passionate group that works to make sure our students have the opportunity to be successful, our teachers and staff feel supported, and our parents stay connected. Please email Debra Vigstrom, Principal, and learn how you can make a difference at HHS!

Highland Athletic Boosters

The Athletic Boosters is an organization of parents and supporters of Highland High School Athletics. The Athletic Boosters assist in financially supporting ALL sports at Highland and exhibit pride in our school. We would like every family of a Highland athlete and athletic supporter to join the Athletic Boosters.

Some of the annual fundraisers include:

1. Highland Fireworks Booth - July
2. Concession Stand - Home football games and tournaments
3. T-shirt sales – fall, winter, and spring
4. Hot Stove Dinner – spring

Become a member of the Athletic Boosters and volunteer at events or simply provide financial support. Membership runs from August 1–July 30, and is open to all parents and supporters of Highland High School. A yearly membership costs **\$25** and a lifetime membership is **\$100**.

Meetings are held on the first Monday of the month at 6:00 p.m. at Rusty's Pizza on Auburn. Refer to the Highland High School website <http://highland.kernhigh.org> for up-to-date information.

Highland FFA Alumni Association

The purpose of the Highland High School FFA Alumni Association is to support the FFA program. Support can be in the form of organizing parent volunteers or raising funds for farm improvements, scholarships, mentorship programs and advanced leadership development. Email Craig Davidson (instructor) for more information.

Highland Instrumental Boosters

The purpose of the Highland High School Music Boosters is to support the instrumental music program. Support provided can be in the form of organizing parent volunteers or raising funds for competitions, events, and additional program needs. Please email Geoff Ruud at geoffrey_ruud@kernhigh.org for more information.

School Site Council

We need two parents who are willing to serve a two-year term on School Site Council starting this fall. If you are interested, please call Sher'rie Snyder during normal office hours, or come into the Principal's Office on or before August 23, 2017 to leave your name. Voting will take place at Back to School Night on August 28th at 6 p.m.

English Language Advisory Committee (ELAC)

The ELAC is comprised of parents of English Learners. The committee meets 6 times per year, and translation and child care are provided. Any parent is welcome to join the ELAC. For more information please contact Ilka Ramos, EL Coordinator.

IMPORTANT UPCOMING DATES

August 7th-11th New Student Registration: 7:30 a.m. – 3:00 p.m.

Please call Lisa McKernan, Registrar, at 872-2777 for an appointment beginning July 31st.

August 16th Freshman Orientation: 1st - 3rd periods in the Highland Gym

Freshmen meet their LINK CREW mentor.

August 16th FIRST DAY OF SCHOOL

Official schedules & ID cards are distributed in students' first period class beginning at 8:23 a.m. The list of students and their first period classes is posted on the gym window and cafeteria windows on Monday morning at 7:30 a.m. Zero period classes do not meet on the first day-- ROP classes DO MEET on the first day.

COUNSELING

Pre-School Enrollment/Counseling

Parents may begin calling for new student enrollment appointments beginning July 31, 2017. Please plan to arrive at least 30 minutes early for your appointment to complete the required paperwork. Counselors will be available to meet August 7 - 11 to assist parents of new enrollees (and students with scheduling errors.)

When registering students for high school, parents are asked to provide verification of residence, which includes an electric, gas or water bill. DMV vehicle registration may serve as a means to ensure attendance within the Highland attendance boundary. Parents are required to provide a copy of a student's immunization records.

Schedule questions?

Schedule changes for current students requesting a different course may be directed to counselors via email. Phone calls will be returned within 72 hours. Students who have questions about their schedules after school begins may email or ask any teacher for a **Request to See Counselor** form. Students shall submit the form to their teacher, and counselors will contact students as they are available.

Monday, August 28th

Back to School Night, 6:00 p.m. – 8:00 p.m.

AP Parent Preview in WAH at 5:30 p.m.

Monday, Sept. 11th

Kern County College Night,

Rabobank Convention Center, 5:00 p.m. – 8:00 p.m.

Counselors

Senior & Head Counselor, Joseph Sweet

joseph_sweet@kernhigh.org

Junior Counselor, Kim Hobbs

kim_hobbs@kernhigh.org

Sophomore Counselor, Miguel Ramirez

miguel_ramirez@kernhigh.org

Freshman Counselor, Joanne Barrick

joanne_barrick@kernhigh.org

ELD / Intervention Counselor, Saul Ramirez

saul_ramirez@kernhigh.org

Special Education Counselor, Brian Brandon

brian_brandon@kernhigh.org

PARENT CENTER LIAISON

Antonia Vargas, our Parent Center Liaison, works with parents and students to increase family and community involvement. Mr. Vargas collaborates with outside agencies to provide information, training, and resources to support families and promote student success.

COMMUNITY SPECIALIST

The Community Specialist, Tyrone Taylor, works with staff and students, acting as liaison between administration, students, parents and the community. Home visits are made regarding truancy, school policies and student academic progress. Mr. Taylor also works closely with agencies to provide medical and financial assistance to students in need.

INTERVENTION SPECIALIST

Highland's Intervention Specialist, Nick Espinoza, works with students needing social, emotional, and behavioral intervention beyond what a teacher can provide in the classroom. Mr. Espinoza is trained in an array of interventions and is housed in room 2C.

SCHOOL SOCIAL WORKER

Mario Venegas is the School Social Worker at Highland High School. Mr. Venegas is a trained mental health professional with a master's degree in social work who provides services related to the student's social-emotional adjustment to school, family, community and society. He is our link between home, school and community. He can provide direct and indirect services to students, families and school personnel to promote and support the academic and social success of students.

PARENT CONFERENCES

Parents may telephone the school or email the counselor or teachers at any time during the school year to discuss achievement, behavior, future goals, career preparation, courses of study and/or personal problems. Call the Counselors' Secretary, extension 74049, for an appointment or contact the counselor via e-mail. [Click on "Faculty" tab at Highland's Home page on the Internet at <http://highland.kernhigh.org>.]

SYNERGY: PARENT ONLINE ACCESS TO STUDENT PROGRESS AND GRADES

To enhance communication between parents and school, Kern High School District offers an online parent portal. Once registered, parents/guardians may access student's grades, attendance, and other information by logging onto the website. To activate an account, please visit <http://parents.kernhigh.org/> or see Antonio Vargas in the Parent Center.

ACADEMIC INFORMATION

GRADUATION REQUIREMENTS

Kern High School District's graduation requirements include completing 220 credits and passing an Algebra class. Students are required to complete 30 of their 220 credits (three full-year courses) in either a college or career preparatory pathway.

Are YOU Prepared for College?

To be considered for admission to a UC or CSU, you must complete 15 year-long high school courses with a grade of C or better – at least 11 of them prior to your senior year.

*Keep in mind that taking approved high school ("a-g") courses isn't the only way to satisfy these requirements. You also may meet them by completing college courses or earning certain scores on SAT, Advanced Placement or International Baccalaureate exams.

All Courses MUST be College Prep level or higher.

A. **History/Social Studies** – 2 years required

- B. **English** – 4 years required
- C. **Mathematics** – 3 years required, 4 years recommended
- D. **Laboratory Science** – 2 years required, 4 years recommended
- E. **Language other than English** – 2 years required, 3 years recommended
- F. **Visual & Performing Arts** – 1 year required
- G. **College Prep Electives*** - 1 year required

*see your counselor for more information

APEX CREDIT & “a-g” RECOVERY

Are you behind in credits? Do you need to improve a bad grade? If so, APEX may be an option.

- Rigorous online courses monitored by HHS teachers.
- Offered multiple periods a day.
- See your counselor for more information!

STUDENT HOMEWORK

Students who will be out of school for 3 or more days may request homework by emailing or calling teachers directly. Homework for students on extended school suspension will be requested by administration.

ACADEMIC HONESTY

Highland High School is committed to maintaining the highest standards and expectations for academic integrity among all students. Academic dishonesty is using a person’s work, designs, data, ideas, or research without giving proper credit to the source. It goes beyond plagiarism to also include lying, cheating, using or providing unauthorized materials in preparation for an exam/test/quiz, or using or providing unauthorized materials during an exam/test/quiz, and other acts, such as the theft or falsification of records and files.

CALIFORNIA SCHOLARSHIP FEDERATION MEMBERSHIP

CSF exists to promote and recognize high standards of scholarship, service and citizenship on the part of students in California schools. Applications for membership are accepted at the beginning of each semester and are based on grades attained the previous semester. A point system specified in the CSF State By-Laws establishes the membership requirements. To secure eligibility, a student must earn sufficient points from a pre-approved course list. *For more information see Mr. Sweet.*

NATIONAL HONOR SOCIETY (NHS)

The National Honor Society (NHS) is established to recognize outstanding high school students. More than just an honor roll, NHS serves to honor those students who have demonstrated excellence in the areas of scholarship, leadership, service, and character. These characteristics have been associated with membership in the organization since its beginning in 1921. *For more information see Mr. Arretche.*

HHS FRESHMAN TRANSITION PROGRAM: CAREER CHOICES

- Who am I?
- What do I want?
- How do I get it?

The HHS Freshman Transition course facilitates the in-depth exploration of these three fundamental questions. All freshman students enroll in “Career Tech,” using the Career Choices curriculum, to develop the knowledge, skills, and attitudes needed to successfully:

- ★ examine their own lives
- ★ explore & evaluate a wide range of education & career options, and
- ★ make reasoned & researched goals for their future.

The course culminates with students developing an individualized, online, 10-year plan that motivates them to envision a self-sufficient, productive life beyond high school, college or postsecondary training.

WHY READ FOR 20 MINUTES A DAY?

STUDENT A	STUDENT B	STUDENT C
20 Minutes Per Day	5 Minutes per Day	1 Minute Per Day
1,800,000 Words Per Year	282,000 Words Per Year	8,000 Words Per Year
Scores in the 90th Percentile on Standardized Tests	Scores in the 50 th Percentile on Standardized Tests	Scores in the 10 th Percentile on Standardized Tests

So, how do you make a child a better reader?

READ MORE!

HHS has a 20 minute period EVERY SINGLE DAY for your child to read at school. Ask your child about the book they are reading for SSR!

2017-2018 Grading Period Schedule

GRADING WINDOW	GRADING PERIOD ENDS	GRADES MAILED TO PARENTS	STUDENTS BECOME ELIGIBLE/INELIGIBLE
1st (9 weeks)	October 13, 2017 (Friday)	October 20, 2017 (Friday)	October 23, 2017 (Monday)
2nd (9 Weeks – 1 st Semester)	December 22, 2017 (Friday)	January 12, 2018 (Friday)	January 16, 2018 (Tuesday)
3rd (10 Weeks)	March 16, 2018 (Friday)	March 23, 2018 (Friday)	April 3, 2018 (Tuesday)
4th (10 Weeks – 2 nd Semester)	June 1, 2018 (Friday)	June 8, 2018 (Friday)	June 11, 2018 (Monday)
13 WEEK DEADLINE:		12 WEEK MINIMUM:	
FALL – NOVEMBER 15, 2017		FALL – SEPTEMBER 25, 2017	
SPRING – APRIL 13, 2018		SPRING – MARCH 5, 2018	
Student dropping a class after the 13 th week receives an F grade.		Student must be enrolled in a class a minimum of 12 weeks to receive credit. Therefore, students must be in class on: Monday, September 25 and/or Monday, March 5, 2018 (the 12 th week from each semester's end).	
<i>Winter and Spring Recesses DO NOT count in figuring school weeks for academics.</i>			
<i>Winter and Spring Recesses DO count in figuring school weeks for athletic eligibility.</i>			

2017-2018 Progress Reports

FIRST QUARTER:	Progress Report Window - Closed -	Progress Report Mailed to Parents
	Tuesday – 9/19/17	Friday – 9/22/17
SECOND QUARTER:	Progress Report Window - Closed -	Progress Report Mailed to Parents
	Tuesday – 11/28/17	Friday – 12/1/17
THIRD QUARTER:	Progress Report Window - Closed -	Progress Report Mailed to Parents
	Tuesday – 2/13/18	Friday – 2/16/18
FOURTH QUARTER:	Progress Report Window - Closed -	Progress Report Mailed to Parents
	Tuesday – 5/1/18	Friday – 5/4/18

HHS Activities Office:

ASB CARD

As an ASB card holder, students participate in athletic, cultural, and social events at reduced costs. The ASB sticker is placed on the student's ID card. The ASB sticker is available for purchase in the Student Finance office for \$15.00.

Our Club Rush day is September 14th! Come out and see what clubs and activities Highland has to offer.

Activity

ASB Exec Board
Bible Club
Black Student Union (BSU)
Clean Campus Club
Chess
Class of 2018 (Seniors)
Class of 2019 (Juniors)
Class of 2020 (Sophomores)
Class of 2021 (Freshmen)
CSF
Fellowship of Christian Athletes (FCA)
GSA
Interact Club
Key Club
Link Crew
National Honors Society (NHS)
Project Best
Teen Deaf Club
Teen Parent Group

Advisor

Mrs. Barber– Smith
Ms. Abe
Ms. Hudgins
Mr. Kinder, Mr. Brandon
Mr. Raddatz
Ms. DeLateur
Mrs. Sweet, Ms. Karlyn
Mr. Whitfield
Mr. Arretche
Mr. Sweet
TBD
TBD
Ms. Martin
Mrs. Garza
Mrs. Barber-Smith
Mr. Arretche
Ms. Hudgins
TBD
Ms. Barrick

Co-Curricular Organizations

ACADEC
American Sign Language (ASL)
Arts & Crafts
AVID
Band/Orchestra/Jazz
Cheerleaders
Choir
Drama
FFA
French
Medical Careers
Mock Trial
Pipes and Drums
Robotics Club
Yearbook

Ms. Mayo
Mr. Romero
Ms. Mayo
Mrs. Barber-Smith
Mr. Ruud
Ms. Abe
Mr. Dyer
Mr. Thompson
Mr. Davidson. Mr. Leishman. Ms. Rodriguez
Ms. De Lateur
Mr. LeClair
Ms. Procell
Mr. Burdick
Mr. Whitfield
Ms. Castro

