

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - February 15, 2017

A. CALL TO ORDER

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of this meeting was conveyed to the Burlington County Times and the Trenton Times on January 5, 2017. The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Mr. Heberling, Mr. Fausti, Mr. Creegan, Mr. Roselli, Mr. Barman, and Mr. Mercantini. ABSENT: Mr. Schiano, Ms. Scozzari, and Mr. Tyler.

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator, and Michael Young, Senior Environmental Scientist from Westchester Environmental.

Staff attending: Melanie Stokes, Jim Lympfer, Liz Brotherton, Dawn Rossell, Ann Marie O'Leary, Megan Geibel, Rita Bergen, and Rob Walder.

Visitors attending: Shannon Manigrasso, Chris Rossell, Walter Kosul, Deidr Ryan, Art Martin, Nicole Lezeud, Jill Popko, S. Desai, John Brodoski, Elaine Mitchell, Jeff Tober, Jim Brotherton, Melanie Kundler, Krista Csapo, Rebecca Collins, Mike James, Victoria James, Leonard de Groot, Tracy Pringle, Luiza Purfice, and Sean Sury.

D. EXECUTIVE SESSION RESOLUTION - None

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy (_____);

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. (Specify contract _____)

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_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact;

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/4/2017.

E. RECOGNITION/PRESENTATION - None

F. STUDENT REPRESENTATIVES

- MIS: Ms. Emiline Kovac & Ms. Tyler Rossell shared the following events at MacFarland Intermediate School:
 - Peer Facilitator (1-2 per class) to assist students when a situation arises.
 - All students are challenged to be an "Up-Stander"; standing up to bullying and cyberbullying.
 - 4th grade talent show 2/16/17
 - 5th grade talent show 2/23/17

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G. LEAD TESTING UPDATE

1. Dr. Forsthoffer provided an update on the water testing results, including:
 - b. Testing protocols: First round of testing on 12/18/16 based standing water; received report 1/24/17. Retests on 25/07/2017 based on flush sample; reports not yet available.
 - c. Remediation plan: Pending actual report results, the plan is expected to include:
 - 1) Phase I - outlets that fail to remain offline
 - 2) Remediation priority to be towards CBS/PMS; all fountains in hallways will be replaced, with plan for ongoing filter replacements; fountains in classrooms to be removed, except for fountains in PreK class rooms which will be replaced; ice machines to be replaced.
 - 3) In additions, MIS hallway fountains and all district ice machines will be replaced.
 - d. Follow-up testing: A full retesting will be conducted next year, with cyclical testing annually thereafter. [Note: DOE code only requires testing once every six (6) years.
2. Michael Young (from Westchester Environmental) and/or Dr. Forsthoffer responded to follow-up questions.

H. PUBLIC FORUM - FOR AGENDA ITEMS

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

The following parents, community members, and staff commented and expressed their concerns regarding the lead testing within the district: Loraine Ape, Mark Roselli, Lenoard de Groot, D. DeNeara, Jill Popko, Jane Kovac, Theresa Broomwall, Sharon Sherry, Jeff Tober, John Brodowski, Shannon Manasco, S. DeSai, and Jennifer Kovac, including: potential lead source; testing plan as installing new outlets; questions about the water source; estimated costs of remediation; questions on the planned filters to be used; timeliness of conducting initial tests any potential for bacteria from "dead legs" piping now placed out of service; requests for timely progress updates; confidence in the Board addressing this matter. Michael Young (from Westchester Environmental) and/or Dr. Forsthoffer responded as applicable.

I. UNFINISHED BUSINESS

A motion was made by Mr. Creegan, seconded by Mr. Roselli to approve the following:

1. +Motion to approve the December 7, 2016 Minutes. (This motion, #I-2 on the January 18, 2017 and #H-1 on the February 1, 2017 agenda, did not received a majority of affirmative votes)

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Fausti, Mr. Creegan, and Mr. Mercantini.

NOES: None. ABSTENTIONS: Mr. Roselli and Mr. Barman.

ABSENT: Mr. Schiano, Ms. Scozzari, and Mr. Tyler.

Motion approved by majority.

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J. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Mr. Creegan, seconded by Mr. Heberling to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Minutes and Executive Minutes, January 4, 2017 and Minutes, January 18, 2017
3. +Motion to approve Bill List, January, 2017
4. +Motion to approve Board Secretary/Treasurer Report, January 2017
5. +Motion to approve Substitute List
6. +Motion to approve Special Education Student Placement
7. +Motion to accept Director of Special Services Report
8. +Motion to accept Director of Curriculum and Instruction Report
9. +Motion to accept District Support Staff Report

10. +Motion to accept Enrollment & Principal Reports:

BRHS	729
BRMS	589
MIS	383
CBS	244
PMS	537
	2,482

ON A ROLL CALL VOTE (Items 1-10):

AYES: Mr. Heberling, Mr. Fausti, Mr. Creegan, Mr. Roselli (All Ayes except for Abstention of Item 2 - 1/4/17 Minutes), Mr. Barman and Mr. Mercantini. NOES: None.

ABSTENTIONS: Mr. Roselli Item 2 - 1/4/17 Minutes.

ABSENT: Mr. Schiano, Ms. Scozzari, and Mr. Tyler.
Motion approved by majority.

K. SUPERINTENDENT'S REPORT

A motion was made by Mr. Roselli, seconded by Mr. Fausti to approve the following:

1. +Motion to accept HIB Report & Determinations

School	# of Reports	# of HIB
CBS	<u>1</u>	<u>1</u>
PMS	0	0
MIS	0	0
BRMS	0	0
BRHS	0	0
<u>TOTAL:</u>	<u>1</u>	<u>1</u>

INFORMATION

2. One eighth grade student to be homeschooled at parent request, effective February 1, 2017.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Fausti, Mr. Creegan, Mr. Roselli, Mr. Barman and Mr. Mercantini. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Schiano, Ms. Scozzari, and Mr. Tyler.
Motion approved by majority.

L. CURRICULUM REPORTS

A motion was made by Mr. Creegan, seconded by Mr. Roselli to approve the following:

1. +Motion to approve BRHS 2017 Summer SAT Preparation Course.

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2. Motion to approve a field trip for BRMS to Holy Cross High School for a Math Competition on March 2, 2017 for approximately 8 students and Ms. Andrea Molnar at a fee of \$342.07 for registration and transportation.

ON A ROLL CALL VOTE (Items 1-2):

AYES: Mr. Heberling, Mr. Fausti, Mr. Creegan, Mr. Roselli, Mr. Barman and Mr. Mercantini. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Schiano, Ms. Scozzari, and Mr. Tyler.

Motion approved by majority.

M. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

A motion was made by Mr. Roselli, seconded by Mr. Heberling to approve the following:

1. Motion to accept resignation from Mr. Christian Montemore from the position of Desktop Support Technician, effective February 14, 2017.
2. Motion to accept resignation from Mr. Jason D'Annunzio as the BRHS JV Softball coach, effective immediately.
3. Motion to accept resignation from Mr. Larry Carthan as a 2016-17 BRHS Assistant Track Coach, effective immediately.
4. Motion to approve **Ms. Kristen Stride** as a 2016-17 BRHS Assistant Track Coach, Step 1, with a stipend of \$4,037. This replaces a resignation.
5. +Motion to approve **Mr. Robert Zimmer** as a full-time, 11 month LDTC, Step 12, BA +30 with a pro-rated salary of \$74,144, effective approximately April 24, 2017 or as soon as he is released from his current position. This replaces a resignation.
6. Motion to approve Mr. Peter Pulhac as a BRHS volunteer Baseball coach.
7. Motion to approve Ms. Jessica Gareis as a BRHS volunteer Softball coach.
8. Motion to approve Ms. Farrah Sajjad as a Before/After School substitute at an hourly wage of \$12/hr. for hours worked. Ms. Sajjad is currently a sub for the District.
9. Motion to approve Ms. Tammy Anderson as a Before/After School substitute at an hourly wage of \$12/hr. for hours worked. Ms. Anderson is currently an aide for the District.
10. Motion to approve amendment of leave, requested by employee # 5603, to September 1, 2017. Original return date was approved for May 1, 2017.
11. Motion to approve Ms. Caroline Conroy to extend her long term leave position at MIS through June 20, 2017. Ms. Conroy will continue to be compensated at Step 1, BA with a pro-rated salary of \$51,412.
12. Be it resolved that the commencement of leave of absence requested by employee #5779, effective February 15, 2017 through approximately March 3, 2017 is hereby approved subject to verification of requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and

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Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.

13. Motion to approve Ms. Sharon Caminero, a student from Thomas Edison University, to complete 4 hours of classroom observation at BRHS under the mentorship of Ms. Deborah Tartaglia on 2/17/17.
14. Motion to approve Ms. Brittany Malinowski, a student of St. Joseph's University, to complete 30 hours of classroom observation at BRHS under the mentorship of Ms. Grace DeFelippinis, February 27 through March 31, 2017.
15. Motion to approve the following spring 2017 salary adjustments for staff who have demonstrated successful completion of post graduate credits:

NAME	FORMER STATUS	NEW STATUS	NEW SALARY	SALARY ADJUSTMENT
Fyczok, Lauren	Step 2, BA +12	Step 2, BA +18	\$53,338	+\$356
Geiger, Helen	Step 5, MA	Step 5, MA +6	\$57,935	+\$731
Hollern, Maura	Step 3, MA +6	Step 3, MA +18	\$56,888	+\$692
Ingram, Katina	Step 12.5, BA +12	Step 12.5, BA +18	\$67,812	+\$356
Joy, Amy	Step 2, MA +12	Step 2, MA +24	\$57,100	+\$1,066
Nyul, Ashley	Step 2, BA	Step 2, BA +18	\$53,338	+\$1,426
Rizzo, Anthony	Step 16, MA +24	Step 16, MA +30	\$87,149	+\$729

INFORMATION

16. +JOB POSTINGS: BRHS JV Softball Coach - Desktop Support Technician

ON A ROLL CALL VOTE (Items 1-15):

AYES: Mr. Heberling, Mr. Fausti, Mr. Creegan, Mr. Roselli, Mr. Barman and Mr. Mercantini. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Schiano, Ms. Scozzari, and Mr. Tyler.

Motion approved by majority.

N. BUSINESS, FINANCE & OPERATIONS

A motion was made by Mr. Roselli, seconded by Mr. Fausti to approve the following:

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status at January 31, 2017.
2. +Motion to approve Transfer of Funds.
3. Motion to approve the district to provide shuttle service for the annual Bordentown Street Fair, May 20 and 21, 2017. Northern Burlington Chamber of Commerce is charged a total fee of \$463.50 for one van from 10:00 am to 4:00 pm.
4. Motion to approve the following Joint Agreements payable to Bordentown Regional School District:
 - NORTHERN BURLINGTON SCHOOL DISTRICT
 - a. (This is a change in route cost due to adding a student from NBC) To transport two students to and from Hampton Academy, Mt. Holly, Route # 93, effective September 1, 2016 to June 30, 2017. Total cost \$10,396.87. (previous amount \$7,188.74)
 - TRENTON PUBLIC SCHOOL DISTRICT
 - a. To transport one student to from Bordentown Regional School District, Route # 96, effective December 1, 2016 to June 30, 2017. Total cost \$11,977.56.

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BURLINGTON CITY SCHOOL DISTRICT

- a. To transport Burlington City Boys Basketball to Maple Shade High School, January 12, 2017. Total cost \$172.17.
- b. To transport Burlington City Girls Basketball to Cherry Hill West High School, January 30, 2017. Total cost \$207.83.

ROBBINSVILLE SCHOOL DISTRICT

- a. To transport Robbinstonville HS Ice Hockey to Lawrenceville Prep, January 3, 2017. Total cost \$175.11.
 - b. To transport Robbinstonville HS Ice Hockey to Mercer County Park, January 4, 2017. Total cost \$140.56.
 - c. To transport Robbinstonville HS Swim Team to Hamilton West HS, January 4, 2017. Total cost \$141.93.
 - d. To transport Robbinstonville HS Swim Team to College of New Jersey, January 5, 2017. Total cost \$206.99.
 - e. To transport Robbinstonville HS Wrestling to Plainsboro North HS, January 13, 2017. Total cost \$158.52.
 - f. To transport Robbinstonville HS Swimming to Hamilton West HS, January 13, 2017. Total cost \$146.72.
 - g. To transport Pond Road Middles School Wrestling to Community Middle School, January 13, 2017. Total cost \$150.68.
 - h. To transport Robbinstonville HS Swim Team to Hightstown HS, January 14, 2017. Total cost \$177.70.
 - i. To transport Pond Road Middle School Wrestling to Grover Middle School, January 19, 2017. Total cost \$170.70.
 - j. To transport Robbinstonville HS Swim Team to Hamilton West HS, January 20, 2017. Total cost \$143.68.
 - k. To transport Robbinstonville HS Swim Team to Hamilton West HS, January 24, 2017. Total cost \$141.93.
 - l. To transport Robbinstonville Wrestling to Hopewell High School, January 24, 2017. Total cost \$185.99.
 - m. To transport Robbinstonville Ice Hockey to Mercer Co. Park, January 27, 2017. Total cost \$163.70.
5. Motion to approve the following Joint Agreement payable to another school district:

GLOUCESTOR COUNTY SPECIAL SERVICES SCHOOL DISTRICT

- a. (Increase due to change of student dates of attendance)
To transport one student to and from Archway School, Atco, effective September 8, 2016 to November 11, 2016. Total cost \$12,388.46. (previous date and cost was to October 31, 2016, \$8,354.56)

ON A ROLL CALL VOTE (Items 1-5):

AYES: Mr. Heberling (All Ayes except for Noes listed below Item 4 {Burlington City & Robbinstonville}, Mr. Fausti, Mr. Creegan, Mr. Roselli, Mr. Barman and Mr. Mercantini.

NOES: Mr. Heberling Item 4 {Burlington City & Robbinstonville}.

ABSTENTIONS: None. ABSENT: Mr. Schiano, Ms. Scozzari, and Mr. Tyler.
Motion approved by majority.

O. POLICY - None

P. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the

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public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

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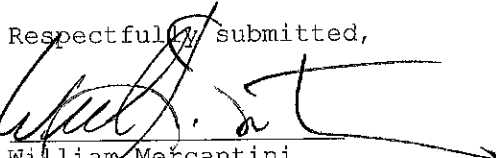
- Jill Popko spoke/commented on the following as liaison to the Board:
 - 1) October 2016 meeting regarding PARCC test scores
 - 2) Location of parent/teacher conferences for the high school and concerned about the parent-teacher conference process throughout the district.
 - 3) Her perspective on the District's culture regarding parents.
- Leonard de Groot commented/inquired about the percentage of taxes collected from taxpayers and the distribution of those funds.
- Ann Marie O'Leary (MIS teacher) stated that she is always available to take calls from parents, in response to Ms. Popko's concerns.
- Mike James expressed his concerns regarding the high school parent/teacher conferences.
- Krista Csapo commented/inquired about conferences/grades; stated generally has no issues with teacher communications with CBS & MIS staff.
- Jill Popko clarified no issue with teachers, suggests needing a more welcoming environment for parents.
- Mr. Kosul commented that he is proud of how this Board performs its duties.


Q. NEW BUSINESS - None

R. ADJOURNMENT

A motion was made by Mr. Heberling, seconded by Mr. Roselli to adjourn the meeting at 9:35 p.m.
Motion approved by majority.

Respectfully submitted,


William Mercantini
President


Eloi Richardson
Board Secretary