

# Safety Drill Documentation

2016-2017 School Year

District: Swartz Creek  
Building: Spring  
Principal/Administrator: Michelle Telliga

## FIRE:

Drill #1 of 5 (by Dec. 1) Date: 10-3-16 Time: 9:00 am Conducted by: M Telliga  
Check, if applicable:  Recess  Lunch  Outside of classroom

Drill #2 of 5 (by Dec. 1) Date: 10-26-16 Time: 11:30 am Conducted by: M Telliga  
Check, if applicable:  Recess  Lunch  Outside of classroom

Drill #3 of 5 (by Dec. 1) Date: 11-9-16 Time: 12:55 pm Conducted by: T. Kimbree  
Check, if applicable:  Recess  Lunch  Outside of classroom

Drill #4 of 5 (after Dec. 1) Date: 5-3-17 Time: 3:15 pm Conducted by: S. Springer  
Check, if applicable:  Recess  Lunch  Outside of classroom

Drill #5 of 5 (after Dec. 1) Date: 5-15-17 Time: 8:50 am Conducted by: M Telliga  
Check, if applicable:  Recess  Lunch  Outside of classroom

Extra Drill Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

Extra Drill Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

Extra Drill Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

## TORNADO:

Drill #1 of 2 (at any time) Date: 10-12-16 Time: 11:15 Conducted by: M. Telliga  
Check, if applicable:  Recess  Lunch  Outside of classroom

Drill #2 of 2 (in March) Date: 3/8/17 Time: 11:15<sup>2017</sup> Conducted by: M. Telliga  
Check, if applicable:  Recess  Lunch  Outside of classroom

Extra Drill Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

## LOCK DOWN OR SHELTER IN PLACE:

Drill #1 of 3 (by Dec. 1) Date: 10-7-16 Time: 10:20 am Conducted by: Officer Szman sky  
Check, if applicable:  Recess  Lunch  Outside of classroom

Drill #2 of 3 (after Jan. 1) Date: 10-14-16 Time: 1:35 Conducted by: Officer Szman sky  
Check, if applicable:  Recess  Lunch  Outside of classroom

Drill #3 of 3 (at any time) Date: 3-15-17 Time: 12:05 pm Conducted by: Officer Szman sky  
Check, if applicable:  Recess  Lunch  Outside of classroom

Extra Drill Date: Time: Conducted by:  
Check, if applicable:  Recess  Lunch  Outside of classroom

Principal or designee signature: Michelle Telliga

I verify that the listed drills were conducted on the noted dates and times.