

Park School

English Learners Advisory Committee (ELAC) Minutes

Date: Tuesday, February 20, 2018

Staff in Attendance:

Rosa Soria, Assistant Principal, Myriame Steep, Instructional Specialist, Lynn Siu, Chinese Home School Coordinator, Rose Sanchez, Spanish Home School Coordinator, and Yolanda Rodriguez, Special Projects Assistant/ELAC Secretary

Meeting was called to order at 8:18 a.m.

Mrs. Steep requested parents to review minutes from the January 16, 2018 meeting. After minutes were reviewed, she requested votes to approve them. They were approved by unanimous decision.

Following the approval of minutes, the translated Park Parent Involvement Policy was presented and reviewed. It encompasses a lot of what we've talked about in our meetings and our legal requirements. It states the following: You have the right to be involved in our programs. We offer flexible meetings. Send representatives to the district such as to our DELAC meetings. We provide supplemental services for children who need it. The student success team involves parents, teachers and administration. We need to work on parent school compact possibly at the next meeting. We need to add in something about taking care of technology in the compact. We provide parent classes such as PEP and English classes. You share ideas with me. We value our parent's feedback. If you would like to enhance the policy let Mrs. Steep know.

Mrs. Steep handed it over to Ms. Soria to present the Safety Plan for Park. Every year we have it updated in conjunction with our school plan. We wanted to share with you what's going on with safety. The safety plan was due last week and we are in the middle of it being approved. We have a safety committee. Included are students from ASB. We've met every month since September. We have taken some field trips to the emergency bin to make sure that we are prepared for an emergency. Monthly moments of safety shared during staff meetings. On October 19 we participated in the Great Shake Out, which was essential for us to do that and how well would we respond to an emergency. We received feedback from staff members. Based on that feedback we revised some of our procedures. We went through the search and rescue backpacks. We identified supplies that we want to purchase and we're in the process of pricing those items. In case of emergency the nurse has all student medications. All staff is trained in a lockdown drill. Any staff member on campus can call a lockdown if they deem an unsafe situation. Locking down may not always be the safest so the next best thing is to run, fight, and hide. Lock and block doors and windows. Staff lockdown trainings can be very effective but also very traumatic. Pictures from the Great Shake Out were displayed. Students also participated in scenarios. There were some real life possible scenarios. Search and rescue teams went out and looked for "survivors". We had scenarios such as head injuries, broken legs, and shock.

Let's review our current and last year's school climate goals and physical environment goals.

2016-2017 School Climate Goals:

In progress-place monthly grade level inspirational quotes on cafeteria and/or office bulletin boards. Goal met for grades 4-8, recognize students for making improvements in specific subject areas and recognize them during monthly Student of the Month assemblies. In progress-Have students take pride in keeping their school clean, through motivational activities. Goal Met to attend Critical Incident training.

2016-2017 Physical Environment Goals:

In progress-provide supplemental emergency bin supplies such as an emergency generator and upgraded Search and Rescue backpack kits. We are still in process of buying supplies. Goal Met to provide more trash cans throughout the campus. Goal met to purchase portable speakers for use during rainy days in the auditorium and at the emergency evacuation assembly area.to provide supplemental emergency supplies such as a generator, updated emergency backpacks.

2017-2018 School Climate Goals:

Create monthly themed inspirational bulletin boards throughout the school campus targeting positive socialization skills and anti-bullying. Support staff (Noon Duty Aides) to recognize students when caught doing an act of kindness and/or maintaining the school campus clean. For grades first through sixth, implement Playworks to promote sportsmanship and positive social interactions and to resolve conflict resolution. To read "Growth Mindset" by Carol Dweck as a staff. It is an additional resource.

2017-2018 Physical Environment Goals:

Update emergency supplies by assessing the status of all supplies in the emergency bin and classroom emergency backpacks. We have identified items. A parent asked regarding the cleanliness of the classrooms. Ms. Soria let them know that the rooms get vacuumed every night; however the concern was the lack of cleanliness of the student desks. Ms. Soria stated she would inquire. Provide additional recycling cans and relocate trash cans throughout the campus. Another concern that was brought up was the lost and found. Most parents do not agree with the location of the lost and found since it is located right outside the school and anybody can walk up and access a child's belongings. Last goal is to purchase a Buddy Bench for students to have a space where they can go and talk. The bench is very expensive to purchase. It's possible that the high school woodshop will be able to make us the bench as long as we provide the wood. If any of the parents know someone that has that skill to make the bench, let us know.

Mrs. Steep was asked about ELL Summer School. She let them know they can continue using all the programs such as Imagine Learning, Acellus, iRead, Dreambox and RAZ Kids all during the summer. We can create summer packets for them and we will have a sign-up sheet in the front office to create an interest list.

Reminder to DELAC representative to attend meeting on Monday the 26th and that the first PEP class begins on March 8, 2018.

Meeting was adjourned at 9:42a.m.

Respectfully submitted by: Yolanda Rodriguez

Escuela Primaria Park

Minutos de la junta del Comité de Asesoría del Aprendizaje de Inglés para Alumnos (conocido por sus siglas en inglés como ELAC)

Fecha: martes, 20 de febrero 2018

Personal presente:

Rosa Soria, Asistente a la directora, Myriame Steep, especialista educacional, Rose Sanchez Coordinadora de la escuela y hogar (español) y Lynn Siu, Coordinadora de la escuela y hogar (chino) Yolanda Rodriguez Asistente/secretaria de ELAC y proyectos especiales

La reunión fue llamada a orden a las 8:18 a.m.

Ms. Steep les pidió a los padres que revisaran los minutos de la reunión del 16 de enero de 2018. Después de revisar los minutos, ella solicitó votos para aprobarlos. Los minutos fueron aprobados por decisión unánime.

Luego de la aprobación de los minutos, se presentó y revisó la Póliza de participación de los padres de la escuela Park. Abarca mucho de lo que hemos hablado en nuestras reuniones y los requisitos legales. La cual declara lo siguiente: Usted tiene el derecho de participar en nuestros programas. Somos flexibles con el horario de las reuniones. Una representante de nuestra escuela asiste a la reunión de DELAC en la oficina del distrito. Proporcionamos servicios suplementarios para niños que lo necesitan. Un Equipo estudiantil que involucra a padres, maestros y administración. Necesitamos trabajar en el Contrato/Pacto Escolar posiblemente en la próxima reunión. Necesitamos agregar algo sobre el cuidado de la tecnología en el compacto. Proporcionamos clases para padres como PEP y clases de inglés. Usted puede compartir sus ideas conmigo ya que valoramos los comentarios e ideas de nuestros padres. Si desea mejorar la póliza, hágale saber a Ms. Steep.

Ms. Steep introdujo a Ms. Soria para presentar el Plan de Seguridad de la escuela. Todos los años lo actualizamos en conjunto con nuestro plan escolar. Tenemos un comité de seguridad y queremos compartir con usted lo que está pasando con el plan. El plan de seguridad se venció la semana pasada y estamos en medio de la aprobación. Se incluyen estudiantes de ASB. Nos hemos reunido todos los meses desde septiembre. Hemos revisado la caja de emergencia para asegurarnos de estar preparados para una emergencia. Durante la junta mensual con el personal hablamos del plan de seguridad. El 19 de octubre participamos en el Great Shake Out, que era esencial para nosotros para así saber qué hacer en caso de una verdadera emergencia. Recibimos comentarios de los miembros del personal. Basados en los comentarios, revisamos algunos de nuestros procedimientos. Revisamos las mochilas de búsqueda y rescate. Identificamos los materiales que necesitamos comprar. Estamos en el proceso de fijación de precios de esos artículos. En caso de emergencia, la enfermera tiene todos los medicamentos para los estudiantes. Si la situación es necesaria cualquier empleado puede sonar la campana de emergencia ya que todo el personal está entrenado en un simulacro de encierre de emergencia. Bloquear no siempre es lo más seguro, así que quizás tenga que correr, esconderse y pelear. Cerrar y

para comprarla. Es posible que el taller de carpintería de la escuela secundaria la pueda construir siempre que proporcionemos la madera. Si alguno de los padres conoce a alguien que tenga esa habilidad para hacer la banca, avísanos. Le preguntaron a Ms. Steep sobre las clases de verano de ELL. Ella les hizo saber que pueden continuar usando todos los programas como Imagine Learning, Acellus, iRead, Dreambox y RAZ Kids durante el verano. Podemos crear paquetes de verano para ellos y tendremos una hoja de registro en la oficina para crear una lista de interés.

Recordatorio al representante de DELAC de asistir a la reunión el lunes 26 y que la primera clase de PEP comienza el 8 de marzo de 2018.

Aplazamiento 9:31 a.m.

Respetuosamente sometido por: Yolanda Rodriguez

公園學校

英語學習者諮詢委員會(ELAC)會議記錄

日期: 星期二, 2月20日, 2018

出席會議的職員:

Rosa Soria, 副校長, Myriame Steep, 教學專員, Lynn Siu, 華語家庭學校聯絡員, Rose Sanchez, 西班牙語家庭學校聯絡員, 和 Yolanda Rodriguez, 教學助理/ELAC秘書

會議在早上8:18 進行

Mrs. Steep請求家長審核 1/16/2018 的議程並要求投票通過. 然後議程一致通過

批准了會議紀要後, 復審和發給家長已被翻譯之公園學校”家長參與規定手冊”。此手冊包含了我們會在會議中和法律要求的情況下討論過的很多內容。它規定了以下內容: 您有權參與學校的計劃。我們提供彈性的會議。例如派代表參加學區的DELAC會議。我們為有需要的兒童提供額外服務。學生成功團隊包括家長, 教師和學校管理層。我們需要添加一些關於科技的內容。我們提供家長課程, 例如PEP和英語班。與我們分享你的意見。你的意見會被重視的。如有需要修改手冊, 請讓Steep夫人知道。

Steep夫人將時間交給了Soria女士, 以介紹公園學校的安全計劃。每年我們都會根據學校的計劃來更新它。我們希望與您分享安全的事情。安全計劃在上週到期, 現正在批准中。我們有一個安全委員會。包括來自ASB的學生。我們從9月份開始每月都會見面。我們已經採取了一些實地考察的緊急情況, 以確保我們為緊急情況做好準備。在每月員工會議中討論分享安全計劃。在10月19日, 我們參加了大地震演習, 這對我們來說是非常重要的, 學校將如何應對緊急情況。我們收到了工作人員的意見。基於這些意見, 我們修改了一些程序。我們清點過救援背包。我們確定了要購買的耗材, 並且正在對這些物品進行定價。在緊急情況下, 護士攜帶所有學生的藥物。所有員工都接受了演習的訓練。校園內任何的員工認為不安全的情況之下可以打電話進行封鎖。封鎖並不總是最安全的, 所以下一個最好的做法就是跑, 打, 躲。封鎖和阻擋門窗。員工封鎖形勢的培訓可能非常有效, 但也很近乎真實。顯示來自Great Shake Out的圖片。學生也參加了這場演習。有一些真實可能的情況。搜救隊出去尋找“倖存者”。我們有過頭部受傷, 腿部斷裂和休克等情況。

讓我們回顧一下當前和去年2016-2017學校的氣氛和環境目標:

在餐廳和/或辦公室公告板上擺放每月級別的勵志名言。4-8年級, 這目標達到。辨認學生在具體學科領域進行改進, 並在每月模範學生早餐大會期間辨認他們。通過激勵活動讓學生們為保持學校清潔而感到自豪。達成目標參加關鍵事件培訓。

2016-2017環境目標:

進行中 - 提供補充應急箱物資, 如應急發電機和更新搜索和救援背包。我們仍在購買用品。目標達成在整個校園提供更多的垃圾桶。在禮堂和緊急撤離組裝區域的雨天中購買便攜式揚聲器目標達成, 提供補充應急用品, 如發電機, 更新的緊急背包

2017-2018 學校氣氛目標:

在校園內創設每月主題勵志的公告牌, 以積極的社交技巧和反欺凌為目標。支持員工(中午職務助理)在被發現做善事和/或維持校園清潔時讚揚學生。對於第一至第六年級, 實施Playworks以促進體育精神和積極的社交互動, 並解決衝突方案。

閱讀Carol Dweck作品“成長思維”。這是一個額外的資源。

2017-2018 環境目標:

通過評估緊急垃圾箱和教室緊急背包中所有用品的狀態來更新應急的物資。我們已確定項目。一位家長詢問有關教室的清潔情況。Soria女士讓他們知道教室每天晚上都會吸塵，但擔心學生的桌子不夠乾淨。soria女士表示她會詢問。提供額外的回收罐，並在整個校園內重新安置垃圾桶。另一個令人關注的問題是失物招領。大多數家長不同意失物招領的位置，因為它位於學校外，任何人都可以接觸到學生的遺失衣物。最後的目標是購買一張好友長凳板讓學生有一個地方與朋友交談。板凳購買非常昂貴。只要我們提供木材，高中木匠工作訪也许可以为我们打造。如果家長中的任何一個知道有這種技能的人，請告訴我們。

有人問Steep夫人ELL暑期學校。她讓家長知道他們可以在夏季期間繼續使用Imagine Learning, Acellus, iRead, Dreambox和RAZ Kids等所有程序。我們可以為學生準備暑假作業並將在前台有一個暑假作業登記表。

提醒DELAC代表參加26日週一的會議，並且第一個PEP課程將於2018年3月8日開始。

會議於上午9時42分休會。

恭敬地呈遞: Yolanda Rodriguez