



Howell Township Public Schools

PROUD OF OUR SCHOOLS – CONCERNED FOR OUR CHILDREN

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MINUTES

A Regular Board of Education and Workshop Meeting of the Howell Township Board of Education was called to order at 7:00 PM on Wednesday, March 16, 2016 in the Cafetorium of Howell Township Middle School North, 501 Squankum-Yellowbrook Road, Farmingdale, New Jersey.

AGENDA

DISTRICT GOALS 2016

Student Achievement:

- To foster a learning environment that emphasizes personalized learning, student empowerment, and standards-aligned student growth.

District Culture & Climate:

- Sustain a positive culture of learning within the current building structures.

Community Interaction:

- Increase community outreach and district transparency through multiple mediums of communication.

Technology:

- Transform educational settings through the use of technology to foster progressive learning environments.

BOARD GOALS

Governance:

- The Board will utilize the workshop model to improve the Board's knowledge on educational issues in the district.

Boardsmanship:

- The Board will develop and implement an in district orientation for new Board members.

Student Achievement:

- The Board will use data to inform decision-making regarding student success.

A. Roll Call - Salute to Flag:

PRESENT: Suzanne M. Brennan Board Member (6:32 PM),
Mark A Bonjavanni Board Member, Mary Cerretani Board Member,
Denise M. Lowe Board Member, MaryRose Malley Board Member,
Albert Miller Board Member, Timothy P. O'Brien Board President

ABSENT: Jeanne DePompo Board Member, James A. Moretti Board Member

OTHERS PRESENT: Joseph Isola, Superintendent, Bruce Preston, Assistant Superintendent of Curriculum and Personnel, Ronald Sanasac, Assistant Superintendent for Business Administration/Board Secretary, Jan L. Wouters, Esq., Board Attorney, Theresa George, Administrative Secretary and approximately 40 citizens, employees and reporters.

Samantha Sanderson, second grade student from Land O'Pines sang the National Anthem.

Mr. O'Brien noted when students share their talents with the Board; it is always the best part of the meeting.

B. Announcement by President:

"Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on March 9, 2016."

C. Executive Session:

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Howell Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session on March 16, 2016 at 7:06 PM to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Middle School Principal
2. Parent Residency Appeal
3. Parental Matters
4. Personnel Leave Extensions
5. Personnel Leave Medical Extension
6. HIB Report

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Mark A Bonjavanni, Board Member
AYES:	Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Suzanne M. Brennan, Jeanne DePompo, James A. Moretti

The Board convened to Executive Session at 7:06 PM and reconvened to Public Session at 8:03 PM with all members of the Board previously present, present again.

D. Approval of Minutes:

Regular Board of Education Meeting Minutes, February 17, 2016
Executive Session Meeting Minutes, February 17, 2016

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

E. Correspondence:

1. Letter addressed to Monmouth County School Board Members from Monmouth County School Boards Association regarding introduction of current officers, including Mr. Albert Miller, MCSBA President and Mr. Mark Bonjavanni, Delegate to the New Jersey School Boards Association Board of Directors.

2. Notices of the following meetings:
 - a. Education Committee - March 7, 2016, 5:00 p.m.
 - b. Finance Committee - March 9, 2016, 7:00 p.m.
 - c. Operations Committee - March 10, 2016, 5:00 p.m.
 - d. Safety Committee - March 15, 2016, 6:00 p.m.
 - e. Community Interaction - March 15, 2016, 6:00 p.m.
 - f. Finance Committee - March 15, 2016, 7:00 p.m.
 - g. Special Executive Session Meeting - March 16, 2016, 6:00 p.m.
 - h. Workshop/Regular Board of Education Meeting - March 16, 2016, 7:00 p.m.

F. Board President's Comments:

Mr. O'Brien thanked everyone for attending. Mr. O'Brien explained the meeting this evening will be a combined Workshop/Regular Board of Education meeting.

Mr. O'Brien stated he is pleased to note that Dr. Robert Henig is in attendance this evening. He reported that there is an item on the addenda for approval of the appointment of Dr. Henig to the position of Principal for Middle School South. Mr. O'Brien indicated the Board has the greatest confidence in Dr. Henig, who has been employed in this district for nineteen years, and currently serves as Vice Principal at Middle School North.

Mr. O'Brien reported the March Maker Madness Fair held on March 8th, was so successful that the next event may need to take place at a larger venue. Mr. O'Brien stated the Fair was an example of the direction this district is taking, as it continues to explore and push boundaries. He added, this will allow the students to take chances and lead; to fail forward. Mr. O'Brien indicated he had the opportunity to view the many projects and videos. Mr. O'Brien exclaimed it was a tremendous event and he is looking forward to next year.

Mr. O'Brien informed the Board that the district has made great progress and strides in terms of the reconfiguration. He stated he is very proud of the staff and commended them for the incredible job they are doing

G. Superintendent's & Board Secretary's Report:

1. ESL Model Program

Mr. Isola informed the Board this district has obtained the status of being an ESL Model Program for the state since 2005. Mr. Isola notified the Board representatives from the Department of Education recently visited the district to re-evaluate ESL programs held at Adelphia Elementary School, Ardena Elementary School and Middle School North. Mr. Isola stated he is very confident the ESL Program will be renewed as a Model Program for the State. Mr. Isola thanked Mrs. Jacqueline Moore, Supervisor State and Federal Programs, for her leadership and work in the ESL program.

2. Rider University TALL Grant Presentation

Mr. Isola stated there will be a brief presentation from representative from Rider University. Mr. Isola noted one of the Board's objectives and directives given to him was to build partnerships with higher education. He stated this presentation is one of the examples of that outreach. Mr. Isola indicated through the work done from the recent New Taipei City, Taiwan educators visit to the ESL program in collaboration with Freehold Borough, Rider University had the opportunity to observe work done in our district, which led to further dialogue. Mr. Isola requested for Ms. Moore to introduce representatives from Rider who will provide information regarding the TALL (Teachers As Leaders Learners) Grant.

Mrs. Moore announced she had the great fortune to participate with the New Taipei City visit to the ESL Program in the fall. Mrs. Moore stated during that time she also had the opportunity to visit the ESL program at Freehold Borough and meet with representatives from Rider University. Mrs. Moore stated as she watched the workshop and professional development programs unfold she thought this would be a great opportunity for a partnership with our district. Mrs. Moore noted she spoke with the Rider professionals regarding the TALL Grant and it became clear how it intertwines with ESL program.

Mrs. Moore introduced Ms. Suzanne Carbonaro, Director of Assessment and Strategic Partnerships and Dr. Thomas Chiola to present information regarding the Rider University TALL Grant and the Teach First Class program.

Ms. Carbonaro and Dr. Chiola addressed the Board regarding the TALL Grant and presented a video presentation. Ms. Carbonaro stated this two year grant is provided through the New Jersey Department of Education. She remarked Rider University is a nationally accredited institution with a job placement rate of 96% for teachers.

She explained the TALL Grant provides teachers with an opportunity to enroll in a teacher leadership master's course. After completing the course, teachers will then be able to mentor student teachers who currently hold a bachelor's degree in another profession, and are interesting in changing their career to teaching.

Ms. Carbonaro stated the first prong approach is working with practicing teachers to develop their leadership skills to mentor new teachers, teachers new to the district and pre-service teachers. She added this program helps to support practicing teachers to develop new teachers to the profession. Ms. Carbonaro indicated they have started a partnership with Freehold Borough which will now extend to Howell. She noted Rider will be working with ten teachers from the three ESL program schools in Howell. The courses will be held at the Park Avenue complex at Freehold Borough next year, with sixteen candidates accepted. The year after will be Howell teachers mentoring Howell teachers.

Dr. Chiola addressed the Board regarding the opportunities available through the program.

Ms. Carbonaro asked if there were any questions from the Board. Mr. O'Brien inquired how many years of data is available and how long has Rider University implemented the residency program. Ms. Carbonaro stated Rider has done two years of residency program in Ewing Township, which Ms. Moore visited. She stated there has been a 100% job placement. She noted since the students were a part of the community they had access to job fairs and professional development workshops conducted at Rider.

A brochure detailing the program was passed along to the Board and audience members.

Mr. Isola thanked the presenters for their time and expressed his excitement in partnering with Rider University which will only strengthen our community and school district.

3. March Maker Madness Fair Update

Mr. Isola declared the culture of education we are seeking is beyond compliance. He added the project based learning environments for youngsters to explore learning and learn about the right question, more so than learning the correct answer.

Mr. Isola reported the recent March Maker Madness Fair was an incredible evening with many staff members in attendance. He maintained the staff continues to be a source of pride for him. Mr. Isola displayed several pictures from the evening and detailed the events that took place.

Mr. Isola conveyed a story regarding a student who wore a dress made out of plastic bags from a supermarket. Mr. Isola asked the student why she was wearing that during the Fair. The student explained she read a book about a lady in Africa who had to recycle products to make her own clothing. As the student was explaining this, her teacher approached Mr. Isola and remarked how the students infuse literacy. Mr. Isola expressed how proud he was of their work.

Mr. Isola listed the many tweets that were sent out regarding the success of the Fair. Mr. Isola maintained the evening was a great way to expose students to new ways of learning and thinking.

Mr. Isola noted he tried to meet with every staff member that evening to thank them for attending, most of the staff turned around and thanked him for allowing this type of environment to exist.

Mr. Bonjavanni wanted to acknowledge the members of the Howell Township Education Foundation (HTEF) who attended the event. Mr. Bonjavanni noted it was nice to see how the money raised and donated by the HTEF Grant over the years be put into action that evening.

Mr. O'Brien stated it is clear that this district is a leader and takes risks to give students and staff opportunities to excel and fall outside of the traditional model. Mr. O'Brien commended all involved.

Mr. Isola thanked Ms. Claire Engle, Director Digital Learning and Innovation for her efforts to make the evening such a success.

4. February Suspensions

Mr. Isola reported to the Board there were 20 suspensions during the month of February.

5. Employee Outreach

Mr. Isola stated he was directed by the Board and Education Committee work was to look at the action plan that accompanied the Strategic Plan.

Mr. Preston passed out one of the amendments to the action plan. Mr. Isola stated these are living documents and should be revisited. Mr. Isola expressed the district wants to ensure the recruitment process brings opportunities for diversity to the district, and he added the district does recognize it should not be a cookie cutter school environment.

Mr. Isola explained the district is looking to expand visitations to Universities preparing candidates for employment. Mr. Isola stated it will be a very honest approach towards that expansion of exposure for the selection process which will yield a certain diversity that is welcome in Howell.

Mr. O'Brien requested for the amended action plan to be approved this evening as an addenda item.

6. Board Evaluation and Chief School Administrator Evaluation Timelines

Mr. Isola stated during the workshop portion of the meeting the Board Evaluation and Chief School Administrator Evaluation timelines will be discussed. Mr. Isola passed out information to the Board relating to the evaluation process and progress towards achieving the districts goals and objectives for this year.

Mr. Isola stated he wanted the Board to view what is happening in those categories, review the information provided and possibly discuss during the next Board Meeting.

7. Middle School South Principal

Mr. Isola echoed Mr. O'Brien's earlier comments regarding Dr. Robert Henig. He stated it is with great pride and pleasure to have the opportunity to recommend Dr. Henig to the position of Principal at Middle School South. Mr. Isola noted Dr. Henig

has been an outstanding employee for 19 years in this district and knows he has a sense of obligation to earn the trust from the Board and community.

In an awareness to the number of staff members in attendance to support Dr. Henig's appointment his evening, Mr. Bonjavanni moved to have addenda item A-1 to take place at this point in the meeting.

A-1. Staff Transfer

Approve the transfer of Robert Henig from the position of Vice Principal at Middle School North to the position of Principal at Middle School South for the 2016/2017 school year on Step 12 of the Middle School Principals' Guide, at a salary of \$150,500.00, effective July 1, 2016.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark A Bonjavanni, Board Member
SECONDER:	Mary Cerretani, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

H. Comments from the Public:

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

1. Mr. Kenneth Jannarone addressed the Board with his concerns regarding middle school activities after the reconfiguration, specifically for 6th grade baseball. He noted he has met with Mr. Isola regarding this topic and the meetings have been cordial and beneficial. However, he is concerned about sixth grade students being discouraged from trying out for the baseball team.
2. Mr. James Quinn, Principal Newbury School, President Howell Township Administrative Council and parent of Ramtown and Middle School South students, stated on behalf of the HTAC he would like to congratulate Dr. Henig on his new position and looks forward to working with him both as a parent and a colleague.

3. Mr. George Morgan stated he would like to align himself with the comments made earlier by Mr. Jannarone regarding the middle school activities.

I. Committee Briefs & Liaison Reports:

1. Education Committee

Dr. Lowe reported the Education Committee met on March 7th. Dr. Lowe stated the RtI update continues as members of the Guidance Department identify available resources throughout the district to address behavioral concerns. Dr. Lowe announced the Committee developed a clear and concrete document to help teachers intervene proactively in behavioral needs presented in class. Dr. Lowe notified the Board there will be a district landing page to help make RtI information readily accessible to parents, students, and staff. She noted Administration will meet with several companies to demonstrate how their RtI management system can benefit the district.

Dr. Lowe reported to the Board the twelve Month Vice Principal/Supervisor Roles were reviewed and the Committee requested for a recommendation to the Board to approve revised the ten to twelve month vice principal/supervisor job description.

Dr. Lowe stated the 2015 Goals were reviewed and agreed to be adopted for 2016.

The Committee Goals are as follows:

1. The district will continue to examine strategies designed to eliminate the achievement gap for at-risk students.
2. Work with administration to implement the Next Generation Science Standards.
3. Support administration in the evolution of transformational pedagogical practices and support for 21st century learning environments.
4. Continue the action plans to achieve goals as recommended by Strategic Planning.

Dr. Lowe addressed the Board regarding the Action Plan to the Strategic Plan. She stated the Superintendent would like to discuss at the next Board workshop the possible amendment to contain language of recruitment diversity to the Professional Staff.

The School Recess was discussed, as it was an item brought up by the PTA/PTOs. Dr. Lowe reported all Howell K-5 schools have a twenty minute recess each day which seems to be in line with statewide practice. Dr. Lowe noted there was the discussion of the appropriateness of using recess as discipline. She added classroom structures and schoolwide events that make use of movement and play as a strategy of learning were shared.

Dr. Lowe announced the next Education Committee meeting will take place on Tuesday, April 5th. She added the minutes from December 7, 2015 and February 9, 2016 were accepted by the Committee.

The building and classroom activities that were held during the month of February were shared with the Committee.

Dr. Lowe reported discussion ensued of the addition of a second baseball team at each of the middle schools. Tryouts would be evaluated to determine a need, if any, for additional teams next year.

J. Unfinished Business:

None.

K. New Business - Consent Agenda Items:

2000 SERIES - PROGRAMS:

2000-1. **Children's Hospital to Provide Hospital Instruction**

Approve Children's Hospital of Philadelphia to provide hospital bedside instruction (as per Policy #2412, Home Instruction Due to Health Condition) for a student up to 5 hours per week at a rate of \$52.53 per hour, as needed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

2000-2. **ESEA 2015 Accountability Action Plan**

Budgeted Item
Approve the Elementary & Secondary Education Act (ESEA) 2015 Accountability Action Plan regarding Participation Rates, as part of ESEA Accountability requirements.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

3000 SERIES - PROFESSIONAL STAFF:

The following actions have been recommended by the Chief School Administrator. Note: A payroll deduction as a contribution towards health benefits per Chapter 78 P.L. 2011 will be withheld.

3000-1. Tuition Reimbursement

Approve the reimbursement of 50% of the tuition cost for the following graduate course(s) being taken during the 2015-2016 school year. The staff member shall be reimbursed consistent with contract upon successful completion of the course(s):

SPRING, 2016:

(\$849.00* average per credit - \$1,274.00 maximum allowed for 3-credit course) *Based on 2015-2016 Tuition Averages.

	<u>Tuition Cost</u>	<u>Tuition 50%</u>
Michael Fleming, Aldrich EDC 5013 - Curricular Leadership & Management for Diverse & Inclusive Schools (3 credits) Georgian Court University MA, Administration & Leadership	\$1,380.00	\$690.00
Michael Fleming, Aldrich EDC 6401 - Supervision & Leadership of Instruction & Learning (3 credits) Georgian Court University MA, Administration & Leadership	\$1,380.00	\$690.00
Cindy Lutz, MSS EDC 5013 - Curricular Leadership & Management for Diverse & Inclusive Schools (3 credits) Georgian Court University MA, Administration & Leadership	\$1,380.00	\$690.00

Item #3000-1 Continued.

Cindy Lutz, MSS
EDC 6401 - Supervision & \$1,380.00 \$690.00
Leadership of Instruction &
Learning
(3 credits)
Georgian Court University
MA, Administration &
Leadership

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

3000-2. **LOA for Teacher**

Approve the following leave of absence for Jessica Herring-Mascaro, Grade 2 Teacher at Adelpia School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Maternity Leave With Pay With Benefits	April 25, 2016 (28 sick days)	June 2, 2016
Family Leave Without Pay With Benefits	June 3, 2016 (2 weeks)	June 30, 2016

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

3000-3. **LOA for Teacher**

Approve the following leave of absence for Raymond Higginson, Grade 7 Social Studies Teacher at Middle School South:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave Without Pay With Benefits	March 2, 2016 (11 weeks)	May 24, 2016

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

3000-4. **LOA for Teacher**

Approve the following leave of absence for Maureen Heid, Itinerant Speech Therapist:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave With Pay With Benefits	March 7, 2016 (3 sick and 2 personal days)	March 11, 2016
Medical Leave Without Pay With Benefits	March 14, 2016 (1 week)	March 18, 2016

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

3000-5. **ESY Director**

Appoint Jennifer Amato, Vice Principal/Supervisor at Land O'Pines School, to the position of ESY Director for the 2016 Extended School Year Program (July 11, 2016 through August 18, 2016 at a salary of \$10,000.00. **IDEA Basic Grant Funded**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

3000-6. **School Social Worker**

Appoint Katie Peterson-McLoughlin to the position of Part-time, two days per week, School Social Worker at Middle School South, at Step 1 MA , \$20,200.00, prorated, effective March 17, 2016 through June 30, 2016. **IDEA Basic Grant Funded.**
PC# SSW-ADE-SOC-K5-01

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

3000-7. **New Teacher Mentor(s)**

Appoint the following New Teacher Mentor(s) for the 2015-2016 school year:

<u>NEW TEACHER</u>	<u>MENTOR/SCHOOL</u>	<u>PAYMENT</u>
Joseph Amorosi	Tara Dixon/Griebing	\$225.00

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

3000-8. **Substitute School Nurse(s)**

Appoint the following individual(s) to the position of Substitute School Nurse(s) for the 2015-2016 school year at the rate of \$100.00 per day, as needed:

Athena Kokinos

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

3000-9. **Substitute Salary Upgrade**

Amend the salary(s) for the following Substitute Teacher(s) from \$85.00 per day to \$100.00 per day, effective March 17, 2016 (obtained teacher certificate):

Lacey McKeon

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

3000-10. **Substitute Teacher(s) \$100 Per Day**

Approve the following individual(s) to the position of Substitute Teacher(s) for the 2015-2016 school year at the rate of \$100.00 per day, as needed:

Jessica Beckett	Denise Fancher	Debra Kourtz
Erin Lawlor	Amanada Ferraro	Laura Flood

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

3000-14. **Substitute Limited Employment Contract Extension**

Extend the contract of Monica Garofano, Grade 3 Teacher at Memorial School, retroactive to March 5, 2016 through April 14, 2016, at Step 1 BA, \$49,000.00, prorated. (Substitute Limited Employment contract) (Replacing Katherine Zimmer - Medical Leave)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

3000-15. **Occupational Therapist Fieldwork**

Approve Chaya Lubin, Long Island University, NY, to begin her Level I Field Experience, effective March 9, 2016 - April 20, 2016 with Courtney Rubino, occupational therapist, Land O'Pines School.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

3000-16. **Occupational Therapist Fieldwork**

Approve Aviva Ribowsky, Long Island University, NY, to begin her Level I Field Experience, effective March 9, 2016 - April 20, 2016 with Anke Girolamo, occupational therapist, Middle School North.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

3000-17. **In-School Extra Help Advisors**

Appoint the following In-School Extra Help Advisors for the 2015 - 2016 school year, at a stipend of \$800.00 per Advisor.

Item #3000-17 Continued.

<u>NAME</u>	<u>SCHOOL</u>	<u>SUBJECT/GRADE</u>
Daren Ghaffari	MSS	Math/Grade 6
Melissa Matuch	MSS	Math/Grade 7
Chris Seiler	MSS	Math/Grade 8
Megan Watson	MSS	Language Arts/Grade 6
Jamie Strauss	MSS	Language Arts/Grade 7
Tracey Whalen	MSS	Language Arts/Grade 8
Kelly Fyfe	MSN	Math/Grade 7
Debbie Eiffert	MSN	Math/Grade 8
Jessica Schoenfeld	MSN	Language Arts/Grade 6
Jaclyn Higginson	MSN	Language Arts/Grade 7
Lauren Howell	MSN	Language Arts/Grade 8

RESULT: APPROVED [UNANIMOUS]
MOVER: Mary Cerretani, Board Member
SECONDER: Albert Miller, Board Member
AYES: Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT: Jeanne DePompo, James A. Moretti

3000-18. **Classroom Observation**

Approve the list of individual(s) to complete their hourly classroom observation requirements in the Howell Township Public Schools:

<u>NAME</u>	<u>TIME</u>	<u>SCHOOL</u>
Makayla Pak Fairleigh Dickinson Univ.	May 16 - May 27, 2016 5 Days of Observation	Pam Nielsen, Gr. 5 Newbury School
Isabella Neri Ocean County College	February-May, 2016 30 Hours Observation	Roxanne Avallone, Gr. 1 Newbury School
Alyssa Bitsko Ocean County College	February - May 16, 2016 30 Hours Observation	Jain Miller, Gr. 2 Adelphia School

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

3000-19. **Workshop Registration and Travel**

Approve Patricia Callander, Assistant Superintendent/Pupil Services, to attend the *37th Annual LRP's National Institute on Legal Issues of Educating Individuals with Disabilities* in New Orleans, Louisiana, from April 24 - April 27, 2016 at a cost of (IDEA Basic Grant Funded):

Registration	\$1,435.00
Lodging (3 nights)	\$ 600.00 plus taxes and fees
Travel	TBD after booking (within Federal guidelines)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

3000-20. **Workshop Registration and Mileage**

Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

4000 SERIES - SUPPORT STAFF:

The following actions have been recommended by the Chief School Administrator. Note: A payroll deduction as a contribution towards health benefits per Chapter 78 P.L. 2011 will be withheld.

4000-1. LOA for Central Office Secretary

Approve the following leave of absence for Jackie DeBernardis, Grade III Central Office Secretary:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave	April 4, 2016	June 30, 2016
With Pay	(63 Sick Days)	
With Benefits		

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

4000-2. Resignation of Office Assistant

Accept with regret, the resignation of Nicole Cobb, Office Assistant at Aldrich School effective March 4, 2016.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

4000-3. LOA for Computer Network Assistant

Approve the following leave of absence for Kevin Chen, Itinerant Computer Network Assistant:

Item #4000-3 Continued.

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Family Leave Without Pay With Benefits	July 25, 2016 (6 Weeks)	September 2, 2016

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

4000-4. **LOA for Help Desk Specialist**

Approve the following leave of absence for Shannon Cutaneo, Help Desk Specialist at Middle School North:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave With Pay With Benefits	March 9, 2016 (12.5 sick days)	April 4, 2016 (AM)
Medical Leave Without Pay With Benefits	April 4, 2016 (PM) (2 weeks)	April 20, 2016

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

4000-5. **NCLB-ESEA Instructional Assistant**

Appoint Sarah Arrowood to the position of NCLB-ESEA Instructional Assistant at Land O' Pines School, effective March 17, 2016 through June 30, 2016 at \$15.00 per hour, 4.5 hours per day. (Title I Grant Funded) (Replacing Jamilee Holly - Transfer)

PC#: TCH-LOP-NCLB-AST-01

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

4000-6. **LOA for Special Education Teacher Assistant**

Approve the following leave of absence for Michelle Fulton, Special Education Teacher Assistant at Taunton School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave	February 11, 2016	March 31, 2016
Without Pay	(6 weeks)	
With Benefits		

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

4000-7. **Special Education Teacher Assistant**

Appoint Bridget Cardone to the position of Special Education Teacher Assistant for the preschool class at Land O'Pines School, at Step 1, \$24,015.00, prorated, effective March 17, 2016 through June 30, 2016, pending student need/enrollment. **IDEA Basic Grant Funded**
PC#: TCH-DIS-SEA-NA-105

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

4000-8. **Special Education Teacher Assistant**

Appoint Sandy Slobiski to the position of Special Education Teacher Assistant for the preschool class at Land O'Pines School, at Step 1, \$24,015.00, prorated, effective March 17, 2016 through June 30, 2016, pending student need/enrollment. **IDEA Basic Grant Funded**
PC#: TCH-DIS-SEA-NA-104

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

4000-9. **Part-Time Special Education Teacher Assistant**

Appoint Danielle Steppat to the position of Part-Time (90 minutes/day) Special Education Teacher Assistant, at Newbury School, at Step 1, \$5,542.00, prorated, effective March 17, 2016 through June 30, 2016.
PC#: TCH-DIS-SEA-NA-99

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

4000-10. **Part-Time Special Education Teacher Assistant**

Appoint Emily Runkel to the position of Part-Time (90 minutes/day) Special Education Teacher Assistant, at Newbury School, at Step 1, \$5,542.00, prorated, effective March 17, 2016 through June 30, 2016. **IDEA Basic Grant Funded**
PC#: TCH-DIS-SEA-NA-97

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

4000-11. **Substitute Teacher Assistant(s)**

Appoint the following individual(s) to the position of Substitute Special Education Teacher Assistant(s) for the 2015-2016 school year at the rate of \$9.00 per hour, as needed:

Sandra Slobiski

Sheri Nagy

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

4000-12. **Substitute Limited Employment Help Desk Specialist**

Appoint Angela Weeks to the position of Help Desk Specialist at Middle School North, retroactive to March 9, 2016 through April 20, 2016 at Step 1, \$17,550.00, prorated. (Replacing Shannon Cutaneo- Medical Leave)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

4000-13. **Substitute Limited Employment Secretary**

Appoint Eva Costello to the position of Grade III Central Office Secretary, effective April 4, 2016 through June 30, 2016 at \$30,000.00 prorated. (Replacing Jackie DeBernardis - Medical Leave)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

4000-14. **Substitute School Secretary(s)/Office Assistant(s)/Media Assistant(s)**

Appoint the following individual(s) to the position Substitute Secretary(s)/Office Assistant(s)/Media Assistant(s) for the 2015-2016 school year at the rate of \$58.50 per day, as needed:

Jeannette Sgroi
Eva Costello

Cheryl Suhr

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

4000-15. **LOA for Food Service Worker**

Approve the following leave of absence for Roberta Mohr, Food Service Lead at Ardena School.

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave	03/21/2016	06/21/2016
With Pay	(60 Days)	
Without Benefits		

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

4000-16. **Approve the Transfer of Cafeteria Aide**

Approve the transfer of Mary Schiller, Cafeteria Aide at Newbury School to Cafeteria Aide at Griebing School, effective March 17, 2016.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

4000-17. **Substitute Cafeteria Aide(s)**

Appoint the following individual(s) to the position of Substitute Cafeteria Aide(s) for the 2015-2016 school year at the rate of \$9.00 per hour, as needed:

Corrie Lenardo

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

4000-18. **Bus Driver Leave of Absence**

Approve the following leave of absence for Michelle Chichon-Nagy, Bus Driver.

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave	March 1, 2016	March 22, 2016
With Pay	(6 Days)	
Without Pay	(10 Days)	
Without Benefits		

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

5000 SERIES - PUPILS:

5000-1. **Affirm HIB Report**

Affirm Superintendent's recommendation on Harassment, Intimidation and Bullying findings reported at the February 17, 2016 Board Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

5000-2. **Displaced Student to Attend Jackson Schools**

Approve the placement of a general education third grade displaced (homeless) student, deemed domiciled in Howell, to attend Jackson Public Schools for the remainder of the 2015-2016 school year at a tuition rate of \$12,650.00 per year, prorated, effective January 4, 2016.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

6000 SERIES - FINANCES:

6000-1. **Submission 2016 IDEA Amendment**

Approve the submission of the amended 2016 School Year Individuals with Disabilities Education Act (IDEA) amended to include the carryover from the 2015 School Year for a 2016 School Year allocation amount of:

Basic	\$ 1,795,450.00
Basic Nonpublic	\$ 28,923.00
Preschool	\$ 101,384.00
Preschool Nonpublic	\$ 00.00

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

6000-2. **Bidding Service Agreement**

Budgeted Item

Approve continuance of New Jersey Cooperative Bidding Service Agreement with Educational Data Services, Inc., for the 2016-2017 school year, at a fee of \$13,900.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

6000-3. **Grant Application**

Apply for the EDF Fellow Grant for Free Technical Support on Energy Initiatives, thru NJ Natural Gas Co.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

6000-4. **Authorizing Disposal of Surplus Material**

Authorize Qualified Purchasing Agent to utilize GovDeals.com in accordance with LFN 2008-9 to facilitate disposal of obsolete assets and materials pursuant to State Contract A-83453/T2581. The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property. The Howell Township Board of Education reserves the right to accept or reject any bid submitted. The list of the surplus property to be sold is as follows:

- Sears Craftsman Bench Jointer with Legs Model #113.206931
- Sears Craftsman 12" Wood Lathe with Bench
- Porter Cable Contractor 10" Table Saw with Legs Model #3812
- Sears Craftsman 12" Bandsaw Model #113.243411
- WoodTek 14" 1HP Bandsaw Model # 133517
- Rockwell Scrollsaw with Legs Model #40-440
- Merry Mac Walk behind lawn vac/chipper 8HP
- 1994 Ford Tractor
- One pallet of obsolete snowplow parts off of F450's (Parts use only)
- Clark Warehouse Forklift Model #C500-30
- Eight assorted water conditioner treatment tanks
- Meyer Plow without truck frame
- Woods RM990 Brushmower
- 19801 Ford F-1900 with Town & Country 105 loader frame

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

6000-5. **Sustainable Jersey for Schools Certification Program**

Approve the participation in the Sustainable Jersey for Schools Certification Program through New Jersey's Clean Energy Program.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

6000-6. **Bills and Claims Submitted by Board Secretary**

Approve the payment of all bills and claims as shown for the periods 02/11/2016 - 02/29/2016 and 03/01/2016 - 03/16/2016 that have been certified by the Board Secretary and filed in the Board Office.

Pursuant to N.J.A.C. 6:20-2:13, I certify that as of March 16, 2016 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Note: Each Board Member will recuse themselves from voting on any payment or portion of payment for reimbursement of expenses for routine, mandated or workshop related items.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

6000-7. **Cancellation of Outstanding General Fund Checks**

Approve the cancellation of the following General Fund checks totaling \$970.86:

<u>Check #</u>	<u>Date</u>	<u>Amount</u>
97081	6/27/14	\$6.20
98562	12/19/2014	\$4.96
99523	4/30/2015	\$12.00
99578	4/30/2015	\$95.00
99657	5/20/2015	\$14.44
99864	6/17/2015	\$46.38
100074	6/28/2015	\$484.00
100096	6/28/2015	\$17.00
100256	7/20/2015	\$14.88
100337	8/5/2015	\$276.00

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

6000-8. **Approve Submission of 2016-2017 Tentative Budget**

Approve submission of the 2016-2017 Tentative School Budget to the Monmouth County Executive Superintendent of Schools.

1. Approval of Tentative Base Budget

BE IT RESOLVED to approve a 2016-2017 tentative school district budget for submission to the Department of Education as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$111,378,206	\$71,157,372
Special Revenue Fund	\$2,047,751	
Debt Service Fund	\$5,997,167	\$5,465,795
Total Base Budget	\$119,423,124	\$76,623,167

2. Approval of Health Benefit Adjustment

BE IT RESOLVED that the proposed budget includes the adjustment for increased costs of health benefits in the amount of \$915,483. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

Item #6000-8 Continued.

3. Authorize Advertisement

Authorize Board Secretary to advertise tentative budget in the New Jersey Advance Media (Newark Star Ledger) newspaper. Also distribute to the Asbury Park Press, Tri-Town News and Howell Times.

4. Authorize Public Hearing

Authorize Board Secretary to schedule a Public Hearing to be held at Howell Middle School North, 501 Squankum-Yellowbrook Road, Farmingdale, New Jersey on Wednesday, May 4, 2016 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2016-2017 School Year.

5. Travel and Related Expense Reimbursement

WHEREAS, the Howell Township Board of Education recognizes school staff and board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as defined in NJAC 6A:23A-1.2, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, the maximum travel amount in the current school year is \$100,000. The amount expended through February 2016 is \$23,500.00; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.3 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.3 et seq., as being necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms; and

Item #6000-8 Continued.

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3 et seq., to a maximum expenditure of \$100,000 for all staff and board members.

The numbers are the tentative budget numbers and are subject to change.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

6000-9. **Equipment**

Approve the Purchase of (1) New Kubota L6060HSTC 4WD Tractor from Cherry Valley Tractor Sales, Marlton, NJ at a cost of \$49,779.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

6000-10. **Equipment**

Approve the Purchase of (3) New 2016 Kubota ZD1211L-72 Turn Mowers and (1) New Kubota ZD326P-60 Zero Turn Mover from Cherry Valley Tractor Sales, Marlton, NJ at a cost total of \$55,507.22.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

6000-11. **Equipment**

Approve the Purchase of (1) JLG2632ES 32' Electric Scissor Lift, \$13,863.00 and (1) T500J - Tow-Pro Boom Lift, \$39,182.00 from Hertz Equipment Rental, East Brunswick, NJ for a total cost of \$53,045.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

6000-12. **Quote from HiTech Assets Inc.**

Approve quote from HiTech Assets Inc. to purchase obsolete technology equipment and recycle additional non-operable or non-repairable in accordance with list provided.

Item	Price per working unit
Dell D630	\$7.50
MacBook White 2008/MB403LLA	\$12.75
Dell Inspiron Mini 10	\$5.00
Dell E6500	\$25.00
iMac 2008 A1224	\$60.00

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

6000-13. **New Jersey School Boards Association Legal Training Boot Camp**

Approve the attendance of Board Members and Senior Administrators to the New Jersey School Boards Association Legal Training Boot Camp Saturday, April 2, 2016 at Jackson Liberty High School, Jackson or Saturday, April 16, 2016 at Harrison High School, Harrison, 8:30 AM to 3:45 PM at a cost of \$99.00 per member, in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

6000-14. **New Jersey School Boards Association Public Relations Forum**

Approve the attendance of Board Members and Senior Administrators to the New Jersey School Boards Association 2016 School Public Relations Forum on Friday, April 8, 2016, NJSBA Headquarters, Trenton, New Jersey from 9:30 a.m. - 2:30 p.m. at a registration fee of \$75.00 per person, in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

7000 SERIES - PROPERTY:

7000-1. **Disposal of Items**

Approve the disposal, destruction or donation of items on the attached list.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

8000 SERIES - OPERATIONS:

8000-1. **Approval of 2016-2017 School Calendar**

Approve the attached 2016-2017 School Calendar.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

L. New Business: Non-Consent Agenda Items:

None.

M. New Business: Addenda to the Agenda:

A-2. **Revised Ten/Twelve Month Vice Principal/Supervisor Job Description**

Approve the revised Ten/Twelve Month Vice Principal/Supervisor job description as recommended by the Education Committee at the March 7, 2016 meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

A-3. **Leave of Absence Extension**

Approve the following leave of absence extension for Katherine Zimmer, Grade 3 Teacher at Memorial School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Ext. Medical Leave	March 19, 2016	June 30, 2016
Without Pay		
Without Benefits		

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

A-4. Leave of Absence

Approve the following leave of absence for Carolyn Kiesche, Grade 6 Science Teacher at Middle School North:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave Without Pay With Benefits	March 7, 2016 (2 weeks)	March 21, 2016
Extended Medical Leave Without Pay Without Benefits	March 22, 2016	June 30, 2016

RESULT: APPROVED [UNANIMOUS]
MOVER: Mary Cerretani, Board Member
SECONDER: Albert Miller, Board Member
AYES: Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT: Jeanne DePompo, James A. Moretti

A-5. Action Plan Amendment

Approve Action Plan amendment to Goal Area 4 of Strategic Plan as recommended by the Education Committee at the March 7, 2016 meeting.

RESULT: APPROVED [UNANIMOUS]
MOVER: Mary Cerretani, Board Member
SECONDER: Albert Miller, Board Member
AYES: Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT: Jeanne DePompo, James A. Moretti

N. Discussion Items:

Board Workshop

Mr. O'Brien announced the beginning of the Board Workshop portion of the meeting this evening. He explained to there will be no Board action; however, there will be an open, candid discussion of items of importance for Members of the Board. A copy of the Board Workshop Agenda was distributed to the Board. Mr. O'Brien noted the topic of sports will be added to the agenda.

1. Board Briefings

Mr. O'Brien stated the first item for the workshop will focus on the critical mission of student success through the Board Briefing Dashboard. Mr. Isola indicated for several years the Board requested a way to access a quick view dashboard type of environment to allow them to see key indicators. Mr. Isola remarked there are confidentiality factors to take into account when presenting such information. He maintained the Board does not wish to delve into the day to day operations; rather this will be venue to keep the Board informed of what is happening and have the information to support the work done in this district. Mr. Isola remarked he has a strong believe in keeping the Board as informed as possible to continue the partnership with the community's and district's success. Mr. Isola remarked through a multiyear effort, Administration was able to design a true dashboard view of several topics. Mr. Isola displayed and described screen shots and of the dashboard prototype. He explained landing points on the dashboard will provide a "big picture" of various areas of information pertinent to the district. A selection of the categories available on the dashboard includes student attendance, enrollment, state assessment data, etc. Mr. Isola demonstrated how each category can be expanded and explained how Board Members can drill down and explore additional detailed views for that category. Mr. Isola declared landing points on the Board Briefing Dashboard can be revised to accommodate requests made by the Board.

Mr. Isola indicated the frequency for which the Board will receive updated Board Briefings is flexible, depending upon the desire of the Board.

Mr. Isola asked if there were any questions. Dr. Lowe inquired if formative assessments will be made available on the Board Briefing. Mr. Isola indicated there has been discussion regarding uploading that information into the system, for example, Star Renaissance, without creating a labor intensive problem for teachers. Mr. Isola remarked the Board Briefing will continue to grow and specify what further adjustments/additions will be recommended.

Mr. O'Brien remarked quarterly Board Briefings will be sufficient for the Board, unless there are significant changes. Mr. O'Brien inquired if it is possible to obtain data regarding the recent grade banding and determine what benefits were reaped from that process. Mr. Isola responded that is something that can be discussed.

Mr. Isola informed the Board that the Board Briefings will be pushed to the Board Member's emails. Mr. O'Brien stated it will be very helpful for the Board to receive the Board Briefings on a quarterly basis.

2. Personalized Learning

Mr. O'Brien remarked one of the items talked about in the past was use of the RTI model and other advances in terms of using it in ways where we can create more a customized learning and providing the right support system for students.

Mr. Isola stated Mr. Preston will explain how the district is utilizing some of the school mandates for school districts to meet needs of students. Mr. Preston stated the Education Committee focused heavily on the academic side of RtI to proactively meet the needs of students where they presently are and work with those needs whether the needs are for students who find themselves to be over challenged by the work or in need of a challenge.

Mr. Preston stated the Committee took the opportunity to focus on the efforts of what is happening in the classroom to provide an architectural level of support for what is happening in the classroom; support the teacher with their work in intervening on students' behalf proactively. Mr. Preston noted when those interventions are not working they will then create tiers of resources and opportunities for students to continue to receive interventions. Mr. Preston indicated this will be a long haul, adding RtI is not work that can happen overnight. He stated it will take several years to come to full fruition. Mr. Preston expressed he is pleased with the architecture currently in place to support the work.

Mr. Preston stated the Committee determined an area the district will start to move to is the social aspect of RtI. He noted when a child is not meeting with success in the classroom due to behavioral aspects; there will be interventions on that side as well.

Mr. Preston indicated this discussion is in alignment through meetings with Guidance, BCBA's, and Child Study Team members. He noted these individuals devised a coherent document to give guidance to teachers to advise what can be done for students in the classroom.

Mr. Preston advised the Board the work done so far has been exciting, enriching, rewarding, and sometimes even difficult; however he indicated there is still room to grow. Mr. Preston stated the Committee has made great strides due to a great foundation that was there from the start.

Mrs. Cerretani stated she is happy to hear there will be special education and regular education students together if necessary to help regular education students. She added the whole theory behind RtI was for students not to be classified, get support prior to being classified and eliminate the need for evaluations. She noted when looking at the Board Briefings Dashboard presented earlier by Mr. Isola, the percentage of classified students is very high. Mrs. Cerretani stated she is happy to hear there is discussion regarding this.

Mr. O'Brien stated he is curious how this has been working out with the banding of the new grade levels. Mr. Preston responded each building has its own culture with five different levels of need. The grade banding allows those buildings to focus on their needs.

Mr. Bonjavanni stated due to recent staff movements, the opportunity for collaborations with teachers whom they have not worked with prior may have brought new experiences, techniques and opportunities that have not been there

before. He added this environment also creates a turnkey professional development.

Dr. Lowe questioned how have the PLC's changed while looking at the current grade banding. Mr. Preston stated he would like to gather more specific information to present to the Board. Mr. Isola suggested for this to be a topic to be discussed during the next Education Committee meeting.

Mr. O'Brien questioned whether the needs of Gifted & Talented students have been addressed. Mr. Isola responded G&T students are students of need. He added it is an inclusive approach. Mr. Preston clarified stating there are students who are most challenged and there are students who are most in need of challenge. He added the G&T Task Force is continuing to look into the enrichment opportunities and long term curricular aspects. Mr. Preston stated there are enrichment opportunities even within the regular classroom.

Mr. O'Brien noted he would like to see a more in depth presentation to the Board on the progress made.

3. Sports

Mr. Isola thanked Mr. Jannarone for attending this evening and echoed his comments regarding their meetings which have been very beneficial. Mr. Isola stated he has the greatest respect for community members to who truly care in the belief of what is needed for their children.

Mr. Isola reported the subject of sports was raised during the PTA/PTO Presidents Council last night. Mr. Isola stated he takes great pride in the broad and robust offerings to the students. He noted there has been quite an appetite in engaging student participation in activities, whether cooking club, baseball, basketball, student council etc. Mr. Isola noted he takes great pride that there are clubs available for every student to get involved in.

Mr. Isola noted there are non-cut sports offered each season. He stated it can be enriching for a student who may have been cut from one sport to attempt another one. Mr. Isola reported there are only two districts in Monmouth County, Wall Township and Manalapan, who have multiple baseball teams. He stated there is one middle school in Manalapan, with grades levels seven and eight, and approximately 1400 students. Mr. Isola indicated they have an eighth grade team and a seventh grade team. He added the eighth grade team competes in a large school league and the seventh grade competes in a small grade conference. Mr. Isola observed an item of importance to note is there is not one sixth grader in the middle schools in Manalapan, they are one of the largest schools in Monmouth County, and do not offer a spot to sixth graders on baseball teams. Mr. Isola indicated that is not the case in Howell.

Mr. Isola stated when Middle School North opened as a seventh and eighth grade school there were approximately 1400 students with one baseball team. He added

Howell has a history, as with every school district, except Wall and Manalapan, of having one baseball team.

Mr. Isola stated the numbers show that sixth graders did not appear to be discouraged from trying out. He reported this year at MSN 64 students tried out for baseball, 20 sixth graders, 20 seventh graders and 24 eighth graders. At MSS there were 78 students who tried out, 35 sixth graders, 19 seventh graders and 24 eighth graders. He stated the number of students trying out for baseball is pretty much aligned with prior years.

Mr. Isola noted he has great respect for Mr. Jannarone and how he provided creative methods to support the expansion of ways children can be involved. Mr. Isola stated he does not think baseball is the venue to expand opportunities.

Mr. Isola indicated during the PTA/PTO President's Council meeting there was discussion regarding bussing for the non-cut track & field teams. Mr. Isola assured the group there are enough busses for the meets.

Mr. Isola stated the mission of the schools is to educate, provide opportunities to flourish and grow in and out of the classroom. He added he has great confidence this is being done.

Mr. Isola stated if another baseball team was to be added, after looking at the enrollment numbers, who would want to take away that team once enrollment is down. He noted he is concerned about over offering and then having to deal with that later.

Mr. Isola added the Board has been very generous in investing funds to provide extra and co-curricular activities. Mr. Isola asked for the Board's continued support, however, he noted this is something that needs be balanced during tough times in terms of fiscal responsibility in the community.

Mr. O'Brien stated no one can question Mr. Isola's commitment to co-curricular sports. He stated there were cuts made during the financial crisis which the Board has steady worked to restore. Mr. O'Brien questioned how the district compares based on when there were two middle schools in the past for club offerings. Mr. Isola responded there has been an increase in opportunities from the 2003 school year, with the exception of one cheerleading team. Mr. Isola stated there are more students playing baseball today than 2003 when there were two middle schools.

Mr. O'Brien stated the district is at a level now with the two middle schools configuration, which rivals what was in place before, and in some cases exceeds it in terms of after school and co-curricular offerings.

Mrs. Cerretani stated the PTA/PTO President's Council indicated they are interested in the district looking into lacrosse. Mr. O'Brien responded it is clear the Board is supportive of a strong need of a program, however, the balance of budget and

educational programs are taken into consideration first. Mr. Isola stated he told the Council he would do his due diligence regarding this.

4. Board Evaluation Time Table

Mr. Miller reported to the Board, by statute, the Board must provide an evaluation for the Superintendent by the end of June. Mr. Miller indicated it is a lengthy process. He stated the Superintendent must enter in his information and his achievements towards his goals and the Board would then go into to start their evaluation. Mr. Miller stated the Board will need to meet with Mr. Isola and then Mr. O'Brien would write a summary, all of which is due by June 30th. Mr. Miller indicated this would be a good time to direct Mr. Isola to start inputting his data as well as for the Board to begin their own evaluation. Mr. Miller reported the process starts the beginning of May.

Mr. Isola indicated he provided the Board with preliminary updates towards the goals for which he is evaluated on.

Mr. Bonjavanni stated it makes sense to move up the time table for the Board portion of the evaluation to the middle of April. Mr. O'Brien stated the Board can follow-up to review on the next quarterly cycle. Mr. Miller agreed and stated during the next Board Workshop meeting the Board will be done with the goals and New Jersey School Boards Association representative, Ms. Kathy Winecoff, can deliver the information and discuss with the Board.

Ms. Malley questioned what would make a Board member conflicted in the Superintendent's evaluation. Mr. Bonjavanni responded any Board member who has a relative working in the district is conflicted.

Mrs. Cerretani stated the Board has never discussed Board Self Evaluation, adding it usually is put on the back burner. Mr. Bonjavanni stated there are good self-evaluations included in the National School Boards book. Mr. Bonjavanni stated the Center for Public Education is a well-known website where Board Members can access a tab on how to evaluate the school district. He demonstrated for the Board how to navigate the website. Mr. O'Brien stated it was very helpful in the past when Administration challenged the Board and then have Administration collaborate and look at ways to engage the Board.

Mr. O'Brien remarked based on feedback from the Board, the evaluation process will be accelerated to April and continue with the current schedule for the Superintendent Evaluation. At that point, stated Mr. O'Brien, the Board will take the self-evaluation and review it in the workshop format once completed.

5. Committee/Liaison Updates

Mrs. Cerretani announced Newbury PTA will host a casino night on Friday, April 29, 2016 and tickets are available through the office at Newbury School.

Mr. Bonjavanni shared with the Board the Howell Township Education Foundation Race to Educate event will take place on Saturday, May 14, 2016 at Middle School South. He encouraged all to attend to help support the HTEF.

Mr. O'Brien appointed Lisa Waterman as a Citizen Committee Member to the Community Interaction Committee.

Mr. O'Brien announced the Finance Committee has an open Citizen Committee Member seat available. He asked if anyone is interested to serve, to please apply through the district website.

Mr. Miller advised the Board the next meeting for the Monmouth County School Boards Association will take place on April 7th at the Colts Neck Inn with a legislative panel. Mr. Miller stated a letter is in the Board's packet from the county. Mr. Isola commended Mr. Miller for conducting and Mr. Bonjavanni for moderating the recent Monmouth County Eighth Grade Dialogue.

O. Comments from the Public:

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

1. Mr. Jannarone, Mesa Verde Lane, addressed the Board regarding his disagreement with the comments made by Mr. Isola regarding an additional baseball team for the middle schools.

P. Additional Addenda Items:

None.

Q. Adjournment:

The meeting was closed at 10:31 PM

MOTION TO ADJOURN

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Cerretani, Board Member
SECONDER:	Albert Miller, Board Member
AYES:	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Denise M. Lowe, MaryRose Malley, Albert Miller, Timothy P. O'Brien
ABSENT:	Jeanne DePompo, James A. Moretti

RONALD SANASAC
Assistant Superintendent for
Business Administration/Board Secretary

RS/tg
04/12/2016

**2015-2016
WORKSHOPS/SEMINARS**

Employee Name	Position/School	Workshop/Seminar Title	Location	Date(s)	Reg. Fee	Estimated Mileage Expenses	Sub. Required	Other	Agenda Approval Date
Engle, Claire	Director	Digital Leadership for Rigor and Relevance	West Orange, NJ	3/22/16	\$0.00	\$36.58	No		3/16/16
Gilligan, Kelley	Grade 4/ Newbury	NGSS/STEM Workshop	Mt. Laurel, NJ	3/18/16	\$0.00	\$15.50	No		3/16/16
Losinger, Jane	Literacy Coach	Train the Trainer:Guided Reading	Piscataway, NJ	5/18/16	\$150.00	\$19.15	No		3/16/16
Ferrigno, Betty	Literacy Coach	Train the Trainer:Guided Reading	Piscataway, NJ	5/18/16	\$150.00	\$19.15	No		3/16/16
Callander, Patricia	Assistant Superintendent	Academics in the Great Outdoors - School Gardens and Beyond	Freehold, NJ	4/8/16	\$20.00	\$0.00	No		3/16/16
Savino, Michael	Special Education/Memorial	Academics in the Great Outdoors - School Gardens and Beyond	Freehold, NJ	4/8/16	\$20.00	\$0.00	Yes		3/16/16
Keelen, Alysson	Principal/Memorial	Academics in the Great Outdoors - School Gardens and Beyond	Freehold, NJ	4/8/16	\$20.00	\$0.00	No		3/16/16
Borodich, Christina	Grade 1/LOP	Model Classroom Grant	Toms River, NJ	3/14/16	\$0.00	\$8.06	No		3/16/16
Sanasac, Ronald	Assistant Superintendent	IPD - The Importance of Internal Controls and The Detection of Fraudulent Purchasing Practices	Neptune, NJ	8/12/16	\$99.00	\$0.00	No		3/16/16
Sanasac, Ronald	Assistant Superintendent	54th Annual NJASBO Conference	Atlantic City, NJ	6/8-6/10/2016	\$50.00	\$0.00	No		3/16/16
Goodall, Peter	VP/MSS	NJ ASK District Test Coordinator Training	Monroe, NJ	3/23/16	\$0.00	\$21.33	No		3/16/16
Cuppari, Len	VP/MSN	NJ ASK District Test Coordinator Training	Monroe, NJ	3/23/16	\$0.00	\$16.31	No		3/16/16
Mignoli, Kathleen	VP/Ardena	NJ ASK District Test Coordinator Training	Monroe, NJ	3/23/16	\$0.00	\$15.25	No		3/16/16

K.B.20.a: Item #3000-20 March 16 (4131 : Workshop Registration and Mileage)

**2015-2016
WORKSHOPS/SEMINARS**

Employee Name	Position/School	Workshop/Seminar Title	Location	Date(s)	Reg. Fee	Estimated Mileage Expenses	Sub. Required	Other	Agenda Approval Date
Napoli, Brooke	VP/Ramtown	NJ ASK District Test Coordinator Training	Monroe, NJ	3/23/16	\$0.00	\$19.84	No		3/16/16
Gredder, Ray	VP/Newbury	NJ ASK District Test Coordinator Training	Monroe, NJ	3/23/16	\$0.00	\$16.99	No		3/16/16
Fiore, Joseph	VP/Memorial	NJ ASK District Test Coordinator Training	Monroe, NJ	3/23/16	\$0.00	\$14.82	No		3/16/16
Gabriel, Suzanne	VP/Aldrich	NJ ASK District Test Coordinator Training	Monroe, NJ	3/23/16	\$0.00	\$16.81	No		3/16/16
Moore, Jacqueline	Supervisor	NJ ASK District Test Coordinator Training	Monroe, NJ	3/23/16	\$0.00	\$17.17	No		3/16/16
Goodall, Peter	VP/MSS	2016 PARCC District Test Coordinator Training	Monroe, NJ	3/8/16	\$0.00	\$17.30	No		3/16/16
Gabriel, Suzanne	VP/Aldrich	2016 PARCC District Test Coordinator Training	Monroe, NJ	3/8/16	\$0.00	\$12.77	No		3/16/16
Cuppari, Len	VP/MSN	2016 PARCC District Test Coordinator Training	Monroe, NJ	3/8/16	\$0.00	\$12.28	No		3/16/16
Napoli, Brooke	VP/Ramtown	2016 PARCC District Test Coordinator Training	Monroe, NJ	3/8/16	\$0.00	\$15.81	No		3/16/16
Gredder, Ray	VP/Newbury	2016 PARCC District Test Coordinator Training	Monroe, NJ	3/8/16	\$0.00	\$12.96	No		3/16/16
Fiore, Joseph	VP/Memorial	2016 PARCC District Test Coordinator Training	Monroe, NJ	3/8/16	\$0.00	\$10.79	No		3/16/16
Mignoli, Kathleen	VP/Ardena	2016 PARCC District Test Coordinator Training	Monroe, NJ	3/8/16	\$0.00	\$11.22	No		3/16/16
Herrmann, Janice	OT/LOP	Regulating Children with Autism and/or Sensory Disorders: Cutting-Edge Interventions to Satisfy Sensory Cravings and Sensitivities Seminar	Spring Lake, NJ	4/19/16	\$219.00	\$0.00	No		3/16/16

K.B.20.a: Item #3000-20 March 16 (4131 : Workshop Registration and Mileage)

**2015-2016
WORKSHOPS/SEMINARS**

Employee Name	Position/School	Workshop/Seminar Title	Location	Date(s)	Reg. Fee	Estimated Mileage Expenses	Sub. Required	Other	Agenda Approval Date
Mack, Elaine	Ramtown/Speech	Navigating Interpretation of NJ's Special Education Code: NJAC 6A:14	Toms River, NJ	4/29/16	\$95.00	\$0.00	No		3/16/16

K.B.20.a: Item #3000-20 March 16 (4131 : Workshop Registration and Mileage)

March 16, 2016

Approve the disposal, destruction or donation of items on the attached list.

(2) Non-Working Savin Copiers Asset #'s 00300091 & 00000968

HOWELL TOWNSHIP PUBLIC SCHOOLS 2016-2017 SCHOOL CALENDAR (DRAFT)

SEPTEMBER 2016						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER 2016						
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23	24	25	26	27	28	29
30	31					

NOVEMBER 2016						
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27	28	29	30			

DECEMBER 2016						
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25	26	27	28	29	30	31

JANUARY 2017						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September (19 Student Days)	
1-2	Staff Days-Closed for Students
5	Labor Day-School Closed
6	First Day for Students
October (17 Student Days)	
3-4	School Closed
10	Staff Day-Closed for Students
12	School Closed
November (15 Student Days)	
7-11	School Closed
21-23	P/T Conferences-Early Dismissal for Students
24-25	Thanksgiving Recess-School Closed
December (17 Student Days)	
8	Staff Inservice-Early Dismissal for Students
23	Half Day Session
24-31	Winter Recess-School Closed
January (20 Student Days)	
1-2	Winter Recess-School Closed
3	School Reopens
16	Martin Luther King, Jr. Day-School Closed
February (19 Student Days)	
7	Staff Inservice-Early Dismissal for Students
20	Presidents' Day-School Closed
March (23 Student Days)	
15-17	P/T Conferences-Early Dismissal for Students
29	Staff Inservice-Early Dismissal for Students
April (14 Student Days)	
8-17	Spring Recess-School Closed
18	School Reopens
May (22 Student Days)	
26	Staff Inservice-Early Dismissal for Students
29	Memorial Day-School Closed
June (16 Student Days)	
20-22	Early Dismissal for Students (Last 3 Days)
20/21	Tentative Graduation/Tentative Rain Date
22	Last Day for Staff and Students

- School Closed
- Staff Report-No Students
- Early Dismissal for Students

FEBRUARY 2017						
S	M	T	W	T	F	S
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26	27	28				

MARCH 2017						
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APRIL 2017						
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30						

MAY 2017						
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28	29	30	31			

JUNE 2017						
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25	26	27	28	29	30	

K.G.1.a: Item #8000-1 HTPS School Calendar 2016-2017 Draft (4157 : Approval of 2016-2017 School Calendar)

In the event there are any emergency closings, **two** days have been built-in to the calendar. If additional days due to emergency closings are necessary, they will be added in the following order: February 20, 2017, June 23 through 30, 2017, April 17, 2017, April 13, 2017, April 12, 2017, and April 11, 2017.

The last three days of school will be half-day sessions.

Possible Days: Staff-185, Students-182

Approved by the Board of Education: