

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*+Consent Agenda Item

MINUTES - October 3, 2012

**A. CALL TO ORDER**

The Conference Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board Secretary presiding.

**SUNSHINE LAW STATEMENT**

The Board Secretary read the following statement:  
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from April 4, 2012 through December 12, 2012 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on March 8, 2012.

The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

**C. ROLL CALL**

The following members answered roll call: Ms. Dansbury, Ms. Gens, Ms. Hartmann, Mr. Potts, Ms. Wehrman, and Ms. Zablow.  
**ABSENT:** Mr. Dalton, Mr. Drew, and Ms. Goff (arrived 7:05pm).

**Also attending:** Dr. Constance J. Bauer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary.

**Staff attending:** Mike Brennan, Kimberley Walker, Dianne Mizerak, Connie McMillian, Donna Sensi, Peggy Goldenbaum, Joyce Odri, Ray Snook, Karen Roscoe, Anthony Rizzo, Brian Guire, Sandy Ewell, Rick Pina, AnnMarie O'Leary, Kim Ballinger, Dan Riether, Chris O'Leary, Heather Wawryzniak, Jodie Glen, Reba Snyder, Danielle Bond, Jane Porter Bond, Louisa Kenny, Yoelette Labissiere, and Liz Brotherton.  
**Visitors attending:** Howard Zablow, Mae Hamilton, Jim Brotherton, Margaret Casey-Kruger, Owen Jackson, Marianne Jackson, Cloe Tardiff, Karen Porria, H. Barnum, Jill Popko, Jeffrey Kotch, and Dorothy Kotch.

A motion was made by Ms. Hartmann, seconded by Ms. Zablow to approve the following:

C-1. Motion to accept the resignation of Mr. Thomas Dalton as a member of the Bordentown Regional School District Board of Education and from all related official positions on such Board, in accordance with his notice of October 2, 2012 to the Board Secretary indicating that such resignation is effective immediately.

ON A ROLL CALL VOTE (Item C-1):

AYES: Ms. Dansbury, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman, and Ms. Zablow. NOES: None. ABSTENTIONS: None.  
ABSENT: Mr. Dalton and Mr. Drew.

Motion approved by majority.

Dr. Bauer read Board Policy #9010 (explained below) in its entirety into the record.

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A motion was made by Ms. Hartmann, seconded by Ms. Gens to approve the following:

C-2. +Motion to approve, pursuant to Board Policy # 9010 (Role of the Member - section: Resignation/Removal from Office), Board Member Joann Dansbury (currently Vice President) ascension to the role of Board President until the Board's next reorganization meeting scheduled for January 2, 2013.

ON A ROLL CALL VOTE (Item C-2):

AYES: Ms. Dansbury, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Dalton and Mr. Drew.

Motion approved by majority.

The newly elected Board President (Ms. Dansbury) presided over the rest of the meeting.

**D. EXECUTIVE SESSION RESOLUTION - None**

+RESOLUTION:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required

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in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled:

\_\_\_\_\_) )  
(If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is );

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 10/3/2012.

**E. PUBLIC FORUM - FOR AGENDA ITEMS - None**

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and my choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be three minutes. Please state your name and address for the record.

**F. RECOGNITION/PRESENTATION**

1. Presentation by Mr. Jeffrey Kotch and Ms. Cloe Tardiff - New Jersey Future Educators Association (NJFEA).
2. Presentation by Mr. Eloi Richardson - Review of Board Secretary's and Treasurer's Reports.

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G. STUDENT REPRESENTATIVE - None

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.\*)

A motion was made by Ms. Wehrman, seconded by Ms. Hartmann to approve the following:

1. \*+Motion to approve Travel Requests
2. \*+Motion to accept HIB Report (information forthcoming)
3. \*+Motion to approve Board Secretary's/School Treasurer's Report ON A ROLL CALL VOTE (Items 1-3):

AYES: Ms. Dansbury, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Dalton and Mr. Drew.  
Motion approved by majority.

J. COMMITTEE REPORTS

1. +Curriculum Committee Meeting 9/20/2012 - Ms. Peggy Gens, Chair - Reported on ELPAT screening instrument (grades 4-8) revision and update.
2. +Operations Committee Meeting 9/27/2012 - Ms. Joann Dansbury, Chair - Topics addressed included: civil engineering services for MIS grounds project and brick repair; update on surveillance cameras; 2010 unexpended bond proceeds; change in procedures for setting up Board taping machinery; plans to introduce a Section 125 Cafeteria Plan to staff; developments concerning planned high school end of year senior trip.
3. +Policy Committee meeting held 10/2/2012 - Ms. Ellen Wehrman, Chair - Major topic was BABLE's concerns on the facility rental fee structure.

K. SUPERINTENDENT'S REPORT - *Tabled*

A motion was made by Ms. Wehrman, seconded by Ms. Gens to *Table* the following:

1. +Motion to adopt District Goals ON A ROLL CALL VOTE (Table Item 1):  
AYES: Ms. Dansbury, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts, Ms. Wehrman, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Dalton and Mr. Drew.  
Motion approved by majority.

L. PERSONNEL REPORT

A motion was made by Ms. Gens, seconded by Ms. Wehrman to approve the following:

Appointments, Per Superintendent's Recommendation:  
Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

\*ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2011-2012 RATES  
AND

WILL BE ADJUSTED PENDING NEGOTIATIONS\*

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1. Motion to approve Leave of Absence for employee #5310 from position of Music Teacher. The employee will use 23 accumulated paid sick days from October 8, 2012 through November 9, 2012, to run concurrent with FMLA
2. Motion to approve Leave of Absence for employee #5373 from the position of Physical Education Teacher. The employee will use approximately six weeks of accumulated paid sick days from November 7, 2012 through December 18, 2012 to run concurrent with FMLA
3. Motion to approve Leave of Absence for employee #4073 from the position of custodian. The employee will use approximately 4-6 weeks of accumulated paid sick days from September 26, 2012 through November 7, 2012 to run concurrent with FMLA
4. Motion to approve Leave of Absence for employee #4658 from the position of custodian. The employee will use 10 accumulated paid sick days from September 24, 2012 through October 8, 2012 to run concurrent with FMLA
5. Motion to approve Leave of Absence for employee #5397 from the position of Bus Aide. The employee will use 36 accumulated sick days from September 6, 2012 through October 26, 2012 to run concurrent with FMLA
6. Motion to accept resignation from Ms. Dawn Bradley from the position as part-time Instructional Aide at MIS. Ms. Bradley's last day will be October 5, 2012
7. Motion to approve Ms. Jaclyn Gabauer from College of New Jersey to complete 4 hours of classroom observation in a 2/3 Grade class under the supervision of Mrs. Crowell and Mrs. Boggs.
8. Motion to approve Ms. Emily Flynn from Fairleigh Dickinson University to complete 60 hours of classroom observation in a 4/5 Grade class at MIS under the supervision of Ms. Julie McCall
9. Motion to approve Mr. Ryan Lafferty from Fairleigh Dickinson University to complete 60 hours of classroom observation in Special Education at BRHS under the supervision of Ms. Mary Jordan
10. Motion to approve Ms. Jennifer Burch LaSure from Burlington County College to complete 4 hours of classroom observation in the Alternate Route Program at BRHS under the supervision of Ms. Jennifer McCoy
11. Motion to approve Ms. Caitlin Ferrier from Rutgers University to complete 3 hours of classroom observation in a High School setting at BRHS. Teacher to be determined
12. Motion to approve Ms. Kara Lynch from Burlington County College to complete 4 hours classroom observation in the Alternate Route Program at BRHS under the supervision of Ms. Alexandria Raynor
13. Motion to approve Ms. Katrina Smith as Before School Counselor at PMS for CDA with a salary of \$11/hour for 10 hours/wk. This fills a current vacancy
14. Motion to approve Ms. Gloria Gorish as After School Counselor at MIS for CDA with a salary of \$11/hour for no more than 15 hours/wk. Ms. Gorish is an Instructional Aide at CBS. This fills a current vacancy
15. Motion to approve Ms. Michele Kitner as Before/After School substitute for CDA with a salary of \$11/hour for no more than 15 hours/wk. Ms. Kitner is a cafeteria employee for the district

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16. +Motion to approve Mr. Daniel Wowak as part-time Teacher of Spanish at MacFarland Intermediate School, 24.5 hours/wk, Step 1, MA +36 with a salary of \$39,936 (\$57,051 pro-rated @ 24.5) for the 2012/13 school year.
17. Motion to approve increase in salary, Mr. Daniel Cumming from \$74,266 to \$75,677, effective July 1, 2012. This is an increase of \$1,411. This salary adjustment for 2012-2013 is based on the salary in place since June 30, 2011.
18. Motion to approve increase in salary, Ms. Sandra Ewell from \$68,327 to \$69,625, effective July 1, 2012. This is an increase of \$1,298. This salary adjustment for 2012-2013 is based on the salary in place since June 30, 2011.
19. Motion to approve increase in salary, Ms. Joanne Kotelnicki from \$66,232 to \$67,490, effective July 1, 2012. This is an increase of \$1,258. This salary adjustment for 2012-2013 is based on the salary in place since June 30, 2011.
20. +Motion to approve Mr. Steven McMahon as long term substitute Music Teacher at BRMS. This fills a medical leave vacancy. Mr. McMahon will follow the substitute pay rate, per diem, October 5, 2012 through November 1, 2012, \$125/day, November 2, 2012 through November 7, 2012, \$150/day
21. Motion to accept resignation from Ms. Beth Bokop from the position of Theatre Choreographer for BRHS Musical

INFORMATION

22. JOB POSTINGS: Secretary I-Full Time, MIS - Autism Aide-Full Time, PMS - Preschool Aide-Part Time, PMS - Substitute Bus Drivers - Choreographer for BRHS Musical

ON A ROLL CALL VOTE (Items 1-2; 5-21):

AYES: Ms. Dansbury, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts Ms. Wehrman, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Dalton and Mr. Drew.  
Motion approved by majority.

ON A ROLL CALL VOTE (Items 3 and 4):

AYES: Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts Ms. Wehrman, and Ms. Zablow. NOES: None. ABSTENTIONS: Ms. Dansbury. ABSENT: Mr. Dalton and Mr. Drew.  
Motion approved by majority.

**M. BUSINESS, FINANCE & OPERATIONS**

**A motion was made by Ms. Hartmann, seconded by Ms. Goff to approve the following:**

1. +Motion to accept Board Secretary's Certification for August 2012: Budgetary Line Item Status and Budgetary Major Account/Fund Status.
2. Motion to accept tuition from Edgewater Park School for one student to attend Bordentown's auditory program for the 2012/13 School Year. The expected tuition to be received is \$78,481, including related services cost.
3. Motion to accept tuition from Medford Township School for one student to attend Bordentown's auditory program for the 2012/13 School Year. The expected tuition to be received is \$68,969 including related services cost
4. Motion to approve reimbursement to Ms. Barbara Kolpack-Hoffer (1:1 Instructional Aide) for travel expenses incurred traveling to and from student's internship at Burlington County Special

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Service. This shall not exceed \$735 (32 miles round trip x .31 mile x 74 days). This shall run from October 1, 2012 through February 1, 2013, end of first semester

5. Motion to open a new bank account with PNC Bank, the district's official bank, in connection with establishing our medical spending and dependent care cafeteria plans, with the Board President, Board Secretary and School Treasurer as authorized signers, as needed
6. +Motion to select Alaimo Group as the civil engineer for the MIS facility project, at a cost not to exceed \$45,000

ON A ROLL CALL VOTE (Items 1-6):

AYES: Ms. Dansbury, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts Ms. Wehrman, and Ms. Zablow. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Dalton and Mr. Drew.

Motion approved by majority.

**N. POLICY**

A motion was made by Ms. Gens, seconded by Mr. Potts to approve the following:

1. +Motion to adopt Policy #1330 revision, 2<sup>nd</sup> reading. The change is under Guidelines for Usage and added to existing language is II. D.

ON A ROLL CALL VOTE (Item 1):

AYES: Ms. Dansbury, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts Ms. Wehrman, and Ms. Zablow. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Dalton and Mr. Drew.

Motion approved by majority.

**O. CURRICULUM REPORTS**

A motion was made by Ms. Gens, seconded by Mr. Potts to approve the following:

1. Motion to approve BRHS Marching Band to participate in the Halloween Parade held in Bordentown City on Sunday, October 28, 2012, approximately 10:00 am - 2:00 pm for a cost of \$144, (2 buses for approximately 35 students). This is an annual community event that the school has participated in for many years
2. Motion to approve BRHS field trip, Marching Band Competition due to location change to Rutgers University in New Brunswick, NJ on November 3, 2012. No change in cost to the District. Originally approved at June 13, 2012 meeting to Washington High School in Sewell, NJ at a cost of \$404.36
3. +Motion to approve ELPAT Matrix for Grade 4/5
4. Motion to approve BRHS field trip to Cooper Hospital for 22 students for Life Skills Training at no cost to the District
5. Motion to approve BRHS Club, New Jersey Future Educators Association (NJFEA) to be advised by Ms. Jen McCoy and Ms. Kim Ballinger at no cost to the District. Club being originated by Mr. Jeffrey Kotch, a current student at BRHS
6. Motion to approve BRHS field trip to TCNJ for students to attend NJFEA Convention at the end of October at no cost to the District

ON A ROLL CALL VOTE (Items 1-6):

AYES: Ms. Dansbury, Ms. Gens, Ms. Goff, Ms. Hartmann, Mr. Potts Ms. Wehrman, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Dalton and Mr. Drew.

Motion approved by majority.

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P. DISCUSSION/INFORMATION ITEMS - None

Q. NEW HANOVER REPORT - None

R. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

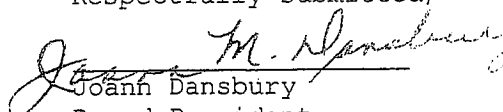
- Mr. Patrick Lynch thanked the Board for allowing New Jersey Future Educators Association (NJFEA) to present, noting that the staff advisors to (NJFEA) took the position without an additional stipend. Additionally, he thanked the Board for approving the trip to Cooper Hospital.
- Ms. Karen Porria questioned the band booster budget and commented on the PE program, in particular, towards meeting the needs of "non-athletic" students.
- Ms. Hartmann thanked the transportation department for handling the blockage on Ward Ave and Route 130.
- Ms. Gens complimented the wonderful displays in the hallways for "Spirit Week".

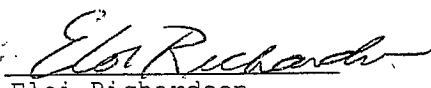
S. ADJOURNMENT

A motion was made by Ms. Hartmann, seconded by Ms. Wehrman to adjourn the meeting at 8:20 p.m.

Motion unanimously approved.

Respectfully submitted,

  
Joan Dansbury  
Board President

  
Eloi Richardson,  
School Business Administrator/Board Secretary