

**GARVEY SCHOOL DISTRICT**

Rosemead, California

Minutes of Regular Meeting

June 25, 2015

The Garvey Board of Education met in regular session on June 25, 2015, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

**CALL TO ORDER**

The meeting was called to order at 6:31 p.m., by Board President Henry Lo.

**ROLL CALL**

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Ms. Maureen Chin, Mr. Henry Lo, Mr. Ronald Trabanino, and Superintendent Anita Chu.

Also in attendance were Mr. Genaro Alarcon and Ms. Maria De La Cruz.

**VISITORS PRESENT**

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Henry Lo led the recitation of the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None**

**MOTION TO GO INTO CLOSED SESSION**

On the motion of Janet Chin, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board adjourned at 6:33 p.m. to closed session and addressed those items posted on the agenda.

**RECONVENE INTO PUBLIC SESSION**

The Board reconvened in public at 7:01 p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

Henry Lo indicated there was no action taken during closed session.

**COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT**

Anita Chu reported on the summer school program and highlighted major facility enhancement projects in the summer: installation of kiosk units at the two intermediate schools and the District Office; improvement of marquees at all school sites; a comprehensive alarm and surveillance camera system; and installation of a science lab and a drama classroom at Temple Intermediate School.

Janet Chin reported on a recent meeting held with a representative from East Los Angeles College (ELAC). ELAC staff are interested in giving tours to our 6<sup>th</sup>-8<sup>th</sup> grade students. Henry Lo commented on his interest of working in collaboration with ELAC, and other local colleges (e.g., Pasadena City College) on programs such as college awareness and college ambassadors to establish partnerships with our schools.

**REPORT FROM UNION REPRESENTATIVES**

- **Garvey Education Association (GEA):** None
- **California School Employees Association (CSEA):** None

**REPORTS FROM DISTRICT REPRESENTATIVES**

- **Garvey Council PTA:** None
- **SELPA Community Advisory Committee (CAC):** None

**REPORT FROM HEAD START REPRESENTATIVE:** None

**HEARING OF PERSONS IN THE AUDIENCE:** None

**CONSENT AGENDA**

On the motion of Janet Chin, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

**A. Board/Superintendent**

1. Contract Approval – Chief Business Officer  
It is recommended that the Board of Education approve Employment Contract for Chief Business Officer as presented. Approved.
2. Contract Ratification – Fiscal Services Consultant  
It is recommended that the Board of Education ratify the contract for Fiscal Services Consultant, effective June 19, 2015. Approved.
3. Ratification of Agreement with SkoolLive, LLC for Interactive Kiosk Systems  
It is recommended that the Board of Education ratify the agreement with SkoolLive, LLC to provide Interactive Kiosk Systems at Garvey and Temple Intermediate Schools and the District Office to promote district/school events and services. Approved.
4. Award of Bid No. 550 – Remediation of Asbestos Materials at District Office  
It is recommended that the Board of Education award Bid No. 550 to AZ Home, Inc., California, in the amount of \$18,365.00 for remediation of asbestos materials at the District Office. Approved.

5. Award of Bid No. 551 – Removal and Installation of Kindergarten Playground Equipment and Rubberized Materials at Willard School  
It is recommended that the Board of Education award Bid No. 551 to Ortco, Inc., in the amount of \$39,393.00 for removal and installation of kindergarten playground equipment and rubberized material at Willard School. Approved.
6. Award of Bid No. 552 – Removal and Replacement of Asphalt at Kindergarten Playground at Willard School  
It is recommended that the Board of Education award Bid No. 552 to Universal Asphalt Co., in the amount of \$30,925.00 for the removal and replacement of asphalt at the kindergarten playground at Willard School. Approved.
7. Contract Renewal – Woodcraft Rangers After School Services  
It is recommended that the Board of Education approve renewal of contract with Woodcraft Rangers for After School Services from July 1, 2015 to June 30, 2016. Approved.
8. Contract Approval – Delegation of Operation of Early Head Start/Head Start/State Preschool Program for 2015-2016 School Year  
It is recommended that the Board of Education approve the contract for Delegation of Operation of Early Head Start/Head Start/State Preschool Program for 2015-2016 school year. Approved.

**B. Human Resources**

1. Personnel Assignment Order - Revised  
It is recommended that the Board of Education approve the Personnel Assignment Report No. 14-15-16 as presented. Approved.

**C. Learning Support Services**

1. Contract Approval – Community Matters  
It is recommended that the Garvey Board of Education approve a contract with Community Matters, to provide a Safe School Ambassador Anti-Bullying Program for Richard Garvey Intermediate School students and staff on October 15 and 16, 2015, at a cost of \$6,430.00; to be paid by Title I Program Funds. Approved.

**D. Student Support Services**

1. Continuation of Maureen Bateman to act as Surrogate Parent  
It is recommended that the Board of Education approve the continuation of Maureen Bateman to act as a Surrogate Parent for students in the Garvey School District during the 2015-2016 School Year. Approved.

**E. Business Services**

1. Appropriation Transfers  
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.
2. District-Wide Membership in California School Nutrition Association  
It is recommended that the Board of Education approve the district-wide membership in the California School Nutrition Association (CSNA) in the amount of \$110.00, to be paid from the Food Services Fund, effective July 1, 2015 through June 30, 2016. Approved.

3. State-Wide Membership in California School Nutrition Association  
It is recommended that the Board of Education approve the state-wide membership in the California School Nutrition Association (CSNA) in the amount of \$120.00, to be paid from the Food Services Fund, effective July 1, 2015 through June 30, 2016. Approved.
4. Contract Renewal – School Nutrition Services  
It is recommended that the Board of Education approve the contract with School Nutrition Services in the amount of \$24,336.00, to be paid from Food Services Fund, effective July 1, 2015 through June 30, 2016. Approved.
5. Los Angeles County Office of Education (LACOE) Personal Computer (PC) Products – Revised Schedule A  
It is recommended that the Board of Education approve the LACOE PC Products Revised Schedule A for District Use of Human Resources System (HRS) and/or PeopleSoft Financial System (PSFS) Data at a cost of \$10,932.00. Revised schedule is effective July 1, 2015 through June 30, 2016. Approved.
6. Contract Approval – Los Angeles County Office of Education (LACOE) for Use of PeopleSoft Financial System  
It is recommended that the Board of Education approve the contract with LACOE for use of the PeopleSoft Financial System in the amount of \$31,499.90 for the 2015-16 fiscal year. Approved.
7. Year-End Appropriation Transfers  
It is recommended that the Board of Education authorize the County Superintendent of Schools to make appropriate year-end transfers for the 2014-15 school year. Approved.
8. Resolution 14-15-26 – Authorizing Signatories of County Warrants  
It is recommended that the Board of Education adopt Resolution No. 14-15-26 authorizing the indicated administrators/employees to sign warrants for the District for July 1, 2015 through June 30, 2016. Approved.
9. Contract Renewal – Republic National Security  
It is recommended that the Board of Education approve renewal of the contract with Republic National Security from July 1, 2015 to June 30, 2016, at a rate of \$15.95 per hour. The cost of the contract is not to exceed \$40,000, to be paid from Safety Credit Funds. Approved.  
  
Bob Bruesch asked for a report regarding the Republic National Security services and the most recent break-ins.
10. Contract Renewal – Pest Control  
It is recommended that the Board of Education approve renewal of the Pest Control Contract with Agricultural Commissioner/Weights and Measures Department of the County of Los Angeles. The contract is effective July 25, 2015 through July 25, 2016, not to exceed \$10,000.00, to be paid from General funds. Approved.

## REPORTS AND INFORMATION ITEMS

### A. **Presentation on the Proposition 39 Energy Audit & Expenditure Plan (by PacificWest Energy Solutions)**

Robert Cho, PacificWest Energy Solutions, gave a Power Point presentation regarding the results of the energy audit and expenditure plan for Proposition 39 funds. Mr. Cho stated that the total estimated allocation for the five-year grant is \$1.2 million. Working in collaboration with the District staff, PacificWest conducted a comprehensive energy audit and developed a five-year Energy Expenditure Plan based on the findings. The plan includes the use of the Proposition 39 funds to replace air-conditioning units older than 15 years and install an advanced lighting system for exterior and parking lot fixtures. Upon Board approval, the five-year Expenditure Plan will be submitted to the California Energy Commission.

On a question from Bob Bruesch regarding availability of Proposition 39 funds, Mr. Cho indicated that funding is expected to be available after September of each year. Mr. Bruesch commented on the need to review our energy conservation policy and seeking lower priced air-conditioning units if purchased in conjunction with other school districts.

On a question from Janet Chin regarding solar energy, Mr. Cho stated that there are no energy incentives available, except for tax credits.

### B. **Progress Report on Measure Q & Modernization Projects (by Del Terra Group)**

Susan Trevizo, Del Terra Group, gave a Power Point presentation to update the Board on projects accomplished with Bond Measure Q and Modernization Funds.

Janet Chin suggested the planning of a ribbon cutting ceremony when the playground at Willard Elementary School is completed. Henry Lo suggested a Board discussion on the use of the remaining Modernization funds. Bob Bruesch asked about reflective roofing at all school sites. Ed Marquez stated that most of the schools have them, except for Monterey Vista, Marshall, and Willard Schools.

### C. **Presentation on Maintenance and Operations Services**

- Genaro Alarcon and Ed Marquez gave a Power Point presentation regarding the accountability system used by the Department to ensure effective and efficient services. The system includes the State required Annual Facilities Conditions Evaluations process and the District's SchoolDude Maintenance Direct system to track work orders. He gave the average response and completion time for each of the categories of work orders (electrical, plumbing, air conditioning, etc). Mr. Marquez also discussed the major challenges and the action steps taken to address them.

## ACTION ITEMS

### A. **Local Control and Accountability Plan (2015-2018)**

On the motion of Janet Chin, seconded by Ronald Trabanino, and carried by a vote of 5 to 0 the Board approved the Local Control and Accountability Plan (2015-2018).

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

The Board commented on LACOE's recommendation for the LCAP funds. Anita Chu indicated that the State's instructions are consistent with LACOE's guidance on the use of the Supplemental and Concentration Grants of the Local Control Funding Formula (LCFF) funds. Supplemental and

Concentration Grants may be used for across-the-board salary increases if certain conditions are met; however, these conditions do not apply to our District.

**B. 2015-16 District Budget**

On the motion of Janet Chin, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board adopted the District Budget for 2015-16.

Vote: Bob Bruesch Yes  
Janet Chin Yes  
Maureen Chin Yes  
Henry Lo Yes  
Ronald Trabanino Yes

**C. Proposition 39 Five-Year Energy Expenditure Plan**

On the motion of Janet Chin, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board approved Proposition 39 Five-Year Energy Expenditure Plan as presented by PacificWest Energy Solutions.

Vote: Bob Bruesch Yes  
Janet Chin Yes  
Maureen Chin Yes  
Henry Lo Yes  
Ronald Trabanino Yes

**D. Readmission of Student #14-15-06**

On the motion of Janet Chin, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved to readmit Student #14-15-06 who has completed the Rehabilitation Plan satisfactorily.

Vote: Bob Bruesch Yes  
Janet Chin Yes  
Maureen Chin Yes  
Henry Lo Yes  
Ronald Trabanino Yes

**PUBLIC AGENDA ITEMS**

Henry Lo commented on the plan for the City of Rosemead to explore ways of making the city's public facilities more WiFi user friendly and how the District's infrastructure could benefit from the city's program via what is called the Power of the Internet, a system that ties electricity outlets to the Internet.

**OTHER ITEMS OF INTEREST TO THE BOARD**

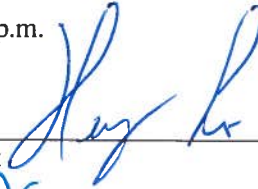
The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
July 23, 2015	
August 13, 2015	

**ADJOURNMENT**

There being no additional items, the meeting was adjourned at 8:32 p.m.

Henry Lo, President



Anita Chu, Secretary



**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Rob Cho  
Carol Mehochko