

**RESPONDING TO AN EMERGENCY OR A CRISIS SITUATION**

**PURPOSE:**

The purpose of this policy is to set forth School Committee expectations regarding the development and maintenance of a district wide emergency/crisis response plan. This plan is to establish guidelines for direction, support and coordination of resources and effective communication to students, and staff pertaining to an emergency, a crisis situation or a critical incident that has a direct impact on them. This policy will be reviewed annually by the Superintendent and administration to ensure all emergency plans are current.

**PHILOSOPHY:**

The School Committee is dedicated to the establishment and implementation of a system wide, as well as individual building, crisis/emergency plan that assures a safe and orderly response to the occurrence of an emergency or a crisis situation.

**POLICY STATEMENT:**

The administration will develop a plan for the fulfillment of this policy intent which will be guided by the stipulations as set forth and by RI State law.

1. There will be a written district wide plan to be inclusive of all schools and administrative offices.
2. Each school shall have its own plan which shall be consistent with the overall district plan.
3. Each school plan shall be formalized in writing and available to all faculty and administrators at each school in a consistent manner. This plan will be filed with the office of the Superintendent of Schools.
4. All written emergency/crisis response plans are to be reviewed annually and updated as circumstances dictate.
5. The plan will be developed in accordance with local, state and federal emergency response laws, recommendations, policies and regulations.
6. Each school will notify parents of emergency drills practiced in the North Kingstown School Department.

First Reading: 12/17/03

Second Reading: 1/7/04

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Amended: 8/27/13