

Board of Trustees
Bond Oversight Committee Meeting (BOC)
Meeting Minutes
June 15, 2011

Opening:

Dana Taylor, Assistant Superintendent Business Services, called the regular meeting of the Bond Oversight Committee Meeting (BOC) to order at 6:05 P.M. on Wednesday, June 15, 2011 in the District Office Board Room.

Members Present: Dana Taylor, Assistant Superintendent Business Service; Dick Hilding, Community Member; Kevin Marques, CL Parent; Doug Klaus, Baker Parent; Jack Faraone, Community Taxpayer Organization; Sheldon Chavan, CL Parent; Michele Holbrook, Community Business Member.

Absent: Dale Rutz, Baker Parent

Guests: None

A. Welcome – Introductions.

B. Approve the Agenda: Motion made to approve the agenda. Kevin Marques made the motion to approve and Doug Klaus seconded the motion. All approved the agenda.

C. Comments from the Public: None.

D. Charge of Committee: The Committee's charge is to provide oversight and accountability to ensure that the expenditures are in accordance with the language of Measure K.

E. Duties of Chair: The Committee shall inform the public concerning the District's expenditure of bond proceeds. In fulfilling this duty, all official communication to either the Board or the public shall come from the Chair acting on behalf of the Committee. The Chair shall only release information that reflects the consensus view of the Committee.

F. Election of Chair: Dick Hilding nominated Kevin Marques. Michele Holbrook seconded the motion. All approved the nomination.

G. Bylaws - Draft: Motion made to approve the bylaws. Sheldon Chavan made the motion to approve and Michele Holbrook seconded the motion. All approved the bylaws.

H. Measure K Projects: Copy the Bond Oversight Committee (BOC) on Construction Committee Meetings. A Facilities Master Plan was handed out to all committee members, as well as a Project Summary listing school sites and Project Costs.

I. Budget Report: Dana Taylor provided sample budget reports, solar pay back information, copies of Bond language project lists and a PowerPoint handout of dollars and projects. A copy of the

Estimated Actuals from 7/1/2010 to 6/30/2011 for the General Fund – Bond was also handed out to all committee members.

J. Future Meeting Dates: Next Bond Oversight Meeting scheduled Wednesday, September 21, 2011 at 6:00 p.m.

K. Adjournment: Meeting adjourned at 7:00 p.m.