

**SECAUCUS BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
DATED: March 21, 2013**

- A. Call to Order – Mr. Jack McStowe, President, at 4:00 PM**
- B. Open Public Meeting Act Statement**
- C. Flag Salute**
- D. Roll Call**
- E. Executive Session**
- F. Regular Meeting 7:00PM**
- G. Roll Call**
- H. Approval of Meeting Minutes**
- I. PUBLIC HEARING – BUDGET FOR SCHOOL YEAR 2013-2014**
- J. Organization Reports.....SGO**
- K. Correspondence**
- L. Superintendent’s Report:  
Recommended action on resolutions and motions to be presented under Committee Reports.**
- M. Report of the Business Administrator/Board Secretary:  
Recommended action on resolutions and motions to be presented under Committee Report**
- N. Public Forum regarding Agenda Items**  
*The meeting is open to the public for the purpose of addressing resolutions on this agenda only. Residents are requested to sign the register provided for this purpose and to state their names, addresses and subject matter. Comments are limited to five minutes per person. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. In accordance with District Policy #1100, the Board of Education will not comment or respond to any matters mentioned unless we are assured and can confirm with the Superintendent that they have been brought to the attention of the appropriate person(s) in the school system in an attempt to resolve the issue.*

**1. School Government:  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions R1.1 through R1.17, as described below: Recommended Board Action for the following:**

- R1.1** Approval of Maternity Leave request for Amanda Prieto, Math Teacher at Secaucus High School from September 1, 2013 to January 2, 2014.
- R1.2** Approval of Medical Leave (extension) for George McCarthy, Part-Time Custodial Worker from March 19, 2013 to April 1, 2013.
- R1.3** Approval of Medical Leave for Charles Pulvino, Health & Physical Education Teacher at Secaucus High School from March 15, 2013 to May 6, 2013.
- R1.4** Approval to appoint Jose Gutierrez, Per Diem Bus Driver at \$15.00 per hour up to 16 hours per week.

- R1.5** Approval of JV Baseball Team Volunteer, Raphael Pastor, Science Teacher at Secaucus High School.
- R1.6** Approval to appoint the following Substitute Teachers:  
Pasquale Cocucci  
Colleen Orlando  
Desiree Valentine  
Sally H. Ensmann
- R1.7** Approval to appoint the following Substitute Nurses:  
Lauren Daddetto  
Dawn Meicke  
Jamie Fisher
- R1.8** Approval to appoint the following Substitute Clerks:  
Kelly Francis Joehnk  
Samantha Petrino  
Angela Vizaniaris (Current Substitute Teacher)
- R1.9** Approval to appoint Lisa A. Miller as Part-Time Staff Accountant at \$50.00 per hour up to 25 hours a week.
- R1.10** Approval to appoint JoMarie Bennett, Teacher's Aide at Secaucus High School as REBEL Club Advisor at Secaucus High School and Middle School at a \$750.00 Stipend (Pro-rated to start date of club).
- R1.11** Approval to appoint Jill Preis, Social Worker as GSA Club Advisor at Secaucus High School at a \$750.00 Stipend (Pro-rated to start date of club).
- R1.12** Approval to appoint Ron Mroz, Science Teacher at Secaucus Middle School as Chess Club Advisor at Secaucus Middle School at \$750.00 Stipend (Pro-rated to start date of club).
- R1.13** Approval to accept the resignation of Beth Schudroff, Speech Language Specialist at Clarendon School effective June 30, 2013.
- R1.14** Approval to accept the resignation of Cara Lenas, Elementary Teacher at Huber Street School effective June 30, 2013.
- R1.15** Approval to accept the resignation of Lidia Ortelio-Lago, World Language Teacher at Secaucus High School effective March 14, 2013.
- R1.16** Approval to post for Speech Language Specialist at Clarendon School for the 2013-2014 school year in place of B. Schudroff.
- R1.17** Approval to accept the resignation of Margaret Barkala, Treasurer of School Monies effective March 31, 2013.

2. **Curriculum:**  
**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion R2.1 through R2.2 as described below. Recommended Board Action for the following:**

**R2.1 Approval of Field Trips**

**R2.2 Approval of 2012-2013 Progress Targets Action Plan for Middle School Math**

3. **Finance**  
**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions R3.0 through R3.6, as described below. Recommended Board Action for the following:**

**R3.0 Approval of Budget for school year 2013-2014**

**BE IT RESOLVED**, that the Secaucus Board of Education hereby adopt the 2013-2014 school district budget as follows:

Operating Budget	\$33,429,264
Grants & Entitlements	\$ 858,725
Repayment of Debt	<u>\$ 1,276,826</u>
Total	\$35,564,815

**AND BE IT FURTHER RESOLVED**, should the Secaucus Board of Education, in addition to the regular advertised budget, be authorized to raise an additional \$175,000 to provide security personnel in each of the district's schools. The additional levy will provide funds for the salaries for six new security officers, along with the employee benefits related to the new positions. These taxes, if raised, will be used exclusively for this purpose. *Approval of these taxes will result in a permanent increase in the district's tax levy.* These proposed additional expenditures are in addition to those necessary to achieve the Core Curriculum Content Standards."

**AND BE IT FURTHER RESOLVED**, that the District's tax requirements to support the proposed 2013-2014 general fund budget to be presented to the voters at the annual election on April 16, 2013 are as follows:

GENERAL FUND	\$ 32,136,941
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**R3.1 Approval of Bills List**

**R3.2 Approval of Out of District Travel**

**R3.3 Approval of** the submission of an amendment to the FY13 IDEA Grant Application which includes carryover/overpayment from FY12.

**R3.4 Approval to execute the Joint Transportation Agreement Renewal** for a special needs student residing in Montague NJ to the Willowglen Academy in Sparta, NJ for the 2013/2014 School Year between Secaucus, the joiner district and the Sussex County Regional Cooperative, the host district which is a CTSA. This agreement will be effective July1, 2013 through June 30, 2014 .

**R3.5 Approval to establish Ballot Positions**

**WHERE AS**, the 2013-2014 school elections will take place on April, 16, 2013; and

**WHERE AS**, the drawing for ballot petitions was held on March 6, 2013 at the Administrative Offices located at 20 Centre Avenue, in the office of the Business Administrator at 2:00 PM; and

**BE IT RESOLVED**, that the drawing for ballot petitions results are as follows:

Mr. John Gerbasio	<u>1A</u>
Mr. John A. McStowe	<u>2A</u>
Mr. Salvatore Manente	<u>3A</u>
Mr. Tom Troyer	<u>4A</u>
Ms. MaryAnn Weiner	<u>5A</u>
Mrs. Kathy O'Connell	<u>6A</u>

**R3.6 Approval to enter into contract for Superintendent Search Consultant**

**WHEREAS**, the Secaucus Board of Education (hereinafter referred to as the "Board") desires to secure the professional services of a consultant to provide an intensive search for the next superintendent of schools for the Secaucus School District (hereinafter referred to as the "District"); and

**WHEREAS**, the Board solicited quotations in accordance with N.J.S.A. 18A:18A-1 et seq. and has determined that the quotation submitted by Hazard, Young, Attea & Associates (hereinafter referred to as the "Consultant") is the most advantageous, price and other factors considered; and

**WHEREAS**, the Board and the Consultant wish to enter into a written professional services contract to specifically describe their relationship and to serve as the basis for the search for the next superintendent of schools of the District.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby awards a contract to the Consultant to provide an intensive search for the next superintendent of schools for the District, in accordance with the Professional Services Contract between the District and the Consultant, which is attached hereto and made a part of this Resolution; and

**BE IT FURTHER RESOLVED** that the Board President and the Board Secretary/School Business Administrator are authorized to execute the Professional Services Contract and any and all other documents necessary to effectuate the terms of the Contract.

**4. Safety/Security/Buildings & Grounds**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion R4.1  
Recommended Board Action for the following:**

**R4.1 Approval to proceed with School Facilities project at Secaucus High School and Secaucus Middle School**

Whereas, The Board of Education of Secaucus in the County of Hudson, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

Door and Frame Replacement project at Secaucus High School and Middle School

consisting generally of:

1. Interior doors & frame replacements at the High School entry.
2. Interior doors & frame replacements at High School to Performing Arts Center connection.
3. Interior doors & frame replacements at the Middle School entry.
4. Stair doors & frame at Stairs 1, 2, 3 and 4.

5. Exterior corridor doors 13, 17 and 24.

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:  
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SECAUCUS IN THE COUNTY OF HUDSON, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Hudson County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. This project is being funded as an “other capital project” and will not require state funding and the District is not seeking a Grant.

Section 5 This resolution shall take effect immediately.

5. **Technology Committee**

6. **Policy Committee**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions R6.1 through R6.4  
Recommended Board Action for the following:**

**R6.1 Approval of the 1st reading for the following policy:**

Policy 2415 (Revised) -No Child Left Behind Programs (Mandated)

**R6.2 Approval of the 1st reading for the following policy:**

Policy 6480 (Revised) -Purchase of Food Supplies (Mandated)

**R6.3 Approval of the 1st reading for the following policy:**

Policy 8505 (Revised) -School Nutrition (Mandated)

**R6.4 Approval of the 1st reading for the following policy:**

Policy 6113 (New) -E-Rate (Suggested)

7. **Athletic Committee**

8. **Shared Services Report**

9. **Legislative Report**

10. **New Business**

11. **Public Forum – General Comments:**

*This portion of the meeting is open to public for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the Secaucus Public School District. Residents are requested to sign the register provided for this purpose and to state their names, addresses and subject matter. Comments are limited to five minutes per*

*person. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.*

**12. Board Member Comments**

**13. Adjournment:**