Wednesday, April 18, 2018
Regular Meeting

Middle School North
501 Squankum Yellowbrook Road
Farmingdale, New Jersey 07727

7:00 PM

At 7:00 PM the Board will convene to Executive Session and will reconvene to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975). Please note all Board Meetings are recorded for future possible airing on the district and other media venues.

1. Call to Order

Subject 1.1 Notice of Meeting
Meeting Apr 18, 2018 - Regular Meeting
Category 1. Call to Order
Access Public
Type Procedural

The Regular Meeting of the Howell Township Board of Education will be held at 7:00 PM on Wednesday, April, 18, 2018 in the Cafetorium of Howell Township Middle School North, 501 Squankum-Yellowbrook Road, Farmingdale, New Jersey. At 7:00 PM the Board will convene to Executive Session and will reconvene to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975). Please note all Board Meetings are recorded for future possible airing on Howell Television.

Mr. Timothy P. O'Brien, Board President
Mr. Mark A. Bonjavanni, Board Vice President
Mr. Laurence Gurman, Board Member
Dr. Denise Lowe, Board Member
Mrs. MaryRose Malley, Board Member
Mrs. Cristy Mangano, Board Member
Mr. Albert Miller, Board Member
Mrs. Jennifer Okerson, Board Member
Mr. Ira Thor, Board Member

Subject 1.2 District Goals
Meeting Apr 18, 2018 - Regular Meeting
Category 1. Call to Order
Access Public
Type Procedural
**Student Achievement:**
- To foster a learning environment that emphasizes personalized learning, student empowerment, and standards-aligned student growth.

**District Culture & Climate:**
- Sustain a positive culture of learning within the current building structures.

**Community Interaction:**
- Increase community outreach and district transparency through multiple mediums of communication.

**Technology:**
- Transform educational settings through the use of technology to foster progressive learning environments.

### 1.3 Board Goals

**Meeting**
Apr 18, 2018 - Regular Meeting

**Category**
1. Call to Order

**Access**
Public

**Type**
Procedural

**Governance:**
- The Board will utilize the workshop model to improve the Board’s knowledge on educational issues in the district.

**Boardsmanship:**
- The Board will develop and implement an in district orientation for new Board members.

**Student Achievement:**
- The Board will use data to inform decision-making regarding student success.

### 1.4 Statement to the Public

**Meeting**
Apr 18, 2018 - Regular Meeting

**Category**
1. Call to Order

**Access**
Public

**Type**
Procedural

The Howell Township Board of Education operates in a robust committee structure. Agenda items have been presented and evaluated in the committee format, or vetted administratively, prior to the Superintendent making the recommendation to the Board of Education. In the committee process and subsequently, the members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. Committee Chairs then make full reports to the Board prior to action being taken. In rare instances, matters are presented to the Board of Education for broader discussion at the same meeting where final action may be taken.

### 1.5 Roll Call
Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on April 11, 2018.

### Subject 1.6 Salute to Flag

### Subject 1.7 Announcement by President

### Subject 1.8 Superintendent's & Board President's Remarks Regarding Recognitions

- National Anthem Performers
- Student Board of Education Day
- Patriot's Pen Essay Contest
- Biztown
- Middle School South Cheerleaders
- Oklahoma City Museum and Memorial National Student Essay Contest
- Middle School South and Middle School North Scholastic Olympics
- STEAM Tank Regionals
- Technology Student Association State Conference

### 2. Executive Session

#### Subject 2.1 Enter in Executive Session

Meeting Apr 18, 2018 - Regular Meeting
Category 2. Executive Session
Access Public
Type Procedural
3. Minutes and Correspondence

Correspondence received by the Board will be noted for the record and will be maintained on file in the office of the Board Secretary.

4. Comments

Access  
Type  
Recommended Action  

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Howell Township Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session on April 18, 2018, 2018 at ________PM to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Personnel
2. Residency
3. HIB

2.2 Items Discussed In Executive Session May Result In Board Action When The Board Reconvenes To Public Session

Subject  
Meeting  
Category  
Access  
Type  

NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Personnel
2. Residency
3. HIB

3. Minutes and Correspondence

Subject  
Meeting  
Category  
Access  
Type  
Recommended Action  

NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Personnel
2. Residency
3. HIB

Motion to approve minutes of the March 23, 2018 Regular Meeting and Executive Session Minutes of the February 21, 2018 and March 23, 2018 meetings, as attached.

3.2 Correspondence

Subject  
Meeting  
Category  
Access  
Type  

Correspondence received by the Board will be noted for the record and will be maintained on file in the office of the Board Secretary.
### 5. Reports

<table>
<thead>
<tr>
<th>Subject</th>
<th>5.1 Superintendent's and Board Secretary's Reports</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Apr 18, 2018 - Regular Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>5. Reports</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Reports</td>
</tr>
<tr>
<td></td>
<td>1. #HowellLightsItUpBlue - Autism Awareness Month</td>
</tr>
<tr>
<td></td>
<td>2. Paint the Town Pink</td>
</tr>
<tr>
<td></td>
<td>3. FRHSD Vape and E-Cigarette Parent Information Session</td>
</tr>
<tr>
<td></td>
<td>4. Future Ready New Jersey Silver Level</td>
</tr>
<tr>
<td></td>
<td>5. Updates</td>
</tr>
<tr>
<td></td>
<td>6. March Suspensions</td>
</tr>
</tbody>
</table>

### 6. Committee Updates and Liaison Reports

<table>
<thead>
<tr>
<th>Subject</th>
<th>6.1 Updates and Reports</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Apr 18, 2018 - Regular Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>6. Committee Updates and Liaison Reports</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Discussion, Information</td>
</tr>
</tbody>
</table>

### 7. Comments from Public

<table>
<thead>
<tr>
<th>Subject</th>
<th>7.1 Public Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Apr 18, 2018 - Regular Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>7. Comments from Public</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Information</td>
</tr>
</tbody>
</table>

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and
NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

### 8. Unfinished Business

<table>
<thead>
<tr>
<th>Subject</th>
<th>8.1 Unfinished Business</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Apr 18, 2018 - Regular Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>8. Unfinished Business</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Discussion</td>
</tr>
</tbody>
</table>

### 9. Discussion Items

<table>
<thead>
<tr>
<th>Subject</th>
<th>9.1 Discussion Items May Result In Board Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Apr 18, 2018 - Regular Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>9. Discussion Items</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Discussion</td>
</tr>
</tbody>
</table>

### 10. New Business - Consent Agenda

<table>
<thead>
<tr>
<th>Subject</th>
<th>10.1 Approval of Consent Agenda</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Apr 18, 2018 - Regular Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>10. New Business - Consent Agenda</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Action (Consent)</td>
</tr>
</tbody>
</table>

**Recommended Action**: Motion to approve consent agenda and addenda items. [Abstentions to items will be noted in the minutes.]

### 11. 0000 Bylaws - Consent Agenda

<table>
<thead>
<tr>
<th>Subject</th>
<th>11.1 Second Reading Bylaws 0000.02</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Apr 18, 2018 - Regular Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>11. 0000 Bylaws - Consent Agenda</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Action (Consent)</td>
</tr>
</tbody>
</table>

**Recommended Action**: Approve the second reading of Bylaws 0000.02, Introduction.

### File Attachments

- Bylaws 0000.02 Introduction.pdf (41 KB)

### 12. 1000 Policies - Consent Agenda
**12.1 Second Reading Policy 1240**

Meeting: Apr 18, 2018 - Regular Meeting

Category: 12. 1000 Policies - Consent Agenda

Access: Public

Type: Action (Consent)

Recommended Action: Approve the second reading of Policy 1240, Evaluation of Superintendent.

File Attachments:
- Policy 1240 Evaluation of Superintendent-New.pdf (34 KB)

**12.2 Second Reading Regulation 1240**

Meeting: Apr 18, 2018 - Regular Meeting

Category: 12. 1000 Policies - Consent Agenda

Access: Public

Type: Action (Consent)

Recommended Action: Approve the second reading of Regulation 1240, Evaluation of Superintendent.

File Attachments:
- Reg 1240 Evaluation of Superintendent-NEW.pdf (35 KB)

**13. 2000 Programs - Consent Agenda**

**13.1 Second Reading Policy 2700**

Meeting: Apr 18, 2018 - Regular Meeting

Category: 13. 2000 Programs - Consent Agenda

Access: Public

Type: Action (Consent)

Recommended Action: Approve the second reading of Policy 2700, Services to Nonpublic School Students.

File Attachments:
- Policy 2700.pdf (415 KB)

**13.2 Student Registration National TSA Conference 2018**

Meeting: Apr 18, 2018 - Regular Meeting

Category: 13. 2000 Programs - Consent Agenda

Access: Public
14. 3000 Professional Staff - Consent Agenda

Subject 14.1 Retirement of Principal
Meeting Apr 18, 2018 - Regular Meeting
Category 14. 3000 Professional Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Accept, with regret, the retirement of Diana Rochon, Principal at Taunton School, effective July 1, 2018.

Subject 14.2 Retirement of Teacher
Meeting Apr 18, 2018 - Regular Meeting
Category 14. 3000 Professional Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Accept, with regret, the retirement of Alma Giddings, Grade 7 Language Arts Teacher at Middle School South, effective June 30, 2018.

Subject 14.3 Retirement of Teacher
Meeting Apr 18, 2018 - Regular Meeting
Category 14. 3000 Professional Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Accept, with regret, the retirement of Eileen Amato, Resource Teacher at Adelphia School, effective July 1, 2018.

Subject 14.4 Retirement of Speech Language Pathologist
Meeting Apr 18, 2018 - Regular Meeting
Category 14. 3000 Professional Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Accept, with regret, the retirement of Maureen Heid, Speech Language Pathologist at Adelphia and Ardena School, effective July 1, 2018.
**Subject** 14.5 Staff Transfer  
Meeting Apr 18, 2018 - Regular Meeting  
Category 14. 3000 Professional Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Approve the following staff transfers for the 2017-2018 school year, effective May 3, 2018:

<table>
<thead>
<tr>
<th>NAME</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beth Gredder</td>
<td>Basic Skills, Land O'Pines</td>
<td>Grade 2, Land O'Pines</td>
</tr>
<tr>
<td>Julie Harrison</td>
<td>Grade 2, Land O'Pines</td>
<td>Basic Skills, Land O'Pines</td>
</tr>
</tbody>
</table>

**Subject** 14.6 LOA for Principal  
Meeting Apr 18, 2018 - Regular Meeting  
Category 14. 3000 Professional Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Approve the following leave of absence for Deborah Pennell, Ardena School Principal:

<table>
<thead>
<tr>
<th>LEAVE</th>
<th>FROM</th>
<th>THROUGH</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Leave</td>
<td>April 9, 2018</td>
<td>May 31, 2018</td>
</tr>
<tr>
<td>Without Pay</td>
<td>(6 weeks as needed)</td>
<td></td>
</tr>
<tr>
<td>With Benefits</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Subject** 14.7 LOA for Teacher  
Meeting Apr 18, 2018 - Regular Meeting  
Category 14. 3000 Professional Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Approve the following leave of absence for Christopher Collins, Grade 7 Social Studies Teacher at Middle School North:

<table>
<thead>
<tr>
<th>LEAVE</th>
<th>FROM</th>
<th>THROUGH</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Leave</td>
<td>March 23, 2018</td>
<td>March 30, 2018</td>
</tr>
<tr>
<td>Without Pay</td>
<td>(1 week)</td>
<td></td>
</tr>
<tr>
<td>With Benefits</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Subject** 14.8 LOA for Teacher  
Meeting Apr 18, 2018 - Regular Meeting  
Category 14. 3000 Professional Staff - Consent Agenda
LEAVE FROM THROUGH
Maternity Leave June 4, 2018 June 30, 2018
With Pay (18 sick)
With Benefits

Subject 14.9 LOA for Teacher
Meeting Apr 18, 2018 - Regular Meeting
Category 14. 3000 Professional Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Approve the following leave of absence for Erin Gorski, Itinerant Media Specialist:

LEAVE FROM THROUGH
Maternity Leave June 14, 2018 June 30, 2018
With Pay (10 sick)
With Benefits

Subject 14.10 LOA Extension for Teacher
Meeting Apr 18, 2018 - Regular Meeting
Category 14. 3000 Professional Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Approve the following leave of absence extension for Jennifer Bennett, Kindergarten Teacher at Taunton School:

LEAVE FROM THROUGH
Family Leave April 16, 2018 June 30, 2018
With Pay (6 weeks as needed)
With Benefits

Subject 14.11 School Guidance Counselor
Meeting Apr 18, 2018 - Regular Meeting
Category 14. 3000 Professional Staff - Consent Agenda
Access Public
Appoint Brianna Andersen to the position of School Counselor at Greenville and Ramtown School, effective May 7, 2018 thru June 30, 2018 at $42,000.00, prorated. (Substitute Limited Employment Contract) (Replacing Jayme Begley - Maternity Leave) (PENDING CRIMINAL BACKGROUND)

Subject 14.12 Substitute Teacher(s) $100 Per Day

Meeting Apr 18, 2018 - Regular Meeting
Category 14. 3000 Professional Staff - Consent Agenda
Access Public
Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2017-2018 school year at the rate of $100 per day, as needed:

<table>
<thead>
<tr>
<th>Amanda LaGuardia</th>
<th>Marissa Palumbo</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kelly Calone</td>
<td></td>
</tr>
</tbody>
</table>

Subject 14.13 Substitute Teacher(s) $85 Per Day

Meeting Apr 18, 2018 - Regular Meeting
Category 14. 3000 Professional Staff - Consent Agenda
Access Public
Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2017-2018 school year at the rate of $85 per day, as needed:

Michael Shaughnessy

Subject 14.14 Tuition Reimbursement

Meeting Apr 18, 2018 - Regular Meeting
Category 14. 3000 Professional Staff - Consent Agenda
Access Public
Type Action (Consent)

Recommended Action Approve the reimbursement of 50% of the tuition cost for the following graduate course(s) being taken during the 2017-2018 school year. The staff member shall be reimbursed consistent with contract upon successful completion of the course(s):

<table>
<thead>
<tr>
<th>Subject</th>
<th>Tuition Cost</th>
<th>Tuition 50%</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDC6401: Supervision and Leadership of Instruction and Learning (3 credits)</td>
<td>$1,950.00</td>
<td>$975.00</td>
</tr>
<tr>
<td>Georgian Court University Certificate: School Supervisor</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Subject 14.15 Second Reading Policy 3437
Meeting Apr 18, 2018 - Regular Meeting
Category 14. 3000 Professional Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Approve the second reading of Policy 3437, Military Leave.

File Attachments
Policy 3437 Military Leave.pdf (32 KB)

Subject 14.16 Second Reading Policy 3160
Meeting Apr 18, 2018 - Regular Meeting
Category 14. 3000 Professional Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Approve the second reading of Policy 3160, Physical Examination.

File Attachments
Policy 3160 Physical Examination.pdf (35 KB)

Subject 14.17 Second Reading Regulation 3160
Meeting Apr 18, 2018 - Regular Meeting
Category 14. 3000 Professional Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Approve the second reading of Regulation 3160, Physical Examination.

File Attachments
Reg 3160 Physical Examination NEW.pdf (49 KB)

Subject 14.18 Workshop Registration and Mileage
Meeting Apr 18, 2018 - Regular Meeting
Category 14. 3000 Professional Staff - Consent Agenda
Access Public
**15.4000 Support Staff - Consent Agenda**

**Subject: 15.1 Tuition Reimbursement**

Meeting: Apr 18, 2018 - Regular Meeting

Category: 15. 4000 Support Staff - Consent Agenda

Access: Public

Type: Action (Consent)

Recommended Action: Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

<table>
<thead>
<tr>
<th>Subject</th>
<th>15.1 Tuition Reimbursement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type</td>
<td>Action (Consent)</td>
</tr>
<tr>
<td>Recommended Action</td>
<td>Approve the reimbursement of 50% of the tuition cost for the following graduate course(s) being taken during the 2017-2018 school year. The staff member shall be reimbursed consistent with contract upon successful completion of the course(s):</td>
</tr>
<tr>
<td><strong>Kaitlyn Gray, Central Office</strong></td>
<td><strong>EMPL 6910: Employment Discrimination Law Principles and Strategies</strong></td>
</tr>
<tr>
<td></td>
<td>Tulane University</td>
</tr>
<tr>
<td></td>
<td>MJ, Labor and Employment Law</td>
</tr>
<tr>
<td></td>
<td>$3,200.00</td>
</tr>
<tr>
<td><strong>Kaity Gray, Central Office</strong></td>
<td><strong>EMPL 6400: Legal Analysis</strong></td>
</tr>
<tr>
<td></td>
<td>Tulane University</td>
</tr>
<tr>
<td></td>
<td>MJ, Labor and Employment Law</td>
</tr>
<tr>
<td></td>
<td>$2,133.00</td>
</tr>
</tbody>
</table>

**Subject: 15.2 Central Office Secretary**

Meeting: Apr 18, 2018 - Regular Meeting

Category: 15. 4000 Support Staff - Consent Agenda

Access: Public

Type: Action (Consent)

Recommended Action: Appoint Catherine Rao to the position of Substitute/Attendance Coordinator at Step 1 of the Grade III Central Office Salary Guide, $33,332.00, prorated, effective April 19, 2018. (Replacing Amy Kazanjian - Transfer). PENDING CRIMINAL BACKGROUND HISTORY

**Subject: 15.3 Retirement of Special Education Teacher Assistant**

Meeting: Apr 18, 2018 - Regular Meeting

Category: 15. 4000 Support Staff - Consent Agenda

Access: Public

Type: Action (Consent)

Recommended Action: Accept, with regret, the retirement of Mary Rizzo, Special Education Teacher Assistant, at Adelphia School, effective July 1, 2018.
Subject 15.4 Special Education Teacher Assistant(s)

Meeting Apr 18, 2018 - Regular Meeting

Category 15. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Laura Marino as Special Education Teacher Assistant for the 2017-2018 school year at a salary of $25,250.00, prorated, effective April 19, 2018, pending student need/enrollment:

PENDING CRIMINAL HISTORY APPROVAL

Subject 15.5 Substitute Teacher Assistant(s)

Meeting Apr 18, 2018 - Regular Meeting

Category 15. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Teacher Assistant(s) for the 2017-2018 school year at the rate of $9.00 per hour, as needed:

Laura Marino

Subject 15.6 Retirement of Bus Driver

Meeting Apr 18, 2018 - Regular Meeting

Category 15. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the retirement of Deborah Montesano, Bus Driver, effective June 1, 2018.

Executive File Attachments
Retirement Letter - D. Montesano.pdf (234 KB)

Subject 15.7 Bus Driver Leave of Absence Extension

Meeting Apr 18, 2018 - Regular Meeting

Category 15. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept Leave of Absence Extension for Barbara Adcock, Bus Driver.

| LEAVE | FROM | THROUGH |
Medical Leave

March 16, 2018 - April 17, 2018
Without Pay (17 days)
Without Benefits

Executive File Attachments
B. Adcock, Doctor Note.pdf (362 KB)

Subject 15.8 Resignation of Hourly Custodian
Meeting Apr 18, 2018 - Regular Meeting
Category 15. 4000 Support Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Accept, with regret, the resignation of Tyshaun Williams, Hourly Custodian with the Maintenance Department, effective March 29, 2018.

Subject 15.9 Resignation of Hourly Custodian
Meeting Apr 18, 2018 - Regular Meeting
Category 15. 4000 Support Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Accept, with regret, the resignation of Patricia Garcia, Hourly Custodian with the Maintenance Department, effective April 11, 2018.

Subject 15.10 Appoint Hourly Custodian
Meeting Apr 18, 2018 - Regular Meeting
Category 15. 4000 Support Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Approve the following to the position of Hourly Custodian for the 2017/2018 school year at an hourly rate of $13.38/hr. (pending criminal history approval)

Lupe Velez Brian Zanyor

Executive File Attachments
April 18, 2018 - Hourly Custodian Back-Up.pdf (8 KB)

Subject 15.11 Black Seal Stipend
Meeting: Apr 18, 2018 - Regular Meeting
Category: 15. 4000 Support Staff - Consent Agenda
Access: Public
Type: Action (Consent)
Recommended Action: Approve Jason Hammond to receive the annual black seal stipend of $200.00 for the 2017/2018 school year, effective April 23, 2018.

**Subject: 15.12 Cafeteria Aide(s)**
Meeting: Apr 18, 2018 - Regular Meeting
Category: 15. 4000 Support Staff - Consent Agenda
Access: Public
Type: Action (Consent)
Recommended Action: Appoint the following individual(s) to position of Cafeteria Aide at $9.00 per hour, effective April 19, 2018.

<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>HOURS/DAY</th>
<th>REPLACING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linda Horvath</td>
<td>Griebling</td>
<td>2.25</td>
<td>Mary Brody</td>
</tr>
</tbody>
</table>

**Subject: 15.13 Second Reading Policy 4437**
Meeting: Apr 18, 2018 - Regular Meeting
Category: 15. 4000 Support Staff - Consent Agenda
Access: Public
Type: Action (Consent)
Recommended Action: Approve the second reading of Policy 4437, Military Leave.

File Attachments
Policy 4437 Military Leave.pdf (32 KB)

**Subject: 15.14 Second Reading Policy 4160**
Meeting: Apr 18, 2018 - Regular Meeting
Category: 15. 4000 Support Staff - Consent Agenda
Access: Public
Type: Action (Consent)
Recommended Action: Approve the second reading of Policy 4160, Physical Examination.

File Attachments
Policy 4160 Physical Examination.pdf (35 KB)
Subject: 15.15 Second Reading Regulation 4160

Meeting: Apr 18, 2018 - Regular Meeting
Category: 15. 4000 Support Staff - Consent Agenda
Access: Public
Type: Action (Consent)

Recommended Action: Approve the second reading of Regulation 4160, Physical Examination.

File Attachments
Reg 4160 Physical Examination NEW.pdf (48 KB)

### 16. 5000 Pupils - Consent Agenda

#### Subject: 16.1 Affirm HIB Report

Meeting: Apr 18, 2018 - Regular Meeting
Category: 16. 5000 Pupils - Consent Agenda
Access: Public
Type: Action (Consent)

Recommended Action: Affirm Superintendent's recommendation on Harassment, Intimidation and Bullying findings reported at the March 23, 2018 Board Meeting.

#### Subject: 16.2 Out of District Placement - Search Day Program

Meeting: Apr 18, 2018 - Regular Meeting
Category: 16. 5000 Pupils - Consent Agenda
Access: Public
Type: Action (Consent)

Recommended Action: Approve the placement of a special education student to attend Search Day Program, Ocean, NJ, for the remainder of the 2017-2018 school year at a tuition rate of $71,231.60 plus $37,400.00 for a one to one assistant, effective May 1, 2018 (prorated).

#### Subject: 16.3 Second Reading Policy 5516.01

Meeting: Apr 18, 2018 - Regular Meeting
Category: 16. 5000 Pupils - Consent Agenda
Access: Public
Type: Action (Consent)

Recommended Action: Approve the second reading of Policy 5516.01, Student Tracking Devices.

File Attachments
Policy 5516.01 Student Tracking Devices.pdf (26 KB)
### 17. 6000 Finances - Consent Agenda

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<th>17.1 NJSBA Monmouth County Spring Meeting</th>
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<tr>
<td>Type</td>
<td>Action (Consent)</td>
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<tr>
<td>Recommended Action</td>
<td>Authorize the registration of Board Members and Administration to attend the New Jersey School Boards Association Monmouth County Spring Meeting, Colts Neck Inn on Monday, May 7, 2018, 6:45 p.m. - 9:00 p.m., at no cost, in accordance with P.L. 2007 c53 and Federal Office of Management and Budget Guidelines. (Poll will be taken at meeting for attendance). Each board member will recuse themselves on voting on his/her attendance.</td>
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<tr>
<th>Subject</th>
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<td>Type</td>
<td>Action (Consent)</td>
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<tr>
<td>Recommended Action</td>
<td>Authorize the registration of Board Members and Administration to attend the New Jersey School Boards Association Special Education Symposium, Southard Community Enrichment Center, 9:00 a.m. - 12:30 p.m., on Monday, May 14, 2018, at a cost of $49.00 per person, in accordance with P.L. 2007 c53 and Federal Office of Management and Budget Guidelines. (Poll will be taken at meeting for attendance). Each board member will recuse themselves on voting on his/her attendance.</td>
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<th>Subject</th>
<th>17.3 NJSBA Legislative Day</th>
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<tr>
<td>Type</td>
<td>Action (Consent)</td>
</tr>
<tr>
<td>Recommended Action</td>
<td>Authorize the registration of Board Members and Administration to attend the New Jersey School Boards Association Legislative Day, Trenton, NJ, on Thursday, May 17, 2018, 8:15 a.m. - 2:00 p.m., at no cost, in accordance with P.L. 2007 c53 and Federal Office of Management and Budget Guidelines. (Poll will be taken at meeting for attendance). Each board member will recuse themselves on voting on his/her attendance.</td>
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<tr>
<th>Subject</th>
<th>17.4 Garden State Coalition of Schools Annual Meeting</th>
</tr>
</thead>
</table>
Meeting Apr 18, 2018 - Regular Meeting
Category 17. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)

Recommended Action
Authorize the registration of Board Members and Administration to attend the Garden State Coalition of School Annual Meeting, Monroe, NJ, on Wednesday, May 30, 2018, 8:30a.m. - 12:00p.m., at a cost of $65.00 per person, accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines. (Poll will be taken at meeting for attendance).

Each board member will recuse themselves on voting on his/her attendance.

Subject 17.5 NJSBA 3rd Annual School Security Conference
Meeting Apr 18, 2018 - Regular Meeting
Category 17. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)

Recommended Action
Authorize the registration of Board Members and Administration to attend the New Jersey School Boards Association 3rd Annual School Security Conference, West Windsor, NJ, on Friday, June 1, 2018, 8:30a.m. - 3:00p.m., at a cost of $99.00 per person, accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines. (Poll will be taken at meeting for attendance).

Each board member will recuse themselves on voting on his/her attendance.

Subject 17.6 Bills and Claims Submitted by Board Secretary
Meeting Apr 18, 2018 - Regular Meeting
Category 17. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)

Recommended Action
Approve the payment of all bills and claims as shown for the periods 03/22/2018 - 03/26/2018 and 04/18/2018 that have been certified by the Board Secretary and filed in the Board Office.

Pursuant to N.J.A.C. 6:20-2:13, I certify that as of April 18, 2018 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Note: Each Board Member will recuse themselves from voting on any payment or portion of payment for reimbursement of expenses for routine, mandated or workshop related items.

Subject 17.7 Resolution Supporting Free Lunches
Meeting Apr 18, 2018 - Regular Meeting
Category 17. 6000 Finances - Consent Agenda
RESOLUTION IN SUPPORT OF PROVISION OF FREE LUNCHES TO STUDENTS ATTENDING THE COASTAL LEARNING CENTER - MONMOUTH

WHEREAS, it is resolved this eighteenth day of April 2018 that The Coastal Learning Center - Monmouth does not charge for said meals and has elected not to apply for and receive funding from the Child Nutrition Program as administered by the New Jersey Department of Agriculture for the 2018-2019 school year.

NOW, THEREFORE, BE IT RESOLVED BY THE HOWELL TOWNSHIP BOARD OF EDUCATION, as follows:

Subject 17.8 Resolution Approving Refunding Bond Ordinance
Meeting Apr 18, 2018 - Regular Meeting
Category 17. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Adopt the following resolution of the Howell Township Board of Education approving refunding bond ordinance for the ESIP Project.

RESOLUTION OF THE HOWELL TOWNSHIP BOARD OF EDUCATION PURSUANT TO N.J.S.A. 18A:24-61.1 APPROVING REFUNDING BOND ORDINANCE; AUTHORIZING THE ISSUANCE OF UP TO $18,000,000 SCHOOL REFUNDING BONDS (ESIP PROJECT), SERIES 2018; AND SETTING THE DATE, TIME AND PLACE FOR A PUBLIC HEARING ON THE ADOPTION REFUNDING BOND ORDINANCE.

WHEREAS, WHEREAS, The Board of Education of the Township of Howell ("Board" when referring to the governing body and "School District" when referring to the legal entity governed by the Board), in the County of Monmouth, New Jersey ("State"), has determined to institute an energy savings improvement program pursuant to N.J.S.A. 18A:18A-4.6 ("ESIP Law") to install certain energy conservation measures in certain of the School District's facilities described herein (collectively, the "Equipment"), the costs of which will be paid from the energy savings and other funds that result from the implementation of such energy conservation measures; and

WHEREAS, the School District is authorized by law, including, inter alia, the N.J.S.A. 18A:18A-4.6 ("ESIP Law") and Chapter 183 of the Laws of the State of 1986, N.J.S.A. 18A:24-61, et seq. ("Refunding Bond Law"), as each may be amended and supplemented subsequent to the date hereof and the regulations promulgated thereunder, to issue its school refunding bonds or bond anticipation notes to fund the costs of an energy savings improvement program; and

WHEREAS, the School District desires to issue its school refunding bonds or bond anticipation notes pursuant to ESIP Law and Refunding Bond Law to fund the acquisition and installation of the Equipment necessary to undertake the ESIP Project; and

WHEREAS, the debt service on the school refunding bonds or bond anticipation notes issued by the School District will be paid through: (i) the value of energy savings that result from the ESIP Project improvements installed at various School District facilities; and/or (ii) the levy of ad valorem taxes by the School District on all taxable real property in the School District without limitation as to rate or amount for the payment thereof

NOW, THEREFORE, BE IT RESOLVED BY THE HOWELL TOWNSHIP BOARD OF EDUCATION, as follows:
1. Refunding Bond Ordinance authorizing the issuance of up to $18,000,000 of School Refunding Bonds (ESIP), Series 2018, a copy of which is attached to this Resolution, is hereby approved.

2. A public hearing on the adoption of Refunding Bond Ordinance shall be held on Wednesday May 2, 2018 at 7:30 p.m. in the Cafetorium of the Howell Township Middle School North, 501 Squankum-Yellowbrook Road, Farmingdale, New Jersey.

3. The Board Secretary is hereby directed to publish a notice of the time, date and place of such public hearing at least seven (7) days prior to the date of such hearing in a newspaper circulating in the Township of Howell.

4. This Resolution shall be effective upon its adoption.

RESOLUTION MAKING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO 18A:24-61 ET SEQ.

WHEREAS, the Howell Township Board of Education (the "Board") desires to make application to the Local Finance Board for its approval of a refunding bond ordinance (the "Application") for the benefit of the Howell Township School District ("School District"); and

WHEREAS, the Board is authorized by law, including, inter alia, N.J.S.A. 18A:18A-4.6 ("ESIP Law") and Chapter 183 of the Laws of the State of 1986, N.J.S.A. 18A:24-61, et seq. ("Refunding Bond Law"), as each may be amended and supplemented subsequent to the date hereof and the regulations promulgated thereunder, to issue its school refunding bonds or bond anticipation notes to fund the costs of an energy savings improvement program for the School District pursuant to N.J.S.A. 18A:18A-4.6 ("ESIP Law"); and; and

WHEREAS, the Board desires to issue its school refunding bonds in order to fund the costs of an energy savings improvement program; and

WHEREAS, N.J.S.A. 18A:24-61 provides that school refunding bonds shall be submitted to the Local Finance Board requesting the approval thereof for such bonds; and

WHEREAS, the Board anticipates selling the Bonds to the Monmouth County Improvement Authority; and

WHEREAS, the Board believes:
   a. it is in the public interest to accomplish such purposes;
   b. said purposes are for the health, welfare, convenience or betterment of the inhabitants of the School District;
   c. the amounts to be expended for said purposes are not unreasonable or exorbitant; and
   d. the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the school district and will not create an undue financial burden to be placed on the local unit.

NOW, THEREFORE, BE IT RESOLVED BY THE HOWELL TOWNSHIP BOARD OF EDUCATION, as follows:
   1. The Board hereby approves the submission to the Local Finance Board of the Application. The Board hereby authorizes the Board’s Bond Counsel, and Financial Advisor, along with other representatives of the board to prepare the Application and to represent the Board in matters pertaining thereto.
2. The Board hereby requests that the Local Finance Board make the findings and assent to the issuance of the Board’s school refunding bonds as provided by the applicable New Jersey Statutes.

3. This resolution shall be effective upon its adoption.

**RESOLUTION OF THE HOWELL TOWNSHIP BOARD OF EDUCATION DECLARING ITS OFFICIAL INTENT TO REIMBURSE EXPENDITURES FOR PROJECT COSTS FROM THE PROCEEDS OF REFUNDING BOND OBLIGATIONS IN CONNECTION WITH ITS PARTICIPATION IN THE MONMOUTH COUNTY IMPROVEMENT AUTHORITY GOVERNMENTAL POOLED LOAN PROGRAM, SERIES 2018B**

WHEREAS, The Howell Township Board of Education (the “Borrower”) intends to acquire, construct, renovate and/or install an energy savings improvement project more fully described in Exhibit A attached hereto (the “Project”);

WHEREAS, the Borrower intends to finance the Project with debt obligations of the Borrower (the “Project Debt Obligations”) but may pay for certain costs of the Project (the “Project Costs”) prior to the issuance of the Project Debt Obligations with funds of the Borrower that are not borrowed funds;

WHEREAS, the Borrower reasonably anticipates that obligations, the interest on which is excluded from gross income under Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”), will be issued by the Monmouth County Improvement Authority (the "Issuer") to finance the Project on a long-term basis by making a loan to the Borrower with the proceeds of the Issuer’s obligations (the “Project Bonds”); and

WHEREAS, the Borrower desires to preserve its right to treat an allocation of proceeds of the Project Debt Obligations to the reimbursement of Project Costs paid prior to the issuance of the Project Debt Obligations as an expenditure for such Project Costs to be reimbursed for purposes of Sections 103 and 141 through 150, inclusive, of the Code.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borrower as follows:

1. The Borrower reasonably expects to reimburse its expenditure of Project Costs paid prior to the issuance of the Project Debt Obligations with proceeds of its Project Debt Obligations.

2. This resolution is intended to be and hereby is a declaration of the Borrower’s official intent to reimburse the expenditure of Project Costs paid prior to the issuance of the Project Debt Obligations with the proceeds of a borrowing to be incurred by the Borrower, in accordance with Treasury Regulations §1.150-2.

3. The maximum principal amount of the Project Debt Obligations expected to be issued to finance the Project is $18,000,000.00.

4. The Project Costs to be reimbursed with the proceeds of the Project Debt Obligations will be "capital expenditures" in accordance with the meaning of 150 of the Code.

5. No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under s 142 through 147, inclusive, of the Code. The proceeds of the Project Bonds used to reimburse the Borrower for Project Costs, or funds corresponding to such amounts, will not be used in a manner that results in the creation of “replacement proceeds”, including “sinking funds”, “pledged funds” or funds subject to a “negative pledge” (as such terms are defined in Treasury Regulations §1.148-1), of the Project Debt Obligations or another issue of debt obligations of the Borrower, other than amounts deposited into a “bona fide debt service fund” (as defined in Treasury Regulations §1.148-1).

6. All reimbursement allocations will occur not later than 18 months after the later of (i) the date the expenditure from a source other than the Project Debt Obligations is paid, or (ii) the date the Project is “placed in service” (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than 3 years after the expenditure is paid.
EXHIBIT A

PROJECT DESCRIPTION

An energy savings improvement program pursuant to N.J.S.A. 18A:18A-4.6 ("ESIP Law") to install certain energy conservation measures in certain of the School District’s facilities described herein (collectively, the "Equipment"). The costs of which will be paid from the energy savings and other funds that result from the implementation of such energy conservation measures. The Energy Savings Plan consists of the installation of the Equipment at: (i) Adelphia Elementary School, (ii) Aldrich Elementary School, (iii) Edith M. Griebling Elementary School, (iv) Greenville Elementary School, (v) Land O’ Pines Elementary School, (vi) Memorial Elementary School, (vii) Newbury Elementary School, (viii) Ramtown Elementary School, (ix) Taunton Elementary School, (x) Middle School North, (xi) Middle School South, (xii) Southard School, (xiii) Ardena Elementary School, (xiv) School District Maintenance Building, (xv) School District Equipment Building, (xvi) School District Transportation Building and (xvii) the School District Administration Building (collectively, the "ESIP Project"), all as more particularly described in the Energy Savings Plan.

18. 7000 Properties - Consent Agenda

**Subject** 18.1 Donation to Greenville School

Meeting  
Apr 18, 2018 - Regular Meeting

Category 18. 7000 Properties - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept a donation to Greenville Elementary School from the Greenville PTO of STEM equipment, coding equipment and books, kinetic stools and book exchange shelves.

**Subject** 18.2 Second Reading Policy 7300

Meeting  
Apr 18, 2018 - Regular Meeting

Category 18. 7000 Properties - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the second reading of Policy 7300, Disposition of Property.

File Attachments
Policy 7300 Disposition of Property.pdf (29 KB)

19. 8000 Operations - Consent Agenda

**Subject** 19.1 Approval of the 2018-2019 School Calendar

Meeting  
Apr 18, 2018 - Regular Meeting

Category 19. 8000 Operations - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the 2018-2019 School Calendar. (Will be made available at the Board Meeting).
**WHEREAS**, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

**WHEREAS**, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

**NOW, THEREFORE, BE IT RESOLVED,** that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.
## 23. Closing Items

### Subject 23.1 Additional Addenda Items

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<td>Category</td>
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### Subject 23.2 Adjournment

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<td>Motion to Adjourn</td>
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RONALD SANASAC  
Assistant Superintendent for  
Business Administration/Board Secretary