

**Montour School District
Board of School Directors
Regular Board Meeting
Thursday, September 22, 2016
Place: Administrative Board Room #361
Time: 6:30 p.m.**

Call to Order The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Barclay at 6:30 p.m. The Board held an Executive Session from 6:30 p.m. – 6:55 p.m. The meeting resumed immediately upon their return.

Pledge The Pledge of Allegiance was said at the beginning of the meeting.

Roll Call ROLL CALL: **The following members were present:**
Mr. Barclay, Mr. Barth, Mr. Dudash, Mr. Hutter, Mr. Rippole,
Mrs. Snell (by phone), Mr. Young

The following members were absent:
Mr. DiClemente, and Mrs. Moore

Also present at the Board Meeting:
Janet Burkardt, Solicitor Dr. Ghilani, Superintendent of Schools
Tiffani Doyle, Recording Secretary/Board Secretary

Presentations Mr. Barclay called upon the following presenters:
1. Parkway West Career & Technology Center Presentation – Darby Copeland
2. Updates on Innovations and Professional Development – Justin Aglio

Requests Mr. Barclay called upon Todd Zwinkl of Kennedy Twsp. to voice his request:
1. Todd Zwinkl, Kennedy Twsp.
• Montour Slow Pitch Softball Club – Funding
The Board commented that they would review the budget and get back to Mr. Zwinkl at the next Board meeting.

Reports Mr. Barclay and Dr. Ghilani presented the following under the Reports section and Mr. Barclay made a motion to approve the following:
President
1. Accept the Parkway West Career & Tech Center Joint Committee meeting minutes of August 2, 2016.
2. Approve the minutes of the Montour Board of School Directors Regular Monthly Meeting of August 25, 2016 and the Special Meetings of September 1, 2016 and September 7, 2016.

Superintendent
3. Approve the lease extension for Ingram School to Pressley Ridge Schools through June 2019.
4. Approve to charge admission only for the following Montour High School sporting events effective Monday, September 26, 2016:
• Varsity Football

- Boys Basketball
- Girls Basketball

5. Approve and adopt the following new policy:
 - 819 – Suicide Awareness, Prevention and Response

Mrs. Snell made the motion to approve the Reports, seconded by Mr. Hutter.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

**Treasurers
 Report/
 Budget &
 Finance**

Mr. Barclay called upon Mrs. Juliann Marko to present the Treasurers Report/Budget & Finance. Once the information was reviewed and discussed he requested a motion to approve the following:

Treasurer’s Report

1. Approve the Treasurer’s Report for August of 2016 as follows:

FUND

10 GENERAL FUND

YTD TOTALS

Revenues Year to Date	\$ 6,849,462.95
Expenditures Year to Date	\$ 4,034,414.49

FNB Bank Balance as of 8/31/16	\$ 4,554,950.31
PSDLAF Bank Balance as of 8/31/16	\$ 4,640.53

Fund Balance as of 6/30/15	\$ 4,238,772.00
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30 CAPITAL PROJECTS FUND

YTD TOTALS

<u>Athletic Center Project #3550</u>	
FNB Bank Balance as of 8/31/16	\$ 1,565.00

Fund Balance as of 6/30/15	\$ 184,739.00
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32 CAPITAL RESERVE FUND

YTD TOTALS

PTD TOTALS

<u>Driveway/Parking Site Work</u>		
Elementary Project		\$ 3,334,496.26
Driveway Project		\$ 2,039,166.60
Site Work Project		\$ 3,929,512.67
Change Orders Approved - Site Work		\$ 1,013,554.17
Change Orders Pending - Site Work		\$ (19,611.14)

First Niagara Bank Balance as of 8/31/16	\$ 473,545.69
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Fund Balance as of 6/30/15	\$ 2,312,947.00
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39 CAPITAL PROJECTS FUND

YTD TOTALS

PTD TOTALS

ELEMENTARY

<u>Elementary Project #3777:</u>		
Total Value of Contracts		\$ 36,675,028.08
Approved Change Orders		\$ 59,846.89
Contract Sum to Date		\$ 36,734,874.97

Construction Dollars Spent to Date	\$ 3,008,483.98	\$ 19,511,083.79
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Soft Costs Spent to Date	\$ 176,189.93	\$ 2,587,401.33
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PCOs Under Review	\$	79,980.22
PCOs Pending MSD Approval	\$	0.00

PLGIT-2015 Bond Balance of 8/31/16 \$ 24,376,218.58

Fund Balance as of 6/30/15 \$ 43,425,747.00

50 CAFETERIA FUND	YTD TOTALS
Revenues Year to Date	\$ 41,211.40
Expenditures Year to Date	\$ 31,186.76
FNB Bank Balance as of 8/31/16	\$ 45,957.90
Fund Balance as of 6/30/15	\$ (120,443.00)

MONTHLY TOTALS	
# of Breakfast served in August 2016	233
# of Lunches served in August 2016	2,963
August 2016 Ala Carte dollar sales	\$ 4,213.85

70 FIDUCIARY FUND	YTD TOTALS
FNB Bank Balance as of 8/31/16	\$ 38,159.61

ATHLETIC TICKET SALES	
Season Passes	\$ 904.00
Football	\$ 5,680.00
Boys Soccer	\$ 434.00

VIII. BUDGET & FINANCE

1. Approve the payment of bills and ratify the payment of bills:

**BOARD OF SCHOOL DIRECTORS
BILLS FOR APPROVAL
9/22/2016**

General Fund 10		Totals
Bills to be Approved	\$ 2,097,139.05	
Bills to be Ratified	\$ 74,490.52	
Capital Projects Fund 30		Totals
Bills to be Approved	\$ -	
Bills to be Ratified	\$ -	
Capital Reserve Fund 32		Totals
Bills to be Approved	\$ 5,366.59	
Bills to be Ratified	\$ -	
Capital Project Fund 39		Totals
Bills to be Approved	\$ 2,146,928.52	
Bills to be Ratified	\$ 3,500.00	
Cafeteria Fund 50		Totals
Bills to be Ratified	\$ 1,243.55	
Activity Fund 70		Totals

2. Approve the renewal of employee portal access through CSIU at a cost of \$750 for 2016-2017 fiscal year.
3. Approve resolution #09-16-01 which authorizes and directs the incurring of non-electoral debt through the issuance of one or more series of general obligation bonds of the school district in the aggregate principal amount not to exceed seventeen million five hundred thousand and 00/100 dollars (\$17,500,000) for the purpose of providing funds to (1) current refund all or a portion of the outstanding general obligation notes, series c of 2015, (2) current refund all or a portion of the outstanding general obligation notes, series d of 2015, (3) fund various capital improvements at the school district, and (4) to pay the cost of issuing and insuring the bonds, or any or all of the same.
4. Approve resolution #09-16-02 which authorizes the school district to enter into an equipment lease purchase agreement with Municipal Lease Consultants LLC (the "Equipment Lease Purchase Agreement") and authorize and direct Weiss, Burkardt, Kramer LLC, our Solicitor, and Reed Smith LLP, Bond Counsel, to issue all required and necessary opinions, prepare all tax documents and IRS filings, and review all documentation in connection with the Equipment Lease Purchase Agreement.

Mr. Dudash made the motion to approve the Budget & Finance items, seconded by Mr. Hutter.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Education

Mr. Barclay called on the administration to present their section under Education and made a motion to approve the following:

Director of Technology & Innovation, Mr. Justin Aglio

1. Accept a \$3,000 grant from the Dollar General Literacy Foundation to Support Youth Literacy through the purchase of digital technology at Forest Grove Elementary.

High School Principal, Mr. Todd Price

2. Approve the following staff members as Saturday Detention Facilitators to be paid at a contractual rate (as needed):
 - Bridget Budda
 - Diana Climo
 - Luann George
 - Nichole Gutt
 - Tiffany O'Shea
 - Robin Shaffer
 - Eric Sparkenbaugh
3. Approve the agreement between Montour High School and Allegheny Health Network's STAR Center for the 2016-2017 at a cost of \$8,000.00, as per the enclosure.
4. Approve the Spartan Marching Band Spring Trip to Williamsburg Virginia for the Virginia International Music Festival from March 30th – April 2nd at no cost to the School District.
5. Approve the disposal of outdated records within the Music Department's Music Inventory, as per the enclosure.

6. Approve Montour High School to host the Project Lead The Way Pennsylvania Western Region Conference on Tuesday, November 15th.
7. Approve the updated College in the High School Articulation Agreement between Montour High School and Robert Morris University for the course, Introduction to Financial Accounting (ACCT2030), as per the enclosure.

David E. Williams Middle School Principal, Mr. Dominic Salpeck

8. Approve the attached positive citizenship curriculum offered by Crisis Center North for the DEW students.

Mrs. Snell made the motion to approve the Education Agenda, seconded by Mr. Dudash.

ROLL CALL: Mr. Barclay, Yes; Mr. Barth, Yes; Mr. Dudash, Yes; Mr. Hutter, Yes; **Mr. Rippole, Yes (Abstain from #3)**; Mrs. Snell, Yes; and Mr. Young, Yes

MOTIONS CARRIED

Facilities

After a presentation by Trane on the DEW project, Mr. Barclay called upon Mr. Finney to present the Facilities report and made a motion to approve the following:

Facilities Manager, Mr. Robert Finney

1. Approve a two (2) year agreement with Automated Logic for HVAC Control Systems Services at the High School and Athletic Center at a total cost of \$35,044.00.
2. Approve a one (1) year agreement with Simplex Grinnell for fire alarm and inspection services as detailed in the attachment at a total cost of \$15,392.80 pending accurate service dates.

Mr. Barth made the motion to approve the Facilities Agenda, seconded by Mr. Rippole.

ROLL CALL: All Present Voted “YES”

MOTIONS CARRIED

Construction

Mr. Barclay called upon Mr. Parker to present the Construction update and Mr. Follen to present the agenda items to be approved and then made a motion to approve the following:

FMS Director of Operations, Mr. Mark Follen

1. Approve the PlanCon Part “F” Attachment “C” Document as prepared by the project architect for the Montour New Elementary School and submit the document to PDE for review and approval.
2. Approve the PlanCon Part “I” Interim Reporting Document as prepared by the project architect for the Montour New Elementary School and submit the document to PDE for review and approval.
3. Approve and issue the Intent to Award Letters to the apparent low bidders for each of the supplemental contracts associated with the construction of the Left Turning Lane and Traffic Signal Project for the Montour New Elementary School, with the stipulation that actual contract awards are contingent upon applicable PlanCon Document approval by PDE.
4. Approve and award the contract to ArkUltra Consulting for the professional commissioning services and testing and balancing for the HVAC systems and controls for the Montour New Elementary School Project.

5. Approve and award a professional services contract to Gateway Engineers on a time and materials basis with a not to exceed amount of \$6,000 to provide a survey and the schematic design for ADA compliance and the pedestrian and vehicular access to the new grass football/soccer practice field, varsity softball field, and the west entrance to the stadium.
6. Approve the revised PlanCon Part “F” Document as prepared by the project architect for the Montour New Elementary School and submit the document to PDE for review and approval.

Mr. Dudash made the motion to approve the Construction agenda, seconded by Mr. Hutter.

ROLL CALL: All Present Voted “YES”
MOTION CARRIED

Personnel

Mr. Barclay called upon Mrs. Sinicki to present the Personnel Agenda and made a motion to approve the following:

1. Approve the following personnel items pending all clearances:

Professional Staff – Elections

Name	Location	Assignment	Effective	Salary
Burik, Jason	Burkett	Principal	9/23/16	\$111,450.41

Support Staff – Elections

Name	Location	Assignment	Effective	Salary
Burkes, Wayne	Transportation	Part time bus driver	9/23/16	\$24.64/hour
Marko, Juliann	Administration	Staff Accountant	9/23/16	\$55,000 (annually, prorated)
Petrus, Katherine	Burkett	Noon Supervisor	9/23/16	\$13.50/hour
Urbano, Marsha	Transportation	Part time chaperone	9/23/16	\$15.24/hour

Extra-Curricular Activities – New Appointments

Name	Position	Effective	Salary
Black, William	Head Girls Volleyball Coach	9/23/16	\$4,312 (contractual rate, prorated)
Crivelli, Marco	Assistant Varsity Wrestling Coach	9/23/16	\$3,505 (contractual rate)
Dudas, James	Assistant Girls Varsity Basketball Coach	9/23/16	\$5,868 (contractual rate)
Harrop, Perry	Assistant Boy Varsity Basketball Coach	9/23/16	\$5,868 (contractual rate)
McGrath, Devon	JV Girls Basketball Coach	9/23/16	\$5,431 (contractual rate)
McMullen, Tom	9 th Grade Girls Basketball Coach	9/23/16	\$4,877 (contractual rate)
Trosky, Megan	Volunteer Cheer Coach	9/23/16	N/A

Professional Staff – Leave of Absence

Name	Location	Position	Type of Leave	Leave Dates
Athanas, Heather	Burkett	Teacher	Education Sabbatical	1/23/17-6/9/17
Foxwell, Megan	High School	Teacher	Paid/FMLA	1/11/17-6/9/17
Usouski, Andrea	Forest Grove	Teacher	Paid/FMLA	10/29/16-3/10/17

Support Staff – Leave of Absence

Name	Location	Position	Type of Leave	Leave Dates
Hollowood, James	Transportation	Extra Bus Driver	Unpaid	9/6/16

Professional Staff – Change of Status

Name	From	To	Effective
Olshenske, Kara	Bachelor's +24 (\$87,025)	Masters (\$87,775 prorated)	9/23/16

Resignations

Name	Position	Effective Date
Bostick, Candice	Principal/Dance Team Coach	9/2/16
Burkes, Kirsten	Head Girls Volleyball Coach	9/16/16
McManus, Caitlin	Head Varsity and DEW Swim Coach	9/6/16
Stropkaj-Davis, Kimberly	Substitute Nurse Assistant	9/13/16
Wytiaz, David	Staff Accountant	9/15/16

2. Approve the September conference grid as submitted.
3. Approve the settlement agreement regarding employee number 2719.
4. Approve the renewal of the agreement with Wonderlic Online Testing system for \$350 annually plus the cost of tests.
5. Approve the request of Amy Jarosinski to delete her English certification.
6. Approve the closing of the Assistant to the Superintendent position.
7. Approve the revised job descriptions for the following positions: Director of K-6 Curriculum, Director of 7-12 Curriculum, Director of Innovation and Director of Technology.

Mr. Barth made the motion to approve the Personnel Agenda, seconded by Hutter.

ROLL CALL: All Present Voted "YES"
MOTION CARRIED

Transp. Mr. Barclay called upon Dr. Ghilani (in Mr. Wagner's absence) to present the Transportation agenda and made a motion to approve the following:

1. Approve the following vehicles for sale at the 422 Bus & Car Auction on November 12, 2016:
 - Three (3) - Thomas FS-65/C 72 Passenger School Buses (#8, #20, #54)

Mr. Rippole made the motion to approve the item, seconded by Mr. Dudash.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Solicitor Mr. Barclay called upon Mrs. Burkardt to present the Solicitor's agenda as follows:

1. Approve a motion to schedule a public hearing pursuant to Section 780 of the School Code on the permanent closing of the Forest Grove Elementary School and the Burkett Elementary School and to authorize the solicitor to advertise said hearing not less than fifteen days prior to the hearing. The final vote may not occur less than three months after the hearing.
2. (Addendum) Approve a motion to direct the Solicitor to work with Counsel for Historical Society regarding monument placement in front of Burkett Elementary School and approve of Society's requested additional 25 feet for expansion of monuments.

Mr. Barth made the motion to approve the items, seconded by Mr. Dudash.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

**Comments/
Adjourn**

Mr. Barclay asked if there were any comments from the public hearing none he asked for a motion to adjourn the meeting.

Mr. Barth made the motion to adjourn, seconded by Mr. Dudash.

VOICE
ROLL CALL: All Present Voted "YES"
MOTION CARRIED

Meeting adjourned at 9:15 p.m.



Thomas Barclay, President



Tiffani Doyle, Secretary