

Board of Education Meeting – October 4, 2017

The Audit Committee held a meeting at 6:00 p.m.

Call to Order at 6:30 p.m., Penn Yan Elementary School Cafeteria, Three School Drive, Penn Yan, NY; President Morehouse presiding

Board Members Present: J. Morehouse, K. Guenther, R. Johnson, P. Bacher, D. Willson, L. Warren, L. Terpolilli, R. Bloom, N. Scher (6:34 p.m.)

Others Present: H. Dennis, C. Milliman, G. Baker, K. Dean, S. Barden, R. Perrault, T. Tansey, K. Johnson, E. Foote, K. Burcroff, W. Kinsey, D. Pullen, Teachers, Parents, Students, Community Members, Media Representatives

A motion was made by Mrs. Guenther and seconded by Mrs. Johnson to approve the agenda as revised. All present voted yes. Motion carried, 8-0.

Information and Reports

A. PYEA Update - PYMS Representatives

PYMS Students Abby Garvey, Sophia Smith and Hannah McCarley reported on the visit from author Steve Sheinkin. The PYMS Book Club very much enjoyed Mr. Sheinkin's visit and was provided the opportunity to receive autographs and hold a question and answer session.

B. PYA Culinary Club Advisor Gretchen Jensen and Chef Jeffory McLean provided a report on the success of the Culinary Club. They thanked the Board of Education and district leaders for the support and are looking forward to the second year of the club.

C. Principal's Updates

PYE Principal Edward Foote shared information regarding Safety Week and indicated students have reviewed fire drills, shelter in place drills and lock down drills. Once again this year, Open House was very well attended with many families and students enjoying the evening. The first Leadership Breakfast of the year will be held 10/6/17. Mr. Foote congratulated the students that will be recognized at the breakfast.

PYMS Principal Kelley Johnson thanked local law enforcement agencies for the assistance with the safety drills. She indicated Student Council elections will be taking place soon and the students are excited for the upcoming dance and Book Fair. Mrs. Johnson is proud that PYMS has two new spaces for students. The "Think Tank" and "Maker Space" are both wonderful additions to PYMS.

PYA Principal Dave Pullen is proud to announce PYA now has a FaceBook page. He thanked Mr. Foote for the assistance on setting up the page. Mr. Pullen indicated students enjoyed all of the activities of Homecoming, the sports teams are doing great, FFA will be traveling to the National Convention later this month, the U.S. History Class will be travelling to Gettysburg to visit historical sites and the Drama Club is preparing for their production.

- D. Assistant Superintendent for Instruction Gregory Baker, PYE Principal Edward Foote, PYMS Principal Kelley Johnson and Director of Student Support Services Stacey Barden, provided information and reports on the 3-8 Data. (FY-2018-42)
- E. Gregory Baker and PYE Summer School Principal Laine Gillette reported on the 2017 Summer Program. (FY-2018-43)
- F. The Professional Development Plan was reviewed by Gregory Baker. (FY-2018-44)

Board Member and Superintendent Comments

- A. Kathy Guenther, Robin Johnson, Nancy Scher and Howard Dennis recently attended the Four County School Boards Association Meeting featuring Superintendent of the Year Luvelle Brown. The message was inspiring and topics included Educate, Empower and Enrichment for all students.
- B. Superintendent Howard Dennis will be attending Finger Lakes Works with the area Superintendents to support the students that are attending the various technical and career programs. Mr. Dennis indicated the building committee meetings are going well and will continue to focus on the upcoming renovations at the various school buildings. Mr. Dennis will be attending meetings involving local school, town, and county officials to look at the possibility of a new broadband internet that will operate more efficiently for the community.

Consent Agenda/Routine Matters

A motion was made by Mrs. Bacher and seconded by Mrs. Scher to approve the following routine matters:

- A. Acceptance of Board of Education Meeting Minutes
 - 1. September 6, 2017 (FY-2018-45)
 - 2. September 20, 2017 Joint Meeting with Dundee Schools (FY-2018-46)
- B. Approval of Overnight Field Trips:
 - 1. PY FFA, Indianapolis, IN, October 22-28, 2017 (FY-2018-47)
 - 2. PYA U.S. History Class, Gettysburg, PA, November 2-3, 2017 (FY-2018-48)
- C. Approval of 2017-18 Professional Development Plan (FY-2018-49)

Mrs. Scher thanked the advisors and staff members that provide the field trip opportunities to the students.

All present voted yes. Motion carried, 9-0.

Consent Agenda/Finance Matters

A motion was made by Mrs. Johnson and seconded by Mrs. Guenther to approve the following financial matters:

- A. Acceptance of Monthly Financial Reports – August, 2017 (FY-2018-50)

1. Treasurer's Report
 2. General Fund
 - a. Revenue Status Report
 - b. Budget Status Report
 3. School Lunch Fund
 - a. Revenue Status Report
 - b. Budget Status Report
 4. Federal Fund
 - a. Revenue Status Report
 - b. Budget Status Report
 5. Trust & Agency Fund
 - a. Revenue Status Report
 - b. Budget Status Report
 6. Capital Fund
 - a. Revenue Status Report
 - b. Budget Status Report
- B. Declaration of Surplus Items and Authorization for Assistant Superintendent for Business to dispose of them as she deems most appropriate:
- * 85 blue chairs from PYE music room
 - * 3 cafeteria tables from PYE
 - * 3 overhead projector carts from PYE
 - * 2 AV carts from PYE
- C. Acceptance of the following Donations for the PYA Library in Memory of Welles Gifford "Giff" Kubli:
1. \$50 from William and Gretchen Roberts
 2. \$50 from Seneca Lake Duck Hunters Association
 3. \$240 from James Rogers
 4. \$100 from Terry and Judy Shoff
 5. \$50 from Beachcombers of Conesus
- D. Approval of 2017-18 Compensation Rates for Athletic Events as follows (these are in addition to the rates authorized at the July 12, 2017 Reorganizational Meeting)
- Varsity/JV Modified games for Outdoor Sports (Cross Country):
- | | |
|-----------------|---------|
| Site Supervisor | \$50.00 |
| Security | \$45.00 |
| Scorebook | \$25.00 |
- Varsity/JV Modified games for Outdoor Sports (Football):
- | | |
|------------|---------|
| Chain Crew | \$15.00 |
|------------|---------|
- E. Acceptance of \$500 Donation for National Honor Society (PYA) from Peasantman Triathalon, LLC

Mrs. Johnson thanked the various individuals and businesses for the very generous donations.

All present voted yes. Motion carried, 9-0.

Personnel Matters

A motion was made by Mr. Willson and seconded by Mrs. Guenther to approve the following personnel matters:

A. Approval of Non-Certified Personnel Report

Resignation

<u>Name</u>	<u>Position</u>	<u>Eff. Date</u>
Robin Scherer	Bus Attendant	September 29, 2017
Jessica Sandstrom	Bus Attendant	October 6, 2017

Probationary Appointment(s)

RESOLVED, that upon the recommendation of Howard Dennis, Superintendent of Schools, **Richard Brown** be appointed as **Bus Driver**, step 1, sch. 17, 1.25 hrs./day, probationary status effective October 16, 2017, with a period of probation to be fifty-two (52) weeks extended by periods of authorized or unauthorized absence in excess of an aggregate of ten work days.

RESOLVED, that upon the recommendation of Howard Dennis, Superintendent of Schools, **Trevor Spoor** be appointed as **Computer Aide**, step 1, sch. TBD, \$18.03/hr., 8 hrs./day, probationary status effective November 1, 2017, with a period of probation to be fifty-two (52) weeks extended by periods of authorized or unauthorized absence in excess of an aggregate of ten work days.

B. Approval of Certified Personnel Report

Extracurricular/Advisor Appointments

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Alicia Parkhurst	HUBBA (for WPYE)	\$838 (.5)

2017-18 Department and Grade Level Chair Appointments

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Melissa Armsden	Special Education 6-12, Co-Chair	12 @ \$287 per member (.5)
Melissa Bretz	Special Education 6-12, Co-Chair	12 @ \$287 per member (.5)
Kelly Montano	Health and Physical Educ. K-12, Co-Chair	10 @ \$287 per member (.5)
Jon MacKerchar	Health and Physical Educ. K-12, Co-Chair	10 @ \$287 per member (.5) *

* Revision to original appointment on 7/12/17

Coaching Appointment(s)

<u>Name</u>	<u>Position</u>	<u>Block</u>	<u>Yrs. Exp.</u>
Scott Sheridan	Assistant JV Volleyball Coach		Unpaid Coach

Resignation(s)

<u>Name</u>	<u>Position</u>	<u>Eff. Date</u>
Samantha Switzer	Building Substitute	September 11, 2017

Royce Flickner

Teaching Assistant

September 29, 2017

Appointment(s)

Name of Appointee: Susan Merriam

Assignment: Long Term Substitute Special Education

Date of Commencement of Service: September 25, 2017 (tent. date)

Expiration Date of the Appointment: December 22, 2017

Salary: Step 1 \$ 40,687
 24 hrs. @ \$74 \$ 1,776
 Total Salary \$ 42,463 (pro-rated)

Name of Appointee: Tiffany Dereza

Tenure Area: Special Education

Date of Commencement of Service: September 5, 2017

Expiration Date of the Appointment: September 5, 2021

Salary: Step 10 \$ 44,973
 56 hrs. @ \$60 \$ 3,360
 Total Salary \$ 48,333

Extended School Day Appointments

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Kara Ledgerwood	Program Leader	\$25/hr.
Sandy Welker	Program Leader	\$25/hr.
Kelly Rowe	Program Leader	\$25/hr.
Judy Hannan	Program Assistant	\$15/hr.
Alison Dennis	Program Assistant	\$15/hr.
Andrea Tantillo	Program Assistant	\$15/hr.
Alysa Halsey	Program Assistant	\$15/hr.
Savannah Miller	Program Assistant	\$15/hr.
David Mulberger	Program Assistant	\$15/hr.
Emily Clary	Program Assistant	\$15/hr.
Kati VanEtten	Program Assistant	\$15/hr.

Appointments

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Michele Griffin	Building Literacy Facilitator	\$ 153
Jan Abraham	Building Literacy Facilitator	\$ 153
Andrea Lyke	Building Literacy Facilitator	\$ 153

C. Approval of Additions to Substitute Lists (FY-2018-51)

D. Approval of Payment of 6th Teaching Assignments in Accordance with the PYEA Contract for the following individuals:

Chris Hansen	Kendra Reed	Chris Redington
Melissa Bretz	Michelle Griffin	Ryan Enright
Jared Wigden	Jeff Webber	Frank Straub
Phil VanHarken	Cle Ross	Becky Prine
Lisa Garvey	Deb Curbeau	Marty Gibson
Melissa Lamphier	Tina Webber (.5)	Heather Fitzgerald (.5)
Ann Paige	Jon Pragle	Judy Willing
Patti Harling	Jon Giglio	John Kriese
Sherry Blanco	Melissa Armsden (.5)	Beth Fultz
Vicki Strickland	Nicole Russell	Elaine Meyer
Krista Smith	Jennifer Chaffee	Pam Fingar
Rachael O'Connor	Nancy Jameson	

All present voted yes. Motion carried, 9-0.

A motion was made by Mrs. Warren and seconded by Mrs. Bloom to Call for Executive Session at 7:47 p.m. for the discussion of the employment history of a particular person and appointment of Kathy Guenther as Clerk Pro-Tem for the remainder of the meeting. All present voted yes. Motion carried, 9-0.

The Board returned to Open Session at 8:15 p.m. on a motion made by Mrs. Bloom and seconded by Mrs. Warren. Motion carried, 9-0.

The Board held a workshop to continue discussions regarding Sharing Services and Collaboration to Create Opportunities for Students.

A motion to adjourn the meeting was made at 8:56 p.m. by Mrs. Bloom and seconded by Mrs. Terpolilli. All present voted yes. Motion carried, 9-0.

Respectfully submitted,

Kathleen M. Dean
District Clerk

Kathy Guenther
Clerk Pro-Tem