

DISTRICT LETTERHEAD

**REVISED 2015-16 TEMPLATE
(Letter Sent on District's Letterhead)**

School Annual Education Report (AER) Cover Letter

(USE ONLY THE SCHOOL COVER LETTER AND SCHOOL AER FOR DISTRICTS OR PSAs WITH ONLY ONE SCHOOL BUILDING. DO NOT SEND A DISTRICT OR LEA LEVEL REPORT)

March 17, 2016

Dear Parents and Community Members:

We are pleased to present you with the Annual Education Report (AER) which provides key information on the 2014-15 educational progress for the East Elementary School. The AER addresses the complex reporting information required by federal and state laws. The school's report contains information about student assessment, accountability, and teacher quality. If you have any questions about the AER, please contact the principal for assistance.

The AER is available for you to review electronically by visiting the following web site <https://goo.gl/8pZ0UF>, or you may review a copy in the main office at your child's school.

< INSERT A PARAGRAPH DESCRIBING THE KEY CHALLENGES FOR THE SCHOOL REFERRING TO DATA IN THE 'COMBINED REPORT', AND DESCRIBING THE KEY INITIATIVES BEING UNDERTAKEN IN THE SCHOOL TO ACCELERATE STUDENT ACHIEVEMENT AND CLOSE PERSISTENT GAPS IN ACHIEVEMENT.>

The school district continues to struggle with declining enrollment and reduction of school funding. Achievement gaps in the areas of math and language arts have been identified and the staff has implemented several strategies to address this concern including targeted interventions, differentiated instruction and updating curriculum materials.

State law requires that we also report additional information. <TO HAVE THIS LETTER MEET THE STATE REQUIREMENTS, EACH SCHOOL SHOULD PROVIDE A REPORT FOR THE **TWO MOST RECENT YEARS** ON THE FOLLOWING:

PROCESS FOR ASSIGNING PUPILS TO THE SCHOOL

The Cheboygan Area Schools district is organized by grade level. Students in grades K-2 are assigned to East Elementary. Students in grades 3-7 are assigned to Cheboygan Intermediate School and students in grades 8-12 are assigned to Cheboygan Area High School or Inverness Academy. To enroll in the district, parents fill out an enrollment form available in each of the schools listed above or on the District web site. Parents who live outside of the district must also fill out a Schools of Choice form available at each school.

THE STATUS OF THE 3-5 YEAR SCHOOL IMPROVEMENT PLAN

Based on disaggregated data from the MEAP, DIBELS, QRI, Running Records, local portfolios, and NWEA, goals for Reading, Writing, Mathematics, Science and Social Studies were established and discussions at school improvement meetings and leadership team meetings were held. Below are the Broad goals for East Elementary School:

- All students will be proficient in Reading.
- All students will be proficient in Writing.
- All students will be proficient in Mathematics.
- All students will be proficient in Science.
- All students will be proficient in Social Studies.

All other data is collected and kept in individual portfolios and discussed with parents and teachers two to three times per year. Copies of this data can be reviewed at the East Elementary School office

HOW TO ACCESS A COPY OF THE CORE CURRICULUM

A copy of the curriculum guide for each grade level is available on East Elementary School's web page, the Board of Education Office or at the East Elementary School Office. There are no variances between the Michigan Curriculum Framework and the Cheboygan Area Schools board adopted curriculum. As changes are needed or required by the Michigan Department of Education or our local school board of education, grade level teams meet to address curricular needs with the principal and the Administrator for Curriculum and Instructional Strategies. Curriculum is revised and written, teachers are trained and may even pilot the material, curriculum and assessments prior to final approval from the board of education. More complete detailed steps may be found in the Cheboygan Area Schools Policy Book under curriculum adoption located at the district's web page.

**AGGREGATE STUDENT ACHIEVEMENT RESULTS FOR ANY LOCAL
COMPETENCY TESTS OR NATIONALLY NORMED ACHIEVEMENT TESTS**

NWEA Assessment Data

Percentage of Students At or Above Grade Level Norm

Grade	Reading	Math	Language Usage
K	61%	55%	N/A
1	65%	76%	N/A
2	51%	59%	50%

**IDENTIFY THE NUMBER AND PERCENT OF STUDENTS REPRESENTED BY
PARENTS AT PARENT-TEACHER CONFERENCES**

A total of 283 students were represented by parents at parent teacher conferences. This represents 90% of student enrollment.

We are proud of the accomplishments that we have made this year. The addition of a new mathematics core program has helped align our curriculum standards and bring some consistency to our mathematics instruction. We look to do the same in our language arts curriculum as we update our core reading program next year. East Elementary will also continue to provide a rigorous curriculum and assess student progress with local portfolio assessments and the NWEA assessment program. We are confident that by monitoring student progress through these assessments and providing intervention strategies as needed our students will be prepared for the challenges that await them.

Sincerely,

Michael Duvall
Principal