



San Jose Charter Academy
 PTO Minutes
 November 13, 2017 - 6:00p - 7:00p
 Location: SJCA Elementary Cafeteria

Executive Board	Officer	Present	Executive Board	Officer	Present
President	Mary Hernandez	Y	Volunteer Coordinator	Diane Sanchez	Y
1st Vice President - Fundraising	Melody Alvarado	Y	Events Coordinator	Sandra Chavez	N
2nd Vice President - Membership & Publicity	Annette Coronado	Y	Parliamentarian /SJCA Principal	Erin Shiroma	Y
Secretary	Vanessa Castañeda	Y	Teacher/Staff Rep #1	Cassie Schaefer	Y
Treasurer	Esperanza Luna	N	Teacher/Staff Rep #2	Kim Salamone	Y
Member at Large #1	Katrina Pacheco	Y	Member at Large #2	Magda Gomez	N

1. Meeting Called to Order - **6:04 pm**
2. Quorum Present: **Yes** -
3. Review Minutes from: October 16, 2017 - **Approved**
4. Reimbursements/Disbursements: **None**
5. President Update:
 - a. Box tops - **17,1610 box tops which equal \$1,716.10**
 - b. Promoting Events - **Katrina and Magda will make poster for future events.**
 - c. Limo lunch - **Wednesday, December 13th (20 items or more)**
6. 1st Vice President Fundraising/Sponsorships Update:
 - a. Coin Drive - **\$5,733.68 - 6th grade won a Hot Dog bar; Kinder on popsicles and Elementary won a Free Dress day.**
 - b. \$1 Free Dress Fundraiser - **"Snack" Friday \$260 + Monday an additional \$189**
 - c. SJCA Family Nights Out - **figures are still coming in. Tentative family night out places for the rest of the school year are:**
 - i. **January - Hawaiian Ono**
 - ii. **February - The Habit**
 - iii. **March - IHOP**
 - iv. **April - Chipotle**
 - v. **May - Krispy Kreme**



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- d. Bowling - **5 lanes and 12 bowlers - Tuesday (November 14th) after school**
 - e. Pacific Fundraisers - **Cheesecake + Gift Wrap fundraiser due Nov. 28th**
 - f. Venti uniform sales - **Once a month they will be on campus - Nov. 30th before/after school. Exchanges>Returns will be done at Venti**
 - g. Amazon Smile - **We need to continue to promote Amazon Smile during the holidays**
7. 2nd Vice President Membership/Publicity Update:
- a. Membership Update - **de la Torre (6th grade) and Garcia (6th Grade) are both at 100% **see attached report**
8. Treasurer - **Budget recap attached - no update**
9. Room Parent Coordinator Update:
- a. Evening room parents meeting update - **Parent Square going great and we are using it in the classes.**
10. Events Coordinator Update:
- a. **No Update**
11. Parliamentarian/Principal Update:
- a. Term 1 SLC Week Events
 - i. Paper Drive - **Free Dress if you bring in a ream of paper during SLC week. It will be November 29th.**
 - ii. Kinder Musical - **November 29th - 30th**
 - iii. Parent Meetings re Traffic Flow During Construction - **November 15th 8am and 3pm and also November 16th at noon.**
 - iv. American Education Week - **Started in 1928, honors Public School support staff. Kids will be informed and they will discuss how school support staff are just as important as the teachers to help make a school run.**
12. Any Unfinished Business:
- a. Crossing Guard - **New crossing guard will start on November 21st.**
 - b. **New Traffic flow- Video will be made to show the flow with the drone.**
13. Any new business to be brought before the board
- a. Jeffrey Zhu (guest) - **Modern Woodman - save for retirement 501 Ed college educational kits. Presented board a \$1000 check for Matching Funds Project. They have supported SJCA about \$6,000 over the past 3 years.**
 - b. PTO should advertise the Amazon Smile page. Make posters around school to promote it this holiday shopping season. - **Vanessa will look into this.**



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14. Date of next meeting: All meetings will be the second Monday of each month unless otherwise stated. Our next meeting is Monday, December 11, 2017

Meeting adjourned at: 6:48pm

Minutes compiled by Vanessa Castañeda, PTO Secretary

BE PART OF SOMETHING BIGGER THAN YOURSELF. THANK YOU FOR VOLUNTEERING!

SJCA PTO Membership by % Achieved - As of 11.13.17

ELEMENTARY					
Teacher	Grade	Class Size	Signed Up	Still Needed	% Achieved by Class
Boomer	1	22	21	1	95%
Arvidsen, Dickenson	K	25	23	2	92%
Quezada	K	24	22	2	92%
Soto	3	22	20	2	91%
Tackaberry	K	22	20	2	91%
Schaefer	4	34	30	4	88%
Valverde	4	34	30	4	88%
Phan	K	24	21	3	88%
Gervacio	1	22	19	3	86%
Henry	3	22	19	3	86%
Pinto	3	22	19	3	86%
Carter	K	22	18	4	82%
Garcia	3	22	18	4	82%
Pate	3	22	18	4	82%
Gamboa	2	22	17	5	77%
Plante	5	34	26	8	76%
DeRego	1	24	18	6	75%
Najera	4	34	25	9	74%
Salamone	1	22	16	6	73%
Prado	5	33	24	9	73%
Alvidrez	2	24	17	7	71%
Ponce, Salazar	K	24	17	7	71%
Velarde	2	24	17	7	71%
Cuevas	5	34	24	10	71%
Armendariz	2	22	15	7	68%
Fish	K	22	15	7	68%
Segura	2	22	15	7	68%
Tombrello	2	22	15	7	68%
Sutter	5	34	23	11	68%
Radford	1	24	16	8	67%
Breceda, Patterson	4	34	22	12	65%
Malana	3	22	14	8	64%
Ramirez	1	22	14	8	64%

JUNIOR ACADEMY					
Teacher	Grade	Class Size	Signed Up	Still Needed	% Achieved by Class
de la Torre	8 6	34	34	0	100%
Garcia	8 6	33	33	0	100%
Tang	7 8	34	29	5	85%
McLellan	6 7	34	28	6	82%
Mejia	8 6	34	27	7	79%
Schreck	8 6	35	27	8	77%
Carrera	7 8	31	22	9	71%
Woo	6 7	34	23	11	68%
Leahy	6 7	34	22	12	65%
Cooper	7 8	33	21	12	64%
Sherrred	7 8	34	19	15	56%
Milman	6 7	34	15	19	44%

	# Students	Signed Up	Still Needed	% Achieved
Elementary	838	648	190	77%
Jr. Academy	404	300	104	74%
TOTAL	1242	948	294	76%

Wow - we already have two classes at 100% PTO membership! Way to go!!!

We have 14 additional classes with fewer than 5 students to go to hit 100%!

EVERY CLASS that gets to 100% will earn free dress and an ice cream party!

SJCA PTO Membership by Grade - As of 11.13.17

ELEMENTARY						
Teacher	Grade	Class Size	Signed Up	Still Needed	% Achieved by Class	% Achieved Grade Level
Arvidsen, Dickenson	K	25	23	2	92%	83%
Quezada	K	24	22	2	92%	
Tackaberry	K	22	20	2	91%	
Phan	TK	24	21	3	88%	
Carter	K	22	18	4	82%	
Ponce, Salazar	K	24	17	7	71%	
Fish	K	22	15	7	68%	
Boomer	1	22	21	1	95%	76%
Gervacio	1	22	19	3	86%	
DeRego	1	24	18	6	75%	
Salamone	1	22	16	6	73%	
Radford	1	24	16	8	67%	
Ramirez	1	22	14	8	64%	
Gamboa	2	22	17	5	77%	
Velarde	2	24	17	7	71%	
Alvidrez	2	24	17	7	71%	
Tombrello	2	22	15	7	68%	
Segura	2	22	15	7	68%	
Armendariz	2	22	15	7	68%	
Soto	3	22	20	2	91%	82%
Henry	3	22	19	3	86%	
Pinto	3	22	19	3	86%	
Pate	3	22	18	4	82%	
Garcia	3	22	18	4	82%	
Malana	3	22	14	8	64%	
Schaefer	4	34	30	4	88%	
Valverde	4	34	30	4	88%	
Najera	4	34	25	9	74%	
Breceda, Patterson	4	34	22	12	65%	72%
Plante	5	34	26	8	76%	
Prado	5	33	24	9	73%	
Cuevas	5	34	24	10	71%	
Sutter	5	34	23	11	68%	

JUNIOR ACADEMY						
Teacher	Grade	Class Size	Signed Up	Still Needed	% Achieved by Class	% Achieved Grade Level
McLellan	6 ⁷	34	28	6	82%	65%
Woo	6 ⁷	34	23	11	68%	
Leahy	6 ⁷	34	22	12	65%	
Milman	6 ⁷	34	15	19	44%	
Tang	7 ⁸	34	29	5	85%	69%
Carrera	7 ⁸	31	22	9	71%	
Cooper	7 ⁸	33	21	12	64%	
Sherred	7 ⁸	34	19	15	56%	
de la Torre	8 ⁶	34	34	0	100%	85%
Garcia	8 ⁶	33	33	0	100%	
Mejia	8 ⁶	34	27	7	79%	
Schreck	8 ⁶	35	27	8	77%	

	# Students	Signed Up	Still Needed	% Achieved
Elementary	838	648	190	77%
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TOTAL	1242	948	294	76%

8th grade is in 1st place, but kinder and 3rd are close behind.

Will this be the first school year we have an entire grade level hitting 100% PTO membership? It's looking great so far!

SJCA PTO AUGUST MONTHLY STATEMENT (SCE Federal Credit Union)

			\$ 20,049.98
10/2/2017	<i>Deposit</i>	<i>Square (Carnival)</i>	\$ 1,363.02
10/2/2017	<i>CK # 1008</i>	<i>Jason Cole</i>	\$ (350.00)
10/2/2017	<i>CK # 1014</i>	<i>Robert Bontrager</i>	\$ (400.00)
10/2/2017	<i>CK # 1015</i>	<i>Carmen Ortiz</i>	\$ (500.00)
10/3/2017	<i>CK# 1005</i>	<i>Sue Manning</i>	\$ (167.00)
10/3/2017	<i>CK# 1006</i>	<i>Ascencion Alvarado</i>	\$ (167.00)
10/3/2017	<i>CK # 1017</i>	<i>Hung Tang</i>	\$ (917.00)
10/3/2017	<i>Deposit</i>	<i>Venti Shirt Sale</i>	\$ 4,215.00
10/4/2017	<i>CK# 1007</i>	<i>Martine Rachid</i>	\$ (167.00)
10/4/2017	<i>Deposit</i>	<i>Carnival</i>	\$ 3,225.00
10/4/2017	<i>Deposit</i>	<i>Carnival</i>	\$ 3,118.00
10/4/2017	<i>Deposit</i>	<i>Carnival</i>	\$ 1,769.00
10/4/2017	<i>Deposit</i>	<i>Carnival</i>	\$ 1,319.00
10/4/2017	<i>Deposit</i>	<i>Carnival Vendor</i>	\$ 40.00
10/4/2017	<i>Deposit</i>	<i>Carnival Donation</i>	\$ 150.00
10/4/2017	<i>Deposit</i>	<i>PTO Membership</i>	\$ 110.00
10/4/2017	<i>Deposit</i>	<i>Pre-Sale Carnival</i>	\$ 202.00
10/4/2017	<i>Deposit</i>	<i>50/50 Carnival</i>	\$ 110.00
10/4/2017	<i>Deposit</i>	<i>Yogurt Land Night Out</i>	\$ 490.04
10/4/2017	<i>Deposit</i>	<i>Bj's Night Out</i>	\$ 822.58
10/10/2017	<i>CK # 1010</i>	<i>Norma Montano</i>	\$ (167.00)
10/10/2017	<i>CK # 1012</i>	<i>Venti</i>	\$ (191.40)
10/10/2017	<i>CK # 1011</i>	<i>Venti</i>	\$ (435.00)
10/10/2017	<i>Deposit</i>	<i>PTO Membership</i>	\$ 20.00
10/10/2017	<i>Deposit</i>	<i>Carnival Vendor</i>	\$ 40.00
10/10/2017	<i>Deposit</i>	<i>Venti Shirt Sale</i>	\$ 1,838.00
10/11/2017	<i>CK # 1002</i>	<i>Alejandra Median Vargas</i>	\$ (167.00)
10/11/2017	<i>CK # 1003</i>	<i>Judy Fig</i>	\$ (167.00)
10/11/2017	<i>CK # 1016</i>	<i>3.99 Pizza Co.</i>	\$ (645.00)

10/16/2017	<i>Deposit</i>	Coin Drive 1st Day	\$	551.12
10/17/2017	<i>CK # 1021</i>	Angelina Torres	\$	(40.00)
10/17/2017	<i>CK #1022</i>	Ana Ulloa	\$	(50.00)
10/17/2017	<i>Deposit</i>	Coin Drive 2st Day	\$	788.21
10/17/2017	<i>WITHDRAWAL</i>	PETTY CASH	\$	(2,500.00)
10/18/2017	<i>Deposit</i>	Coin Drive 3rd Day	\$	828.90
10/18/2017	<i>Deposit</i>	PTO Membership	\$	30.00
10/18/2017	<i>Deposit</i>	Kroger Checks (food 4 Less)	\$	45.09
10/19/2017	<i>Deposit</i>	Coin Drive 4rd Day	\$	1,356.84
10/20/2017	<i>CK # 1004</i>	Isabelle Huber	\$	(167.00)
10/20/2017	<i>Deposit</i>	Coin Drive 5th Day	\$	2,202.95
10/23/2017	<i>CK # 1009</i>	Denise M. Patton	\$	(20.00)
10/23/2017	<i>Deposit</i>		\$	5.06
10/23/2017	<i>Deposit</i>	8th Grade Fundraiser	\$	202.00
10/26/2017	<i>CK # 1020</i>	Baldwin Publications	\$	(1,460.67)
10/27/2017	<i>CK # 1025</i>	Glendora Trophy & Engraving Co.	\$	(1,325.31)
			\$	34,888.41