

HOWELL TOWNSHIP PUBLIC SCHOOLS

JOB DESCRIPTION

LEAD SPEECH PATHOLOGIST JOB DESCRIPTION

Qualifications:

Terms of Employment: Stipend determined by the Board of Education

Reports to: Assistant Superintendent for Pupil Services/Supervisors of Special Education

Performance Responsibilities:

- Supervise as “Under the Direction” for the Special Education Medicaid Initiative (SEMI) for speech therapists who are not SEMI eligible providers
 - Maintains responsibility for the services delivered
 - Sees the student at least once
 - Provides input into the type of care provided
 - Monitors treatment status after treatment has begun
 - Meets regularly with the staff being supervised
 - Is available to the supervised staff
 - Signs the monthly related service documentation form or approve the logs of the non-SEMI qualified provider in EasyTrac
 - Recommends the IEP evaluation assessment and validation for such services
- Consult on in district and out of district cases as needed
- Maintain in district and out of district iPad/Augmentative Alternative Communicative Devices inclusive of:
 - Downloading Apps/software
 - Communicating with staff members/CST
 - Backing-up data for recovery as needed
 - Delivering technology based upon needs
 - Supporting parents with completing responsibility agreements
 - Editing Augmentative Alternative Communicative Apps
- Support the implementation of Common Core Standards, Learning Goals/Objectives and Student Growth Objectives (SGO) into the therapy-based model
- Support Child Study Team and speech therapists with Power-Solving curriculum
- Maintain a database of district wide assessments available for evaluations
- Assist speech therapists to set up schedules, review required job tasks (Caselite, IEPDirect, etc.) and strengthen skill sets as needed
- Assist in scheduling to support supervisors in planning/placement of therapist caseloads
- Consult with district supervisors and administrators
- Any other responsibilities as determined by administration