

**Montour School District
Board of School Directors
Regular Monthly Board Meeting
Thursday, June 29, 2017
Place: Administrative Board Room #361
Time: 6:42 p.m.**

Call to Order The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Barclay at 6:42 p.m.

Pledge The Pledge of Allegiance was said at the beginning of the meeting.

The following members were present:

Roll Call Mr. Barclay, Mr. Barth, Mr. DiClemente Mr. Dudash, Mr. Hutter, Mrs. Moore (by phone), Mrs. Morrow, Mr. Rippole, and Mr. Young

Also present at the Board Meeting:

Joseph Shaulis, Solicitor Dr. Stone, Superintendent of Schools
Tiffani Doyle, Recording/Board Secretary

**Recognitions/
Presentations** 1. Borrowing Proposal – Elementary Project

Reports Mr. Barclay and Dr. Stone presented the Reports section made a motion to approve the following:

President

1. Accept the Parkway West Career & Tech Center Joint Committee Meeting minutes of May 2, 2017.
2. Approve the minutes of the Montour Board of School Directors Regular Monthly Meeting of May 25, 2017.
3. Appoint Mr. Young and Mr. Barth (Mr. Barclay as a tentative) to participate in the 2017 Delegate Assembly. This year's meeting will be held on Friday, October 20, 2017 at the conclusion of the PASA/PSBA School Leadership Conference held in Hershey, PA.

Superintendent

4. Approve a Montour Elementary English Language Arts Proposal from the Allegheny Intermediate Unit (AIU) for professional Development in the amount of \$4,500.
5. Approve Pathways to SmartCare, a division of American HealthCare Group, to host a flu vaccine clinic at the District on October 2, 2017 which is covered under the employer health insurance plan.
6. Approve the addition of an Agenda Planning Meeting for the public and the Board on the following dates and times:

Thursday, July 20, 2017	6:30 pm
Thursday, August 17, 2017	6:30 pm
Thursday, September 21, 2017	6:30 pm
Thursday, October 19, 2017	6:30 pm
Thursday, November 09, 2017	6:30 pm
Thursday, December 7, 2017	6:30 pm

7. Approve the manufacturing and installation of the new elementary school lettering to the marquis at the Clever Road entrance to the Montour School District campus by Precision Signs at a cost of \$2,100.

Mr. Dudash made the motion to approve the Reports, seconded by Mrs. Morrow.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Budget & Finance

Mr. Barclay called upon Mrs. Borsos to present the Budget & Finance agenda. Once the information was reviewed and discussed he requested a motion to approve the following:

Treasurer's Report

1. Approve the Treasurer's Report for May of 2017 as follows:

FUND

10 GENERAL FUND

YTD TOTALS

Revenues Year to Date	\$ 60,815,471.21
Expenditures Year to Date	\$ 51,913,589.68

FNB Bank Balance as of 5/31/17	\$ 13,375,257.72
PSDLAF Bank Balance as 5/31/17	\$ 4,655.64
Audited Fund Balance as of 6/30/16	\$ 2,971,913.00

30 CAPITAL PROJECTS FUND

YTD TOTALS

Athletic Center Project #3550

FNB Bank Balance as of 5/31/17	\$ 1,565.00
Audited Fund Balance as of 6/30/16	\$ 117,640.00

32 CAPITAL RESERVE FUND

YTD TOTALS

PTD TOTALS

Key Bank as of 5/31/17	\$ 381,620.66
Audited Fund Balance as of 6/30/16	\$ 426,785.00

39 CAPITAL PROJECTS FUND

YTD TOTALS

PTD TOTALS

ELEMEMENTARY

Elementary Project #3777:

Total Value of Contracts	\$ 37,158,805.10
Approved Change Orders	\$ 511,102.54
Contract Sum to Date	\$ 37,669,907.64

Construction Dollars Spent to Date	\$ 15,297,747.37	\$ 32,226,678.92
Soft Costs Spent to Date	\$ 1,497,697.37	\$ 3,904,017.11

PCOs Under Review	\$ 317,997.04
PCOs Pending MSD Approval	\$ 6,788.52

PLGIT-2015 Bond Balance of 5/31/17 \$ 9,041,438.45

Audited Fund Balance as of 6/30/16 \$ 23,466,749.00

50 CAFETERIA FUND

YTD TOTALS

Revenues Year to Date \$ 1,083,836.23

Expenditures Year to Date \$ 1,065,447.55

FNB Bank Balance as of 5/31/17 \$ 164,269.54

Audited Fund Balance as of 6/30/16 \$ (112,412.00)

MONTHLY TOTALS

# of Breakfast served in May 2017	6,420
# of Lunches served in May 2017	25,400
May 2017 Ala Carte dollar sales	\$ 39,467.45
# of Breakfast served in June 2017	1,420
# of Lunches served in June 2017	5,982
June 2017 Ala Carte dollar sales	\$ 8,073.55

70 FIDUCIARY FUND

YTD TOTALS

FNB Bank Balance as of 5/31/17 \$ 46,790.61

VIII. BUDGET & FINANCE

1. It is recommended that the Board approve the payment of bills and ratify the payment of bills:

MONTOUR BOARD OF SCHOOL DIRECTORS

BILLS FOR APPROVAL

6/29/2017

General Fund 10		Totals
Bills to be Approved	\$ 1,981,807.58	
Bills to be Ratified	\$ 4,449.00	

Capital Projects Fund 30		Totals
Bills to be Approved	\$ -	
Bills to be Ratified	\$ -	

Capital Reserve Fund 32		Totals
Bills to be Approved	\$ 317.50	
Bills to be Ratified	\$ -	

Capital Project Fund 39		Totals
Bills to be Approved	\$ 1,596,280.77	
Bills to be Ratified	\$ 384,184.26	

Cafeteria Fund 50
Bills to be Ratified

Totals
\$ 148,749.25

Activity Fund 70
Bills to be Ratified

Totals
\$ 28,735.92

2. Approve the Budget Transfers from June 2017:

\$64,084.62	FROM	10-1110-562-000-10-000-000-000-0025	Reg program Elem/Secd-Tuition to PA Charter
	TO	10-1225-562-000-10-000-000-000-0025	Speech Lang. Support- Tuition to PA Charter
\$25,979.33	FROM	10-1110-562-000-10-000-000-000-0025	Reg program Elem/Secd-Tuition to PA Charter
	TO	10-1241-562-000-10-000-000-000-0025	Learning support Public- Tuition to PA Charter
\$22,783.21	FROM	10-1110-562-000-10-000-000-000-0025	Reg program Elem/Secd-Tuition to PA Charter
	TO	10-1290-562-000-30-000-000-000-0025	Other Support- Tuition to PA Charter
\$229.00	FROM	10-2330-525-000-00-000-000-000-0025	Tax Assess & Collections-Bonding Insurance
\$2,000.00	FROM	10-2330-330-000-00-910-000-000-0025	Tax Assess & Collections-Other Professional Services
\$9,771.00	FROM	10-2350-310-000-00-000-000-000-0025	Legal & Acct Services- Official/Administrative
\$ 12,000.00	TO	10-2310-820-000-00-000-000-000-0025	Board Services-Claims and Judgments LEA
\$40,827.49	FROM	10-2350-310-000-00-000-000-000-0025	Legal & Acct Services- Official/Administrative
	TO	10-2330-310-000-00-810-000-000-0025	Tax Assess & Collection-Official/Administrative
\$53,639.20	FROM	10-2350-310-000-00-000-000-000-0025	Legal & Acct Services- Official/Administrative
	TO	10-2330-310-000-00-820-000-000-0025	Tax Assess & Collections-Official/Administrative
\$ 600.00	FROM	10-2515-330-000-00-000-000-000-0025	Financial Acct Serv-Other Professional Services
	TO	10-2370-330-000-00-000-000-000-0025	Community Relations Svc-Other Professional Services
\$7,000.00	FROM	10-2515-330-000-00-000-000-000-0025	Financial Acct Serv-Other Professional Services
	TO	10-2510-330-000-00-000-000-000-0025	Fiscal Serv-Other Professional Services
\$3,030.00	FROM	10-5110-911-000-00-000-000-000-0025	Debt Services-Loan & Lease-Purchase
	TO	10-2510-531-000-00-000-000-000-0025	Fiscal Services-Postage
\$4,280.90	FROM	10-2515-330-000-00-000-000-000-0025	Financial Acct Serv-Other Professional Services
	TO	10-2510-610-000-00-000-000-000-0025	Fiscal Services-General Supplies
\$ 160.00	FROM	10-2515-330-000-00-000-000-000-0025	Financial Acct Serv-Other Professional Services
	TO	10-2511-324-000-00-000-000-000-0025	Supervision of Fiscal-Pro Ed Emp Train/Dev.
\$ 551.52	FROM	10-2515-330-000-00-000-000-000-0025	Financial Acct Serv-Other Professional Services
	TO	10-2511-580-000-00-000-000-000-0025	Supervision of Fiscal-Travel
\$353.81	FROM	10-2515-330-000-00-000-000-000-0025	Financial Acct Serv-Other Professional Services
	TO	10-2511-610-000-00-000-000-000-0025	Supervision of Fiscal-General Supplies
\$ 320.00	FROM	10-2515-324-000-00-000-000-000-0025	Financial Acct Serv-Pro Ed Emp Train/Dev
	TO	10-2511-810-000-00-000-000-000-0025	Supervision of Fiscal-Dies & Fees
\$ 45.89	FROM	10-2515-324-000-00-000-000-000-0025	Financial Acct. Serv-Pro ED Emp Train
	TO	10-2513-580-000-00-000-000-000-0025	Receive & Disburse Fund-Travel
\$ 9,333.54	FROM	10-2515-330-000-00-000-000-000-0025	Financial acct Serv-Other Prof Serv
\$1,944.75	FROM	10-2515-340-000-00-000-000-000-0025	Financial Acct Serv-Tech Serv
\$ 134.11	FROM	10-2515-324-000-00-000-000-000-0025	Financial Acct Serv-Pro ED Emp Train
\$ 6,360.69	FROM	10-2330-610-000-00-000-000-000-0025	Tax Assess & Collection-General Supplies
\$ 8,417.06	FROM	10-2350-310-000-00-000-000-000-0025	Legal & Acct. Serv-Official/Administrative
\$ 26,190.15	TO	10-2515-890-000-00-000-000-000-0025	Financial Acct Serv-Misc. Expense
\$ 6,500.00	FROM	10-5110-911-000-00-000-000-000-0025	Debt. Serv-Loan & Lease/Purchase
	TO	10-3390-891-000-00-000-000-000-0025	Other Community Serv.-Other Misc. Expense

3. Approve the appointment of First National Bank, KeyBank, PLGIT, PSDLAF, Wells Fargo, and US Bank as depositories for the Montour School District for fiscal year 2017-2018.

4. Adopt resolution 06-01-17 to approve PDE-2028, Final General Fund Budget, in the amount of \$66,058,393 for 2017-2018 school year and set the tax levy at 17.9638 mills.

5. Adopt resolution 6-02-17 implementing Act 1 Homestead/Farmstead Exclusion.
6. Adopt resolution 6-03-17 authorizing the collection and payments of school real property taxes in installments as set forth in resolution.
7. Approve the purchase of student accident insurance through American Management Advisors for 2017-2018 school year at a cost of \$ 12,825.00.
8. Approve the National School Lunch program with the Pennsylvania Department of Agriculture as submitted.
9. Approve the closing of four activities listed below and that funds be transferred as follows:
 - DEW Cheerleaders \$45.71 transferred to DEW Student Council
 - Burkett Little Spartan Store \$118.12 transferred to HS Yearbook
 - Montour Mile \$240.02 transferred to HS Yearbook
 - Student Delegates \$1,082.69 transferred to HS Yearbook
10. Exonerate Kennedy Township for 2016 real estate school taxes.
11. Approve the extension of the Builder’s Risk policy for the Elementary School Project at a cost of \$10,531.00 to be paid from the Elementary Construction Fund.
12. Approve District insurance coverage for 2017-2018, through HHM Insurors at a cost not to exceed \$370,608.

Mrs. Morrow made the motion to approve the Budget & Finance Report, seconded by Mr. Rippole.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Education

Mr. Barclay called on Administration to present their items under Education and made a motion to approve the following:

Director of Education, Mr. Scott Milburn presented by Mr. Aglio

1. Approve the following supplemental educational programs for the 2017-2018 school year:
 - 1-year agreement with IXL Learning for Reading and Math programs for students in grades 3-8 for the 2017-2018 school year at a cost of \$14,805.
 - 1-year agreement with Edmentum (Study Island) for Reading and Math programs for students in grades K-8 for the 2017-2018 school year at a cost of \$23,587.50.
 - 1-year agreement with Renaissance Learning for Accelerated Reader and Star 360 Reading and Math programs for students in grades K-4 for the 2017-2018 school year at a cost of \$14,832.15.

High School Principal, Mr. Todd Price presented by Mr. Carlisle

2. Approve Mr. Robert Carlisle, Montour High School Associate Principal of Academic and Student Affairs, participation in the PASCD Evaluation Academy on July 12th, 19th and 26th at a cost of \$400.

3. Approve Montour High School’s Gay Straight Alliance (GSA) organization to host a Regional High School GSA Conference on Friday, October 13th from 9 AM – 2 PM in the Montour Athletic Center.
4. Approve Kites Take Flight for Childhood Cancer sponsored by Lending Hearts (a non-profit group) on Saturday, September 16th from 11 AM – 3 PM at the Montour High School Stadium.

Mr. Hutter made the motion to approve the Education Agenda, seconded by Mr. Rippole.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Facilities/ Construction Mr. Barclay called upon Mr. Ferris and Mr. Parker to present the Facilities & Construction agenda and made a motion to approve the following:

Facilities Manager, Mr. Evan Ferris

1. Approve an agreement with Duquesne Light Company in the amount of \$2,500 for Right of Way (150 feet) for an electric transmission system as per the attachment.
2. Approve a contract with Facilities Management Systems (FMS) at a monthly fee of will be \$8,500.00 per month for the period of June 1, 2017 through September 30, 2017. This is to continue to provide facilities services and management of District custodial, maintenance and grounds crew staff.

Massaro Project Manager, Mr. David Parker

1. It is recommended that the Board approve Change Order #33 to Lobar, Inc. for General Construction for the amount of \$1,535.21 and Zero (0) days additional time for work related to Doors D200A and E200A – Hardware Change.
2. It is recommended that the Board approve Change Order #34 to Lobar, Inc. for General Construction for the amount of \$5,253.31 and Zero (0) days additional time for work required to Modify STEAM Room Casework.

Mrs. Morrow made the motion to approve the Education Agenda, seconded by Mr. Hutter.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Personnel Mr. Barclay called upon Mrs. Sinicki to present the Personnel Agenda and made a motion to approve the following:

1. Approve the following personnel items pending all clearances:

Support Staff – Elections

Name	Location	Assignment	Effective	Salary
Aglio, Justin	Central Office	Director of K-4 Academic Achievement and District Innovation	7/1/17	\$120,000 (annual)
Aubin, Brianne	Elementary School	Long Term Substitute	8/29/17-1/26/18	\$100/day, \$47,125 (Master’s Step 1, prorated, after 45 th day)
Farrelly, Jamie	Elementary School	Long Term Substitute	8/29/17-1/26/18	\$100/day, \$59,125 (Master’s Step 4, prorated after 45 th day)
Sparkenbaugh, Eric	Central Office	Director of 5-12 Academic Achievement and Support Services	7/1/17	\$128,000 (annual)

Extra-Curricular Activities – New Appointments

Name	Position	Effective	Salary
Duetsch, Frank	Head 9 th Grade Girls Basketball Coach	6/30/17	\$4,877 (contractual rate)
Harper, Zach	Assistant Band Director	6/30/17	\$6,554 (contractual rate)
Herbine, Jenni	Sponsor, Color Guard	6/30/17	\$2,360 (contractual rate)
Pattinato, Rick	Assistant Varsity Football Coach	6/30/17	\$6,259 (contractual rate)
Peckich, Phillip	Assistant Varsity Football Coach	6/30/17	\$6,259 (contractual rate)
Powers, David	7 th Grade Girls Basketball Coach	6/30/17	\$2,888 (contractual rate)
Reed, Shawn	7 th Grade Boys Basketball Coach	6/30/17	\$2,888 (contractual rate)
Rose, Jason	Assistant 9 th Grade Girls Basketball Coach	6/30/17	\$2,888 (contractual rate)

Professional Staff – Change of Status

Name	From	To	Effective
Athanas, Heather	M+20/BA+54 Step 14 (\$84,075)	M+30/BA+64, Step 14 (\$84,675 contractual rate)	8/29/17
Langman, Jesse	M+20/BA+54 Step 9 (\$71,825)	M+30/BA+64, Step 9 (\$72,425 contractual rate)	8/29/17
Swain, Abby	MA/BA+34, Step 6 (\$63,275)	MA+10/BA44, Step 6 (\$63,875 contractual rate)	8/29/17
Weaver, Nick	Bachelor's Step 3 (\$54,575)	BA+24, Step 3 (\$55,175 contractual rate)	8/29/17

Support Staff – Change of Status

Name	From	To	Effective	Salary
Castelveter, Donn	Custodian, Elementary School	Mechanic, Transportation	7/6/17	\$34.25/hour
Dix, David	Groundskeeper, Facilities	Custodian, DEW	6/12/17	\$25.67/hour
Yarnot, William	Warehouse Custodian, Facilities	Groundskeeper, Facilities	4/3/17	\$29.46/hour

Professional Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Baldauff, Allison	High School	Math	FMLA	8/29/17-8/2018
Fisher, April	High School	Marketing	Education Sabbatical	1/26/18-6/14/18
DeRose, Sommer	High School	Math	FMLA	1/26/18 -11/18
McHugh, Julia	Elementary School	Special Education	FMLA	8/29/17-1/10/18

Support Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Earley, Dennis	High School	Custodian	FMLA	7/6/17-10/6/17
Hopper, Paul	DEW	Custodian	FMLA	5/15/17
Kearney, Patrick	High School	Custodian	FMLA	5/26/17-7/26/17

2. Approve the June conference grid as submitted.
3. Approve the annual salary increase for Administration, Act 93 and Contracted employees.
4. Approve the opening of the position of Director of 5-12 Academic Achievement and Support Services and accompanying job description.
5. Approve the opening of the position of Director of K-4 Academic Achievement and K-12 Innovation and accompanying job description.
6. Approve the closing of the K-12 Director of Academic Achievement.
7. Approve the closing of the Director of Innovation position.

Mr. DiClemente made the motion to approve the Personnel Agenda, seconded by Mr. Dudash.

ROLL CALL: All Present Voted "YES"
MOTION CARRIED

Technology

Mr. Barclay called upon Mr. Yonkers to present the Technology Agenda and made a motion to approve the following:

1. Accept a contract proposal from Lancaster-Lebanon Intermediate Unit 13 (IU13) for the Adobe Software in the amount of \$6,250.00.
2. Approve a proposal from Primero Edge for cafeteria management software that will include implementation, training and one year of support in the amount of \$6,460.00.

Mrs. Morrow made the motion to approve the Technology Agenda, seconded by Mr. Dudash.

ROLL CALL: All Present Voted "YES"
MOTION CARRIED

Athletics

Mr. Barclay called upon Mr. Cerro to present the Transportation Agenda made a motion to approve the following:

1. Accept the following athletic bids for 2017-18 Fall sports:

	BSN	Century	Natale	Riddell
Uniforms		\$ 9,753.68		
Football	\$ 241.67	\$ 853.57	\$ 6,719.56	\$ 3,400.00
Golf	\$ 595.50		\$ 1,016.10	
Girls Soccer	\$ 1,529.68		\$ 740.32	
Boys Soccer	\$ 920.81		\$ 871.66	
Girls Volleyball	\$ 474.70	\$ 856.40	\$ 451.34	
Girls Tennis	\$ 603.00	\$ 241.94	\$ 225.92	
Athletic Trainer	\$ 1,454.99		\$ 154.46	\$ 160.00
Cross Country	\$ 718.00		\$ 937.35	\$ 383.60
	\$ 6,538.35	\$ 11,705.59	\$ 11,116.71	\$ 3,943.60

2. Approve the disposal of the following athletic items:
 - 2/AED machines. Both are broken, have been fixed twice. Two new ones have been purchased.
 - 1/Digital scale. Maintenance has fixed numerous times. Can no longer get parts.
 - 150 Reebok football reebok game jerseys. 13 years old
 - 30 non certified football helmets. All are more than 8 years old. We typically get 7 years at the most on helmets per rule
 - 60 junior high basketball shorts and tops. Up to 20 years old
 - 50 junior high soccer jerseys. 20 years old
3. Approve Dick's Sporting Goods to conduct their annual catalogue shoot on the Montour Athletic Center on July 18th and 19th. Dick's Sporting Goods will donate \$1,000/day for the use of the facility.

Mr. Dudash made the motion to approve the Athletics Agenda, seconded by Mr. Young.

ROLL CALL: All Present Voted "YES"
MOTION CARRIED

**Comments/
Adjourn**

Mr. Barclay asked if there were any comments:

Rich Stefanos, Kennedy Twsp., – Commented in regards to the new street light at the entrance of the campus: "It's been needed for a long time. Will it run 24/7?"

Mr. Yonkers replied that he will be meeting with the engineers prior to the start-up for the best option.

Mr. Sparkenbaugh, Employee – Thanked the Board and Administration for the new opportunity.

Mr. Barclay made the motion to adjourn the voting meeting at 8:10 p.m.

VOICE
ROLL CALL: All Present Voted "YES"
MOTION CARRIED



Thomas Barclay, President



Tiffani Doyle, Secretary