

**Minutes of the
March 21, 2016
Regular Meeting of the
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, March 21, 2016. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Joe Kucera, Executive Director of Instructional Services Jennifer Crook, Executive Director of Business and Finance Brenda Poteet, Director of Special Education Cherish Hermes, Kevin Pitts, Miranda Brown, Mike Kelly, Heather Jenkins, and Kim Coe met with the following trustees: John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham.

1. Call to Order

President of the Board John Palmer called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

2. Prayer

The prayer was led by Jeff Bradburn.

3. Pledge of Allegiance

The pledge was led by Intermediate State Science Fair students.

4. China Spring ISD Mission, Vision, and Beliefs statements

A. MISSION STATEMENT

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

B. VISION STATEMENT

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

C. BELIEF STATEMENT

Embracing diversity, collaboration, and inclusion are necessary for success.

The Intermediate State Science Fair students presented their projects. Participants presenting their projects were Carter Penney, Tilson Gregory, Billy LeMay, Jordan Pitts, Colby Hand, Abby Hymel, Dalton Brown and Stephen Scott. Principal Heather Jenkins also introduced her Science teachers Jill Notley, Shannon Field, and Theresa Penney.

5. Faculty and Staff Members of the Month

A. Elementary Faculty Member of the Month – Jan Rutherford

B. Secondary Faculty Member of the Month – Jerry Falls

C. Staff Member of the Month – Linda Tijerina

Superintendent Marc Faulkner acknowledged Elementary faculty member of the month, Jan Rutherford, Secondary Faculty Member of the Month, Jerry Falls, and Staff Member of the Month, Linda Tijerina.

6. Public Comment

There was no public comment.

7. Approval of minutes from the regularly scheduled board meeting held on February 22, 2016. (Action Item)

Jeff Garrett moved and Holly Dunham seconded the motion to approve the minutes from regularly scheduled board meeting held on February 22, 2016. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

8. Construction Report and Update (Information Item)

Representatives from Built Wright Construction presented a financial report and gave an update on the progress of the Administration Building construction. Project is still on schedule, with Dry-In expected to be completed by end of April.

9. Consideration, discussion, and possible approval of budget for the life skills classroom at the high school (Action Item)

Rick Hines moved and Jeff Garrett seconded the motion to approve the budget of \$179,900.44 for the life skills classroom at the high school. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

10. Extra-curricular and Student Organizations Report (Information Item)

- A. Athletics**
- B. Band**
- C. FFA**

Mark Bell presented a report on athletic successes; Pam Hyatt presented a report on band successes; Johnnie Day and FFA Student Vice President Jennifer Stanley presented on FFA successes and statistics.

11. Approval of district purchases of supplies and personal property (Action Item)

Rick Hines moved and Holly Dunham seconded the motion to approve district purchases of supplies and personal property. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

12. Consideration, discussion and possible approval of the Instructional Materials Allotment (IMA) Fund certification form (Action Item)

Jeff Bradburn moved and Holly Dunham seconded the motion to approve the Instructional Materials Allotment (IMA) Fund certification form. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

13. Consideration, discussion and possible approval of an impact statement for Harmony Science Academy-Waco (Action Item)

Jeff Garrett moved and Boyd Kent seconded the motion to approve an impact statement for Harmony Science Academy-Waco that states the charter will affect CSISD. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

14. Consideration, discussion and possible approval of an election judge, assistant judge, and a clerk for the May 7, 2016 Board of Trustee Election (Action Item)

Jeff Garrett moved and Rick Hines seconded the motion to approve Karen Holder as election judge, Butch Waggoner as assistant judge, and Sharon Waggoner as clerk for the May 7, 2016 Board of Trustee Election. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

The board opted to go out of order and go to Item 17 Reports to the Board before going into Executive Session.

17. Reports to the Board (Information Item)

- A. Executive Director of Business and Finance**
- B. Executive Director of Instructional Services**
- C. Director of Special Education**
- D. Assistant Superintendent**

E. Campus Principals

F. Superintendent

1. Report on resignations and retirements

2. Education Foundation Report

Reports to Board were given by the following: Brenda Poteet, Executive Director of Business and Finance presented the Business and Finance Report. Jennifer Crook, Executive Director of Instructional Services, presented the Instructional Services report; Director of Special Education Cherish Hermes presented the Special Education Report; Dr. Joe Kucera presented the Assistant Superintendent report on transportation, maintenance and food service issues.

The board opted to go into Executive Session, then return to Item 17 Reports to the Board.

15. Executive Session, Govt. Code 551.074

A. Consideration, discussion, and possible approval of probationary contracts for new teachers for 2016-2017 (Action Item)

The Board went into executive session at 7:11 p.m. pursuant to the following section of the Texas Open Meeting Act, Govt. Code 551.074.

The Board returned from executive session at 8:08 p.m. with no action taken.

16. Action arising from Executive Session (Action Item)

Jeff Bradburn moved and Holly Dunham seconded the motion to approve Greg McNew for a 10.5 month probationary contract as Industrial Trades teacher for 2016-2017. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

17. Reports to the Board (Information Item) - continued from before Executive Session

A. Executive Director of Business and Finance(completed before Executive Session)

B. Executive Director of Instructional Services (completed before Executive Session)

C. Director of Special Education (completed before Executive Session) *

D. Assistant Superintendent (completed before Executive Session)

E. Campus Principals

F. Superintendent

1. Report on resignations and retirements

2. Education Foundation Report

Reports to Board were given by the following: Campus principals reported on Campus successes; Dr. Faulkner reported on resignations/retirements from Jerry Falls(HS Industrial Trades), Deanna Estep(Life Skills), Annette Carruth(2nd grade), Kay Carlile(Kindergarten), Katie Wilson(MS teacher/coach), and McCall Crihfield(HS English). He also reported on the successful Education Foundation Banquet and the upcoming Golf Tournament. He also noted the Shannon Hughes, Inclusion Aide at Middle School, received her Teacher Certification.

18. Consideration, discussion, and possible approval of budget amendments to the 2015-2016 operating budget (Action Item).

Jeff Garrett moved and Rick Hines seconded the motion to approve budget amendments to the 2015-2016 operating budget as presented. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

19. Consideration, discussion, and possible approval of casting votes for the Education Service Center Region 12 Board of Trustees (Action Item).

Jeff Garrett moved and Boyd Kent seconded the motion to approve casting all 7 of China Spring ISD's votes for the Education Service Center Region 12 Board of Trustees for Dr. Leslie Bennett, Place 5, and Connie White, Place 4. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

20. Consideration, discussion, and possible approval of naming a TASB Media Honor Roll recipient (Action Item).

Jeff Bradburn moved and Holly Dunham seconded the motion to approve naming Dedra Davis from the Hometown News as a TASB Media Honor Roll recipient for her contributions in publicizing events for China Spring ISD. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

21. First Reading of Update 104 (Information Item)

Dr. Faulkner discussed the latest update on policies from TASB policy service. The Update will be presented at the next board meeting for approval.

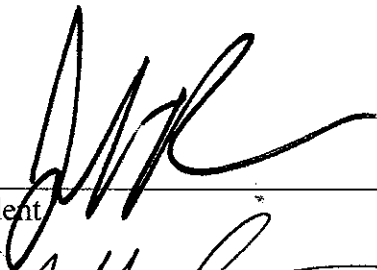
22. Discussion of future agenda items for April's regular board meeting (Information Item)

Teacher Contracts
Update 104
DEC Local (possible change)
Superintendent Goals

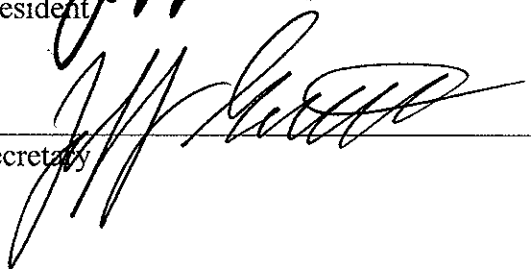
23. Adjourn (Action Item)

Jeff Garrett moved and Michael Dill seconded the motion to adjourn the meeting. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 8:35 p.m.



President



Secretary