



Board of Trustees Minutes December 11, 2012

In Attendance:

Sheldon Worthington, Debbie Petersen, Russell Schmidt, Robin Hough, Marylee Anderton, Liz Smith, Scott Nelson, Jan Hunsaker, Jim Lipscomb, Kristi Swett, Bob Eaton, Ana Gregoire, MJ Gregoire

Past Minutes

Minutes from November 13, 2012 were reviewed. One correction was noted and corrected and then the minutes were approved.

Follow up items from previous minutes include:

- Sheldon will discuss with faculty how concession revenue should be distributed to the various departments.
- Debbie will finalize the expense report for Ren Feast.
- The Trust Lands Video will be shown at the next meeting on January 8, 2013.
- Ana Gregoire will work with the Student Body Officers and department heads to survey what books are desired for a SLSPA library.

Introduction of New Staff

Amber Terry, the new guidance counselor, was introduced. She will be employed after the Christmas break.

PTO Report

- Liz Smith reported that there was very good parental support with the gala and musical. Approximately \$1200 in profit was made from concessions. Concessions will be sold during December recitals.
- The PTO is planning a party atmosphere for the alumni events in December.
- The PTO is planning a faculty luncheon on December 21.
- Beth Clemenger was to present at the PTO meeting in January. This will need to be rescheduled once Amber Terry is employed.
- Robin noted that Jan should highlight PTO meetings in her newsletter to parents.

Financial Report

- Debbie presented the report of purchases. There were no questions regarding purchases from the Board of Directors.
- There have been no changes to the budget.
- The new network is up and running. The boilers are operational; parts have been replaced. There was a roof leak.
- The old bus is out to bid through the public surplus site.
- The new bus is working well.
- The Dance Conservatory is planning a trip to California. The trip was approved unanimously.
- The Board of Directors discussed the topic of excused versus unexcused absences. Kristi will send out a link with information on this.
- The Board also discussed the different opportunities that the various departments have. The Dance and Theater programs have trips, unified auditions, nationals, etc. The Music department doesn't have as many opportunities. Russell noted this may affect recruitment moving forward. The Board agreed this program should be elevated by defining opportunities for education, skill building, and performances. This should be an agenda item for the upcoming year.
- There are state funds available for the Enhancement for At Risk Students Program. Last year these funds were used for the Student Success Program. The plan is to continue this in the next year. Funds will be used to increase the number of PCs for students, pay for extra time for a counselor and tutors, and IT support for students while they are in the program. This plan was passed unanimously.

Faculty/Committee Reports

- There were no faculty or committee reports.

Administration Report

Jan Hunsaker delivered this report:

- All shows for Legally Blonde were sold out. The performance received 4 In-School nominations for Best Actor, Best Actress, Best Supporting Actor and Best Supporting Actress. Final nominations will be made in March by the Utah Musical Theater Awards. The show will be presented again in January.
- The Magic Scarf sold out all shows. Donations were received of approximately \$710.00
- Upcoming events: The holiday music and vocal series, Storytelling night, and Alumni night.
- School recruiting visits have been made at the McGillis School and the Park City Education fair. SLSPA will have a booth at the UTA festival, the Utah Music Education event, and at Southtown Expo's What A Women Wants event.

- There was a positive article in the Highland High newspaper about the academic performance of students at SLSPA.
- Jan is working on an article about the transition from elementary school to SLSPA. She hopes to get it published in the Salt Lake Tribune and Deseret News during recruiting season.
- All tickets to all shows have been sold this year. The \$15 premier seating tickets have sold successfully.
- The Board of Directors discussed why some events are free and others are not. Part of the business plan for the next year will be to grow and expand the music department.
- SLSPA has received a \$2000 fabric donation from 3Form. They will be donating textiles for tech classes. They will work with us moving forward to send remnants to SLSPA.
- Suzanne Larsen from the Doctoral Foundation will be helping Jan to write a grant for a rock monument or permanent signage outside the school.
- Lollipops for Lincoln (the sale of lollipops) will be an ongoing fundraiser for the theater trip to Nationals in Lincoln, Nebraska.

Sheldon delivered the following information:

- They are in the process of evaluating teachers. The SLC School district form needs to be reviewed.
- A subcommittee to look at Governance and Leadership was established and includes Robin, Marylee, and MJ who will meet in January.
- Sheldon discussed the Charter School Directors Meeting. There is a movement to have charter schools funded the same way as public schools. This would have an adverse affect on the funding of SLSPA.
- Graduation will be June 4 at the Hillside Middle School. A speaker needs to be scheduled.
- An academic report needs to be presented. Sheldon suggest we do this in February after the accreditation process and training of a new counselor.

Other Items:

- Robin suggested the Board of Directors should have a staff appreciation event, perhaps at the end of the school year.
- Robin also distributed the principal job description. This is to be reviewed at the January 2013 meeting. The principal evaluation needs to be completed before the end of the school year.
- Robin presented a motion on behalf of Shawn to have a schedule prepared that shows all reports that we have to file with the USOE, the State and the District. It would be set up in a spreadsheet that is done chronologically, by date due, and that would contain the date due, the name of the report, the identity of whom the report goes to, a brief description of what the report is for and the names of the SPA personnel who are going to work to produce the report. This report would become a regularly scheduled item on the agenda, so that we can assure we are in

compliance. Debbie thought she could get a working document to the Board in March. This motion was approved by all members present except for Jim, who abstained from voting.

- Russell noted the Board of Directors portion of the web page should be updated to reflect when we meet. Jan will follow up with this to make sure the information is correct.
- Bob asked for an update on the formation of the Arts Advisor Board. Robin and Bob were going to follow up on this

Next Meeting: January 8, 2013