

**LIVINGSTON UNION SCHOOL DISTRICT  
REGULAR BOARD MEETING  
January 11, 2018**

**Minutes**

- I. Public session was called to order at 5:00 p.m. Prior to convening into closed session, LETA President, Rene Banda, addressed the Board on negotiations.

Members Present: Boyd, Flores, Land, Correia, Bains

Members Absent: none

- II. Closed session adjourned at 5:59 p.m.

- III. The meeting reconvened to open session at 6:00 p.m. in the District Board Room. The meeting was called to order by President Boyd.

Members Present: Vernon Boyd, Luis Enrique Flores, Anne Land, Yolanda Correia, Kanwaldeep Bains

Members Absent: None

Staff Present: Andrés Zamora, Superintendent  
Kuljinder Sekhon, Assistant Superintendent, Instruction & Pupil Services  
Tiffany Pickle, Director, Instructional Technology  
Sara Crawley, Director, Fiscal Services  
Maria Torres-Perez, Director, Categoricals and Special Projects  
Stella Montañez, Principal, Selma Herndon Elementary  
Alma De Luna, Principal, Yamato Colony Elementary  
Jorge Arteaga, Principal, Campus Park Elementary  
Victoria Bradshaw, Principal, Livingston Middle  
Lupe Maldonado, Recording Secretary

Visitors: Sue Campbell, Scott Campbell, Dave Randal, Jose A. Moran

- IV. Pledge of Allegiance was led by President Boyd.

- V. Report and/or Action of Closed Session Items

There were no reportable actions.

- VI. Public Comments

There were no public comments.

- VII. Corrections to and Approval of Agenda

**MOTION MADE BY/SECOND: Flores/Correia**

Motion to approve agenda.

**APPROVAL OF AGENDA**

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Flores, Boyd

NOES: none

ABSENT: none

VIII. Reports, Special Presentations, Showcases, and Recognitions

- A. Superintendent’s Reports and Updates—Superintendent Zamora reported on the following: 1) construction project has begun; 2) Great Kindness Challenge week starts Jan. 22; 3) CPR training for classified staff continues; 4) kindergarten registrations starts this month; 5) emergency preparedness training for office staff continues

IX. Consent Agenda

Prior to approval, Trustee Flores asked for clarification on protocols for filing a formal Williams complaint.

**MOTION MADE BY/SECOND: Correia/Land**

**APPROVAL OF CONSENT AGENDA**

Motion to approve the consent agenda.

Motion carried by a vote of 5-0.

- AYES: Bains, Correia, Land, Flores, Boyd
- NOES: none
- ABSTAIN: none

- A. Approval of Regular Board Meeting Minutes: December 14, 2017

- B. Approval of Warrants

<u>Fund</u>	<u>Title</u>	
01	General Fund	\$ 96,082
12	Child Development Fund	\$ 6,677
13	Cafeteria Fund	\$ 31,659
21	Bond Proceeds	\$ 445,369
40	Special Reserve	\$ 593

- C. Approval of Designated Personnel Items: Attachment A
- D. Acceptance of Williams Quarterly Report Summary October through December 2017: No complaints filed.
- E. Approval of Out-of-State Travel: International Society for Technology in Education (ISTE) Conference & Expo in Chicago, Illinois on June 23 - 27, 2018. Estimated cost per attendee \$2,250. Attendees are:
  - 1. Jorge Arteaga (CP Principal)
  - 2. Beth Jones (CP Instr. Resource Teacher)
  - 3. Teresita Andam (CP Teacher)

X. New Business

- A. Acceptance of 2016-2017 External Audit Report  
Auditor, Dave Randal, of Vavrinek, Trine, Day & Co., LLP presented the District’s Financial Audit Report for 2016-2017. Mr. Randal addressed key points in the audit report, specifically financial statements, assets, liabilities, long-term obligations and findings. Mr. Randal reported there were no findings for 2016-17. He also addressed areas for improvement related to internal operations of Associated Student Body accounts.

A. Acceptance of 2016-2017 External Audit Report, continued

**MOTION MADE BY/SECOND: Correia/Land**

To accept the 2016/2017 annual financial report as presented by Vavrinek, Trine, Day & Co., LLP, the District’s auditor of record.

**ACCEPTANCE OF 2016/2017  
EXTERNAL AUDIT REPORT**

Motion carried by a vote of 5-0.

- AYES: Bains, Correia, Land, Flores, Boyd
- NOES: none
- ABSTAIN: none

B. District LCAP Update: Enrichment Services (Goal 3)

Assistant Superintendent, Kuljinder Sekhon, reported on enrichment services offered this school year. She provided examples of actions that support the district’s enrichment services, future possibilities, tally of student participation and measuring outcomes. There was further inquiry on number of male student participation, homeless students and housing and food insecurities.

C. Ratification of the Master Collective Bargaining Agreement between Livingston Elementary Teachers’ Association (LETA) and Livingston Union School District

**MOTION MADE BY/SECOND: Correia/Flores**

To ratify the proposed changes to the Master Collective Bargaining Agreement between the Livingston Elementary Teachers Association (LETA) and Livingston USD extending the contract through June 30, 2019.

**RATIFICATION OF THE  
COLLECTIVE BARGAINING  
AGREEMENT  
BETWEEN LETA AND LUSD**  
*(effective through June 30, 2019)*

The agreement covers 2016-17, 2017-18 and 2018-19. For 2016-17 a one-time off schedule bonus of \$1,000; for 2017-18 a 6% increase retroactive to July 1, 2017; for 2018-19, a 2% increase and 1% increase to district health cap. Additional changes include stipend increase for 6<sup>th</sup> grade camp; added 10 early release days to allow for teacher collaboration/prof. development time; flexible schedule at LMS; LMS teachers will update on-line grading program at least every 3 weeks; new teacher evaluation form to be piloted during 2018-19 & 2019-20 and updated language in Article X. “Leaves” to comply with current law.

Motion carried by a vote of 5-0.

- AYES: Bains, Correia, Land, Flores, Boyd
- NOES: none
- ABSENT: none

D. Approval of School District Calendar for 2018-2019

**MOTION MADE BY/SECOND: Flores/Land**

Motion to adopt the 2018-2019 school calendar as proposed.

**APPROVAL OF 2018-2019  
SCHOOL CALENDAR**

Motion carried by a vote of 5-0.

- AYES: Bains, Correia, Land, Flores, Boyd
- NOES: none
- ABSENT: none

E. Second Read: Board Policy BP/AR 3230 "Federal Grant Funds"

**MOTION MADE BY/SECOND: Correia/Flores**

To adopt BP/AR 3230 "Federal Grant Funds"

**BP/AR 3230  
"Federal Grant Funds"**

Motion carried by a vote of 5-0.

- AYES: Bains, Correia, Land, Flores, Boyd
- NOES: none
- ABSTAIN: none

F. Communication, Information, and Future Agenda Items

The next board meeting is set for Thursday, February 8, 2018 at 6:00 pm in the District Board Room. Trustee Flores shared information on new posting requirement for hotels on sex trafficking.

XI. Adjournment

The meeting adjourned at 6:46 p.m.

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Vernon Boyd, Board President

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Anne Land, Board Clerk

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Andrés Zamora, Board Secretary

## **ATTACHMENT A**

### **Consent Agenda – Personnel Items**

#### **Public Employees: Classified**

A. Employment Approval:

Gloria Segura, CDC Aide, Prusso Child Development Center, Employment, effective 1/8/18.

B. Resignations/Retirements:

1. Juana Villegas-Villagomez, CDC Aide, Prusso Child Development Center, Resignation, 12/19/17.
2. Noemi Duran, Academic Tutor/Cafeteria Monitor, Campus Park, Resignation, effective 1/19/2018.

C. Change in Work Hours:

1. Stephanie Barriga, Academic Clinician, Yamato Colony, effective 1/8/18, from 5 to 6 hours/day.
2. Julio Penalozza, Custodian, MOT, effective 1/2/18, from 7 to 8 hours/day.