

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*Consent Agenda Item

MINUTES - February 4, 2015

**A. CALL TO ORDER**

The Conference Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

**SUNSHINE LAW STATEMENT**

The Board Secretary read the following statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of scheduled meetings were conveyed to the Burlington County Times and the Trenton Times on January 12, 2015. The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

**C. ROLL CALL**

The following members answered roll call: Mr. Heberling, Mr. Hartmann, Mr. Tyler, Ms. Zablow, Mr. Mercantini, and Mr. Drew. ABSENT: Mr. Creegan, Mr. Roselli and Ms. Wehrman (excused).

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary.

Staff attending: Shelly Gallo, Liz Brotherton, Ann Marie O'Leary, Lisa Hudik, Michelle Hazlett, Mike Brennan, Sam Tola, Julie Reisig, and Rob Walder.

Visitors attending: Brielle Hudik, Danielle Schenck, Devon Fitz, Caitlin Nitschmann, Brianna Pagnani, Emily Lukach, Lauren Fyczok, Dominick Castaldo, Jim Brotherton, Nathaniel Wiggley, Del Wiggley, Mike Miller, Walter Kosul, Melanie Kunkler, Cathy Luyber, Lou Luyber, Mitchell Luyber, Aishah Dukes, Patricia Chilelli, Christopher Chilelli, Kathryn Chilelli, Natalie Pagnani, Hannah Heberling, Eric Daniels, Robert Delaney, and Babette Sherrier.

**D. EXECUTIVE SESSION RESOLUTION - None**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

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Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_)

(If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/7/2015.

**E. RECOGNITION/PRESENTATION**

1. Burlington County Principals & Supervisors Association's Eighth Grade Award
2. 2014 Fall All-Stars
3. Fall Sport Team Recognitions

**F. PUBLIC FORUM - FOR AGENDA ITEMS - None**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

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MINUTES - February 4, 2015

**G. STUDENT REPRESENTATIVES** - Ms. Michelle Hazlett and Ms. Samantha Pagnani

- Wing Bowl, January 30<sup>th</sup>.
- New semester began February 2, 2015.
- High school "Lock-In", February 20, 2015.

**H. UNFINISHED BUSINESS**

A motion was made by Mr. Heberling, seconded by Mr. Hartmann to approve the following:

1. Motion to approve tuition with Mercer County Technical Schools for 3 students sent on a shared time basis (regular education), effective 9/3/14 for the 2014/15 SY. Tuition totals \$8,850 for all three students. This motion was tabled at last board meeting.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Tyler, Ms. Zablow, Mr. Mercantini, and Mr. Drew. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Creegan, Mr. Roselli, and Ms. Wehrman (excused).

Motion approved by majority.

**I. CONSENT AGENDA APPROVAL (R.C.\*)**

A motion was made by Mr. Hartmann, seconded by Mr. Heberling to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Tyler, Ms. Zablow, Mr. Mercantini, and Mr. Drew. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Creegan, Mr. Roselli, and Ms. Wehrman (excused).

Motion approved by majority.

**J. COMMITTEE REPORTS**

1. Finance Committee Meeting, 1/28/15 - Mr. Steven Heberling, Chair reported there on; Mr. Richardson gave a brief review of last year's budget; update on the 15-16 budget, which is a work in progress, and the significant challenges; progress in securing the replacement buses. Committee requested information on feasibility of refinancing current bonded debt.
2. Building and Grounds Committee Meeting, 2/4/15 - Mr. Timothy Hartmann, Chair reported there on the following:
  - a. Presentation on "Sustainable NJ"
  - b. Proposed capital projects in 2015/16 budget; subject to available resources
  - c. PAC Center capital needs
  - d. Part-time staffing Building and Grounds needs
  - e. Expected future bid renewals (i.e.: lawn services)
3. Report by Mr. Heberling on a meeting held by Assemblyman Troy Singleton with various school districts; key points included: Legislature is looking at opt-out options from PARCC testing; there will be challenges in the school aid area; looking at national standards concerning teacher evaluations; looking at cost of internet access for school districts

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

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MINUTES - February 4, 2015

**K. SUPERINTENDENT'S REPORT**

A motion was made by Mr. Hartmann, seconded by Mr. Heberling to approve the following:

1. +Motion to accept HIB Report & Determinations:

| School | # of Reports | # of HIB |
|--------|--------------|----------|
| CBS    | 1            | 0        |
| PMS    | 0            | 0        |
| MIS    | 0            | 0        |
| BRMS   | 0            | 0        |
| BRHS   | 0            | 0        |
| TOTAL: | 1            | 0        |

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Tyler, Ms. Zablow, Mr. Mercantini, and Mr. Drew. NOES: None. ABSTENTIONS: None.  
ABSENT: Mr. Creegan, Mr. Roselli, and Ms. Wehrman (excused).  
Motion approved by majority.

**L. CURRICULUM REPORTS**

A motion was made by Mr. Heberling, seconded by Mr. Mercantini to approve the following:

1. +Motion to approve ETS, Educational Testing Service, to videotape one of our student teachers at the Bordentown High School during a lesson. Permission slips will go home with students beforehand.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Tyler, Ms. Zablow, Mr. Mercantini, and Mr. Drew. NOES: None. ABSTENTIONS: None.  
ABSENT: Mr. Creegan, Mr. Roselli, and Ms. Wehrman (excused).  
Motion approved by majority.

**M. PERSONNEL REPORT**

A motion was made by Mr. Mercantini, seconded by Ms. Zablow to approve the following:

Appointments, Per Superintendent's Recommendation:

**Resolution: Criminal History Check**

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

1. Motion to accept resignation due to retirement from Ms. Carol Nagy from the position of Instructional Aide, effective July 1, 2015.
2. Motion to accept resignation from Mr. William Lloyd from the position of Girls' Head Track and Field Coach, effective immediately.
3. Be it resolved that the commencement of leave of absence requested by employee #5795, effective May 26, 2015 through January 8, 2016 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
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MINUTES - February 4, 2015

4. Be it resolved that the commencement of leave of absence requested by employee #5293, effective January 19, 2015 through approximately February 15, 2015 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
5. +Motion to approve Ms. Lauren Fyczok as a full-time Teacher of Preschool through Grade 3 at Peter Muschal School, Step 1, BA, with a pro-rated salary of \$50,982, effective March 6, 2015. This replaces a resignation.
6. Motion to approve Ms. Courtney Braconi, a William Patterson student, to complete her practicum experience February 2, 2015 through April 27, 2015, under the mentorship of Ms. Melissa Boyle. They will meet 1-2 days a week. Ms. Braconi will replace Ms. Novembre who was previously approved for this practicum placement.
7. Motion to approve Mr. James Kekilo, a TCNJ student, to complete his practicum experience February 16 through May 1, 2015, at BRHS in the Tech Ed class under the mentorship of Mr. Michael Sullivan. Mr. Kekilo will complete 15 two hour visits.

INFORMATION

8. +JOB POSTINGS: PMS 2<sup>nd</sup> Grade Teacher Leave Replacement - BRHS Girls' Spring Head Track Coach - BRHS Assistant Spring Track Coach -

ON A ROLL CALL VOTE (Items 1-7):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Tyler, Ms. Zablow, Mr. Mercantini, and Mr. Drew. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Creegan, Mr. Roselli, and Ms. Wehrman (excused).  
Motion approved by majority.

**N. BUSINESS, FINANCE & OPERATIONS**

A motion was made by Mr. Heberling, seconded by Mr. Hartmann to To approve the following:

1. Motion to approve one out of district placement to Garfield Park Academy at a pro-rated tuition of \$49,500, effective February 5, 2015.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Tyler, Ms. Zablow, and Mr. Drew. NOES: Mr. Mercantini. ABSTENTIONS: None.

ABSENT: Mr. Creegan, Mr. Roselli, and Ms. Wehrman (excused).  
Motion approved by majority.

**O. POLICY** - None

**P. BOARD and PUBLIC FORUM**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

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- Mr. Daniels commented/inquired on the District's PARCC testing plans, particularly regarding students opting-out.
- Mr. Chilelli inquired about the District adding a swim team for next school year, in view of what he described as the success of the current club program.
- Mr. Delaney inquired on the nature of Garfield Park (a private school for the disabled) and expressed his view of the proper role of school board members in general and specifically as public officials vis-a-vie comments via social media.

**Q. NEW BUSINESS**

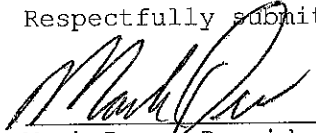
- Mr. Drew announced the board vacancy for Bordentown City; deadline to submit application is February 11, 2015.

**R. ADJOURNMENT**

A motion was made by Mr. Hartmann, seconded by Mr. Mercantini to adjourn the meeting at 7:49 p.m.

Motion unanimously approved.

Respectfully submitted,

  
Mark Drew, President

  
Eloi Richardson, SBA/BS