

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
June 13, 2016

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72 hours before the meeting are available for public inspection at
6885 Orangethorpe Avenue, Buena Park, California.

The Agenda and all corresponding exhibits are available online 72 hours before
the meeting at
www.bpsd.k12.ca.us

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the President, Mrs.
Barbara Michel.

FLAG SALUTE

MEMBERS PRESENT

Mrs. Barbara Michel; Mrs. L. Carole Jensen; Mr. Brian Chambers;
Mrs. Rochelle Smith; Mr. Samuel Van Hamblen (absent).

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunozumi,
Assistant Superintendent, Administrative Services; Dr. Ramon
Miramontes, Assistant Superintendent, Educational Services; Mrs.
Carma Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mr. Chambers made the motion, seconded by Mrs. Smith, to
approve the agenda.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so
recorded in the minutes.

Minutes, June 13, 2016 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF MAY 23, 2016

Agenda Exhibit A.

Mrs. Smith made the motion, seconded by Mrs. Jensen, to approve the Minutes of the Regular Meeting of May 23, 2016.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. HEARING SESSION

The Governing Board heard comments from one member of the audience regarding a stipend discrepancy.

IV. PUBLIC HEARING SESSION

Pursuant to Education Code Section 52062(b)(1), the Governing Board is required to hold a public hearing session for the Local Control Accountability Plan (LCAP) that shall be held at the same meeting as the Budget public hearing. Education Code 52062(b)(2) specifies that the LCAP public hearing be held at a separate, earlier Board meeting prior to Board adoption of the LCAP. The LCAP public hearing and LCAP adoption cannot be held on the same day. A copy of the draft 2016-2017 Buena Park School District Local Control Accountability Plan is available for viewing at: <http://www.bpsd.k12.ca.us/pdf/LCAPBPSD.pdf>

.01 2016-2017 BUENA PARK SCHOOL DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN (PROPOSED)

No comments.

V. PUBLIC HEARING SESSION

Pursuant to Education Code Section 42127, the Governing Board is required to advertise, hold a public hearing session, approve, and adopt an annual budget for the upcoming fiscal year on or before July 1. A copy of the draft 2016-2017 Buena Park School District Budget is available for viewing at: <http://www.bpsd.k12.ca.us/pdf/BPBA.pdf>

.01 2016-2017 BUENA PARK SCHOOL DISTRICT BUDGET (PROPOSED)

No comments.

Minutes, June 13, 2016 (Continued)

VI. PROGRAMS AND REPORTS

.01 GIFTED AND TALENTED EDUCATION (GATE) REPORT

Dr. Yuen, Director of Student Programs and Staff Development presented the annual 2015-2016 Gifted and Talented Education (GATE) Program Report. Gifted students learn the same standards, themes, units, and/or concepts as the rest of their classmates, however, they require regular opportunities to become engaged with learning activities that require more depth, complexity, novelty, and acceleration. Dr. Yuen reviewed the characteristics of a GATE student and the criteria for identification. Two hundred sixty-five identified GATE students participated in a host of District sponsored enrichment programs during the 2015-16 school year including: Super Saturday, Debate, BPJH Honors Academy, after school programs such as Discovery and coding, Rosetta Stone, field trips and battle of the books. The GATE Parent Advisory group met three times during the 2015-16 school year providing input to the District on the GATE program.

VII. ACTION CALENDAR

.01 ANNUAL DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS FOR THE 2016-2017 SCHOOL YEAR

Agenda Exhibit B.

The District is required to file with the California Commission on Teacher Credentialing an annual resolution to certify that reasonable efforts to recruit fully prepared teachers for assignments were made. The District has estimated the number of permits that may be required for teachers or other certificated staff who may require a permit for the 2016-2017 school year: (1) one CLAD/English Learner Authorization, (2) one Teacher Librarian Services, and (3) one special education limited assignment permit.

Mrs. Smith made the motion, seconded by Mr. Chambers, that the Governing Board approve Annual Declaration of Need for Fully Qualified Educators for the 2016-2017 School Year.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, June 13, 2016 (Continued)

VII. ACTION CALENDAR (Continued)

.02 APPROVAL OF SALE AND DISPOSAL OF OBSOLETE TECHNOLOGY ITEMS

Agenda Exhibit C.

Governing Board policy 3270 provides for obsolete, unusable or replaced items to be declared as surplus and disposed of. Any money received from the sale of surplus property will be deposited in the District General Fund.

Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board approve the Sale and Disposal of Obsolete Technology Items.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

.03 APPROVAL TO USE BUENA PARK JUNIOR HIGH SCHOOL FOR THE AMERICAN CANCER SOCIETY'S (ACS) RELAY FOR LIFE EVENT, JUNE 3-4, 2017

Agenda Exhibit D.

The American Cancer Society (ACS) has previously used Buena Park Junior High School's field, two rooms and adjacent parking areas for their Relay for Life event raising more than \$1.1 million in 13 years to benefit cancer research. ACS has again requested the use of Buena Park Junior High School for the subject event to be held June 3-4, 2017.

Mrs. Jensen made the motion, seconded by Mr. Chambers, that the Governing Board approve Use Buena Park Junior High School for the American Cancer Society's (ACS) Relay For Life Event, June 3-4, 2017.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

VIII. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

No items were removed from the consent calendar.

Minutes, June 13, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.16 APPROVAL OF CONSENT CALENDAR

Mr. Chambers made the motion, seconded by Mrs. Jensen, that the Governing Board approve Consent Calendar Items .02 through .15, according to the Education Code.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #15-16-22

Agenda Exhibit E.

CERTIFICATED PERSONNEL

I. NEW HIRES

The following certificated employees have been selected for hire effective as of the first duty day of 2016-17 school year, subject to contract stipulations, employment conditions, and, if applicable, grant requirements. Positions are 1.0 FTE unless otherwise indicated.

Name: Pelonis, Emily
Position: Speech Language Specialist
Position #: 080107D006

Name: Vongphrachanh, Stacy
Position: Speech Language Specialist
Position #: 080107D002

II. SEPARATION

#0800001436 - 06/30/2016
 Elementary Principal #080208B001

#0800001893 - 06/02/2016
 School Psychologist #080106D004

#0800001891 - 05/26/2016
 Speech Language Specialist #08107D006

#0800001010 - 05/26/2016
 Substitute Teacher

Minutes, June 13, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-22 (Continued)

CERTIFICATED PERSONNEL (Continued)

II. SEPARATION (Continued)

School Site Administrator - Extension of 2015-16 Calendar (Ratification)

Additional duty days for one school site administrator, for the purpose of preparation and support of transitional activities from June 4 through 30, 2016, an additional nineteen (19) working days. The administrator will be paid her regular per diem rate of pay, \$722.25 (includes payroll benefits), payable from the general fund, for a total not to exceed \$13,723.

III. CURRICULUM WORK

Professional Dialogues

Professional dialogues will be held throughout the 2016-17 school year. The purpose of these meetings is to provide professional development and ongoing articulation across schools relative to district goals and objectives. Professional dialogues will be held throughout the year (dates to be determined) in each of the following areas, including, but not limited to: 1) Common Core State Standards, 2) Early Literacy Program, 3) Next Generation Science Standards, 4) Technology, 5) Response to Intervention, 6) Assessments, 7) Data-Driven Decision Making, 8) Special Education, 9) Parent Education and Involvement, 10) GATE/Honors, 11) English Language Development, 12) Student Success Team, 13) Report Cards, and 14) Arts Initiative. Teachers will be paid the contractual hourly rate of \$39.36 (includes benefits), not to exceed \$75,000, payable from District LCFF-1001D funds.

After-School GATE Enrichment

As part of the GATE program, enrichment opportunities are afforded to fourth through eighth grade students. The GATE enrichment program also includes Super Saturdays. Teachers will develop curriculum and provide services to GATE students. These teachers will be paid the contractual hourly rate of \$39.36 (includes benefits), for a total not

to exceed \$35,000 (\$25,000 payable from GATE funds and \$10,000 payable from District LCFF-EIA funds).
Minutes, June 13, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-22 (Continued)

CERTIFICATED PERSONNEL (Continued)

III. CURRICULUM WORK (Continued)

Additional Hours for Health and Wellness Coordinator

In partnership with St. Jude Medical Center and the Orange County Department of Education, the Buena Park School District is working on helping schools achieve the bronze designation from the alliance for a Healthier Generation. The Health and Wellness liaison at each school completed a school-wide survey; personalized plans for each school will now be developed, in an effort to achieve this designation. The Health and Wellness Coordinator will develop these plans and will be paid the contractual hourly rate of \$39.36 (includes benefits), for a total not to exceed \$600, payable from the St. Jude Medical Center grant.

Additional Hours, Kid Connection Staff

This summer, Kid Connection will be partnering with staff from Beatty School to host a "Battle of the Books" event. Staff will train, support students, and facilitate the Battle of the Books competition. Two teachers will support the Battle of the Books program and will be paid the contractual hourly rate of \$39.36 (includes benefits), for a total not to exceed \$1,182, payable from summer Kid Connection summer funds.

ASES Program Instructional Support

As part of the state-funded ASES program for students, teachers will provide instructional support to ASES staff and students during the 2016-17 school year. In addition, staff development will be provided by teachers to ASES staff before the beginning of the school year. Teachers will be paid the contractual hourly rate of \$39.36 (includes benefits), for a total not to exceed \$3,000, payable from ASES program funds.

California English Language Development Test (CELDT) Training

Teachers will be trained in June 2016 to help administer the CELDT beginning July 1 through October 31, 2016. Teachers will be paid the contractual hourly rate of \$39.36 (includes

benefits), for a total not to exceed \$15,000,
payable from District LCFF-EIA funds.
Minutes, June 13, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-22 (Continued)

CERTIFICATED PERSONNEL (Continued)

III. CURRICULUM WORK (Continued)

Additional Hours, Professional Development and Professional Dialogues for Title III English Learners Leads

Title III lead teachers will meet monthly to review instructional practices; review data; monitor English learner programs; update the Master Plan for English Learners, as needed; and receive professional development throughout the 2016-17 school year. Teachers will be paid the contractual hourly rate of \$39.36 (includes benefits), for a total not to exceed \$10,000, payable from District Title III funds.

Grade Level Collaboration, Beatty School

Beatty School's transitional grade level collaborative planning time will take place beginning June 14-30, 2016. Grade level collaborations will focus primarily on reviewing current data (SBAC, DIBELS, EasyCBM, and Illuminate benchmarks) for students. Teachers will use this information to create instructional plans and interventions for the 2016-17 school year. Teachers will also debrief on summer professional learning academies attended to discuss additional instructional strategies and provide theoretical framework for working with English learners. Additionally, Beatty School's Leadership and PBIS teams will meet to develop plans for the 2016-17 school year to support a smooth transition for Beatty School's new principal. Teachers will be paid the contractual hourly rate of \$39.36 (includes benefits), for a total not to exceed \$20,000 (\$18,000 payable from Beatty School Title I funds and \$2,000 payable from LCFF-EIA funds).

CLASSIFIED PERSONNEL

I. NEW HIRES

Dilts, Marissa - 08/04/2016
Cafeteria Worker #081108P001
Substitute Cafeteria Worker

Substitute Playground Supervisor

Minutes, June 13, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-22 (Continued)

CLASSIFIED PERSONNEL (Continued)

I. NEW HIRES (Continued)

Gonzalez, Adriana - 08/04/2016
 Cafeteria Worker #081108P001
 Substitute Cafeteria Worker
 Substitute Playground Supervisor

II. CHANGE OF ASSIGNMENT

Burkholder, Mona - 06/14/2016
Current Assignment(s):
 Substitute Secretary
 Substitute Library Clerk
 Substitute Typist Clerk
Add: Substitute Attendance Clerk

III. SEPARATION

#0800001417 - 05/27/2016
 Custodian I #081113D014

IV. CURRICULUM WORK

Professional Development, Classified Employees

Professional development will be provided to classified employees throughout the 2016-17 school year. Classified employees will be paid the current hourly rate of pay (a range of \$19.98 - \$32.41, depending on job classification, includes benefits), for a total not to exceed \$10,000 (\$5,000 payable from District LCFF-EIA funds and \$5,000 payable from District Title I funds).

Professional Development, Classified Instructional Assistants

Instructional Assistants will be provided two days of professional development during off-contract hours August 4, 2016 (Crisis Prevention Institute-CPI) and November 21, 2016 (Common Core Math). Classified employees will be paid the current hourly rate of pay (a range of \$19.98 - \$32.41, depending on job classification, includes benefits), for a total not to exceed \$25,000, payable from District Title I funds.

Minutes, June 13, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-22 (Continued)

CLASSIFIED PERSONNEL (Continued)

IV. CURRICULUM WORK (Continued)

California English Language Development Test (CELDT), English Learner Student Assessment

The CELDT is required language assessment for English learner students. The assessment is administered to kindergarten through eighth grade students. Classified employees will prepare and administer the one-to-one portion of the assessment beginning July 1 through October 31, 2016. They will be paid their current rate of pay (a range of \$19.98 - \$32.41, depending on job classification, includes benefits), for additional hours, for a total not to exceed \$26,000, payable from District LCFF-EIA funds.

Childcare for District Parent Workshops

Parent workshops are offered throughout the year to provide parents with information on helping their student succeed in school. Childcare will be needed for each session throughout the 2016-17 school year. Classified employees will provide child care services and will be paid the current hourly rate of pay (a range of \$19.98 - \$32.41, depending on job classification, includes benefits), for a total not to exceed \$7,000 (\$5,000 payable from District Title I funds and \$2,000 payable from District LCFF-EIA funds).

Additional Hours for Custodian, GATE Enrichment

Several activities are scheduled throughout the 2016-17 school year as part of the GATE enrichment program, including GATE Parent Night, Super Saturdays, and debate tournaments. One classified employee will provide custodial services during these activities and will be paid the current hourly rate of pay (a range of \$19.98 - \$32.41, includes benefits), for a total not to exceed \$3,500, payable from GATE funds.

Minutes, June 13, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-22 (Continued)

CLASSIFIED PERSONNEL (Continued)

IV. CURRICULUM WORK (Continued)

Additional Hours for State and Federal Programs

In order to assist the Educational Services Department with the organization and monitoring of documentation for homeless students, interventions, supplemental education services, federal compliance notices, and required plans for Title I, additional hours are periodically needed beginning July 1, 2016, through June 30, 2017. Classified employees will be paid the current hourly rate of pay (a range of \$19.98 - \$32.41, depending on job classification, includes benefits), payable from District Title I funds, for a total not to exceed \$10,000 (\$5,000 payable from District Title I funds and \$5,000 payable from District LCFF-EIA funds).

Additional Hours for Expansion of Kindergarten Readiness Summer School

Due to the demands from the community, an additional kindergarten readiness summer school class is needed. (There are 85 incoming kindergarten students registered for the summer program and 24 incoming transitional kindergarten students on the waitlist). The Project Assistant and one preschool instructor will teach this class and will be paid the current hourly rate of pay (a range of \$19.98 - \$32.41, depending on job classification, includes benefits), for a total not to exceed \$5,000, payable from School Readiness funds.

Additional Hours for Preschool Program Staff

Additional hours are needed beginning June 14-30, 2016, for the Project Assistant, preschool teachers, and typist clerk to work on end of year close-out for the School Readiness grant and prepare for the 2016-17 preschool programs. The Project Assistant, preschool teachers, and typist

clerk will complete these activities and will be paid the current hourly rate of pay (a range of \$19.98 - \$32.41, depending on job classification, includes benefits), for a total not to exceed \$6,000, payable from School Readiness funds.

Minutes, June 13, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-22 (Continued)

CLASSIFIED PERSONNEL (Continued)

IV. CURRICULUM WORK (Continued)

Additional Hours, Kid Connection Staff

This summer, Kid Connection will be partnering with staff from Beatty School to host a "Battle of the Books" event. Staff will train, support students, and facilitate the Battle of the Books competition. One classified employee will support the Battle of the Books program and will be paid the current hourly rate of pay (a range of \$19.98 - \$32.41, depending on job classification, includes benefits), for a total not to exceed \$487, payable from Kid Connection summer funds.

Additional Hours to Assist the Educational Services Department

In order to assist the Educational Services Department with the preparation of parent mailings and disbursement and organization of textbooks, additional hours are periodically needed beginning July 1, 2016, through June 30, 2017. Classified employees will provide assistance and will be paid the current hourly rate of pay (a range of \$19.98 - \$32.41, depending on job classification, including benefits), for a total not to exceed \$7,000 (\$4,000 payable from District LCFF-EIA funds and \$3,000 payable from District Title I funds).

Additional Hours, Beatty School Office Staff

Beatty School's Secretary, Typist Clerk, and Bilingual Service Provider will be utilized to help pull data and create reports to support grade level collaboration beginning June 14, 2016. Classified employees will be paid the current hourly rate of pay (a range of \$19.98 - \$32.41, depending on job classification, includes benefits), for a total not to exceed \$800, payable from Beatty School LCFF-EIA funds.

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit F.

June 19-24, 2016, June 26-July 1, 2016 - "Project Lead the Way Summer Core Training" - M. Thomas
 July 11, 2016 - "School Finance and Management Conferences" - K. Tsunezumi, R. Palomino

Minutes, June 13, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.04 INTER-DISTRICT TRANSFERS, 2015-2016

Agenda Exhibit G.

Permits granted to date: In: 242
 Out: 249

.05 INTER-DISTRICT TRANSFERS, 2016-2017

Agenda Exhibit H.

Permits granted to date: In: 104
 Out: 155

.06 BUSINESS SERVICES REPORT

Agenda Exhibit I.

a. Purchase Orders dated 05/24/16-06/13/16 were approved in the total amount of \$4,100,389.22.

.07 CONTRACT/SERVICE AGREEMENT(S) NO. 225

Agenda Exhibit J.

Contract #: 16-46
 Contractor: Club Z! dba Tutoring USA Inc.
 Site Dept. Manager: K. Yuen
 New Contract/Amendment: Amendment

Description of Services: Increase due to parent requests for specific vendor and transferring students based on needs.

Contract Period: December 1, 2015 - June 30, 2016
 Funding Source: Title I Program Improvement
 Total Expenditure: Increase Not to Exceed \$20,046
 Agreement Total Not to Exceed \$37,646

Contract #: 15-12
 Contractor: Centralia School District
 Site Dept. Manager: M. Mukanos
 New Contract/Amendment: Amendment

Description of Services: Increase special education

and/or related services.

Contract Period: July 1, 2014 - June 30, 2015
 Funding Source: Special Education
 Total Expenditure: Increase Not to Exceed \$46,292
 Agreement Total Not to Exceed
 \$121,392

Minutes, June 13, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

- .08 GIFT ACCEPTANCE: ESTERLINE POWER SYSTEMS (refurbished laptops-\$6,211.25)

Agenda Exhibit K.

Esterline Power Systems, Ms. Frannie Donoghue, 6900 Orangethorpe Avenue, Buena Park, California, 90620, donated 24 refurbished laptops (assorted brands), total value of \$6,211.25, to be used as awards for student essay contest winners in the Buena Park School District.

- .09 GIFT ACCEPTANCE: NATIONAL WILDLIFE FEDERATION (\$550-grant for Gilbert)

Agenda Exhibit L.

National Wildlife Federation, Ms. Jennifer Dowd, 213 W. Liberty Street, Suite 200, Ann Arbor, Michigan, 48104-1398, donated a \$550.00 check, as a grant, intending to jumpstart a sustainable focused, project-based learning initiative at Gilbert School.

- .10 MEMBERSHIPS

Agenda Exhibit M.

Participant: Governing Board, Superintendent
 Organization: Orange County School Boards Association (OCSBA)
 Membership Fee: \$125

Participant: Governing Board, Superintendent
 Organization: California School Boards Association (CSBA)(Includes Education Legal Alliance Dues) 2016-2017
 Membership Fee: \$10,641

Participant: Governing Board
 Organization: ACSA's Foundation for Educational Administration 2016-2017 Dues
 Membership Fee: \$330

Participant: Greg Magnuson, Superintendent

Organization: Rotary Club 2016-2017 Membership Dues
 Membership Fee: \$1,700

Participant: Greg Magnuson, Superintendent
 Organization: Association of California School Admin.
 (ACSA Region 17) Orange County
 Superintendent's Meetings

Membership Fee: \$300

Minutes, June 13, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.10 MEMBERSHIPS (Continued)

Participant: Greg Magnuson, Superintendent
 Organization: North Orange County Superintendent's
 Association
 Membership Fee: \$150

Participant: Greg Magnuson, Superintendent
 Organization: National Center for Education Research &
 Technology (NCERT) March 1, 2016 through
 February 28, 2017
 Membership Fee: \$6,850

Participant: Greg Magnuson, Superintendent
 (Institutional Membership)
 Organization: West Orange County Regional Chamber of
 Commerce (9/01/16-8/31/17)
 Membership Fee: \$293

Participant: Greg Magnuson, Superintendent
 (Institutional Membership)
 Organization: School Employers Association of
 California (based on District ADA) (SEAC)
 July 1, 2016 through June 30, 2017
 Membership Fee: \$1,565

Participant: Buena Park School District
 (Institutional Membership)
 Organization: California Association of School Business
 Officials (CASBO) (2016-2017)
 Membership Fee: \$700

Participant: Buena Park School District
 (Institutional Membership)
 Organization: Association for Supervision and
 Curriculum Development (ASCD) Membership
 2016-2017
 Membership Fee: \$1,485

Participant: Kelvin Tsunozumi, Asst. Supt.
 (Institutional Membership)
 Organization: School Services of California 2016-2017

Membership Dues

Membership Fee: \$3,880

Participant: Kaivan Yuen, Director Student Programs &
Staff Development

Organization: California Association of Administrators
of State and Federal Education Programs
(\$110 each person)

Membership Fee: \$110

Minutes, June 13, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.10 MEMBERSHIPS (Continued)

Participant: Michele Mukanos, Director

Organization: California Association of Supervisors of
Child Welfare and Attendance (CASCWA)

Membership Fee: \$50

Participant: Michele Mukanos, Director

Organization: Council for Exceptional Children

Membership Fee: \$65

Participant: Kathy Tedone, Coordinator Health Services

Organization: California School Nurse's
Organization/National Association of
School Nurses (CSNO/NASN) 2016-2017
School Year

Membership Fee: \$210

Participant: Kathy Tedone, Coordinator HS

Sarah Conlin, RN

Organization: Orange County School Nurse Organization
(OCSNO) July 1, 2016-June 30, 2017 (\$30
each)

Membership Fee: \$60

Participant: Buena Park School District
(Institutional Membership)

Organization: California's Coalition for Adequate
School Housing (CASH) July 2016 through
June 2017

Membership Fee: \$500

Participant: Buena Park School District
(Institutional Membership)

Organization: American Red Cross Disaster Preparedness
& Recovery Alliance (annual)

Membership Fee: \$120

Participant: Alfonso Perez, Asst. Director

Organization: California Association of School
Transportation Officials (CASTO)

Membership Fee: \$75

Participant: Alfonso Perez, Asst. Director
 Organization: Driver Trainer Advisory Council, 2016-
 2017 Membership
 Membership Fee: \$10

Participant: Katrina Butler, Director
 Organization: California School Nutrition Association,
 2016-2017 Membership
 Membership Fee: \$170

Minutes, June 13, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

- .11 INTERDISTRICT TRANSFER REQUEST: JESSICA CALCATERRA
- .12 INTERDISTRICT TRANSFER REQUEST: SARA FONTANILLA
- .13 INTERDISTRICT TRANSFER REQUEST: SEAN FONTANILLA
- .14 INTERDISTRICT TRANSFER REQUEST: NATHAN JO
- .15 INTERDISTRICT TRANSFER REQUEST: ANNABELLA STRETZ

IX. BOARD COMMENTS

Mrs. Jensen attended Beatty and Corey Schools' 6th grade promotion activities at the Thanksgiving Church and also enjoyed the junior high school choir performance during Beatty's ceremony. Mrs. Jensen also attended the Buena Park Junior High 8th grade promotion ceremony at the high school.

Mr. Magnuson provided a copy of the revised CSEA contract and requested that Board members interested in attending the Annual CSBA Conference contact Ms. Cordray.

X. INFORMATION/CORRESPONDENCE

- .01 Information/Correspondence
- .02 Major Topics for Governing Board

Agenda Exhibit N.

Mrs. Michel requested that a staffing ratio discussion be included on the June 27, 2016 Board agenda.

XI. STUDY SESSION

- .01 2016-2017 BUENA PARK SCHOOL DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN AND PROPOSED DISTRICT BUDGET

As part of the Local Control Funding Formula (LCFF), adopted by the Legislature in 2013, school districts are required to develop a Local Control and Accountability Plan (LCAP) addressing eight state priorities. The LCAP is the primary plan in which the district identifies goals, needs, actions, and anticipated outcomes to guide the use of the LCFF funding and serve as the plan as to how the district intends to meet the needs of all pupils

and local priorities.

Mr. Magnuson reviewed the presentation order for the study session and shared a memorandum with the Governing Board highlighting conditions influencing preparation of the proposed 2016-19 Local Control Accountability Plan and 2016-17 proposed District budget. He further expressed appreciation to District staff for the timely preparation of the documents.

Minutes, June 13, 2016 (Continued)

XI. STUDY SESSION (Continued)

.01 2016-2017 BUENA PARK SCHOOL DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN AND PROPOSED DISTRICT BUDGET
(Continued)

Dr. Miramontes reviewed progress made for each stated LCAP goal, the effectiveness of actions and services provided, and described the changes made in the LCAP for the next three years based on this review and assessment. Dr. Miramontes reviewed each of the three sections of the LCAP and discussed how all the stakeholders were included in the process; highlighted the goals, actions and services for the 2016-17 school year and highlighted the amount of Supplemental and Concentration grant funds, totaling \$8,708,373, the District received to support the District's goals for unduplicated pupils in the State and local priority areas.

Mr. Tsunozumi reviewed details of the proposed 2016-17 District budget which includes:

Income

The Governor's Budget recognizes that revenue collections in April were well below the level projected in January. April revenues were so low that the overall gain from prior months was completely eliminated, leaving the State \$1.2 billion below its January projections for 2015-16 revenues. Total General Fund revenues have been revised downward \$1.49 billion for 2015-16 and \$918 million in 2016-17.

The Local Control Funding Formula (LCFF) funding rate is revised to 54.84%, up from the 49.08% proposed in January. Total LCFF funding is estimated at 95.7% of the full implementation goal. The May revision assumes that a Maintenance Factor obligation of \$155 million will remain. COLA for 2016-17 is projected at 0.0% and as a result, programs such as Special Education and Child Nutrition will receive no funding increase.

Also proposed are additional discretionary, one-time funding estimated at \$237 per ADA or approximately \$1.1 million for BPSD. Funding received would offset any payables from mandate claims that were filed in previous years. Additionally, as was the case in 2015-16, districts may opt to be reimbursed for the current year's mandate claims via a Mandate Block Grant at a funding

level of \$28 per ADA.

Minutes, June 13, 2016 (Continued)

XI. STUDY SESSION (Continued)

.01 2016-2017 BUENA PARK SCHOOL DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN AND PROPOSED DISTRICT BUDGET

(Continued)

The Budget assumes an enrollment decline in 2016-17 of 100 students as projected by our demographers. Federal revenues are assumed flat vs. 2015-16 funding levels. As stipulated by GASB 68, the estimated actuals and budget presented recognizes the State of California's on-behalf STRS annual contributions totaling \$1.6 million and \$1.9 million in 2015-16 and 2016-17 respectively. Contributions from the State are recorded on the District's financial report as restricted State revenues and the expenditures as restricted benefit expenses. Net impact on the District' Excess (Shortfall) is zero but these additional "expenditures" inflate the District's reserve requirement for each year by approximately \$50,000.

Special Education costs are projected to continue to increase due primarily to the acuity level of services required by these students. Contributions to Special Education are projected to increase from \$4.9 million in 2015-16 to \$5.4 million in the budgetary year.

- LCFF funding rate 54.84%
- Revenue Limit ADA: 4,734
- COLA: 0.00%
- Lottery: \$140.00 unrestricted, \$41.00 restricted
- Special Education Transfer: \$5,384,237
- Interest Income: \$73,000
- Mandated Costs: \$136,542

One-time Transfers

- Categorical Transfer: \$200,000 Title 2 Teacher Quality to Class Size Reduction
- Interfund Transfer: \$250,000 General Fund to Deferred Maintenance Fund

Expenditures

A student teacher ratio of 24.0:1 is assumed for Grades K-3 and 29.0:1 for grades 4-8. BPSD has a negotiated agreement with our teachers' association on class size ratios for Grades K-3 and as a result, State mandated class size improvement requirements for these grades do not apply.

All approved and occupied positions have been budgeted at each employee's current salary. Unoccupied positions have been budgeted at step two on the respective salary

schedule. Contractual certificated/classified step and column increases have been budgeted in the amount of \$330K in anticipation of actual movement in 2016-17.
Minutes, June 13, 2016 (Continued)

XI. STUDY SESSION (Continued)

.01 2016-2017 BUENA PARK SCHOOL DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN AND PROPOSED DISTRICT BUDGET
(Continued)

Per the May Revision, the CalSTRS statutory benefit rate paid by employers has been increased from 10.73% in 2015-16 to 12.58%. The CalPERS rate will increase from 11.847% to 13.888%. Health & Welfare benefits reflect an additional 6% increase for 2016-17.

Deficit Spending and Ending Balance

For 2016-17, a General Fund operating deficit of \$1,174,128 is projected. This deficit is attributable to the unrestricted portion of the fund with a deficit of \$994,125 primarily due to the District's declining enrollment trend, cost escalations related to CalSTRS, CalPERS, Health & Welfare benefit costs, as well as planned expenditures of discretionary, one-time funds received in the prior year. Restricted categorical programs are slated to have a deficit of \$180,003 as carryovers from previous years are spent down.

The Multi-Year Projection (MYP) covers the period 2016-17 through 2018-19. The following assumptions are incorporated into the MYP:

- LCFF Funding Rates:
 - > 2016-17 at 54.84% (per Department of Finance [DOF] & School Services of California [SSC] recommendation)
 - > 2017-18 at 73.96% (the more aggressive DOF funding rate utilized*)
 - > 2018-19 at 41.22% (the more aggressive DOF funding rate utilized*)
- *Utilizing the more conservative SSC funding rates would net revenue reductions of \$1.4 million in 2017-18 and \$1.0 million in 2018-19.
- The MYP assumes, consistent with the demographer's projections, a continuing declining enrollment trend with a 120 student loss in 2017-18 and another 85 students in 2018-19
- Class size is assumed at 24.0:1 (grades K-3) and 29.0:1 (grades 4-8) for all years
- Teacher staffing is reduced commensurate with enrollment decline 2017-18 forward
- Health & Welfare Benefits premiums assumed to increase 6.0% per year, 2016-17 forward
- CalSTRS & CalPERS rates will increase as follows
 - > STRS Rate: 14.43% in 2016-17 and 16.28% in 2017-18
 - > PERS Rate: 15.50% in 2016-17 and 17.10% in 2017-18

Minutes, June 13, 2016 (Continued)

XI. STUDY SESSION (Continued)

.01 2016-2017 BUENA PARK SCHOOL DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN AND PROPOSED DISTRICT BUDGET
(Continued)

Deficit Spending and Ending Balance (Continued)

If STRS & PERS rates were kept at current 2015-16 levels, the District would save a cumulative \$3.6 million over the three years covered by the MYP.

In January, the Governor proposed consolidating funds from Transitional Kindergarten (TK), the State Preschool Program, and the Quality Rating and Improvement System to create a new Early Education Block Grant Program (EEBG). The EEBG is intended to provide prekindergarten programs to the State's neediest four-year olds. A consequence of the EEBG is that it would eliminate TK funding beginning July 1, 2017. Given the scarcity of information and the tenuous nature of this proposal, we have not incorporated the impact of EEBG into our MYP.

In support of out-year cost escalations and to meet reserve requirements in subsequent years, it is assumed that (1) future contributions to the IMFRP reserves are suspended, (2) 2016-17 one-time discretionary funds are held in reserve and released when needed, and (3) OPEB reserves are released in 2018-19.

Building off of the assumptions above, coupled with 2016-17 projections, BPSD anticipates General Fund deficits of \$1,174,128, \$1,565,605, and \$1,454,327 for 2016-17 through 2018-19 respectively. District reserves (i.e., Designation for Economic Uncertainties) for 2016-17 through 2018-19 are projected as follows: 3.2%, 3.0% and 3.1%.

XII. ADJOURNMENT

At 7:27 p.m., Mrs. Smith made the motion, seconded by Mrs. Jensen, that the Governing Board adjourn the meeting.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

_____ President

_____ Clerk

_____ Member

_____ Member

_____ Member