

Letter to Parent/Guardian Explaining Requirements for  
School Meal Modification Requests  
USD207 Fort Leavenworth

Dear Parent/Guardian:

Your child's school:

1. Will make meal modifications prescribed by a licensed physician to accommodate a disability.
2. Will make meal modifications prescribed by a medical authority due to a food allergy/intolerance or other medical condition that does not rise to the level of a disability.
3. Uses Soy Milk for substitutions of fluid cow's milk due to a food allergy/intolerance or for other reasons.

*The Medical Statement to Request School Meal Modification* is found as a link on this webpage. On the front of that form there is further information about the three categories of meal modifications that can be requested under federal regulations, and the procedures that apply to each category. Please read this information carefully before completing the form. Only the types of meal modifications explained in the first paragraph of this letter are applicable to your child's school.

To ensure the requested meal modifications can be made on the first day of school, return the completed medical statement by July 23rd to Food Service Department at your school.

If you are submitting a request for meal modification at a time other than the beginning of the school year, it will take approximately 3-5 school days from the time the request is received until it can be implemented.

**IMPORTANT:** For a student who does not have a recognized disability, the only fluid cow's milk substitutions allowed by USDA are: (1) lactose-free fluid cow's milk or (2) a non-dairy beverage with a nutrient profile equivalent to fluid cow's milk as specified in federal regulations.

If you have questions or need assistance, please call Marianne Estes, 913-651-7373.

Sincerely,  
Marianne Estes  
Director of Food Service

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